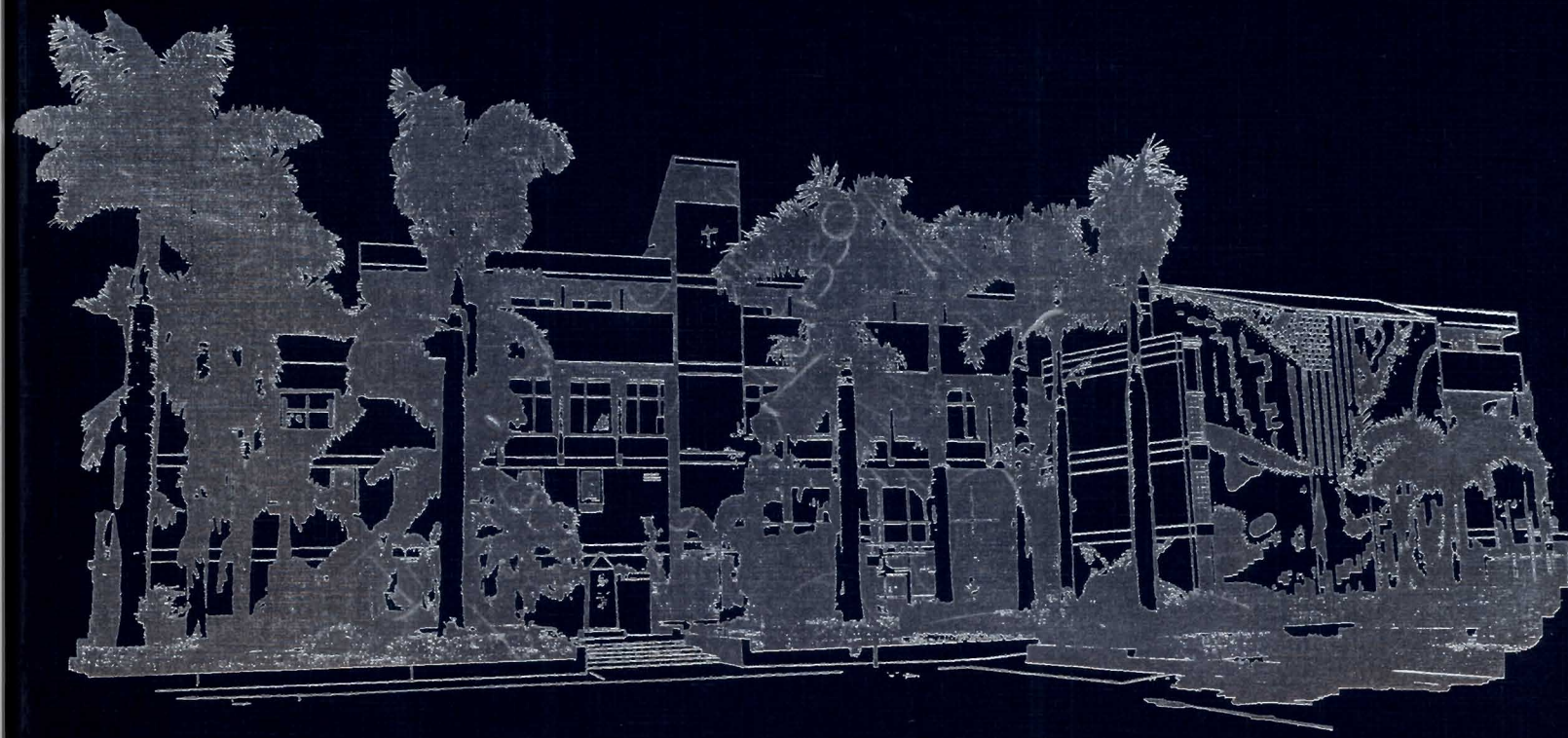


# City of Hialeah, Florida

## Annual Budget



Fiscal Year 2006-2007

# **City of Hialeah, Florida**

## **ADOPTED BUDGET & CAPITAL IMPROVEMENT PROGRAM**

**FISCAL YEAR 2007  
OCTOBER 1, 2006 – SEPTEMBER 30, 2007**

**Julio Robaina, Mayor**

Esteban Bovo, Council President  
Carlos Hernandez, Council Vice President  
Jose F. Caragol  
Vivian Casals-Muñoz  
Luis Gonzalez  
Cindy Miel  
Jose Yedra

Prepared by the:

Office of Management and Budget



**CITY OF HIALEAH, FLORIDA**  
**Adopted Fiscal Year 2007 Operating and Capital Budget**

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**CITY OF HIALEAH, FLORIDA**  
**Adopted Fiscal Year 2007 Operating and Capital Budget**

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**CITY OF HIALEAH, FLORIDA**  
**Adopted Fiscal Year 2007 Operating and Capital Budget**

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## MISSION STATEMENT

We call our city "The City of Progress" because we welcome the future as a challenge to improve the standard of living and quality of life of our residents and to enhance important and vital government services to the community. The road to the future is paved with the expectations and hopes of residents who have emigrated from other countries and who are raising first generation families in our city. The road to the future is paved with the traditional and enduring values of hard work, determination and competitive spirit. The road to the future is paved with the realization that prosperity and happiness rests on the foundation of a free democracy effectively responding to the critical needs of every citizen, without favor or prejudice.

We find strength in our diversity. We find peace in our protected freedom. We find generosity in our mutual concern for each other. We find comfort in a government committed to providing the highest level of service in advancing the best interest of the health, safety and welfare of the community. We find hope in the shared dreams of our citizens who have fulfilled their desires, exceeded their expectations and created a vibrant, dynamic community of which we are all so proud.



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**Julio Robaina**  
Mayor

**Esteban Bovo**  
Council President

**Carlos Hernandez**  
Council Vice President



Council Members

**Jose F. Caragol**  
**Vivian Casals-Muñoz**  
**Luis Gonzalez**  
**Cindy Miel**  
**Jose Yedra**

# City of Hialeah

December 15, 2006

Honorable Members of the City Council and Fellow Citizens:

I am pleased to reflect on the accomplishments that we have been able to achieve since my election last December. Moreover, I look forward to continuing our progress in the coming years. With the help, support, and hard work of our City Council and staff, we have begun to address many of the goals we have set out for the city during my first term in office.

## **New and ongoing construction for Fiscal 2007**

In 2006, the City of Hialeah received approval from Miami Dade County for the expansion of the Urban Development Boundary (UDB) to expand our recently annexed area located along the northwest corner of the City of Hialeah with Highway I-75 lying directly to the east and the Florida Turnpike lying to the west. The annexation area consists of 1,890 acres of land, of which a third has been designated for residential use and two-thirds have been designed for commercial and professional office space as well as industrial use. As part of the interlocal agreement between the City of Hialeah and Miami-Dade County, the city will provide the necessary regional pre-development infrastructure, including water and sewer services, a reverse osmosis water treatment plant, road improvements, and regional recreational facilities. The annexation area will grant continued economic growth to the City of Hialeah by expanding its revenue base and maximizing the land use within its borders.

We will continue the long standing tradition of building the city's infrastructure with the commencement of the following recent and future projects:

- In November 2005, the city broke ground on a new 300-unit elderly housing complex located on Okeechobee Road. The construction is on schedule and will continue during Fiscal 2007 and 2008.
- The \$150 million road construction project, which begun several years ago to improve the drainage across the city, continues with road construction and is expected to be completed during the coming years.

- The upcoming remodeling of Walker Park is to include a Police substation on site with new recreational facilities, e-Library, and children's daycare center will give families in that neighborhood facilities in which to jointly participate.
- A new additional fire station will be built commencing in fiscal 2007 for City of Hialeah Fire Department, one of top rated fire departments in the country. The new fire station will improve the level of service and emergency response time that the fire department offers its residents.
- During fiscal 2007, we will launch a comprehensive renovation of our park system infrastructure including ballparks, playing fields, increased parking, adult centers, after care centers and other park facilities.

### **New Departments and Personnel for Fiscal 2007**

Office of the Mayor - The newly created Communication and Special Events division of the Mayor's office established for fiscal 2007 will eventually be responsible for all city marketing and communications with all of our residents, businesses, and visitor functions including city special events, holiday events, publications and newsletters. This department will also be hosting cultural, music, and entertainment programs. The department will also be accountable for publishing and updating internet content in the newly designed website. Furthermore, the new department will become a division of the Mayor's office, while being situated at city hall's main complex.

With the help of the recently appointed Mayor's Education Policy Advisor for all of the schools within the City of Hialeah, we will make strides in improving the educational opportunities for our students by launching the following programs: the Partnership for Advancement in School Success (PASS), which will establish corporate sponsorships between business leaders and school principles; the creation of a vocational school for training and certification of Hialeah residents; the formation of a charter school in the city in order to provide additional school choices for our residents. We will create a program to recognize the exceptional people involved in education within the City of Hialeah.

Information Technology Department - We have begun the increased technological development of the city, which will increase the manner and speed our resident's have access to city services. With the help of the newly created Information Technology Department (prior to fiscal 2007 this function was a division of the City Clerk), we will double the size of the city's internal technology staff and increase the funding of the department four fold. Within the last quarter, the city website was redeveloped and launched. The city has commenced the technology redesign by implementing the building and permitting functions online, placing Hialeah audited financial statements online in order to increase the public access, and beginning the development of an electronic merchant services system to accept citizens' credit cards online, as well as at City of Hialeah facilities.

Fire Department - The newly created Emergency Management Division of the Hialeah Fire Department established for fiscal 2007 has been staffed with the both fire and police personnel. This new division is expected to receive increased grant funding for Homeland Security considerations, as well as hurricane preparedness during this fiscal year and for subsequent fiscal years. Additionally, the telecommunications division has been combined with the fire department in order to further enhance the ability of the Emergency Management Division during crisis management situations.

Education and Community Services Department - The newly created Education and Community Services Department (prior to fiscal 2007 this was a division of the Parks and Recreation Department) has been charged with the presently received (begun in August 2006) one million dollar funding of the Children's Trust grants, which will provide tutoring and teaching services for Hialeah students. The Education and Community Services Department will also provide after care programs for our city's children, adult education and enrichment programming for our elderly residents, educational and literacy programs for our young adult residents, and health education for all Hialeah residents. Furthermore, the Library Department has been combined with the Education and Community Services Department commencing fiscal 2007, which will augment the length and extent of the educational and community service activity of the department.

Community Development Department - The Community Development Department, which was combined from 3 separate departments in fiscal 2006, will be further restructured into four divisions (Building, Code, License and Planning/Zoning) by the split of the Building and Planning/Zoning division into two separate divisions in fiscal 2007. Furthermore, Community Development has undertaken a strategic measure to automate its citizens services both onsite and through internet access.

Department of Grants and Human Services - The Department of Grants and Human Services, is responsible for the acquisition, direct contract administration and implementation of activities and projects funded through federal, state, local and other non-city tax revenue sources, as well as the procurement of additional alternate funding sources/grants. These projects provide for improved quality of life for our residents and our neighborhoods. Some examples of the areas we emphasize are: affordable housing development, residential rehabilitation, home ownership assistance, economic development, public service, public safety, job training as well as disaster recovery assistance.

City residents were provided with enhanced crime prevention activities, therapeutic and supportive services to those individuals physically and mentally impaired, transportation to our senior citizens, business assistance, training, technology development, micro enterprise development, homeless prevention, emergency housing, health care services as well as major infrastructure improvements. The Department of Grants and Human Services administers a yearly budget in excess of \$30 million dollars in combined funding.

## **Policy Issues, Economic Factors, Regulatory and Legislative Challenges**

Water and Sewer Rates - Effective October 1, 2005, the Board of Miami-Dade County (MDC) adopted an increase in the wholesale wastewater and sewer rates from \$1.50 to \$1.78 from November 1 through April 30 (dry season) and from \$1.90 to \$2.18 from May 1 through October 31 (wet season); and an increase in water rates from \$.72 per 1,000 gallons and no adjustment of the monthly base fee. On April 1, 2006, the Board of MDC modified the rate increase retroactively to October 1, 2005 in the wholesale wastewater or sewer rates from \$1.50 to \$1.52 (dry season) and from \$1.90 to \$1.97 (wet season); and an increase in water rates from \$.72 per 1,000 gallons to \$.97 per 1,000 gallons and no adjustment of the monthly base fee. During this period of confusion and uncertainty created by MDC, first delaying the implementation of substantial rate increases and then adopting retroactively rate increases in the middle of the fiscal year 2005-2006, the City of Hialeah did not raise its water and sewer rates for the entire fiscal year 2005-2006, therefore the City, to recoup and defray the increases that the City has already paid and will continue to pay MDC for the purchase of its water and the disposal of its wastewater approved a water and sewer rate increase averaging 2.26% to help offset the wholesale water and sewer rate increases imposed by MDC effective October 1, 2005 in conjunction with the yearly increase in rates tied to the Consumer Price Index of 4.5% for Fiscal 2007. The resulting increase in rates has lead to an increase in Water and Sewer Revenue of \$4 Million with a corresponding increase in the Water and Sewer Wholesale rates paid to MDC.

Economic growth - The City of Hialeah experienced an approximately 15% increase in assessed property value within the city for fiscal 2007. This increase can be attributed to the continued surge in the real estate market that South Florida has experienced over the last five years. We expect the annexation area to provide continued strong economic growth to the City of Hialeah by expanding its revenue base and maximize the land use within its borders.

Constitutional changes – Several constitutional changes have been proposed to the voters of the State of Florida, which would change the calculation of Ad Valorem taxes, specifically by doubling the homeowner's exemption for senior citizens. These legislative changes could have an effect on the revenue base of the City although the amount of the change is expected to be insignificant to the total budget.

### **Business Plan**

The City of Hialeah's Business Plan I established in FY 2006 to provide a long-term planning tool to address the financial goals set forth by the administration. The resulting Business Plan identified a list of financial goals and recommended list of action steps to address those business plan mandates and prepared five (5) year revenue and expenditures projections based on the implementation of those action steps. Summarized below are the established funding mandates of the Business Plan:

- 1) funding annexation infrastructure including reverse osmosis water plant and a large City park
- 2) funding technological advancement of the City's information system
- 3) funding for the construction of road infrastructure
- 4) funding for construction of affordable housing
- 5) funding for the automation of departmental equipment and processes including Solid Waste automation

The funding for these mandates has been addressed in the capital improvement program section of the budget document. The departmental and divisional objectives included in this document are geared toward the accomplishment of these mandates and goals. The Business Plan also identified a list of non-financial goals summarized below:

- 1) Employee training and cross training initiatives
- 2) Increased community outreach and educational initiatives
- 3) Employee customer service initiatives
- 4) Public relations and marketing initiatives, including additional community events
- 5) Cultural initiatives, including additional community events

### **Budgetary Issues, Budgetary Trends and Resource Choices**

Comprehensive Planning – Florida's new growth management legislation has imposed a new set of standards related to financial feasibility. Cities comprehensive plans must be financially feasible. Under the new provisions financial feasibility means that sufficient revenue is currently available or will be available from committed funding sources for the first three years and will be committed or planned funding sources for years four and five, of a five year capital improvement schedule for financing capital improvements. These laws could affect the budgeting of capital improvement element (CIE) of the comprehensive plan and hence the capital improvement program (CIP) included in this document. The CIP included in this document is not meant to be included in the CIE of the comprehensive, as it has not undergone a financial impact analysis. (An analysis that estimates the impact of a development or a land use change on the cost and revenues of governments serving developments). The effects of these comprehensive planning processes could have an effect on current and long-term budgets.

Trending Analysis – We expect that a greater percentage of budgetary resources will be expended in the development of the Hialeah Heights annexation area as the costs for such development are beginning to be registered in the financial statements for Fiscal 2006. We expect that a greater percentage of budgetary resources will be allocated toward technological and software development as Information Technology is the department with the most growth compared to baseline Fiscal 2005 figures.

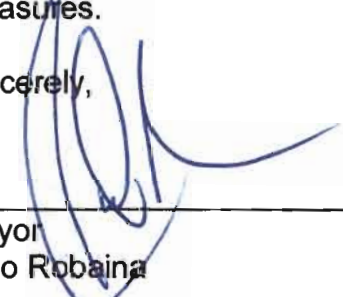
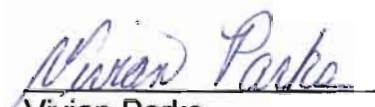

We expect that the historical largest trend and infrastructure spent on road construction and road resurfacing to continue at these consistent historical levels due to the commitment of the City to complete its \$150 Million road reconstruction project.

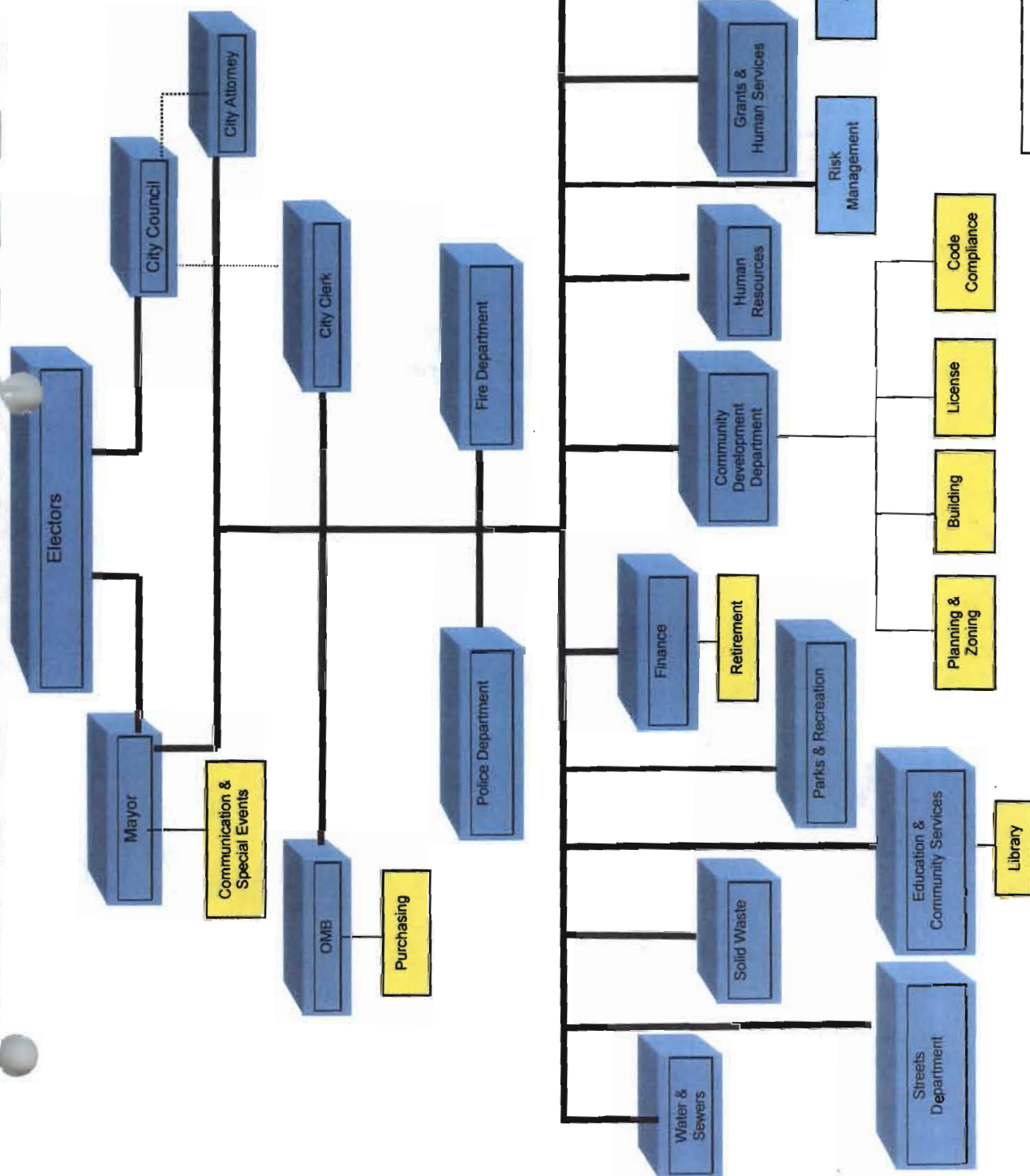
Comprehensive Annual Financial Report (CAFR) and Distinguished Budget Presentation – The City applied for and received the Government Finance Officers Association (GFOA) CAFR award for the year ended September 30, 2005. This award is the highest achievement in financial reporting given by the GFOA and denotes financial excellence in the governmental sector. The City will also be applying for the Distinguished Budget Presentation Award Program of the GFOA for budget year ended September 30, 2007.

### **Performance Measurement, 2006 Accomplishments, 2007 Goals and Objectives**

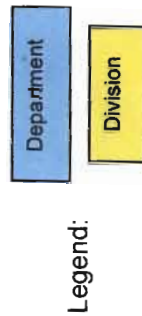
The leaders of public agencies are under increased pressure to improve performance in a way that add to citizen's values, and this in turn generates the resources needed to do even better in the future. Under my direction the Office of Management and Budget has initiated a performance measurement program commencing in Fiscal 2007. The Office of Management and Budget has spent the last several months compiling information, which will be used toward the performance measurement of City outputs and workloads against established best practices. Within this budget document we have included the performance measures and the goals and objectives that we will track and measure during the coming year. In the coming year the City will also look to initiate Balance Scorecard process that will integrate our Business Plan with these performance measures.

Sincerely,

  
\_\_\_\_\_  
Mayor  
Julio Robaina  
\_\_\_\_\_  
Alex Vega  
Director - Office of Management and Budget  
\_\_\_\_\_  
Vivian Parks  
Finance Director  
\_\_\_\_\_  
Frederick H. Marinelli  
Director - Grants & Human Services  
\_\_\_\_\_  
Michael Flores  
Purchasing Director



# CITY OF HIALEAH, FLORIDA



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# CITY OF HIALEAH, FLORIDA

## COMMUNITY PROFILE AND SERVICE STATISTICS

### GENERAL & PHYSICAL

Incorporated	1925
Form of Government	Strong Mayor
City Boundaries	North-NW 170th St and 107th Avenue; South-NW 38th Avenue and the Miami River; East-NW 59th St and 35th Avenue; West-NW 138th Street and 107th Avenue

### DEMOGRAPHICS

Population	230,225
Median Age	39
Unemployment Rate (Source-US Census 2000)	10.1%
Average Household Income in 1999 (Source-US Census 2000)	\$34,418
Races in Hialeah: (Source-US Census 2000)	
Hispanic	90.3%
Other	8.9%
White (non-hispanic)	.8%

### EDUCATION

Number of Public Schools: 23	
Elementary Schools	17
Middle Schools	4
High Schools	2
Total number of students in Public schools	29,370
Private schools	23
Colleges	3
Technical/Vocational	8

### LAND USE

Land area	23 Square miles including Annexation Area
Land use by acreage	
Residential/Vacant Residential	7801
Commercial	1331
Mixed Use	340
Industrial/Transportation	1968
Recreation and Open Space	297
Schools	518
Public/Semi-Public	550
Annexation	1920

### SERVICE STATISTICS

#### Fire Protection/EMS

Fire Stations	7
Fire Apparatus Vehicles	12
Emergency Rescue Vehicles	7
Certified Firefighters/EMT's/Paramedics and Support Staff	7
Number of Fire Calls	32,332
Fire Inspections	10,396
Fire Plans Reviewed (Including Sprinkler and Site Plans)	981

#### Police

Number of Stations	4
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Sworn Police Officers (FY 07 Budget)	295
Patrol Units	177
Traffic Citations	69,701
Parking Violations	19,533
Total Call for Police Service includes 911	260,108
<b>Affordable Housing</b>	
Number of units	176
Number of tenants	289
Number of buildings	5
Proposed new units built in next two years	300
Total units FY 2008	476
<b>Municipal Parks &amp; Recreation</b>	
Developed parks / Acres of parks	27 / 223.5
Community Centers	3
Adult centers	3
Pavilions	15
Swimming pools	7
Basketball Courts	38
Volleyball Courts	16
Lighted / Unlighted Baseball Fields	25
Football / Soccer Fields	20
Tennis Courts	26
Athletic Field Permits Issued	47
<b>Culture</b>	
Library Cards Issued	15,959
Registration for Library Programs	112,433
Community Center Admissions	175,605
<b>Public Works</b>	
Miles of Streets	493.1
City vehicles and equipment maintained	1,700
<b>Transit</b>	
Number of buses	10
Number of Routes	2
Daily Ridership	2,500
Service Area	Hialeah and Hialeah Gardens
<b>Utilities</b>	
Solid Waste:	
Residential Accounts	35,492
Commercial Accounts	415
Refuse Collected	267.4 Tons per day
Recyclables Collected	9.6 Tons per day
Collection Trucks	36
Water Department:	
Number of Accounts	56,072
Average Daily Consumption	23,800 Thousands of gallons
Water Mains	487 Miles
Sewers:	
Sanitary sewers/storm sewers	484 Miles / 84.3 Miles
Number of lift stations	85
Solar Monitoring Stations	2
Fire Hydrants	2750
Average Daily Sewer Treatment	30,100 Thousands of gallons
<b>Total City Employees</b>	
Full-time and Part-time employees	1,477 / 338
Total - Full Time Equivalent	1,646

## CITY OF HALEAH, FLORIDA

### PARKS AND RECREATION FACILITIES

NAME OF FACILITY	LOCATION	PHONE #
<b><u>PARKS</u></b>		
Babcock Park	651 East 4 Avenue	305-883-8025
Bright Park	750 East 35 Street	305-696-0213
Bucky Dent Park	2250 West 60 Street	305-818-9168
Casas Park	7900 West 32 Avenue	305-882-0293
Cotson Park	520 West 23 Street	305-884-3729
Goodlet Park	4200 West 8 Avenue	305-556-4567
Mc Donald Park	7505 West 12 Avenue	305-823-6828
Milander Park	4700 Palm Avenue	305-557-6770
O'Quinn Park	6051 West 2 Avenue	305-824-5715
Palm Lakes Park	8560 West 16 Avenue	305-557-1231
Slade Park	2501 West 74 Street	305-818-2991
Southeast Park	1015 Southeast 9 Avenue	305-883-8024
Sparks Park	1301 West 60 Street	305-821-3425
Walker Park	2825 West 8 Avenue	305-884-5513
Wilde Community Center	5405 West 18 Avenue	305-821-8054

### **POOLS**

Babcock Pool	430 East 7 Street	305-883-8030
Bright Pool	760 East 35 Street	305-696-0605
Bucky Dent Aquatic Center	2250 West 60 Street	305-818-2990
Mc Donald Aquatic Center	7505 West 12 Avenue	305-818-9164
Milander Aquatic Center	4800 Palm Avenue	305-822-2931
Reid Pool	2245 West 7 Court	305-884-5515
Walker Pool	880 West 29 Street	305-884-5514

### **TENNIS CENTERS**

Goodlet Tennis Center	4100 West 8 Avenue	305-557-3150
Mc Donald Tennis Center	7505 West 12 Avenue	305-818-9164

### **AFTER SCHOOL PROGRAM & CAMPS**

Milander Park	4700 Palm Avenue	305-818-9146
Slade Park	2501 West 74 Street	305-818-2994
Babcock Park	651 East 4 Avenue	305-883-8025
Wilde Park	5405 West 18 Avenue	305-821-8054

### **ADULT CENTERS**

Goodlet Adult Center	900 West 44 Place	305-825-4947
Villa Aida Adult Center	20 West 6 Street	305-883-8020
Wilde Community Center	5405 West 18 Avenue	305-556-0833

### **EARLY PREVENTION & INTERVENTION PROGRAM**

Milander Park	4200 West 8 Avenue	305-824-5703.
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### **CULTURAL ARTS**

Goodlet Theatre	4200 West 8 Avenue	305-824-5702
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### **THERAPEUTICS PROGRAM**

Edgar J. Hall Special Population Center	2250 West 60 Street	305-824-5705 305-824-5706
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# CITY OF HIALEAH, FLORIDA

## SCHOOLS

PUBLIC & PRIVATE SCHOOLS	GRADE	LOCATION	PHONE #
<b>PUBLIC:</b>			
<b>Elementary School</b>			
Amelia Earhart Elementary	K - 5	5987 East 7 Avenue	305-688-9619
Ben Sheppard Elementary	PK - 5	5700 West 24 Avenue	305-556-2204
Ernest R. Graham Elementary	PK - 6	7330 West 32 Avenue	305-825-2122
Flamingo Elementary	PK - 5	701 East 33 Street	305-691-5531
Hialeah Elementary	PK - 5	550 East 8 Street	305-888-6709
J.W. Johnson Elementary	PK - K	735 West 23 Street	305-883-1357
James H. Bright Elementary	K - 5	2530 West 10 Avenue	305-885-1683
John G. Dupuis Elementary	PK - 5	1150 West 59 Place	305-821-6361
Mae M. Walters Elementary	PK - 5	650 West 33 Street	305-822-4600
Meadowlane Elementary	K - 5	4280 West 8 Avenue	305-822-0660
Milam Elementary	PK - 8	6020 West 16 Avenue	305-822-0301
North Hialeah Elementary	K - 5	4251 East 5 Avenue	305-681-4611
North Twin Lakes Elementary	PK - 5	625 West 74 Place	305-822-0721
Palm lakes Elementary	PK - 5	7450 West 16 Avenue	305-823-6970
Palm Springs Elementary	PK - 5	6304 East 1 Avenue	305-822-0911
South Hialeah Elementary	K - 5	265 East 5 Street	305-885-4556
Twin Lakes Elementary	PK - 5	6735 West 5 Place	305-822-0770
<b>Middle School</b>			
Henry H. Filer Middle School	6 - 8	531 West 29 Street	305-822-6601
Hialeah Middle	6 - 8	6027 East 7 Avenue	305-681-3527
Jose Marti Middle	6 - 8	5701 West 24 Avenue	305-557-5931
Palm Springs Middle School	6 - 8	1025 West 56 Street	305-821-2460
<b>High School</b>			
Hialeah High	9 - 12	251 East 47 Street	305-822-1500
Hialeah-Miami Lakes High	9 - 12	7977 West 12 Avenue	305-823-1330
<b>PRIVATE:</b>			
Asbury Christian School	3 yr to 4	5559 Palm Avenue	305-823-5313
Bethel Baptist Christian School	1 yr to K	3805 West 8 Avenue	305-825-4958
Champagnat Catholic School	K - 12	369 East 10 Street	305-888-3760
Christ-mar Private School	Nursery to 8	7031 West 14 court	305-823-6515
Edison Private School	2 yr to K	371 East 37 Street	305-821-9046
Edison Private School	1 - 12	3720 East 4 Avenue	305-824-0303

Faith Lutheran School	PK3 - 8	293 Hialeah Drive	305-885-2845
First Baptist School of Hialeah	Nursery to 12	140 East 7 Avenue	305-888-9776
Horeb Christian School	K3 to 12	795 West 68 Street	305-557-6811
Immaculate Conception Catholic School	Nursery to 8	125 West 45 Street	305-822-6461
La Scala Preschool Learning Center	Inf to 3	499 East 21 Street	305-558-6600
La Scala Preschool Learning Center	Inf to 3	151 East 9 Street	305-888-7005
La Scala Preschool Learning Center	Inf to 3	339 East 39 Place	305-821-7585
Lincoln Marti Schools	PK - 12	90 West 11 Street	305-883-1222
Lincoln Marti Schools	PK - 12	110 West 11 Street	305-887-3217
Lincoln Marti Schools	PK - 12	1780 East 4 Avenue	305-884-1570
Lincoln Marti Schools	PK - 12	1725 East 4 Avenue	305-882-7676
Lincoln Marti Schools	PK - 12	7665 West 32 Avenue	305-826-4214
North Hialeah Christian School	Nursery - 6	5800 Palm Avenue	305-557-2821
Our Lady of Fatima Private School	PK - 12	1900 West 44 Place	305-441-0792
St. John The Apostle Catholic School	PK3 - 8	479 East 4 Street	305-888-6819
St. Luke Christian School	Nursery - 5	660 East 41 Street	305-836-3623
Trinity Christian Academy	PK - 12	1550 West 60 Street	305-819-8999

### College

Florida Career College	3750 West 18 Avenue	305-825-3231
Florida National College	4425 West 20 Ave	305-821-3333
Miami Dade College-Hialeah Campus	1776 West 49 Street	305-237-8700

### Technology

American Advanced Technicians Institute	6801 West 20 Avenue	305-362-5519
Beauty Schools of America	1060 West 49 Street	888-508-4272
Compu-Med Vocational Career Corp	315 East 42 Street	305-817-4449
First American Academy	860 Southeast 12 Street	305-681-2660
International School of Real Estate	3800 West 12 Avenue	305-231-0025
La Belle Beauty School	775 West 49 Street	305-558-0562
National School of Technology	2900 West 12 Avenue	305-888-9200
The Praxis Institute	4162 West 12 Avenue	305-556-5478

**CITY OF HIALEAH**  
**PRINCIPAL EMPLOYERS**

**2005**


<u>Rank</u>	<u>Employer</u>	<u>Employees</u>
1	City of Hialeah	1,800
2	Palmetto General Hospital	1,635
3	United Parcel Service	1,119
4	Winn Dixie Super Markets	1,054
5	Hialeah Hospital	1,032
6	Publix Super Markets	816
7	Citrus Health Network	613
8	Palm Springs Hospital	611
9	Sedano's Super Markets	573
10	Bank of America	378
	Total	<u>9,631</u>

Source: Occupational License Division

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A certified true copy of the  
Original Document on file  
with the City of Hialeah  
WITNESS my hand and Official

Seal on SEP 26 2006

  
Atty. Gen. CITY CLERK  
CITY OF HIALEAH, FLORIDA

**RESOLUTION NO. 06-136**

RESOLUTION OF THE MAYOR AND  
THE CITY COUNCIL OF THE CITY OF  
HIALEAH, FLORIDA CONFIRMING  
AND APPROVING THE ANNUAL  
CONSUMER PRICE INDEX (CPI)  
ADJUSTMENT OF WATER AND SEWER  
RATES CALCULATED AT 4.5%  
PURSUANT TO HIALEAH, FLA.,  
ORDINANCE 06-45 (AUG. 23, 2006), TO  
BE CODIFIED AS HIALEAH CODE § 2-  
153(c).

**WHEREAS**, effective October 1, 2005, the Board of Miami-County Commissioners adopted an increase in the wholesale wastewater or sewer rates from \$1.50 to \$1.78 from November 1 through April 30 (dry season) and from \$1.90 to \$2.18 from May 1 through October 31 (wet season); and an increase in the water rates from \$.72 per 1,000 gallons to \$1.02 per 1,000 gallons and no adjustment of the monthly base fee; and

**WHEREAS**, on April 1, 2006, the Board of Miami-Dade County Commissioners modified the rate increase retroactively to October 1, 2005 in the wholesale wastewater or sewer rates from \$1.50 to \$1.52 (dry season) and from \$1.90 to \$1.97 (wet season); and an increase \$.72 per 1,000 gallons to \$.97 per 1,000 gallons for water rates; and

**WHEREAS**, Miami-Dade County reserved the right to increase rates pending the conclusions and recommendations from a rate study to be completed in fiscal year 2006-2007; and

**WHEREAS**, during this period of confusion and uncertainty created by Miami-Dade County, first delaying the implementation of substantial rate increases and then adopting retroactively rate increases in the middle of fiscal year 2005-2006, the City of Hialeah did not raise its water and sewer rates for the entire fiscal year 2005-2006; and

**WHEREAS**, the City finds that it is in the best interest to recoup and help defray the increases that the City has already paid and will continue to pay Miami-Dade County for the purchase of its water and the disposal of its wastewater through a CPI increase and rate increases; and

**WHEREAS**, pursuant to Hialeah, Fla., Ordinance 06-45 (Aug. 23, 2006), the City of Hialeah revised the Hialeah Code to provide for an annual Consumer Price Index (CPI) adjustment of water and sewer rates as determined by the amount of the annual increase in the index numbers of retail commodity prices designated "Consumer Price Index For

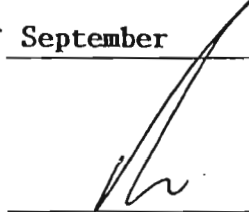
All Urban Consumers—United States City Average—All Items (CPI) as issued by the Bureau of Labor Statistics, United States Department of Labor.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF HIALEAH, FLORIDA, THAT:

**Section 1:** The City of Hialeah, Florida hereby confirms and approves the annual Consumer Price Index (CPI) adjustment of water and sewer rates calculated at 4.5% pursuant to Hialeah, Fla., Ordinance 06-45 (Aug. 23, 2006), to be codified as Hialeah Code § 2-153(c).

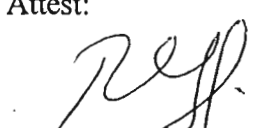
**Section 2: Effective date.** This resolution shall become effective when passed by the City Council and signed by the Mayor or at the next regularly scheduled City Council meeting, if the Mayor's signature is withheld or if the City Council overrides the Mayor's veto.

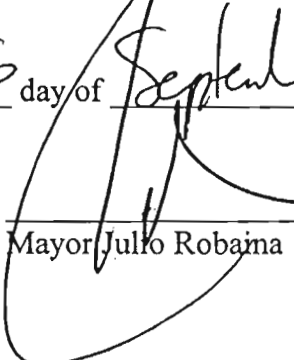
PASSED AND ADOPTED this 25 day of September, 2006.

  
\_\_\_\_\_  
Esteban Bovo  
Council President

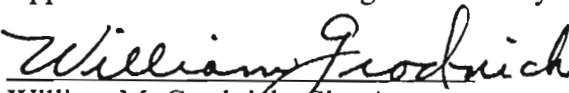
Attest:

Approved on this 26 day of September, 2006.

  
\_\_\_\_\_  
Rafael E. Granado, City Clerk

  
\_\_\_\_\_  
Mayor Julio Robaina

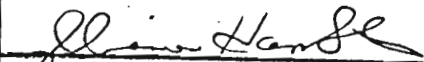
Approved as to form and legal sufficiency:

  
\_\_\_\_\_  
William M. Grodnick, City Attorney

Resolution was adopted by a unanimous vote with Councilmembers Bovo, Caragol, E. Gonzalez, L. Gonzalez, Hernandez, Miel and Yedra voting "Yes".

A certified true copy of the  
Original Document on file  
with the City of Hialeah  
WITNESS my hand and Official

Seal on SEP 26 2006

  
CITY CLERK  
CITY OF HIALEAH, FLORIDA

ORDINANCE NO. 06-54

ORDINANCE OF THE MAYOR AND THE CITY COUNCIL OF THE CITY OF HIALEAH, FLORIDA ACCEPTING FOR BUDGET PURPOSES THE MIAMI-DADE COUNTY ASSESSMENT ROLL; ESTABLISHING A TAX MILLAGE RATE OF 6.800 MILLS WHICH IS AN INCREASE OF 14.92% OVER THE ROLL BACK RATE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HERewith; PROVIDING PENALTIES FOR VIOLATION HEREOF; PROVIDING FOR A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF HIALEAH, FLORIDA, THAT:

**Section 1:** The certification of Taxable Value, dated July 1, 2006, presented by the Property Appraiser of Miami-Dade County, Florida, for the year 2006, showing taxable real, personal and centrally assessed property in the estimated amount of \$9,632,850,768 is hereby accepted for budget purposes for fiscal year 2006-2007, commencing on October 1, 2006 and ending on September 30, 2007.

**Section 2:** The ad valorem tax millage rate shall be 6.800 mills, which is an increase of 14.92% over the roll back rate.

**Section 3:** Repeal of Ordinances in Conflict.

All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

**Section 4:** Penalties.

Any person, business, association, corporation, partnership or other legal entity who violates any of the provisions of this ordinance shall receive a civil penalty, up to a

maximum of \$500.00, within the discretion of the court or administrative tribunal having jurisdiction. Each day that a violation continues shall constitute a separate violation.

**Section 5: Severability Clause.**

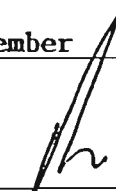
If any phrase, clause, sentence, paragraph or section of this ordinance shall be declared invalid or unconstitutional by the judgment or decree of a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of this ordinance.

**Section 6: Effective Date.**

This ordinance shall become effective when passed by the City Council and signed by the Mayor or at the next regularly scheduled City Council meeting, if the Mayor's signature is withheld or if the City Council overrides the Mayor's veto.

PASSED and ADOPTED this 25 day of September, 2006.

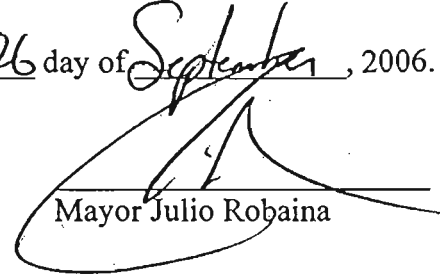
THE FOREGOING ORDINANCE  
OF THE CITY OF HIALEAH WAS  
PUBLISHED IN ACCORDANCE  
WITH THE PROVISIONS OF  
FLORIDA STATUTE 166.041  
PRIOR TO FINAL READING.

  
\_\_\_\_\_  
Esteban Bovo  
Council President

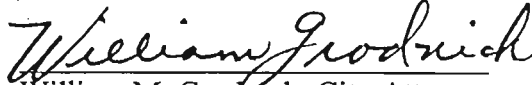
Attest:

Approved on this 26 day of September, 2006.

  
\_\_\_\_\_  
Rafael E. Granado, City Clerk

  
\_\_\_\_\_  
Mayor Julio Robaina

Approved as to form and legal sufficiency:


  
\_\_\_\_\_  
William M. Grodnick, City Attorney

s:wmg/legisl/ord-2006/budgetmillage2006.doc

Ordinance was adopted by a unanimous vote with Councilmembers Bovo, Caragol, E. Gonzalez, L. Gonzalez, Hernandez, Miel and Yedra voting "Yes".

A certified true copy of the  
Original Document on file  
with the City of Hialeah  
WITNESS my hand and Official

Seal on SEP 26 2006

  
Acting Deputy CITY CLERK  
CITY OF HIALEAH, FLORIDA

ORDINANCE NO. 06-55

ORDINANCE APPROVING AND ADOPTING THE OPERATING BUDGET FOR THE CITY OF HIALEAH, FLORIDA, IN THE AMOUNT OF \$151,064,950, THE SOLID WASTE BUDGET IN THE AMOUNT OF \$16,052,596 AND THE CIRCULATOR FUND IN THE AMOUNT OF \$2,496,721 FOR THE FISCAL YEAR 2006-2007 COMMENCING ON OCTOBER 1, 2006 AND ENDING ON SEPTEMBER 30, 2007, FOR ALL DEPARTMENTS OF THE CITY OF HIALEAH, EXCEPT THE DEPARTMENT OF WATER AND SEWERS, STREET TRANSPORTATION FUND, CAPITAL PROJECT FUND AND SPECIAL REVENUE FUNDS; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HERewith; PROVIDING PENALTY FOR VIOLATION HEREOF; PROVIDING FOR A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF HIALEAH, FLORIDA, THAT:

**Section 1:** The Operating Budget for the City of Hialeah, Florida, in the amount of \$151,064,950, the Solid Waste Budget in the amount of \$16,052,596 and the Circulator Fund in the amount of \$2,496,721 for the fiscal year 2006-2007 commencing on October 1, 2006 and ending on September 30, 2007, for all Departments of the City of Hialeah, except the Department of Water and Sewers, Street Transportation Fund, Capital Project Fund and Special Revenue Funds, is hereby approved and adopted.

**Section 2:** Repeal of Ordinances in Conflict.

All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

**Section 3: Penalties.**

Any person, business, association, corporation, partnership or other legal entity who violates any of the provisions of this ordinance shall receive a civil penalty, up to a maximum of \$500.00, within the discretion of the court or administrative tribunal having jurisdiction. Each day that a violation continues shall constitute a separate violation.

**Section 4: Severability Clause.**

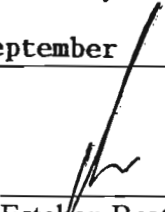
If any phrase, clause, sentence, paragraph or section of this ordinance shall be declared invalid or unconstitutional by the judgment or decree of a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of this ordinance.

**Section 5: Effective Date.**

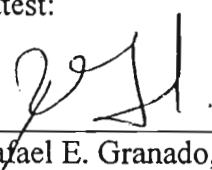
This ordinance shall become effective when passed by the City Council and signed by the Mayor or at the next regularly scheduled City Council meeting, if the Mayor's signature is withheld or if the City Council overrides the Mayor's veto.

PASSED and ADOPTED this 25 day of September, 2006.

THE FOREGOING ORDINANCE  
OF THE CITY OF HIALEAH WAS  
PUBLISHED IN ACCORDANCE  
WITH THE PROVISIONS OF  
FLORIDA STATUTE 166.041  
PRIOR TO FINAL READING.

  
\_\_\_\_\_  
Esteban Bovo  
Council President

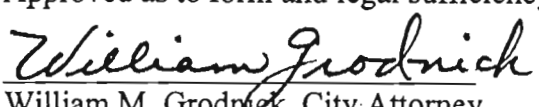
Attest:

  
\_\_\_\_\_  
Rafael E. Granado, City Clerk

Approved on this 26 day of September, 2006.

  
\_\_\_\_\_  
Mayor Julio Robaina

Approved as to form and legal sufficiency:

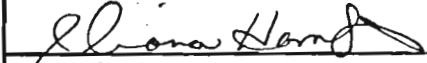
  
\_\_\_\_\_  
William M. Grodnick, City Attorney

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Ordinance was adopted by a unanimous vote with Councilmembers Bovo, Caragol, E. Gonzalez, L. Gonzalez, Hernandez, Miel and Yedra voting "Yes".

A certified true copy of the  
Original Document on file  
with the City of Hialeah  
WITNESS my hand and Official

Seal on SEP 26 2006

  
Acting Deputy CITY CLERK  
CITY OF HIALEAH, FLORIDA

ORDINANCE NO. 06-56

ORDINANCE APPROVING AND ADOPTING THE BUDGET FOR THE SPECIAL REVENUE FUNDS OF THE CITY OF HIALEAH, FLORIDA, FOR THE FISCAL YEAR 2006-2007, COMMENCING ON OCTOBER 1, 2006 AND ENDING ON SEPTEMBER 30, 2007, IN THE TOTAL AMOUNT OF \$21,224,888. REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HERewith; PROVIDING PENALTY FOR VIOLATION HEREOF; PROVIDING FOR A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF HIALEAH, FLORIDA, THAT:

**Section 1:** The budget of the Special Revenue Funds of the City of Hialeah, as attached hereto and made a part hereof, in the total amount of \$21,224,888, for the fiscal year 2006-2007, commencing on October 1, 2006 and ending on September 30, 2007, is hereby approved and adopted.

**Section 2: Repeal of Ordinances in Conflict.**

All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

**Section 3: Penalties.**

Any person, business, association, corporation, partnership or other legal entity who violates any of the provisions of this ordinance shall receive a civil penalty, up to a maximum of \$500.00, within the discretion of the court or administrative tribunal having jurisdiction. Each day that a violation continues shall constitute a separate violation.

adopting retroactively rate increases in the middle of fiscal year 2005-2006, the City of Hialeah did not raise its water and sewer rates for the entire fiscal year 2005-2006; and

**WHEREAS**, the City finds that it is in the best interest to recoup and help defray the increases that the City has already paid and will continue to pay Miami-Dade County for the purchase of its water and the disposal of its wastewater; and

**WHEREAS**, the Department of Water and Sewers is required by bond ordinances and loan agreements to maintain ratios of operating income to operating expenses.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF HIALEAH, FLORIDA, THAT:

**Section 1:** The budget of the Department of Water and Sewers of the City of Hialeah, as attached hereto and made a part hereof, in the total amount of \$68,581,930, for the fiscal year 2006-2007 commencing on October 1, 2006 and ending September 30, 2007, is hereby approved and adopted.

**Section 2:** The City of Hialeah, Florida hereby approves a water and sewer rate increase averaging 2.26% to help offset wholesale water and sewer rate increases imposed by Miami-Dade County effective October 1, 2005, in conjunction with a Consumer Price Index (CPI) increase.

**Section 3: Repeal of Ordinances in Conflict.**

All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

**Section 4: Penalties.**

Any person, business, association, corporation, partnership or other legal entity who violates any of the provisions of this ordinance shall receive a civil penalty, up to a maximum of \$500.00, within the discretion of the court or administrative tribunal having jurisdiction. Each day that a violation continues shall constitute a separate violation.

**Section 5: Severability Clause.**

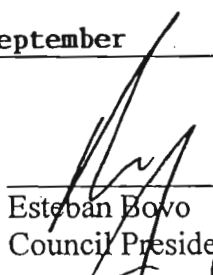
If any phrase, clause, sentence, paragraph or section of this ordinance shall be declared invalid or unconstitutional by the judgment or decree of a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of this ordinance.

**Section 6: Effective Date.**

This ordinance shall become effective when passed by the City Council and signed by the Mayor or at the next regularly scheduled City Council meeting, if the Mayor's signature is withheld or if the City Council overrides the Mayor's veto.


PASSED and ADOPTED this 25 day of September, 2006.

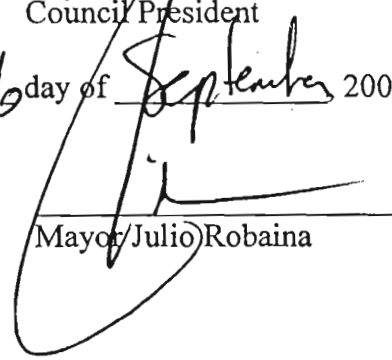
THE FOREGOING ORDINANCE  
OF THE CITY OF HIALEAH WAS  
PUBLISHED IN ACCORDANCE  
WITH THE PROVISIONS OF  
FLORIDA STATUTE 166.041  
PRIOR TO FINAL READING.

  
\_\_\_\_\_  
Esteban Bovo  
Council President

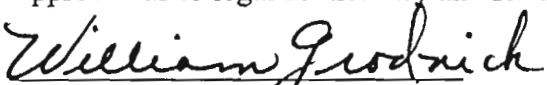
Attest:

Approved on this 26 day of September 2006.

  
\_\_\_\_\_  
Rafael E. Granado, City Clerk

  
\_\_\_\_\_  
Mayor/Julio Robaina

Approved as to legal sufficiency and form:

  
\_\_\_\_\_  
William M. Grodnick, City Attorney

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Ordinance was adopted by a unanimous vote with Councilmembers Bovo, Caragol, E. Gonzalez, L. Gonzalez, Hernandez, Miel and Yedra voting "Yes".

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## **NOTICE OF PROPOSED TAX INCREASE**

The City of Hialeah has tentatively adopted a measure to increase its property tax levy.

### **Last year's property tax levy:**

- A. Initially proposed tax levy.....\$ 58,024,149
- B. Less Tax reductions due to Value Adjustment  
Board and other assessment changes.....\$1,589,350
- C. Actual property tax levy.....\$ 56,434,799

**This year's proposed tax levy.....\$65,503,385**

All concerned citizens are invited to attend a public hearing on the tax increase to be held on

**Monday, September 25, 2006**

**7:00 P.M.**

**at**

**501 Palm Avenue, 3rd Floor Council Chambers  
Hialeah, Florida 33010**

A FINAL DECISION on the proposed tax increase and the budget will be made at this hearing.

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**CITY OF HIALEAH, FLORIDA  
BUDGET SUMMARY  
2006-2007**

MILLAGE RATE: 6.800

	General Fund	Solid Waste	Circulator Fund	Water & Sewer	Street Fund	Special Revenues	Capital Projects	Total All Funds
<b>Estimated Revenues</b>								
Taxes:								
Ad Valorem taxes	\$65,786,000	-	-	-	-	-	-	\$65,786,000
Sales, Use and Fuel Taxes	-	-	1,520,875	-	10,553,502	-	-	12,074,377
Franchise Taxes	10,785,000	-	-	-	-	-	-	10,785,000
Intergovernmental	27,960,000	-	-	-	-	-	-	27,960,000
Utility Taxes	20,461,000	-	-	-	-	3,000,000	-	23,461,000
Fines and Forfeitures	231,000	-	-	-	-	-	-	231,000
Public Safety	1,851,256	-	-	-	-	550,000	-	2,401,256
Licenses and Permits	6,195,500	-	-	-	-	4,000	-	6,199,500
Miscellaneous/Interest Income	3,102,500	642,000	10,000	13,773,351	40,000	845,000	-	18,412,851
Culture & Recreation	1,533,000	-	-	-	-	-	-	1,533,000
Grants & Loans	1,445,558	-	250,000	9,349,000	3,300,000	10,149,859	-	24,494,417
Charges for Services	79,484	12,102,000	456,500	44,413,584	-	2,578,460	-	59,630,028
Impact Fees	-	-	-	125,000	-	1,600,000	-	1,725,000
Bank Loan	-	-	-	1,270,000	-	-	8,031,000	9,301,000
Interfund Transfers	-	-	-	-	-	-	2,000,000	2,000,000
<b>TOTAL SOURCES</b>	<b>\$139,430,298</b>	<b>\$12,744,000</b>	<b>\$2,237,375</b>	<b>\$68,930,935</b>	<b>\$13,893,502</b>	<b>\$18,727,319</b>	<b>\$10,031,000</b>	<b>\$265,994,429</b>
Transfers In	-	-	-	-	-	-	-	-
Fund Balances/Reserves/Net Assets	11,634,652	3,308,596	259,346	(349,005)	1,956,594	2,497,569	-	19,307,752
<b>TOTAL - REVENUE, TRANSFERS, AND BALANCES</b>	<b>\$151,064,950</b>	<b>\$16,052,596</b>	<b>\$2,496,721</b>	<b>\$68,581,930</b>	<b>\$15,850,096</b>	<b>\$21,224,888</b>	<b>\$10,031,000</b>	<b>\$285,302,181</b>
<b>EXPENDITURES</b>								
Police Department	\$44,950,699	-	-	-	-	\$1,998,881	-	\$46,949,580
Fire Department	30,624,525	-	-	-	-	4,740,276	-	\$35,364,801
Education & Community Services	2,797,007	-	-	-	-	-	-	\$2,797,007
Library Division	3,206,804	-	-	-	-	\$949,000	-	\$4,155,804
Streets Division	-	-	-	-	15,850,096	4,220,635	-	\$20,070,731
Fleet Maintenance Division	2,418,574	-	\$2,496,721	-	-	\$77,000	-	\$4,992,295
Construction & Maintenance	3,257,020	-	-	-	-	-	-	\$3,257,020
Parks & Recreation	12,664,116	-	-	-	-	8,275,000	-	\$20,939,116
Communication & Special Events	1,060,252	-	-	-	-	-	-	\$1,060,252
Human Resources	1,116,290	-	-	-	-	-	-	\$1,116,290
Finance Department	1,073,152	-	-	-	-	-	-	\$1,073,152
Building Division	2,545,211	-	-	-	-	-	-	\$2,545,211
Planning & Zoning Division	1,163,203	-	-	-	-	-	-	\$1,163,203
Office of The Mayor	761,349	-	-	-	-	-	-	\$761,349
Information Systems Division	3,442,719	-	-	-	-	-	-	\$3,442,719
Code Compliance	743,568	-	-	-	-	-	-	\$743,568
License Division	711,433	-	-	-	-	-	-	\$711,433
Office of Retirement	616,699	-	-	-	-	-	-	\$616,699
Office of Management & Budget	865,236	-	-	-	-	-	-	\$865,236
City Clerk	1,390,239	-	-	-	-	-	-	\$1,390,239
Law Department	1,440,980	-	-	-	-	-	-	\$1,440,980
Risk Management	708,148	-	-	-	-	-	-	\$708,148
General Government	33,507,726	-	-	-	-	\$964,096	\$10,031,000	\$44,502,822
Solid Waste Division	-	16,052,596	-	-	-	-	-	\$16,052,596
Water & Sewer Comb. Svcs.	-	-	-	17,205,565	-	-	-	\$17,205,565
Water Utility Services	-	-	-	18,145,897	-	-	-	\$18,145,897
Sewer Utility Services	-	-	-	33,230,468	-	-	-	\$33,230,468
<b>TOTAL EXPENDITURES</b>	<b>\$151,064,950</b>	<b>\$16,052,596</b>	<b>\$2,496,721</b>	<b>\$68,581,930</b>	<b>\$15,850,096</b>	<b>\$21,224,888</b>	<b>\$10,031,000</b>	<b>\$285,302,181</b>
Operating Transfers Out	-	-	-	-	-	-	-	-
<b>TOTAL - APPROPRIATED EXPENDITURES, TRANSFERS AND BALANCES</b>	<b>\$151,064,950</b>	<b>\$16,052,596</b>	<b>\$2,496,721</b>	<b>\$68,581,930</b>	<b>\$15,850,096</b>	<b>\$21,224,888</b>	<b>\$10,031,000</b>	<b>\$285,302,181</b>

## CITY OF HIALEAH

### APPROVED BUDGET MILLAGE CALCULATION FISCAL YEAR 2006-2007

Current Year Gross Taxable Value	\$	9,632,850,768
95.0% of Gross Taxable Value	\$	9,151,208,230
Yield From One Mill	\$	9,151,208

#### **OPERATING MILLAGE:**

General Fund Requirements	\$	151,064,950
Less: Sources other than Ad Valorem Taxes	\$	(65,786,000)
Ad Valorem Taxes Required	\$	85,278,950

#### **LEVY REQUIRED TO FUND BUDGET 6.800 MILLS**

## BUDGET CALENDAR

Approximate Date	Required Budget Action
March 28	Operating and 5-year Capital Improvement Plan budget requests due
May 15	Distribution of all pertinent information needed for FY 2006-2007 Budget preparation to Department/Division heads
June 9	Deadline for submission of Departments/Divisions Budgets
June 12 - 26	Budget department review - update personnel accounts, update revenues, meet with departments to discuss proposed budget and make necessary revisions
July 1	Certification of Taxable Property Values from Dade County
July 6 - 17	OMB Department prepares proposed budget book
July 31	Proposed property tax millage rate is set; budget hearings are scheduled
August 4	Notification of Property Appraiser of proposed millage rate, rollback rate, and date, time, and place of budget hearings
August 30	Proposed budget is sent to print
September 1	Mayor submits proposed budget to City Council.
September 11	First budget hearing
September 12 - 24	Final revisions are made to proposed budget
September 25	Second and final budget hearing
September 28	Approved budget is sent to print
September 28	Ordinances adopting the final millage rate are delivered to the property appraiser and tax collector
October 1	Beginning of fiscal year and approved budget becomes effective
October 1	Approved budget is distributed to all departments and to the City Council

**Responsibility** – Section 2-267 of the City of Hialeah's Code gives the OMB Director the duty to prepare and submit the recommended annual budget to the Mayor and City Council. The budget is prepared in accordance with state and local law policy.

Although the State does not require it to do so, the City prepares an operating budget for all funds. Under the direction of the Mayor, the budget preparation involves all levels of management throughout the budget process.

## BUDGET CALENDAR

The City adopts its budget in accordance with Florida Statutes, Chapter 200, commonly referred to as the Truth in Millage Act (TRIM). The budget calendar complies with TRIM requirements.

**October** The adopted *budget is implemented* by being entered into the general ledger system and made available to all users at the beginning of each new fiscal year. The OMB Department reviews all year-end encumbrances and then incorporates them into the new-year's budget upon proper authorization.

**November** The Finance Department closes the City's financial records for the previous fiscal year ending September 30, in preparation for its annual audit.

**December** The City's *annual financial audit* is performed. Any necessary audit adjustments are posted to the general ledger.

**January** *Revenue estimates* for the next fiscal year are generated from trend analysis, independent rate studies by financial advisors, known funding sources and estimates of distributions from other governmental units. The Budget Analyst prepares revenue estimates with assistance from appropriate staff in various departments. In general, the following assumptions are used as a basis for a conservative revenue projection:

Revenue	Assumption
Taxes	95% of assessed value times millage rate
Franchise fees	Historical trends and rate studies with rate adjustment applied
Licenses and permits	95% of Florida Department of Revenue estimates
Charges for services	Historical trends, purchased power projection from FMPA and recalculation based on revised rates
Fines and forfeitures	Historical trends with rate adjustment applied
Miscellaneous	Interest projections based on estimated cash balances and projected interest rates along with known one-time estimated receipts
Transfers	Predetermined formula or availability and anticipated need

*One-year projections* are prepared for all remaining funds and reviewed by appropriate staff.

**February** – *Budget worksheets are updated* to reflect the most recent historical information. The *budget preparation manual is updated* to reflect changes in citywide priorities, goals and objectives, new or revised directives from the City Council.

## BUDGET CALENDAR

**March** – The *mid-year budget adjustment* is drafted, reviewed and submitted to the City Council for approval. The City Council may make supplemental appropriations and transfers during the year, up to the amount available for appropriation.

**Five-year Capital Improvement Plan (CIP)** is prepared by each department. This request is a tentative outline of capital needs matched to the most likely funding source. It contains requests of all departments for land, buildings, improvements, equipment and vehicles that are expected to cost at least \$15,000. In some cases, non-capital items are included in the CIP when the expected cost is significant (greater than \$100,000) or when the cost is for major on-going programs such as street resurfacing and sidewalk repair. Following the CIP's review and possible revision, the first year of this plan is included in the department's operating budget request along with consideration of any impact on other operating expense.

**April** – *Cost allocations and payroll projections* are prepared by the Budget Analyst for departments to integrate into their budget requests. Typically, cost allocations are prepared for items such as payroll, insurance, internal service charges, debt service and transfers. Most of these items are subject to revision continually throughout the budget process.

Other operating costs are budgeted according to need and based on the cost of providing the same level of service as the previous year. Budget requests are generally required to have no increase in operating expenditures at the departmental level. This forces all departments to absorb rising costs of providing services by becoming more efficient. In cases where there are increased operating costs outside the department director's control, an increase for that item may be evaluated outside the zero increase requirement.

Cost	Allocation Basis
Payroll	Current positions with pay plan adjustments
Insurance	Insurable interest
Capital Outlay	Preliminary 5-year capital improvement plan and equipment or improvements costing more than \$750 and having an expected life of greater than one year
Debt Service	Amortization schedules and distribution of debt proceeds
Transfers	Formula or availability and need

Depreciation is not budgeted.

## BUDGET CALENDAR

Budget worksheets are completed by each department for their respective division or program along with department-wide business plans. Business plans address each department's mission, accomplishments, goals, performance measures and budget issues. A summary of the department's budget request is also included in the business plan.

**May – *Final condition report*** is prepared by the Internal Auditor. This analysis is used to assess the performance of the City over time. The report analyzes many financial indicators through long-term trend analysis and in comparison to external benchmarks. It is used to spot potential problems early enough for the City to take corrective action, if necessary.

**Preliminary budget assessment** compares projected revenues and submitted expenditure requests for the purpose of determining the initial excess or deficit of available resources for appropriation. After this estimate is determined revenues may be adjusted and expenses may be trimmed in order to eliminate any apparent fund deficits. With rare exceptions, all funds must be balanced prior to the start of the June budget meetings.

**June – *Budget meetings*** provide each department the opportunity to discuss their budget request and business plan with the OMB Director. Each department presents its issues and budget concerns to the OMB Director. In these meetings, budget request may be adjusted based upon each department's package of expected program service levels. As a result of these meetings, revisions may also be required in the business plans.

**July – *Proposed budget document*** is revised, assembled, balanced and reviewed. A part of this document is the Budget Message from the Mayor, which highlights the issues concerning major revenues and expenditures for the coming year.

The Mayor presents the Proposed Budget to the City Council in subsequent budget workshops, along with the proposed millage rate and any other relevant information.

**August – *Budget workshops*** are conducted by the Mayor during which the City Council and the public have the opportunity to review and revise the budgets for all programs. Discussion is open and informal in a round-table format. Budget issues are discussed along with levels of service. Department directors have this opportunity to present information about the specific programs for which they are responsible to the Council and to the public.

The OMB Director explains cost allocations, debt service, projected revenues, and cash balances. The Financial Condition Report is a part of this presentation along with a discussion of the budget issues.

## BUDGET CALENDAR

As a result of these meetings, the Mayor may make changes to the Proposed Budget in order to fully address additional concerns of the City Council. Because of the openness of the decision making process throughout the budget process, changes to the Proposed Budget are usually slight.

The *Year-end budget adjustment* is drafted, reviewed and submitted to the City Council for approval.

**September – Budget hearings** concerning the Tentative Millage Rate and Tentative Operating Budget are held at two public hearings in accordance with the Truth in Millage Act (TRIM) as stated in Florida Statutes, Chapter 200. This gives the public an additional opportunity to voice opinions before the final budget is adopted. The TRIM act establishes specific time constraints and advertising criteria for the budget adoption process.

The *final budget* is voted on and approved before September 30 of each year and becomes effective on October 1. The Final Budget and Operating Tax Millage are adopted by resolution with a vote to the City Council.

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## **FISCAL POLICIES**

### **I. Introduction**

The City of Hialeah has adopted a comprehensive series of fiscal policies that embody recognized sound financial management concepts. These policies were originally approved by the City Council. Recently, the Investment Policy was revised and made more comprehensive pursuant to Hialeah, Fla., Resolution 06 – 44 (April 25, 2006).

The fiscal policies are organized under four subject headings:

1. General Fiscal Policy presents the overall guidelines for financial and accounting practices, including the basic framework for preparing the City's operating and capital budgets, maintaining accounting records, and funding services on a non-discriminatory basis.
2. Fiscal Policy for Annual Operating Expenditures outlines the policies for budgeting and accounting for revenue and requirements, and providing adequate fund balances in the City's various operating funds. This section includes several references to capital project funding in relation to the amount and type of support to be provided by the operating funds.
3. Fiscal Policy on Investments provides guidelines for investing operating and capital balances
4. Fiscal Policy for Capital Expenditures and Debt Financing directly relates to the resources and requirements of the Capital Improvement Program. Included are overall policies on issuance of debt, as well as specific guidelines applicable to specific fund types.

The City attempts to adhere to these fiscal policies in the conduct of its operations. However, it must be noted that these policies are guidelines and not statutory limitations. Some of the policies, particularly with regard to recommended fund balances, are designed as goals to be pursued, not necessarily achieved on an annual or ongoing basis. The City reserves the right to deviate from any or all of the fiscal policies if such action is determined by the City Council to be in the overall best interest of the City of Hialeah.

### **II. General Fiscal Policy**

#### **A. In General**

1. The Annual Operating Budget of the City of Hialeah, Florida, shall balance the public service needs of the community with the fiscal capabilities of the City. It is intended to achieve those goals and objectives established by the City Council for the next fiscal year.

## FISCAL POLICIES

Service programs will represent a balance of services, but with special emphasis on the City's public safety, environmental protection and well-being, economic development, employment, physical appearance, living conditions, and affordable housing. Services shall be provided on a most cost effective basis.

2. The City recognizes that its citizens deserve a commitment from the City to fiscal responsibility, and that a balanced operating budget is the cornerstone of fiscal responsibility and a statutory mandate. Annual operating expenditures (personal services, contracts, commodities, supplies, capital outlay, outside agency support, and transfers) will be fiscally balanced with revenues or income estimates that can reasonably and normally be projected to be received during the fiscal year. New programs or changes in policies that would require the expenditure of additional operating funds will either be funded through reduction in programs of lower priority or through adjustments to rates, service charges or taxes. Requests for new or changes to programs or policy will be accompanied by an analysis of short-term and long-term impacts on the operational budget caused by such changed or new program or policy.
3. New programs, services, or facilities shall be based on general citizen demand, need or legislative mandate or direction.
4. The City shall prepare and implement a Capital Improvement Program (CIP), consistent with State requirements, which shall schedule the funding and construction of projects for a four-year period, including a one-year CIP Budget. The Capital Improvement Program shall balance the needs for improved public facilities and infrastructure, consistent with the City's Comprehensive Plan, within the fiscal capabilities and limitations of the City.
5. The City shall maintain its accounting records in accordance with generally accepted accounting principles (GAAP), applied to governmental units as promulgated by the Governmental Accounting Standards Board (GASB) and the Financial Accounting Standards Board (FASB).
6. The City shall provide funding for public services on a fair and equitable basis, and shall not discriminate in providing such services on the basis of race, color, national origin, religion, gender, sexual preference, marital status, age or disability.

## **FISCAL POLICIES**

7. Budgets for all City departments and all other City expenditures shall be subject to City Council approval and appropriation and discretionary spending powers of the Mayor as provided by the Hialeah Charter and Code.
8. Interfund loans must be supported by a fiscally sound source of funds available for repayment.
9. Preparation of the City's Budget shall be in such format as to allow correlation with the costs reported in the City's Annual Comprehensive Financial Report, with the content of the Budget to include information required by Section 6.01 of the Hialeah Charter and Hialeah Code §2-126.

### **III. Fiscal Policy for Annual Operating Revenues and Expenses**

#### **A. All Funds**

##### **1. Revenue**

- a. Revenue projections will be based on an analysis of historical trends and reasonable assumptions of future conditions.
- b. Revenue estimates will be made on a reasonably conservative basis to ensure that estimates are most likely realized.
- c. The operating budget will be prepared based on 95% of the certified taxable value of the property tax roll.
- d. The City will not use long-term debt to finance expenditures required for operations.
- e. As a general rule, operating budgets will be balanced using current year revenues to finance current year expenditures. Minimum fund balances shall not normally be budgeted as a resource to support routine annual operating expenses. However, balances exceeding the policy targets may be budgeted, as a resource to support capital, debt, or extraordinary major maintenance needs on a non-recurring basis, or for specific purposes, as designated.

##### **2. Requirements**

- a. Normal maintenance requirements necessary to sustain the basic asset value will be included in the budget of the proper operating fund.

## FISCAL POLICIES

- b. Contractual obligations required by labor agreements and compensation plans for employees will be included in the budget or provided for through supplemental appropriations, subject to available funds.
- c. Capital will be provided for major improvements and automation or computerization of services based on multiple-year planning and appropriate cost benefit analysis.
- d. Future capital improvement requirements and equipment replacement will be included in operating plans requiring such reserves as may be necessary. The annual amount set aside to provide reserves for future capital requirements, will be tailored to the needs of the specific operation, if not established by bond ordinance, and will be above the normal fund balance.

### 3. Fund Balance

- a. Maintaining an adequate fund balance is essential. A fund balance will be considered appropriate in the amount of 5% of the current year's operating appropriations for the General Fund, 2% for other governmental operating funds, and 10% of the current year's operating appropriations for the Enterprise Operating Funds.
- b. The Mayor may designate higher fund balances than the threshold amounts provided in 3a above for specific purposes.
- c. The balances of each fund shall be maintained by using a conservative approach in estimating revenues and by ensuring that expenditures do not exceed the appropriations.
- d. Any anticipated deficit at year-end, unless it can be eliminated from operating results within the first six months of the next fiscal year, will be provided for in the current year's transfers.

### B. Specific Guidelines for Individual Funds

#### 1. General Fund

- a. The General Fund is the principal operating fund of the City and will account for activities that are not reported in another type of fund for legal or managerial reasons.
- b. It is the objective of the City to first find funding sources to pay operating expenses of the General Funds from sources other than Ad Valorem taxes. Only when non-Ad Valorem tax sources of revenue are

## FISCAL POLICIES

insufficient to support services at desired levels should Ad Valorem taxes be utilized. Ad Valorem taxes and non-Ad Valorem taxes shall be earmarked to support the City of Hialeah Police and Fire departments.

- c. Service charges and fees for all General Fund services will be analyzed to ensure an appropriate proportional recovery of direct costs and overhead.

### 2. Special Revenue Funds

- a. Special Revenue Funds will be used to account for specific revenue sources that are restricted to expenditures for specific purposes, such as non-enterprise revenue pledged for debt service. Business-like operations that cover only a substantial portion of their costs by user fees and charges, and therefore require ongoing operating subsidies, will be classified as Special Revenue Funds.
- b. The Affordable Housing Fund will be budgeted to be fully supported by the operating rental revenue of the City affordable and elderly housing facilities once completed and operational. The revenue will cover the expenditures, capital outlays and debt service associated with the maintenance of these facilities. Any funds not required for these purposes may be transferred to the General Fund.
- c. The Building Better Communities fund will be budgeted to be fully supported by grant revenue from Miami-Dade County and will be subject to the contractual grant requirements between the City and the County.
- d. The Children's Trust fund will be budgeted to be fully supported by grant revenue from the Children's Trust funded by Miami-Dade County and will be subject to the contractual requirements between the City and the County.
- e. The E-911 and E-911 Wireless Funds will be budgeted to be fully supported by a per call service charge collected by Miami-Dade County and will be subject to the contractual requirements between the City and the County and State law.
- f. The Fire Rescue Transportation Fund will be budgeted to be supported by revenue from fire rescue transportation fees, motor vehicle accident fees, fire rescue impact fees and various fire department specific grants. Grants will be subject to their specific contractual requirements.

## FISCAL POLICIES

The income generated by this fund is not expected to cover the costs and the shortfalls will require transfers from the General Operating Fund.

- g. The Impact Fee Fund will be fully supported by the City's Park Impact fees on new construction. The expenditures from these funds are restricted to park infrastructure and will be subject to the City Code requirements.
- h. The Stormwater Fund is supported by bi-monthly service fees charged to City residents. The income generated by this fund is not expected to cover the costs and the shortfalls will require transfers from the General Operating Fund.
- i. The Street Transportation fund will be used to account for operating revenues, expenditures, and capital outlay associated with roadway construction and maintenance. The income generated by this fund is not expected to cover the costs and the shortfalls will require transfers from the General Operating Fund.
- j. The Urban Area Security Grant fund will be budgeted to be fully supported by grant revenue. The expenditures from these funds are restricted to capital equipment for public safety and will be subject to specific contractual grant requirements.

### 3. Enterprise Operating Funds

- a. Enterprise funds will be used to account for those activities where the costs are expected to be funded substantially by external (non-City department) user fees and charges.
- b. Enterprise Operating Funds will pay the General Fund their proportionate share of the cost of general administrative departments and a payment-in-lieu-of-taxes, which will be computed in a fashion that will relate the tax to a comparable commercial use, as limited by outstanding Bonds or Bond Ordinances. [Public Utilities bond restrictions limit payments-in-lieu-of-taxes to fifteen percent (15%) of gross revenues.] Public Utilities (water, reclaimed water, and sewer) are able to produce sufficient revenue from service charges to fully recover all direct operating costs and overhead, plus provide for debt service and major capital outlay. Initial startup of operations or specific circumstances may require an individual enterprise to be subsidized for a limited period of time; however, it is fully expected that these operations will be totally self-supporting over time and will repay any subsidy to the General Fund, as revenues permit.

## **FISCAL POLICIES**

- c. Service charges, rent and fee structures will be established so as to ensure recovery of all costs.
- d. The Solid Waste and Circulator fee structures will be reviewed on an bi-annual basis, and will relate to competitive rates in other local private and public operations, and to the City's operating and capital plan requirements.

### **IV. FISCAL POLICY ON INVESTMENTS**

#### **A. In General**

In an effort to accomplish the objectives of the City's portfolios, this policy identifies various authorized instruments, issuer diversification, maturity constraints, investment ratings and liquidity parameters, as defined in the City investment policy.

- 1. Repurchase agreements and reverse repurchase agreements. Fully collateralized, repurchase and reverse-repurchase agreements are permissible investments provided that the following conditions are met:
  - a. The City has executed a Master Repurchase Agreement with either a primary dealer, as defined by the Federal Reserve, or a bank or savings and loan domiciled in this state, and certified as a qualified depository, as defined in section 280.02, Florida Statutes.
  - b. The agreement has a defined termination date and is secured by the obligations described in this investment policy.
  - c. Requires that the securities being purchased by the City to be pledged to the City, held in the City's name, and deposited at the time the investment is made with the City or with the third party selected and approved by the City.
  - d. Direct obligations of the United States Treasury including Bills, Notes, Bonds and various forms of Treasury zero-coupon securities. Any direct obligation of the United States Government having principal and interest unconditionally guaranteed by the United States Government having a stated final maturity of 30 years and less.
  - e. Any authorized investments purchased by or through the State Board of Administration or the Office of the State Treasurer and held on behalf of the Trust in a commingled pool or separate account are permitted. The Investment Committee may elect, within its discretion, to avail the City of investments in the State Board of Administration of

## FISCAL POLICIES

Florida's Local Government Investment Pool and the Florida League of Cities Investment Pool.

- f. Commercial paper issued in the United States by any corporation, provided that such instrument carries a rating of "A1/P1" or (or comparable rating) as provided by two of the top nationally recognized statistical rating organizations (NRSRO); and that the corporation's long term debt, if any, is rated at least "A1/A+" of the LOC provider must be rated at least "AA" (or a comparable rating) by at least two of the nationally recognized statistical rating organizations publishing ratings for financial institutions. The maximum maturity shall not exceed 270 days from the time of purchase.
- g. Banker's Acceptances issued within the United States by institutions with a long-term rating of at least "AA" or short-term debt rating of P1 (or comparable ratings), as provided by one nationally recognized statistical rating organization. Exceptions to the above may be approved by the Investment Committee from time to time and reported to the Mayor. The invested account of a Manager may own no more than five percent of the portfolio in banker's acceptances issued by any individual, depository institution at one time. Maximum maturity shall not exceed 270 days from the time of purchase.
- h. Nonnegotiable Certificates of Deposit issued by Florida Qualified Public Depositories as identified by the State Treasurer's Office. Certificates of Deposit shall be purchased only from institutions that qualify under section §280.02, Florida Statutes, as qualified public depositories.
- i. Obligations of any United States Government sponsored agency (GSE), which principal and interest carry the implied full faith and credit of the United States Government and which principal and interest are unconditionally guaranteed by the issuing agency. Typical issuing names are, but not limited to, the Federal Home Loan Mortgage (FHLMC), Tennessee Valley Authority (TVA), Federal National Mortgage Association (FNMA), Federal Home Loan Banks (FHLB), Federal Farm Credit Bank (FFCB) and Student Loan Marketing Association (SLMA).
- j. Interest-bearing time deposits or savings accounts in qualified public depositories as defined in Florida Statutes §280.02.
- k. Mortgage obligations guaranteed by the United States Government and sponsored agencies and/or instrumentalities including, but not limited to, the Government National Mortgage Association, the Federal

## FISCAL POLICIES

National Mortgage Association, and the Federal Home Loan Mortgage Corporation. Mortgage-backed securities, including mortgage-pass through securities and Collateralized Mortgage Obligations (CMO) issued, guaranteed or backed by an agency or instrumentality of the Federal Government or other mortgage securities including CMOs rated AAA or equivalent by a nationally recognized statistical rating organization. The more volatile derivative mortgage securities, such as interest only, principal only, residuals and inverse floaters, are prohibited.

- l. Corporate Fixed Income Securities issued by any corporation in the United States with a rating of A or better by two NRSROs subject to the following limitations: (1) The portfolio may own no more than \$5 million of such instruments issued by any one corporation at one time. In no event shall the City own an amount greater than 5% of a total issue. (2) The maximum portfolio percentage for corporate and municipal fixed income securities shall be 15% of the total portfolio. (3) The maximum maturity at purchase shall be 5 years. The total average maturity for all corporate fixed income securities held at one time shall not exceed 2.5 years.
- m. Asset-backed securities issued in the United States. The duration shall not exceed 5 years, based upon a reasonable and supportable prepayment assumption. The security shall be rated by 2 NRSROs and rated, at a minimum, AA3 by Moody's, AA- by S&P or AA- by Fitch, or if rated such by two of these three rating companies, an equivalent minimum rating by a NRSRO.
- n. Securities of state, municipal and county governments or their public agencies, which are rated in the three highest rating categories (AAA/Aa, ANAa or A) by a nationally recognized statistical rating organization.
- o. Guaranteed Investment Contracts (GICs) issued by insurance companies rated in the highest category by AM Best Rating System and maintaining claims paying ability of AA/Aa by a NRSRO.
- p. Investment Agreements with other financial institutions. If collateralized, the collateral securing the investment agreement shall be limited to those securities authorized for purchase by this investment policy. The invested account of a Manager may own, at one time, no more than \$10 million in investment agreements from any one financial institution.

## **FISCAL POLICIES**

### **B. Diversification**

It is the policy of the City to diversify its deposits and investments by financial institution, by investment instrument, and by maturity scheduling. No more than 55% of the overall portfolio may be deposited in a single bank, except in the case of money center banks, for which the limit is 75%. No more than 55% of the overall portfolio may be invested in cooperative investment programs and no more than 25% of the overall portfolio may be invested in the securities of a single issuer, except the U.S. Treasury. No more than 20% of the portfolio may have a maturity beyond 18 months. The average maturity of the portfolio shall never exceed 18 months and at least 10% of the portfolio shall be invested in overnight instruments or marketable securities that can be sold to raise cash on one business day's notice.

### **C. Bank and Dealer Selection**

Repurchase and reverse repurchase agreements shall be negotiated with firms approved according to this policy. For broker/dealers of other investment instruments, the Investment Committee shall utilize primary dealers and such other reputable and recognized dealers as may be recommended by the Investment Committee.

## **V. FISCAL POLICY FOR CAPITAL EXPENDITURES AND DEBT FINANCING**

### **A. ALL FUNDS**

#### **1. Revenue**

- a. Revenue projections for the one-year Capital Improvement Program Budget and five-year Capital Improvement Program Plan shall be based on conservative assumptions of dedicated fees and taxes, future earnings and bond market conditions.
- b. The capital improvements element shall be reviewed on an annual basis and modified as necessary in accordance with Florida Statutes § 163.3187 or 163.3189 in order to maintain a financially feasible five-year schedule of capital improvements.

#### **2. Requirements**

- a. Capital projects shall be justified in relation to the applicable elements of the City's Comprehensive Plan.
- b. Estimated requirements for capital projects shall include all costs reasonably associated with the completion of the project.

## FISCAL POLICIES

- c. The impact of each project on the operating revenues and requirements of the City shall be analyzed as required by the General Fiscal Policy.
  - d. Consistent with IRS regulations, timeframes for debt repayment will not exceed the average life of improvements.
- 3. Long Term Debt: Annual debt service payments will be level over the life of a bond issue, unless fiscal constraints or other restrictions dictate an alternative approach. A policy of full disclosure will be followed in all financial reports and official statements for debt.
  - 4. Medium Term Debt: Lease-Purchase methods, bonds or other debt instruments may be used as a medium term (4 to 10 years) method of borrowing for financing vehicles, other specialized types of equipment, or other capital improvements. The equipment or improvement must have an expected life of more than four years. The City will determine and utilize the least costly financing methods available. Such debt arrangements will be repaid within the expected life of the equipment or improvement acquired.
  - 5. Short Term Debt: Short-Term borrowing may be utilized for temporary funding of anticipated tax revenues, anticipated grant payments, anticipated bond proceeds, or other expected revenues. Anticipated funding is defined as an assured source with the anticipated amount based on conservative estimates. Such borrowing may utilize a short-term note maturing before the end of the current appropriation period. Other short-term debt, such as tax exempt commercial paper, bond anticipation notes, tax anticipation notes, or grant anticipation notes, may be used when it provides immediate financing and an interest advantage, or delays long-term debt until market conditions are more favorable. The City will determine and utilize the least costly method for short-term borrowing. Short-term debt may be refunded in accordance with applicable Federal laws.

### B. SPECIFIC GUIDELINES

- 1. General Capital Improvements: General capital improvements, or those improvements not related to municipally-owned enterprises, shall be funded from General Operating Fund revenues or fund balances, the sale of revenue bonds or general obligation bonds, and from special revenues, assessments and grants.

## FISCAL POLICIES

- a. Pay-As-You-Go Capital Improvements: Pay-as-you-go capital improvements shall be funded from General Operating Fund revenues or fund balances, state and federal grants, special assessments, or other sources of revenue that may become available to the City. In the case of special assessments, affected property owners shall pay for local neighborhood improvements, unless exempted by the City Council. Major capital projects related to the delivery of general public services shall be paid from general purpose revenues. It is recognized that the allocation of funds in any given year of the program may vary significantly from these parameters due to prioritization and scheduling of projects.
  - b. Special Assessments: When special assessments are used for general capital improvements, demolitions, lot clearing, or reclaimed water system extensions, the interest rate charged will be established by the City Council consistent with State law or as provided in the Hialeah Code.
2. Enterprise Capital Improvements:
- a. Pay-as-you-go Improvements: Enterprise funds should support needed capital improvements on a pay-as-you-go basis to the greatest extent possible, except where analysis shows that it is in the City's best interest to issue debt for such improvements. Public Utilities funds pay-as-you-go projects in accordance with the minimum bond covenant requirements.
  - b. Revenue Bond Debt Limit: Enterprise revenue bonds shall be used to finance revenue-producing capital facilities of the Enterprise Fund. Bond coverage will be provided from the Enterprise revenue sources, and may include General Fund revenue support.
  - c. State Revolving Loan Fund: The Public Utilities Fund has available a federally-funded, below-market interest rate loan pool. This pool may be used whenever its use is advantageous and in the best interest of the City.

## BUDGET POLICIES AND PROCEDURES

### A. Budget Methodology

The budget for the City of Hialeah is prepared by department. Some departments are divided into divisions which are defined according to the activity performed. Each department's budget includes the following:

Department Overview

Organization Chart

Personnel Recap: List all positions

Major Objectives

Performance Measures Indicators

Budget Account Summary: Expenditure for department/division

Budget Justifications: Description of the amount requested for each object code

### B. Budget Process

The fiscal year for the City shall begin on the first day of October of each year and end on the last day of September of each year as mandated by Florida statutes. The Mayor sets the guidelines for the upcoming year's budget including an Operating and Five-Year Capital Improvement Program (CIP) preparation manual, department overview, goals and objectives, performance measures, line items budget, CIP form, department capital outlay form, position justification form and job description form.

The budget calendar (see separate section in this budget book) sets forth the procedures and timetables to be followed for preparing budget request for the coming year. Guidelines for operating expenses on the upcoming budget are based on projections of current year expenditures, as well as, the prior year actual expenditures. Justifications for changes are provided on operating expenses.

On the Capital Improvement Program, departments are asked to prioritize their request based on the benefits to be derived, necessity to health, safety, welfare and needs of the residents, enhancement to City plans and policies, and available funding. The Budget Department provides all information on budgeted line items for personnel services which includes salaries and benefits (pension and health insurance allocations) and fixed costs (insurance). The departments complete the other information.

The City receives the certified taxable real estate and tangible property values from the Miami-Dade County Property Appraiser on July 1st of each year. The preliminary millage rate is based on the Certified taxable value. The appropriations contained in the proposed recommendation shall not exceed the funds derived from taxation and other revenue sources.

## **BUDGET POLICIES AND PROCEDURES**

### **C. Budget Format**

The budget document should provide meaningful and useful information to the elected officials, city staff and to the public. It includes all of the City's Funds and Service Programs, and serves as the City's primary fiscal year policy. The budget document is developed to serve four primary functions:

- Policy Document
- Financial Plan
- Operations Guide
- Communication Device

This budgetary process provides vital information in communicating with the Commissioners and the citizens of Hialeah. It gives them a better understanding of the allocation of resources for each department and on the overall status of the city.

### **D. Budget Approval**

The OMB Department compiles and prepares the requested operating and capital improvement program budget and presents to the Mayor, who then submits the proposed document to City Council for no later than September 1 of each fiscal year. At this time, the City Council sets the proposed property tax millage rate and schedules public hearing on budget and tax millage rate.

The City Council shall carefully consider the budget proposal and make such revisions as they deem advisable. Two public hearings on the budget and the proposed millage rate are held in September which is required by State statute to obtain tax payer comments. The first public hearing is held on the first week of September. The second public hearing is on the third week in which the final budget and millage rate are presented and adopted. The City Council shall adopt the budget in the form of an appropriation ordinance no later than September 30 of each fiscal year.

The public can review the approved budget in its entirety in the Office of the City Clerk or on the city's website, [www.hialeahfl.gov](http://www.hialeahfl.gov). The new budget becomes effective on October 1st of each year. After the millage rate and final budget are adopted, the city has three (3) days to send a copy of the ordinance to the Miami-Dade County Property Appraiser, and thirty (30) days to submit the Certification of Compliance, (Form DR487) establishing the final millage rate with the Florida Statutes, Florida Department of Revenue, Division of Ad Val Orem Tax.

### **E. Budget Amendment**

The Budget Amendment Process is in one of two formats, depending on whether or not the original budget appropriation is exceeded is as follows:

## **BUDGET POLICIES AND PROCEDURES**

- All budget amendments require approval by the City Council when operating expenditures exceed budgeted appropriations at the department level, which is the legal level of control.
- Transfers within a department can be made after the department director submits a request and it is approved by the Mayor. Transfers will be limited by amount and type of expenditure.
- After April 1 of each fiscal year transfers can be made

### **F. Capital Improvement Plan**

The CIP includes a review of capital infrastructure, building, and facility projects where the estimated cost exceeds \$15,000. Capital investments in equipment and technology are not included in the CIP. Department submits plans and follow the same approval process as the operating budget. All information is in the Capital Improvement section of this document. Expenditures are based on information approved for the first year of the 5-Year Capital Improvement Program (CIP).

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## FINANCIAL BASIS, PURPOSE AND STRUCTURE

### A. Budgets and Budgetary Accounting

Annual Budgets are adopted on a basis consistent with GASB 34 accounting principles generally accepted in the United States. Annual appropriated budgets are adopted for the General Fund, Special Revenue Funds (except Law Enforcement Trust Fund), Debt Service Funds, and for the Capital Projects Fund. All annual appropriations lapse at year end.

### B. Basis of Budgeting

Basis of Budgeting refers to the time period when revenues and expenditures are recognized in the funds and reported on the financial statements. The budgets of general government type funds (General Fund and Special Revenue Funds) are prepared on a modified accrual basis. Under this method, revenues are recognized only when they become measurable and available to finance expenditures of the fiscal period. Available means collectible within the current period or soon enough thereafter, to pay current liabilities.

Expenditures are recognized when the fund liability is incurred except for un-matured interest on general long term debt which is recognized when due, and the concurrent portion of accrued vacation and sick leave which is recorded in a general long term debt group. At year-end, open encumbrance balances lapse. However, encumbrances relating to Capital Projects are generally re-appropriated as part of the following year's budget. The budgets for the Proprietary Funds (Water and Sewer Fund, Circulator Fund and Solid Waste Fund). Under the full accrual basis, not only are expenditures recognized when a liability is incurred, but revenues are also recognized when they are obligated to the City.

### C. Basis of Accounting

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and relates to the timing of the measurements made, regardless of the measurement focus applied. All governmental funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized in the period in which they become susceptible to accrual, i.e., when they become both measurable and available as expendable financial resources to pay liabilities of the current period. Ad Valorem taxes and charges for services are susceptible to accrual when collected in the current year or within 60 days subsequent to year-end, provided the amounts received pertain to liabilities through the fiscal year end.

Intergovernmental revenues, franchise fees, sanitation fees and utility service taxes are recorded in accordance with their legal or contractual requirements as earned. Interest is recorded when earned. Licenses and permits, charges for services, fines and forfeitures,

## FINANCIAL BASIS, PURPOSE AND STRUCTURE

and other revenues applicable to the current period are recorded as revenue when received in cash because they are generally not measurable until actually received. License and permit revenue collected in advance for periods of which they relate are recorded as deferred revenue.

Special assessments are recorded as revenue only to the extent that individual installments are considered available. Assessments not yet due are recorded as deferred revenue. Bond proceeds funding future special assessment costs are recorded as deferred revenue until the costs are incurred. Expenditures are generally recognized under the accrual basis of accounting when the related fund liability is incurred. Exceptions to this general rule include principal and interest on general long term debt, which are recognized when due where funds are not specifically reserved for such purpose.

The reporting practices for the Proprietary Fund Types closely parallel comparable commercial financial reporting. Both recognize revenue when earned and expenses when incurred (the accrual basis) including depreciation on its exhaustible fixed assets. Earned but unbilled service receivables are accrued as revenue in the Enterprise Fund. The hierarchy for reporting and budgetary control is as follows:

1. Fund
2. Department
3. Division
4. Function
5. Object Code

### D. Fund Structure

The accounts of the City are organized and operated on the basis of funds and account groups. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions.

The minimum number of funds is maintained consistent with legal and managerial requirements. Account groups are a reporting device to account for certain assets and liabilities of the governmental funds not recorded directly in those funds.

## FINANCIAL BASIS, PURPOSE AND STRUCTURE

### E. Measurement Focus, Basis of Accounting and Basis of Presentation

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, franchise taxes, licenses and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the government.

The *General Fund* is the City's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund. The *Capital Improvement Construction Fund* is a capital projects fund which is used to account for expenditures incurred for building City projects.

The *Water and Sewers Utility System Fund* accounts for the activities of the Water and Sewers Department. The Department operates the sewage treatment plan, sewage pumping stations and collection systems, and the water distribution system. The *Solid Waste Utility System Fund* accounts for providing solid waste services to customers of the City.

Amounts reported as *program revenues* include 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions. Internally dedicated resources are reported as *general revenues* rather than as program revenues. Likewise, general revenues include all taxes.

Proprietary funds distinguish *operating* revenues and expenses from *non-operating* items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the City's water and sewers fund and the solid waste fund are charges to customers for services. Operating expenses for enterprise funds include the cost of services, administrative expenses and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

## FINANCIAL BASIS, PURPOSE AND STRUCTURE

### F. Budget Assumptions

Budget assumptions explain the basis for revenue and expenditures estimates. Although the underlying assumptions for revenue projections are presented in detail in another section of this document, information on assumptions underlying spending estimates is outlined in general terms in the budget message:

The following assumptions were used to develop this Annual Budget:

#### Locally Levied Taxes

This category includes revenues for all Ad-Valorem Taxes, Franchise Fees, and Utility and Communication Taxes. The Ad-Valorem taxes are assessed based on the valuation of projects within the City. Included in the budget is the following real and tangible personal property for the current year.

#### Licenses and Permits

This category includes revenues for occupational licenses and all permits. Projected increases/decreases are based on new and existing businesses, new developments and home improvements.

#### Intergovernmental Revenues

This category includes Federal and State Grants and various revenues from Broward County and State of Florida. Projected increases/decreases are based on various State revenue forecasts and existing Federal and State Grants.

#### Charges for Services

This category includes charges for various services provided by the city such as development review fees, alarm permits, fire inspection, ambulance services, commercial solid waste, bus services and recreation programs. Projected increase decreases are based on anticipated residents usage and participation.

#### Fines and forfeitures

This category is for county court fines and violation of local ordinance. Projected increases/decreases are based on historical data for traffic violations and city code violation.

## FINANCIAL BASIS, PURPOSE AND STRUCTURE

### Expenditures - Personnel Services

This category includes expenditures for City employees' salary, (including overtime, incentives, and other salaries) plus benefits such as FICA/MICA, life, disability, health and dental Insurance; various pension contributions and worker's compensation. The proposed personnel services (1200-2400) budget are based on current staffing levels and new positions and anticipated rate increases in conformance with the existing collective bargaining agreements and projected pay plans. The budget department calculates projected personnel services costs.

### Expenditures - Operating Expense

This category includes expenditures for running a governmental program not classified as personnel, capital outlay or capital projects. Projected increases or decreases are based on a departmental level decision process. Departments are given a target budget and flexibility over allocation in the various line items. Expenditures are adjusted to reflect management priorities and updated information on costs.

### Expenditures - Capital Outlays

This category includes expenditures for capital items costing between \$15,000. Equipment purchases of less than \$1,000 should be included in the operating budget account. Unexpended balances are rolled into fund balances at the end of the year or it can be rolled over based on management decision. Projected expenditures are based on the estimated cost of each capital item. Funding for these expenditures are identified within the departmental target budgets. Additional capital outlay depends on management priorities.

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## DESCRIPTION OF LONG TERM DEBT

### A. Revenue Bonds

The City issues bonds where the City pledges revenues derived from the acquired or constructed assets to pay the debt service. Revenue bonds outstanding at year end are as follows:

1968 Revenue Bonds - The 1968 \$14,000,000 revenue bonds are due in varying annual installments through 2007 and bear interest at rates ranging from 5% to 6%, payable semi-annually. Principal is paid annually. The bonds are collateralized by a first lien on the revenues from the Water and Sewers Fund, net of amounts necessary to pay all costs of operations and maintenance. The City has also pledged all revenues, except Ad Valorem taxes, as collateral for the bonds. The bonds are subject to a call provision whereby they may be redeemed by the Water and Sewers Fund in inverse order of maturity upon payment of a premium of 1/4% for each year between redemption and scheduled maturity, but not exceeding a total of 3% of the face value. At September 30, 2005, \$970,000 remained outstanding. These bonds are accounted for in the Water and Sewers Fund.

The Water and Sewers Fund is required to segregate and restrict certain amounts in connection with the ordinance governing the issuance of the revenue bonds. As of September 30, 2005, the Water and Sewers Fund is in compliance with such requirements.

1993 Revenue Bonds - In November 1993, the City issued \$4,400,000 Capital Improvement Revenue Bonds, Series 1993 (the "Series 1993 Bonds"). Proceeds from the Series 1993 Bonds were used to finance construction of a new fire administration building, fund the debt service account and pay certain issuance costs. The Series 1993 bonds mature October 2018 and bear interest ranging from 3.1% to 5.5%. The Series 1993 Bonds are secured by a lien upon revenues derived by rescue transport service fees. The City will budget non-ad valorem revenues if such revenue is not adequate to pay debt service costs. At September 30, 2005, \$2,940,000 remained outstanding.

## DESCRIPTION OF LONG TERM DEBT

Revenue bond debt service requirements to maturity including interest of \$1,300,380 are as follows:

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
Revenue Bonds - 1968:			
2006	\$ 505,000	\$ 37,390	\$ 542,390
2007	465,000	11,625	476,625
	<u>\$ 970,000</u>	<u>\$ 49,015</u>	<u>\$1,019,015</u>

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
Revenue Bonds - 1993:			
2006	\$ 160,000	\$ 161,540	\$ 321,540
2007	170,000	152,900	322,900
2008	180,000	143,550	323,550
2009	190,000	133,650	323,650
2010	200,000	123,200	323,200
2011-2015	1,170,000	439,175	1,609,175
2016-2018	870,000	97,350	967,350
	<u>\$2,940,000</u>	<u>\$1,251,365</u>	<u>\$4,191,365</u>

### B. State of Florida Loans

In fiscal year 1977, the Water and Sewers Fund borrowed \$43,490,000 from the State of Florida toward the construction of the East Side Sewer System. The loan, which bears interest at rates ranging from 5.4% to 5.6%, is payable in varying annual installments of principal and interest through 2008. The loan is collateralized by a secondary lien on net revenues of the water and sewer system after the funding requirements of the 1968 revenue bonds have been met.

Construction of the East Side Sewer System was completed during 1980. Interest on the loan from the State of Florida, amounting to approximately \$5,602,000, has been capitalized and included in construction costs and will be expensed over the estimated useful life of the system (50 years).

## DESCRIPTION OF LONG TERM DEBT

The loan agreement provides that the State will deposit the loan proceeds in a restricted, interest-bearing investment account to be used by the Water and Sewers Fund as debt service reserves and for future construction requirements. In addition, the Department of Water and Sewers is required to make periodic escrow payments for debt service. As of September 30, 2005, \$4,423,416 is restricted for debt service payments and reserves. Interest earned on the construction funds during the time the East Side Sewer was being built, which is credited to the Water and Sewers Fund, has been deferred and is being amortized to income over the same period that the related capitalized interest is being expensed (50 years). At September 30, 2005, the unamortized deferred interest balance was \$1,984,655.

Annual debt service requirements to maturity for the loan from the State of Florida, including interest of \$511,825 are as follows:

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
Year ending September 30:			
2006	\$ 3,110,000	\$ 299,875	\$ 3,409,875
2007	1,120,000	126,775	1,246,775
2008	1,185,000	85,175	1,270,175
Total debt	<u>\$5,415,000</u>	<u>\$511,825</u>	<u>\$5,926,825</u>

### C. Notes Payable

Notes payable recorded in the governmental entity-wide statement relate to loans from the Florida Municipal Loan Council and a Community Development Block Grant Section 108 Loan.

#### 1) Florida Municipal Loan Council

On April 28, 1999, the City executed a loan agreement with the Florida Municipal Loan Council to borrow \$30,000,000 from the proceeds of the Florida Municipal Loan Council Revenue Bonds, Series 1999 for major roadway improvements and infrastructure projects. The loan has an outstanding balance of \$23,405,000 and calls for semi-annual payments due on April 1 and October 1, commencing on October 1, 1999 through April 1, 2019 and bears interest at varying rates ranging from 3.2% to 5.1%.

On May 1, 2003, the City executed a loan agreement with the Florida Municipal Loan Council to borrow \$48,135,000 from the proceeds of the Florida Municipal Loan Council Revenue Bonds, Series 2003A, for major roadway improvements and infrastructure projects. The loan has an outstanding balance of \$46,510,000 and calls for annual payments due on May 1, commencing on May 1, 2004 through May 1, 2033 and bears interest at varying rates ranging from 2.0% to 5.25%.

## DESCRIPTION OF LONG TERM DEBT

On February 15, 2005, the City executed a loan agreement with the Florida Municipal Loan Council to borrow \$29,090,000 from the proceeds of the Florida Municipal Loan Council Revenue Bonds, Series 2005A, for major roadway improvements and infrastructure projects. The loan has an outstanding balance of \$29,090,000 and calls for annual payments due on February 1, commencing on February 1, 2006 through February 1, 2035 and bears interest at varying rates ranging from 3.0% to 5.0%.

The arbitrage rebate requirement generally requires issuers of tax-exempt debt to rebate to the U.S. Treasury that investment income arising from proceeds of tax-exempt debt to the extent that such income results from investments yields in excess of the bond yield. There is no arbitrage rebate liability in connection with the Revenue Bonds at September 30, 2005.

### 2) Community Development Block Grant Section 108 Loan

On June 14, 2000, the City executed a loan agreement with the U.S. Department of Housing and Urban Development (HUD) under HUD's Community Development Block Grant (CDBG) Section 108 Loan Program. The loan totaled \$4,400,000 and calls for semi-annual principal and interest payments at varying interest rates commencing on August 1, 2000 through August 1, 2019. The loan is payable to a bank as the trustee and registered holder of the note, guaranteed by HUD and collateralized by future CDBG funds granted to the City.

The loan had an outstanding balance of \$3,615,000 at September 30, 2005.

The City granted all of the guaranteed loan funds to a local business to finance economic development activities, including the purchase of machinery and equipment for the local business warehousing and distributing facilities and corporate headquarters. A grant agreement was also executed with the local business and the City obtained a first priority security interest in the local business machinery and equipment as stipulated in the grant agreement. As of September 30, 2005, the City has paid the local business \$4,000,000 of the loan amount and has designated the additional \$400,000 net of transaction fees in the City's CDBG special revenue fund.

## DESCRIPTION OF LONG TERM DEBT

Annual debt service requirements to maturity for notes payable are as follows:

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
Florida Municipal Loan Council - Series 1999:			
2006	\$ 1,245,000	\$ 1,088,044	\$ 2,333,044
2007	1,295,000	1,038,244	2,333,244
2008	1,345,000	986,444	2,331,444
2009	1,400,000	930,963	2,330,963
2010	1,460,000	871,463	2,331,463
2011-2015	8,355,000	3,282,088	11,637,088
2016-2019	8,305,000	1,032,731	9,337,731
	<u>\$23,405,000</u>	<u>\$ 9,229,975</u>	<u>\$ 32,634,975</u>

### D. Mortgage Payable

In September 1991, the City executed a mortgage note payable with the Miami-Dade Housing Agency for the purchase of an apartment building to be used for low-income housing. The mortgage calls for monthly principal and interest payments at 3% per annum of \$759 through August 1, 2021 and is secured by the property.

Annual debt service requirements to maturity for notes payable, including interest of \$29,809 are as follows:

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
Year ending September 30:			
2006	\$ 5,731	\$ 3,376	\$ 9,107
2007	5,905	3,201	9,106
2008	6,085	3,022	9,107
2009	6,270	2,837	9,107
2010	6,461	2,646	9,107
2011-2015	29,809	10,160	39,969
2016-2020	41,090	4,443	45,533
2021	8,221	124	8,345
	<u>\$109,572</u>	<u>\$29,809</u>	<u>\$139,381</u>

## DESCRIPTION OF LONG TERM DEBT

### E. Revolving Loan

On May 11, 2001, the City entered into a revolving loan agreement with the State of Florida Department of Environmental Protection for the purpose of providing financial assistance for planning and designing water and sewer system improvements at a projected cost of \$4,476,787 and an expected completion date of January 2007. At the completion of the preconstruction activities, the Department will establish the final cost to be financed by the loan. The loan shall be repaid in 20 semiannual loan payments beginning September 15, 2006. The semiannual loan payment is based on the total amount owed, which consists of the loan principal plus the loan service fee with its capitalization interest. As of September 30, 2005, the repayment amount was estimated at \$158,999. Amount due as of September 30, 2005 was \$900,989 which includes capitalized interest and other costs.

## DESCRIPTION OF LONG TERM DEBT

### F. Changes in Long-Term Liabilities

The following is a summary of changes in the long-term debt for the year ended September 30, 2005:

	Balance September 30, 2004	Additions	Reductions	Balance September 30, 2005	Due Within One Year
<b>Governmental activities:</b>					
Revenue bonds	\$ 3,095,000	\$ -	\$ (155,000)	\$ 2,940,000	\$ 160,000
Notes payable	75,710,000	29,090,000	(2,180,000)	102,620,000	2,740,000
Capital leases	376,711	-	(60,493)	316,218	63,827
Mortgage payable	115,135	-	(5,563)	109,572	5,731
Net pension obligation					
as restated, see Note 16	38,683,365	16,428,203	(14,635,511)	40,476,057	-
Compensated absences	15,132,025	401,317	-	15,533,342	412,847
Claims payable					
as restated, see Note 16	28,696,804	31,480,486	(25,296,145)	34,881,145	8,133,150
Total	161,809,040	77,400,006	(42,332,712)	196,876,334	11,515,555
<b>Less deferred amounts:</b>					
Discount	(73,222)	-	5,050	(68,172)	5,050
Premium	1,773,831	906,745	(82,208)	2,598,368	(92,283)
Total bonds and loans payable	<u>\$ 163,509,649</u>	<u>\$ 78,306,751</u>	<u>\$ (42,409,870)</u>	<u>\$ 199,406,530</u>	<u>\$ 11,428,322</u>
<b>Business-type activities:</b>					
Revenue bonds	\$ 1,480,000	\$ -	\$ (510,000)	\$ 970,000	\$ 505,000
Notes payable	8,340,000	-	(2,925,000)	5,415,000	3,110,000
Revolving loan	874,344	26,645	-	900,989	-
Compensated absences	1,896,087	74,651	-	1,970,738	3,097
Claims payable					
as restated, see Note 16	5,917,677	6,491,711	(5,216,414)	7,192,974	1,080,521
Total	<u>\$ 18,508,108</u>	<u>\$ 6,593,007</u>	<u>\$ (8,651,414)</u>	<u>\$ 16,449,701</u>	<u>\$ 4,698,618</u>

Other long-term liabilities such as compensated absences are normally paid from the general fund.

## **DISCUSSION ON DEBT AND CAPITAL**

### **EFFECTS OF EXISTING DEBT LEVELS ON CURRENT AND FUTURE OPERATIONS**

The existing debt levels of approximately \$20 Million (combined Governmental and Business Type Activities) in expenditures per year represent 6% of the annual budgeted expenditures in Fiscal 2007. This 6% debt services is considered low and has a minimal effect on current Fiscal 2007 operations. The low debt service makes additional debt issuances possible and as noted in the fiscal policies the City has no debt limits.

Regarding future operations the City is in the process preparing an actuarial valuation in Fiscal 2007 on the unfunded liability for Other Post Employment Benefits as required by GASB 43. As a result of this valuation the City could make a decision to fund liability by issuing debt in Fiscal 2007 or later. Due to the low debt levels the issuance of this debt is not expected to have an effect on future operations.

### **EFFECTS OF SIGNIFICANT NONROUTINE CAPITAL EXPENDITURES ON CURRENT AND FUTURE OPERATIONS**

In the current year we have budgeted at approximately \$24 Million in capital outlays from City funds (which does not include grant funded capital outlays) primarily for building and road construction, vehicle replacements, computer equipment and miscellaneous equipment. Grant funded capital outlay relates to building construction, road construction and park/facilities infrastructure and is estimated at approximately \$23 Million depending on the timing of funds received from the granting sources. In all instances the current level of operating costs will be sufficient to cover these expenditures. In addition, with regards to building construction the additional costs of future affordable housing will be funded from rents derived from those units. See capital improvement program for additional details.

## FUND DESCRIPTIONS

The City of Hialeah uses funds and account groups to account for its resources as required by the Charter, State Statutes, and the accounting profession.

There are three fund groups: Governmental Funds, Proprietary Funds, and Fiduciary Funds.

### GOVERNMENTAL FUNDS

The Governmental Funds are used to account for the acquisition and use of expendable resources. These funds reflect balances and measure financial position rather than the net income. They also measure the change in financial position from the prior year.

The City has four types of budgeted Governmental Funds:

**General Fund** – This fund is used to account for all financial resources except those required to be accounted for in another fund.

**Special Revenue Funds** - These funds are used to account for specific revenue that is legally restricted to expenditure for particular purposes.

The following are the special revenue funds appropriated and included in this budget document:

- **Streets** – This fund was established to account for revenues derived from Miami Dade County's 5 cents and 6 cents tax gas. The City funds its Streets Department from these gas tax revenues and the expenditures include regular salaries for the department, major repairs and maintenance to the City streets and capital outlay for road resurfacing and construction.
- **Stormwater** – This fund administers revenues received from the Water & Sewers department from stormwater billings. Expenditures from this fund are mainly for salaries, stormwater drainage improvements and additions. The fees charged for Equivalent Residential Units (ERU) are \$2.50 per ERU.
- **Rescue Transportation** – This fund administers revenues collected from fire rescue calls service billings. The main expenditures are for salaries and capital outlays for the Fire Department.
- **E-911** – This fund administers revenues collected by the phone companies for emergency 911 calls. Expenditures from this fund are mainly for salaries of dispatchers for the Police and Fire Departments and for capital improvements.
- **E-911 Wireless Communication** – This fund administers revenues collected from fire rescue calls service billings. The main expenditures are for salaries and capital outlays for the Fire Department.

## FUND DESCRIPTIONS

- **Impact Fees** – This fund was established to account for revenues derived from Park Impact Fee established by Ordinance 92-145 collected from building permits for new units. Expenditures from this fund are mainly for park improvements and development of open spaces.
- **Affordable Housing** – Created to manage the building and revenues consisting of rental payments from the tenants and regular maintenance expenses as well as debt service payments on the mortgage.
- **Building Better Communities** – This fund was established to account for expenditures and revenues derived from a passed through grant front the Florida Recreation Development Assistance Program (FRDAP). The purpose of the grant is to assist local park projects and enhance nearby communities by increasing outdoor recreation opportunities.
- **Children's Trust Fund** – This fund was created to account for revenues awarded by the Children's Trust to expand and enhance programs servicing the young community.
- **Urban Area Security Grant** – Established to account for expenditures and revenues derived from an Interlocal Agreement entered into with Miami-Dade County, passed through from the State of Florida Department of Community Affairs. The purpose of the grant is for the City to carry the Urban Areas Security Initiative (UASI) program objectives.

The following are special revenue funds that are not included in this document:

- **Law Enforcement Trust** – This fund is used to account monies received from federal and state confiscated and forfeited property. These funds are to be used to purchase equipment for the Police Department and for improvements to the Police Department.
- **Community Development Block Grant ("CDBG")** – This fund was established to account for revenues and expenditures derived from CDBG obtained from HUD. The grant was established to provide for the following: Administration/Planning, Economic Development, Public Services, Housing Development, Commercial Improvement/Urban Development, 1<sup>st</sup> Time Home Buyer Assistance, and Section 108 Loan Guarantees.
- **Worker Investment Act ("WIA")** – This fund administers grant funds for the Hayes Program. These programs were established to prepare youth and adults facing serious barriers to employment for participation in labor force by providing job training and other services that will result in increased employment and earnings, increased educational and occupational skills, and decreased welfare dependency.

## FUND DESCRIPTIONS

- **Hialeah-Dade Development County Grant** – This grant provides economic development services for the City and Miami-Dade County. This fund was established to account for revenues and expenditures derived from CDBG funds passed through Miami-Dade County.
- **Home Improvement Partnership Grant** – This fund was established to account for revenues and expenditures derived from grants obtained from the U.S. Department of Housing and Urban Development. The purpose of the grants is for the City to provide affordable housing for its citizens. The City manages the grant and obtains reimbursements from HUD after expenditures are incurred.
- **Emergency Shelter Grant** – This fund administers revenues from the Emergency Shelter Grants Program from HUD. The program was designed to help improve the quality of existing emergency shelters, make available additional emergency shelters and meet the costs to operate the shelters for the homeless.
- **State Housing Initiative Partnership Grant (“SHIP”)** – This fund was established to account for revenues and expenditures derived from a grant obtained from the State of Florida. The purpose of the grant is for the City to provide affordable housing for its citizens. The City manages the grant and obtains reimbursements from the State after expenditures are incurred.
- **Law Enforcement Block Grant** – This fund was established to account for revenues and expenditures derived from the grant for the purchase of police vehicles and equipment.
- **Emergency Disaster** – This fund is used to administer funds received from the Federal Emergency Management Agency (FEMA) and the State of Florida Department of Community Affairs. All funds are passed through the Department of Community Affairs. Funds are received as reimbursements for expenditures caused by natural disasters (hurricanes, tropical storms, etc.) Once the President declares the area as a national disaster area, the expenditures are submitted to the Department of Community Affairs for reimbursement from FEMA.

**Debt Service Fund** – This fund is used to account for the resources accumulated and payments made for principal and interest on long term general obligation debt of governmental funds. The City of Hialeah’s Debt Service Fund accounts for the revenue bonds and related costs, which is funded by an operating transfer from Rescue Transportation User Fees Special Revenue Fund. The other debt service costs account for maintenance of the reserve account. The Debt Service Fund is an appropriated fund which is budgeted within this document.

**Capital Project Fund** – This fund is used to account for the acquisition and construction of major capital facilities other than those financed by proprietary fund and fiduciary funds.

## FUND DESCRIPTIONS

The Capital Project Fund is an appropriated fund which is budgeted within this document.

- **Capital Improvement Construction Fund** – This fund was established to account for expenditures incurred for building City projects. The City has used the funds for major roadway improvements and infrastructure projects.

## PROPRIETARY FUNDS

Proprietary funds are used to account for the delivery of services similar to those found in the private sector. The services can be provided to outside parties for a profit, or internally to other departments for payment based on cost.

### Enterprise Funds

- **Water & Sewers** – This fund accounts for the activities of the Water and Sewers Department. The Department operates the sewage treatment plan, sewage pumping stations and collection systems, and the water distribution system. The principal revenues are charges for metered water sales and sanitary sewer service. Operating expenses include administration and water and sewer operating and related maintenance costs.
- **Solid Waste** – This fund accounts for the solid waste collection and recycling services to the community. The principal revenues are charges for solid waste collections. Operating expenses include administration and dump fees.
- **Hialeah Circulator** – This fund accounts for the revenues and expenditures relating to the transit services provided to the community.

All proprietary accounts included in the City's financial statements are included in this budget account.

## FIDUCIARY FUNDS

Fiduciary funds are used to account for assets held on behalf of outside parties or other funds. This budget document does not include any of the Fiduciary Funds. These funds are not subject to appropriation.

The City has three types of Fiduciary Fund:

**Employee's Retirement Fund** – The City is the administrator of a single-employer Public Employee Retirement System established to provide pension, annuity, death and disability benefits through a defined benefit and defined contribution pension plan. This fund accounts for plan member and employer contributions.

## **FUND DESCRIPTIONS**

**Elected Officials Fund** – The City Treasurer is the trustee of this noncontributory retirement system for eligible elected officers. The City makes contributions so as to provide for an actuarially pension trust for the benefit of elected officers.

**Excess Benefit Fund** – This fund was established as result of the Internal Revenue Code Section 415 that prohibits contributions or benefits in a qualified plan in excess of certain limits. Only benefits in excess of the Code section 415 limits can be provided through an excess benefit plan. Thus, for a participant whose benefits would otherwise exceed the limits, benefits up to the limits must be provided from the qualified plan, and the excess must be provided through the excess benefit plan.

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CITY OF HIALEAH, FLORIDA  
Overview of All Funds  
Fiscal Year 2006-2007

Fund	General Fund	Solid Waste	Circulator Fund	Water & Sewer	Street Fund	Special Revenues	Capital Projects	Total All Funds
<b>Beginning Fund Balance</b>	\$22,332,589	(\$77,954)	\$584,519	\$102,842,728	(\$72,543)	\$1,117,276	(\$210,627)	\$126,515,988
<b>Revenues/Sources</b>								
Taxes:								
Ad Valorem taxes	\$65,786,000	****	****	****	****	****	****	\$65,786,000
Sales, Use and Fuel Taxes	****	****	1,520,875	****	10,553,502	****	****	12,074,377
Franchise Taxes	10,785,000	****	****	****	****	****	****	10,785,000
Intergovernmental	27,960,000	****	****	****	****	****	****	27,960,000
Utility Taxes	20,461,000	****	****	****	****	3,000,000	****	23,461,000
Fines and Forfeitures	231,000	****	****	****	****	****	****	231,000
Public Safety	1,851,256	****	****	****	****	550,000	****	2,401,256
Licenses and Permits	6,195,500	****	****	****	****	4,000	****	6,199,500
Miscellaneous/Interest Income	3,102,500	642,000	10,000	13,773,351	40,000	845,000	****	18,412,851
Culture & Recreation	1,573,000	****	****	****	****	****	****	1,573,000
Grants & Loans	1,445,558	****	250,000	9,349,000	3,300,000	10,149,859	****	24,494,417
Charges for Services	39,484	12,102,000	456,500	44,413,584	****	2,578,460	****	59,590,028
Impact Fees	****	****	****	125,000	****	1,600,000	****	1,725,000
Bank Loan	****	****	****	1,270,000	****	****	8,031,000	9,301,000
Interfund Transfers	****	****	****	****	****	****	2,000,000	2,000,000
<b>TOTAL REVENUES/SOURCES</b>	<b>\$139,430,298</b>	<b>\$12,744,000</b>	<b>\$2,237,375</b>	<b>\$68,930,935</b>	<b>\$13,893,502</b>	<b>\$18,727,319</b>	<b>\$10,031,000</b>	<b>\$265,994,429</b>
<b>Expenditures/Uses:</b>								
Police Department	\$44,950,699	\$ ****	\$ ****	\$ ****	\$ ****	\$1,998,881	****	\$46,949,580
Fire Department	30,624,525	****	****	****	****	4,740,276	****	\$35,364,801
Education & Community Services	2,797,007	****	****	****	****	****	****	\$2,797,007
Library Division	3,206,804	****	****	****	****	\$949,000	****	\$4,155,804
Streets Division	****	****	****	****	15,850,096	4,220,635	****	\$20,070,731
Fleet Maintenance Division	2,418,574	****	\$2,496,721	****	****	\$77,000	****	\$4,992,295
Construction & Maintenance	3,257,020	****	****	****	****	****	****	\$3,257,020
Parks & Recreation	12,664,116	****	****	****	****	8,275,000	****	\$20,939,116
Communication & Special Events	1,060,252	****	****	****	****	****	****	\$1,060,252
Human Resources	1,116,290	****	****	****	****	****	****	\$1,116,290
Finance Department	1,073,152	****	****	****	****	****	****	\$1,073,152
Building Division	2,545,211	****	****	****	****	****	****	\$2,545,211
Planning & Zoning Division	1,163,203	****	****	****	****	****	****	\$1,163,203
Office of The Mayor	761,349	****	****	****	****	****	****	\$761,349
Information Systems Division	3,442,719	****	****	****	****	****	****	\$3,442,719
Code Compliance	743,568	****	****	****	****	****	****	\$743,568
License Division	711,433	****	****	****	****	****	****	\$711,433
Office of Retirement	616,699	****	****	****	****	****	****	\$616,699
Office of Management & Budget	865,236	****	****	****	****	****	****	\$865,236
City Clerk	1,390,239	****	****	****	****	****	****	\$1,390,239
Law Department	1,440,980	****	****	****	****	****	****	\$1,440,980
Risk Management	708,148	****	****	****	****	****	****	\$708,148
General Government	33,507,726	****	****	****	****	\$964,096	\$10,031,000	\$44,502,822
Solid Waste Division	****	16,052,596	****	****	****	****	****	\$16,052,596
Water & Sewer Comb. Svcs.	****	****	****	17,205,565	****	****	****	\$17,205,565
Water Utility Services	****	****	****	18,145,897	****	****	****	\$18,145,897
Sewer Utility Services	****	****	****	33,230,468	****	****	****	\$33,230,468
Department of Water & Sewer	****	****	****	****	****	****	****	****
<b>TOTAL EXPENDITURES/USES</b>	<b>\$151,064,950</b>	<b>\$16,052,596</b>	<b>\$2,496,721</b>	<b>\$68,581,930</b>	<b>\$15,850,096</b>	<b>\$21,224,888</b>	<b>\$10,031,000</b>	<b>\$285,302,181</b>
<b>ENDING BALANCE</b>								
Restricted	\$210,249	(\$3,386,550)	\$257,383	\$34,053,272	(\$2,029,137)	(1,024,657)	(\$210,627)	\$27,869,933
Unrestricted	10,487,688	0	67,800	69,138,461	0	(355,636)	0	79,338,313
<b>Ending Fund Balance</b>	<b>\$10,697,937</b>	<b>(\$3,386,550)</b>	<b>\$325,183</b>	<b>\$103,191,733</b>	<b>(\$2,029,137)</b>	<b>(\$1,380,293)</b>	<b>(\$210,627)</b>	<b>\$107,208,246</b>

CITY OF HIALEAH, FLORIDA								
BUDGET SUMMARY								
2006-2007								
MILLAGE RATE: 6.800								
	General Fund	Solid Waste	Circulator Fund	Water & Sewer	Street Fund	Special Revenues	Capital Projects	Total All Funds
<b>Estimated Revenues</b>								
Taxes:								
Ad Valorem taxes	\$65,786,000	-	-	-	-	-	-	\$65,786,000
Sales, Use and Fuel Taxes	-	-	1,520,875	-	10,553,502	-	-	12,074,377
Franchise Taxes	10,785,000	-	-	-	-	-	-	10,785,000
Intergovernmental	27,960,000	-	-	-	-	-	-	27,960,000
Utility Taxes	20,461,000	-	-	-	-	3,000,000	-	23,461,000
Fines and Forfeitures	231,000	-	-	-	-	-	-	231,000
Public Safety	1,851,256	-	-	-	-	550,000	-	2,401,256
Licenses and Permits	6,195,500	-	-	-	-	4,000	-	6,199,500
Miscellaneous/Interest Income	3,102,500	642,000	10,000	13,773,351	40,000	845,000	-	18,412,851
Culture & Recreation	1,533,000	-	-	-	-	-	-	1,533,000
Grants & Loans	1,445,558	-	250,000	9,349,000	3,300,000	10,149,859	-	24,494,417
Charges for Services	79,484	12,102,000	456,500	44,413,584	-	2,578,460	-	59,630,028
Impact Fees	-	-	-	125,000	-	1,600,000	-	1,725,000
Bank Loan	-	-	-	1,270,000	-	-	8,031,000	9,301,000
Interfund Transfers	-	-	-	-	-	-	2,000,000	2,000,000
<b>TOTAL SOURCES</b>	<b>\$139,430,298</b>	<b>\$12,744,000</b>	<b>\$2,237,375</b>	<b>\$68,930,935</b>	<b>\$13,893,502</b>	<b>\$18,727,319</b>	<b>\$10,031,000</b>	<b>\$265,994,429</b>
Transfers In	-	-	-	-	-	-	-	-
Fund Balances/Reserves/Net Assets	11,634,652	3,308,596	259,346	(349,005)	1,956,594	2,497,569	-	19,307,752
<b>TOTAL - REVENUE, TRANSFERS, AND BALANCES</b>	<b>\$151,064,950</b>	<b>\$16,052,596</b>	<b>\$2,496,721</b>	<b>\$68,581,930</b>	<b>\$15,850,096</b>	<b>\$21,224,888</b>	<b>\$10,031,000</b>	<b>\$285,302,181</b>
<b>EXPENDITURES</b>								
Police Department	\$44,950,699	-	-	-	-	\$1,998,881	-	\$46,949,580
Fire Department	30,624,525	-	-	-	-	4,740,276	-	\$35,364,801
Education & Community Services	2,797,007	-	-	-	-	-	-	\$2,797,007
Library Division	3,206,804	-	-	-	-	\$949,000	-	\$4,155,804
Streets Division	-	-	-	-	15,850,096	4,220,635	-	\$20,070,731
Fleet Maintenance Division	2,418,574	-	\$2,496,721	-	-	\$77,000	-	\$4,992,295
Construction & Maintenance	3,257,020	-	-	-	-	-	-	\$3,257,020
Parks & Recreation	12,664,116	-	-	-	-	8,275,000	-	\$20,939,116
Communication & Special Events	1,060,252	-	-	-	-	-	-	\$1,060,252
Human Resources	1,116,290	-	-	-	-	-	-	\$1,116,290
Finance Department	1,073,152	-	-	-	-	-	-	\$1,073,152
Building Division	2,545,211	-	-	-	-	-	-	\$2,545,211
Planning & Zoning Division	1,163,203	-	-	-	-	-	-	\$1,163,203
Office of The Mayor	761,349	-	-	-	-	-	-	\$761,349
Information Systems Division	3,442,719	-	-	-	-	-	-	\$3,442,719
Code Compliance	743,568	-	-	-	-	-	-	\$743,568
License Division	711,433	-	-	-	-	-	-	\$711,433
Office of Retirement	616,699	-	-	-	-	-	-	\$616,699
Office of Management & Budget	865,236	-	-	-	-	-	-	\$865,236
City Clerk	1,390,239	-	-	-	-	-	-	\$1,390,239
Law Department	1,440,980	-	-	-	-	-	-	\$1,440,980
Risk Management	708,148	-	-	-	-	-	-	\$708,148
General Government	33,507,726	-	-	-	-	\$964,096	\$10,031,000	\$44,502,822
Solid Waste Division	-	16,052,596	-	-	-	-	-	\$16,052,596
Water & Sewer Comb. Svcs.	-	-	-	17,205,565	-	-	-	\$17,205,565
Water Utility Services	-	-	-	18,145,897	-	-	-	\$18,145,897
Sewer Utility Services	-	-	-	33,230,468	-	-	-	\$33,230,468
<b>TOTAL EXPENDITURES</b>	<b>\$151,064,950</b>	<b>\$16,052,596</b>	<b>\$2,496,721</b>	<b>\$68,581,930</b>	<b>\$15,850,096</b>	<b>\$21,224,888</b>	<b>\$10,031,000</b>	<b>\$285,302,181</b>
Operating Transfers Out	-	-	-	-	-	-	-	-
<b>TOTAL - APPROPRIATED EXPENDITURES, TRANSFERS AND BALANCES</b>	<b>\$151,064,950</b>	<b>\$16,052,596</b>	<b>\$2,496,721</b>	<b>\$68,581,930</b>	<b>\$15,850,096</b>	<b>\$21,224,888</b>	<b>\$10,031,000</b>	<b>\$285,302,181</b>

**CITY OF HIALEAH**  
**SUMMARY OF FUND BALANCE**  
**FY 2006-2007**

	Beginning Fund Balance	Revenues	Expenditures / Expenses	Change in Fund Balance	Subsidies / Transfers	Ending Fund Balance	% Change
<b>General Fund</b>	\$22,332,589	\$139,430,298	\$151,064,950	(\$11,634,652)	\$11,634,652	\$22,332,589	0%
<b>Enterprise Funds</b>							
Solid Waste	(77,954)	12,744,000	16,052,596	(3,308,596)	3,308,596	(77,954)	0%
Hialeah Circulator	584,519	2,237,375	2,496,721	(259,346)	259,346	584,519	0%
Water & Sewer	102,842,728	68,930,935	68,581,930	349,005	(349,005)	102,842,728	0%
<b>Street Transportation</b>	(72,543)	13,893,502	15,850,096	(1,956,594)	1,956,594	(72,543)	0%
<b>Special Revenue Funds</b>	1,117,276	18,727,319	21,224,888	(2,497,569)	2,497,569	1,117,276	0%
<b>Capital Project Fund</b>	-210,627	10,031,000	10,031,000	-	-	210,627	0%
<b>TOTAL</b>	<u>\$126,515,988</u>	<u>\$265,994,429</u>	<u>\$285,302,181</u>	<u>(\$19,307,752)</u>	<u>19,307,752</u>	<u>\$126,937,242</u>	<u>0%</u>

Note: See definition of fund balance in glossary of terms.

Note: No significant change in fund balances after transfers are accounted for.

CITY OF HIALEAH, FLORIDA  
**Summary of Actual and Estimated Financial Sources and Uses**  
**General Fund**  
Fiscal Year 2006-2007

Fund	FY 2005 Actual	FY 2006 Proj. Actual	FY 2007 Approved
<b>Beginning Fund Balance</b>	\$35,166,146	\$32,162,728	\$22,332,589
<b>Revenues/Sources</b>			
Taxes:			
Ad Valorem taxes	48,983,038	55,230,000	\$65,786,000
Sales, Use and Fuel Taxes	-	-	-
Franchise Taxes	9,062,308	9,865,000	10,785,000
Intergovernmental	25,421,025	26,630,727	27,960,000
Utility Taxes	20,082,302	19,961,000	20,461,000
Fines and Forfeitures	408,232	251,000	231,000
Public Safety	1,230,613	1,132,900	1,851,256
Licenses and Permits	5,419,427	6,631,750	6,195,500
Miscellaneous/Interest Income	1,872,982	2,432,000	3,102,500
Culture & Recreation	1,446,838	1,031,000	1,533,000
Grants & Loans	478,930	204,500	1,445,558
Charges for Services	78,331	79,484	79,484
Impact Fees	-	-	-
Bank Loan	-	-	-
Interfund Transfers	-	-	-
<b>TOTAL REVENUES</b>	<b>114,484,027</b>	<b>123,449,361</b>	<b>\$139,430,298</b>
<b>Expenditures/Uses:</b>			
Police Department	36,298,791	40,558,582	\$44,950,699
Fire Department	24,401,253	27,819,070	30,624,525
Education & Community Services	-	-	2,797,007
Libraries	2,353,994	2,945,707	3,206,804
Streets Division			
Fleet Maintenance	2,167,294	2,556,057	2,418,574
Construction & Maintenance	2,375,350	2,832,610	3,257,020
Parks & Recreation	11,928,871	13,090,554	12,664,116
Communication & Special Events	-	-	1,060,252
Human Resources	880,470	1,057,355	1,116,290
Finance Department	756,196	872,787	1,073,152
Building Division	2,241,718	2,509,296	2,545,211
Planning & Zoning Division	-	-	1,163,203
Office of The Mayor	563,087	705,754	761,349
Information Technology	918,484	1,046,553	3,442,719
Code Compliance	483,925	636,385	711,433
Occupational License	364,020	439,800	743,568
Office of Retirement	472,538	559,135	616,699
Office of Management & Budget	515,054	764,316	865,236
City Clerk	1,242,945	1,458,080	1,390,239
Law Department	837,015	1,098,522	1,440,980
Risk Management	406,689	480,350	708,148
General Government	28,279,751	31,848,587	33,507,726
Solid Waste Division	-	-	-
Water & Sewer Comb. Svcs.	-	-	-
Water Utility Services	-	-	-
Sewer Utility Services	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>117,487,444</b>	<b>133,279,500</b>	<b>151,064,950</b>
<b>ENDING BALANCE</b>			
Restricted	2,121,649	234,254	210,249
Unrestricted	30,041,079	22,098,335	10,487,688
<b>TOTAL FUND BALANCE</b>	<b>\$32,162,728</b>	<b>\$22,332,589</b>	<b>\$10,697,937</b>

CITY OF HIALEAH, FLORIDA  
**Summary of Actual and Estimated Financial Sources and Uses**  
**Enterprise Funds - Solid Waste**  
Fiscal Year 2006-2007

PROPRIETARY FUNDS	FY 2005 Actual	FY 2006 Proj. Actual	FY 2007 Approved
<b>Beginning Fund Balance</b>	\$6,216,078	\$2,978,675	(\$77,954)
<b>Revenues/Sources</b>			
Miscellaneous/Interest Income	715,665	652,500	642,000
Charges for Services	12,147,799	12,090,000	12,102,000
Interfund Transfers	0	0	0
<b>TOTAL REVENUES</b>	12,863,464	12,742,500	12,744,000
<b>Expenditures/Uses:</b>			
Solid Waste Division	16,100,867	15,799,129	16,052,596
<b>TOTAL EXPENDITURES</b>	16,100,867	15,799,129	16,052,596
<b>ENDING BALANCE</b>			
Restricted	2,978,675	(77,954)	(3,386,550)
Unrestricted			
<b>TOTAL FUND BALANCE</b>	\$2,978,675	(\$77,954)	(\$3,386,550)

CITY OF HIALEAH, FLORIDA  
**Summary of Actual and Estimated Financial Sources and Uses**  
**Enterprise Funds - Circulator Fund**  
Fiscal Year 2006-2007

<b>PROPRIETARY FUNDS</b>	<b>FY 2005 Actual</b>	<b>FY 2006 Proj. Actual</b>	<b>FY 2007 Approved</b>
<b>Beginning Fund Balance</b>	\$215,091	\$777,490	\$584,519
<b>Revenues/Sources</b>			
Sales, Use and Fuel Taxes	1,373,731	1,500,000	\$1,520,875
Miscellaneous/Interest Income	3,000	10,000	10,000
Grants & Loans	525,000	60,001	250,000
Charges for Services	423,636	456,500	456,500
Interfund Transfers			
<b>TOTAL REVENUES</b>	<b>2,325,367</b>	<b>2,026,501</b>	<b>2,237,375</b>
<b>Expenditures/Uses:</b>			
Fleet Maintenance Division	1,762,968	2,219,472	2,496,721
<b>TOTAL EXPENDITURES</b>	<b>1,762,968</b>	<b>2,219,472</b>	<b>2,496,721</b>
<b>ENDING BALANCE</b>			
Restricted	634,844	449,963	257,373
Unrestricted	142,646	134,556	67,800
<b>TOTAL FUND BALANCE</b>	<b>\$777,490</b>	<b>\$584,519</b>	<b>\$325,173</b>

CITY OF HIALEAH, FLORIDA  
**Summary of Actual and Estimated Financial Sources and Uses**  
**Enterprise Funds - Water Sewers**  
Fiscal Year 2006-2007

<b>PROPRIETARY FUNDS</b>	<b>FY 2005 Actual</b>	<b>FY 2006 Proj. Actual</b>	<b>FY 2007 Approved</b>
<b>Beginning Fund Balance</b>	\$103,802,920	\$103,993,201	\$102,842,728
<b>Revenues/Sources</b>			
Sales, Use and Fuel Taxes			
Miscellaneous/Interest Income	1,271,624	14,667,580	13,773,351
Grants & Loans	0	253,401	9,349,000
Charges for Services	38,489,363	40,401,196	44,413,584
Impact Fees	96,907	75,000	125,000
Bank Loan	0	600,000	1,270,000
Interfund Transfers			
<b>TOTAL REVENUES</b>	39,857,894	55,997,177	68,930,935
<b>Expenditures/Uses:</b>			
Water & Sewer Comb. Servs.	10,331,323	17,414,866	17,205,565
Water Utility Services	8,434,407	12,244,092	18,145,897
Sewer Utility Services	20,901,883	27,488,692	33,230,468
<b>TOTAL EXPENDITURES</b>	39,667,613	57,147,650	68,581,930
<b>ENDING BALANCE</b>			
Unrestricted	40,317,756	33,938,100	\$34,053,272
Restricted	63,675,445	68,904,628	69,138,461
<b>TOTAL FUND BALANCE</b>	\$103,993,201	\$102,842,728	\$103,191,733

CITY OF HIALEAH, FLORIDA  
**Summary of Actual and Estimated Financial Sources and Uses**  
**Street Transportation Fund**  
Fiscal Year 2006-2007

<b>FUND</b>	<b>FY 2005 Actual</b>	<b>FY 2006 Proj. Actual</b>	<b>FY 2007 Approved</b>
<b>Beginning Fund Balance</b>	\$3,319,675	\$1,708,523	(\$72,543)
<b>Revenues/Sources</b>			
Sales, Use and Fuel Taxes	13,765,339	10,090,000	\$10,553,502
Intergovernmental	500,000	-	\$3,300,000
Miscellaneous/Interest Income	11,248	31,500	40,000
Interfund Transfers	-	-	-
<b>TOTAL REVENUES</b>	14,276,587	10,121,500	13,893,502
<b>Expenditures/Uses:</b>			
Streets Division	15,887,739	11,902,566	15,850,096
<b>TOTAL EXPENDITURES</b>	15,887,739	11,902,566	15,850,096
<b>ENDING BALANCE</b>			
Reserved			
Designated/Reserved	1,708,523	(72,543)	(2,029,137)
Undesignated			
<b>TOTAL FUND BALANCE</b>	\$1,708,523	(\$72,543)	(\$2,029,137)

CITY OF HIALEAH, FLORIDA  
**Summary of Actual and Estimated Financial Sources and Uses**  
**Special Revenue Funds**  
Fiscal Year 2006-2007

<b>SPECIAL REVENUE FUNDS</b>	<b>FY 2005 Actual</b>	<b>FY 2006 Proj. Actual</b>	<b>FY 2007 Approved</b>
<b>Beginning Fund Balance</b>	\$3,794,839	\$2,616,253	\$1,117,276
<b>Revenues/Sources</b>			
Utility Taxes	3,186,351	3,200,000	\$3,000,000
Public Safety	-	-	\$550,000
Licenses and Permits	-	-	4,000
Miscellaneous/Interest Income	811,733	1,082,500	845,000
Grants and Loans	1,608,110	2,262,593	10,149,859
Charges for Services	2,327,822	1,977,310	2,578,460
Impact Fees	141,903	585,000	1,600,000
Interfund Transfers	1,295,647		
<b>TOTAL REVENUES</b>	<b>9,371,566</b>	<b>9,107,403</b>	<b>18,727,319</b>
<b>Expenditures/Uses:</b>			
Police Department	1,414,435	1,177,294	1,998,881
Fire Department	5,353,473	1,994,689	4,740,276
Education and Community Services	-	-	949,000
Streets Transportation	3,003,407	3,733,653	4,220,635
Fleet Maintenance	-	-	77,000
Parks and Recreation	235,069	2,858,629	8,275,000
General Government	543,768	842,115	964,096
<b>TOTAL EXPENDITURES</b>	<b>10,550,152</b>	<b>10,606,380</b>	<b>21,224,888</b>
<b>ENDING BALANCE</b>			
Reserved			
Designated/Reserved	2,330,185	892,471	(1,024,657)
Undesignated	286,068	224,805	(355,636)
<b>TOTAL FUND BALANCE</b>	<b>\$2,616,253</b>	<b>\$1,117,276</b>	<b>(\$1,380,293)</b>

CITY OF HIALEAH, FLORIDA  
**Summary of Actual and Estimated Financial Sources and Uses**  
**Capital Projects Fund**  
Fiscal Year 2006-2007

<b>CAPITAL PROJECTS FUND</b>	<b>FY 2005 Actual</b>	<b>FY 2006 Proj. Actual</b>	<b>FY 2007 Approved</b>
<b>Beginning Fund Balance</b>	\$63,922	\$0	(\$210,627)
<b>Revenues/Sources</b>			
Miscellaneous/Interest Income	26,547	-	-
Bank Loan	-	30,000	8,031,000
Interfund Transfers	-	1,055,132	2,000,000
<b>TOTAL REVENUES</b>	26,547	1,085,132	10,031,000
<b>Expenditures/Uses:</b>			
General Government	90,469	1,295,759	10,031,000
<b>TOTAL EXPENDITURES</b>	90,469	1,295,759	10,031,000
<b>ENDING BALANCE</b>			
Reserved			
Designated/Reserved	0	(210,627)	(210,627)
Undesignated	-	-	-
<b>TOTAL FUND BALANCE</b>	\$0	(\$210,627)	(\$210,627)

## EXPLANATION OF MAJOR REVENUES BY SOURCE

Five significant revenue sources comprise over 84% of the total revenue the City receives of approximately \$266 Million. (See Overview Of All Funds for detailed balances)

These revenue sources are as follows:

Ad Valorem property taxes – Represents 25% of total revenue or approximately \$65.8 Million in property tax revenue. These property taxes increased approximately 18% in the current year compared to the prior year due to the increases in assess property values throughout the City.

Charges for services – Represents 22% of total revenue or approximately \$59.6 Million, which in order of significance is comprised of approximately \$44.0 Million in water and sewer service charges and \$12.0 Million in solid waste service charges. Of these \$59.6 Million in public utility charges items only the water and sewer service charges have increased over the prior year by 7% due to a CPI and Miami-Dade County wholesale rate pass-through. The remaining amount or \$3.6 Million is comprised of \$2 Million in rescue transportation fees collected by the Fire department.

Franchise, Utility, Sales, Use and Fuel Taxes - Represents 17.1% of total revenue or approximately \$46.3 Million, which in order of significance is comprised of approximately \$23.4 Million in utility taxes from electrical, communication and storm water utility fees, \$12 Million in distributions of half cents sales taxes and gas concerns and \$10.8 Million in franchise fees from various sources.

Intergovernmental - Represents 11% of total revenue or approximately \$27.9 Million, which in order of significance is comprised of approximately \$15 Million from half cent sales tax proceeds, and \$ 8.7 Million in State of Florida revenue sharing.

Grants – Represent 9% of total revenue or approximately \$24.5 Million from federal and state grants, which in order of significance is compromised of \$9.3 Million in grant revenues for the construction of a new water treatment plant in the annexation area, \$6.7 Million in grant revenues for the construction and betterment of community parks and \$3 Million grant revenues for the improvement of roads. The remaining \$5.5 Million is compromised of other grants awarded to fund programs for the children of the community, fire safety programs, improvements to the Hialeah Circulator and other community safety concerns.

## **EXPLANATION OF BUDGETED REVENUE AND EXPENDITURE VARIANCES**

Increase in budgeted revenues and expenditures compared to prior year budget shown for all variances above 1% of the Fiscal 2007 budget amount of approximately \$280 Million (\$2.8 Million). See significant variances which met scope below:

Affordable Housing Development - The City has embarked on a plan to build four towers each consisting of 75 units of housing. The project, located at 2659 Okeechobee Road will consist of three hundred affordable one bedroom apartments, providing assistance to lower income elderly residents. This project is a result of creative and innovative strategies developed by the City, as well as cooperative financial efforts between the City, Miami-Dade County and the private sector. A total of \$10.0 Million in capital fund revenue and expenditures has been allocated in the City's capital projects fund for this project.

Road Construction - The City has received a grant from Miami-Dade County for \$3.3 Million to build a County road in the annexation area. This amount has been budgeted in both the revenue and expenditures of Streets Transportation special revenue fund.

Water and Sewer rate pass-through - Effective October 1, 2005, the Board of Miami-Dade County Commissioners adopted an increase in the wholesale wastewater and sewer rates from \$1.50 to \$1.78 from November 1 through April 30 (dry season) and from \$1.90 to \$2.18 from May 1 through October 31 (wet season); and an increase in water rates from \$.72 per 1,000 gallons and no adjustment of the monthly base fee. On April 1, 2006, the Board of Miami-Dade County Commissioners modified the rate increase retroactively to October 1, 2005 in the wholesale wastewater or sewer rates from \$1.50 to \$1.52 (dry season) and from \$1.90 to \$1.97 (wet season); and an increase in water rates from \$.72 per 1,000 gallons to \$.97 per 1,000 gallons and no adjustment of the monthly base fee. During this period of confusion and uncertainty created by Miami-Dade County, first delaying the implementation of substantial rate increases and then adopting retroactively rate increases in the middle of the fiscal year 2005-2006, the City of Hialeah did not raise its water and sewer rates for the entire fiscal year 2005-2006, therefore the City, to recoup and defray the increases that the City has already paid and will continue to pay Miami-Dade County for the purchase of its water and the disposal of its wastewater approved a water and sewer rate increase averaging 2.26% to help offset the wholesale water and sewer rate increases imposed by Miami-Dade County effective October 1, 2005 in conjunction with the yearly increase in rates tied to the Consumer Price Index of 4.5% for Fiscal 2007. The resulting increase in rates has led to an increase in Water and Sewer Revenue of \$4 Million with a corresponding increase in the Water and Sewer Wholesale rates paid to Miami-Dade County.

## **EXPLANATION OF BUDGETED REVENUE AND EXPENDITURE VARIANCES**

Water Treatment Plant – This project provides for the construction of new water plant in the newly annexed area of the City. This water plant will provide and ensure the water supply for the new developments in the annexation area, and will guarantee that the area can be developed without any restriction as to water capacity. A total of \$4.8 Million in capital fund revenue and expenditures has been allocated in the City's Water and Sewer fund for this project.

Water and Sewer – Annexation Area Construction - This project provides for the construction of water mains to serve the anticipated development in the newly annexed areas of the City. These water mains will allow for the orderly development of this area and permit the County to more effectively and efficiently service adjacent areas by decreasing our demands on the County's transmission system and providing water service to these areas much sooner than anticipated by the County. A total of \$4.5 Million grant from the State has been obtained and budgeted in the City's Water and Sewer fund for this project.

Ad Valorem Taxes - The City of Hialeah experienced an approximately 15% (\$9.9 Million) increase in assessed property value within the City for Fiscal 2007. This increase can be attributed to the continued surge in the real estate market that South Florida has experienced over the last five years. This amount has been budgeted in both the revenue and expenditures of General Fund.

Building Better Communities – The City has received their allocation of Miami-Dade County's \$2.9 Billion GOB program, which equates to \$6.775 Million in funding in the current year. This amount has been budgeted in both the revenue and expenditures of Building Better Communities special revenue fund.

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**General  
Revenues**

**AS APPROVED BY CITY OF HIALEAH COUNCIL**



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
001.0000.311101 Current taxes - real property	46,262,396.53	53,275,000.00	53,000,000.00	63,315,000.00	10,315,000.00
001.0000.311102 Current taxes - personal prop.	3,911,310.76	3,873,000.00	3,800,000.00	4,082,000.00	282,000.00
001.0000.311110 Discounts & corrections	-1,700,047.25	-1,714,000.00	-2,005,000.00	-2,021,000.00	-16,000.00
001.0000.311120 Interest - current taxes	123,117.01	140,000.00	175,000.00	140,000.00	-35,000.00
001.0000.311201 Delinquent ad valorem tax-real	204,347.23	180,000.00	100,000.00	100,000.00	0.00
001.0000.311202 Delinquent taxes	119,470.95	100,000.00	90,000.00	100,000.00	10,000.00
001.0000.311210 Interest & charges - delinquent	62,442.70	50,000.00	70,000.00	70,000.00	0.00
<b>Sub Total</b>	<b>48,983,037.93</b>	<b>55,904,000.00</b>	<b>55,230,000.00</b>	<b>65,786,000.00</b>	<b>10,556,000.00</b>
001.0000.312520 State Pension - Police	0.00	0.00	0.00	0.00	0.00
<b>Sub Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
001.0000.313100 Franchise tax - electricity	8,574,100.08	7,900,000.00	9,300,000.00	10,200,000.00	900,000.00
001.0000.313400 Franchise tax - gas	375,929.35	350,000.00	480,000.00	500,000.00	20,000.00
001.0000.313900 Bus Bench Franchise Fee	112,278.19	85,000.00	85,000.00	85,000.00	0.00
<b>Sub Total</b>	<b>9,062,307.62</b>	<b>8,335,000.00</b>	<b>9,865,000.00</b>	<b>10,785,000.00</b>	<b>920,000.00</b>
001.0000.314100 Utility tax - electricity	9,782,673.37	10,000,000.00	9,700,000.00	9,700,000.00	0.00
001.0000.314210 Telecommunications	7,958,052.04	7,350,000.00	8,400,000.00	8,700,000.00	300,000.00
001.0000.314300 Utility - water	1,612,818.95	1,300,000.00	1,400,000.00	1,400,000.00	0.00
001.0000.314310 Utility - water late charges	306,552.28	20,000.00	20,000.00	200,000.00	180,000.00

# General Revenues

AS APPROVED BY CITY OF HIALEAH COUNCIL



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
001.0000.314400 Utility tax - gas	412,917.33	350,000.00	430,000.00	450,000.00	20,000.00
001.0000.314700 Utility tax - fuel oil	9,288.10	8,000.00	11,000.00	11,000.00	0.00
<b>Sub Total</b>	<b>20,082,302.07</b>	<b>19,028,000.00</b>	<b>19,961,000.00</b>	<b>20,461,000.00</b>	<b>500,000.00</b>
001.0000.321210 Prof & occupational licenses	2,236,547.86	0.00	0.00	0.00	0.00
001.0000.321215 Prof & occupational licenses	248,755.51	0.00	0.00	0.00	0.00
001.0000.321220 Prof & occupational licenses	36,824.74	0.00	0.00	0.00	0.00
001.0000.321230 Prof & occupational licenses	385,674.32	0.00	0.00	0.00	0.00
001.0000.321240 Prof & occupational licenses	54,312.50	0.00	0.00	0.00	0.00
<b>Sub Total</b>	<b>2,962,114.93</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
001.0000.322110 Building permits	1,497,627.41	0.00	0.00	0.00	0.00
001.0000.322115 Building concurrency fees	9,051.33	0.00	0.00	0.00	0.00
001.0000.322120 Plumbing permit fees	128,656.57	0.00	0.00	0.00	0.00
001.0000.322130 Electrical permit fees	341,319.91	0.00	0.00	0.00	0.00
001.0000.322140 Building & zoning ad fees	27,163.00	0.00	0.00	0.00	0.00
001.0000.322150 Site & plat fees	7,540.00	0.00	0.00	0.00	0.00
001.0000.322160 Mechanical permit fees	251,539.18	0.00	0.00	0.00	0.00
001.0000.322170 Re-Occupancy Certificates	140,675.00	0.00	0.00	0.00	0.00
<b>Sub Total</b>	<b>2,403,572.40</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**General  
Revenues**

**AS APPROVED BY CITY OF HIALEAH COUNCIL**



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
001.0000.329200 Towing Administrative Fees	53,440.00	0.00	0.00	0.00	0.00
001.0000.329400 User's Fees Telecom.	300.00	500.00	500.00	500.00	0.00
<b>Sub Total</b>	<b>53,740.00</b>	<b>500.00</b>	<b>500.00</b>	<b>500.00</b>	<b>0.00</b>
001.0000.335120 State revenue sharing proceeds	8,394,407.92	8,500,000.00	8,500,000.00	8,700,000.00	200,000.00
001.0000.335140 Mobile home licenses	11,169.99	15,000.00	15,000.00	15,000.00	0.00
001.0000.335150 Alcoholic beverage licences	59,814.10	75,000.00	71,000.00	70,000.00	-1,000.00
001.0000.335180 Half cent sales tax	14,633,090.21	14,000,000.00	15,900,000.00	15,000,000.00	-900,000.00
001.0000.335410 Rebate on municipal vehicles	99,858.36	100,000.00	100,000.00	100,000.00	0.00
<b>Sub Total</b>	<b>23,198,340.58</b>	<b>22,690,000.00</b>	<b>24,586,000.00</b>	<b>23,885,000.00</b>	<b>-701,000.00</b>
001.0000.339100 Payments in lieu of taxes - hha	358,599.00	150,000.00	224,727.00	275,000.00	50,273.00
001.0000.339200 Recovery of indirect costs	1,820,000.00	1,820,000.00	1,820,000.00	1,800,000.00	-20,000.00
001.0000.339300 Grant Revenue Deposits	44,085.19	0.00	0.00	2,000,000.00	2,000,000.00
<b>Sub Total</b>	<b>2,222,684.19</b>	<b>1,970,000.00</b>	<b>2,044,727.00</b>	<b>4,075,000.00</b>	<b>2,030,273.00</b>
001.0000.331200 Dept of Justice COPS Grant	176,587.00	0.00	0.00	0.00	0.00
001.0000.331600 LSTA Federal Grant "Curtiss"	78,000.00	0.00	0.00	0.00	0.00
001.0000.331700 LSTA Federal Grant	94,500.00	0.00	0.00	0.00	0.00
001.0000.334201 CERT Fire Grant	17,011.44	0.00	0.00	0.00	0.00
001.0000.334703 Florida Library-State Aide	99,097.00	0.00	0.00	0.00	0.00

Budget Report

**General  
Revenues**

**AS APPROVED BY CITY OF HIALEAH COUNCIL**



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
001.0000.337701J					
Cnty Grant L4-04 FCAT Prep	0.00	0.00	0.00	0.00	0.00
<b>Sub Total</b>	<b>465,195.44</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
001.0000.342110					
Fines & forfeitures	996,796.07	0.00	0.00	0.00	0.00
001.0000.342115					
Fines crossing guards pgm	49,311.81	0.00	0.00	0.00	0.00
001.0000.342120					
Accident reports	11,431.90	0.00	0.00	0.00	0.00
001.0000.342125					
Parking ticket surcharge	162,466.55	0.00	0.00	0.00	0.00
001.0000.342140					
Accident pictures	8,515.28	0.00	0.00	0.00	0.00
001.0000.342150					
Records clearance	640.85	0.00	0.00	0.00	0.00
001.0000.342160					
Finger printing	975.00	0.00	0.00	0.00	0.00
001.0000.342900					
Fire Records Copy Fees	476.00	0.00	0.00	0.00	0.00
001.0000.352100					
Library Fines	39,478.42	0.00	0.00	0.00	0.00
001.0000.354201					
Code Enforcement Citations	247,272.20	0.00	0.00	0.00	0.00
001.0000.354202					
Search Fee-Violations	47,031.20	0.00	0.00	0.00	0.00
<b>Sub Total</b>	<b>1,564,395.28</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
001.0000.345100					
Rental Income - H.D.D.I.	11,484.00	11,484.00	11,484.00	11,484.00	0.00
<b>Sub Total</b>	<b>11,484.00</b>	<b>11,484.00</b>	<b>11,484.00</b>	<b>11,484.00</b>	<b>0.00</b>
001.0000.347110					
Library fees	15,206.47	0.00	0.00	0.00	0.00
001.0000.347120					
Library Copy Machine	8,654.95	0.00	0.00	0.00	0.00
<b>Sub Total</b>	<b>23,861.42</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

Budget Report

# General Revenues

## AS APPROVED BY CITY OF HIALEAH COUNCIL



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
001.0000.344500 E & W Parking Rental	6,000.00	6,000.00	6,000.00	6,000.00	0.00
001.0000.344510 Parking Garage Fee's	36,985.87	0.00	0.00	0.00	0.00
001.0000.347210 Program activity fees	500.24	0.00	0.00	0.00	0.00
001.0000.347220 Adult Leagues	51,625.00	0.00	0.00	0.00	0.00
001.0000.347240 Swimming pools	399,368.83	0.00	0.00	0.00	0.00
001.0000.347292 Teenage fund	576,676.81	0.00	0.00	0.00	0.00
001.0000.347510 Stadium	25,957.72	30,000.00	38,000.00	0.00	-38,000.00
001.0000.347520 Auditorium	10,383.53	0.00	0.00	0.00	0.00
001.0000.347592 Batting cage revenue	24,000.00	0.00	0.00	0.00	0.00
<b>Sub Total</b>	<b>1,131,498.00</b>	<b>36,000.00</b>	<b>44,000.00</b>	<b>6,000.00</b>	<b>-38,000.00</b>
001.0000.361110 Interest - general fund	843,915.94	375,000.00	1,300,000.00	2,000,000.00	700,000.00
<b>Sub Total</b>	<b>843,915.94</b>	<b>375,000.00</b>	<b>1,300,000.00</b>	<b>2,000,000.00</b>	<b>700,000.00</b>
001.0000.362100 Rents and royalty	105,458.54	43,500.00	90,000.00	43,500.00	-46,500.00
001.0000.362200 Courthouse Rental Fee's	500,000.00	500,000.00	500,000.00	500,000.00	0.00
<b>Sub Total</b>	<b>605,458.54</b>	<b>543,500.00</b>	<b>590,000.00</b>	<b>543,500.00</b>	<b>-46,500.00</b>
001.0000.363200 Paving assessments - special	43,005.00	0.00	0.00	0.00	0.00
<b>Sub Total</b>	<b>43,005.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
001.0000.369200 Miscellaneous revenues	79,893.82	25,000.00	275,000.00	100,000.00	-175,000.00
001.0000.369230 Miscellaneous revenues	80,042.49	0.00	0.00	0.00	0.00

Budget Report

**General  
Revenues**

**AS APPROVED BY CITY OF HIALEAH COUNCIL**



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
001.0000.369240 Miscellaneous revenues	26,344.00	0.00	0.00	0.00	0.00
001.0000.369245 Farmers Market Project	0.00	12,000.00	0.00	0.00	0.00
001.0000.369250 Prior Year Adjustments	-348,224.29	0.00	7,391.94	0.00	-7,391.94
001.0000.369300 Blanch/morton service center	23,572.23	40,000.00	28,000.00	25,000.00	-3,000.00
001.0000.369310 Code enforcement penalties	74,450.00	0.00	0.00	0.00	0.00
001.0000.369400 Dot landscape agreement	165,000.00	165,000.00	165,000.00	165,000.00	0.00
001.0000.369500 Appropriation of fund balance	20,750,561.60	17,588,293.00	10,080,006.79	11,634,652.00	1,554,645.21
<b>Sub Total</b>	<b>20,851,639.85</b>	<b>17,830,293.00</b>	<b>10,555,398.73</b>	<b>11,924,652.00</b>	<b>1,369,253.27</b>
001.0000.366100 Governor's Grant	5,750.00	0.00	0.00	0.00	0.00
001.0000.366200 Universal Service Fund Grant	9,434.45	0.00	0.00	0.00	0.00
<b>Sub Total</b>	<b>15,184.45</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total</b>	<b>134,523,737.64</b>	<b>126,723,777.00</b>	<b>124,138,109.73</b>	<b>139,478,136.00</b>	<b>15,290,026.27</b>
					<b>15,290,026.27</b>

**General  
Revenues**

**AS APPROVED BY CITY OF HIALEAH COUNCIL**



Account			2006	2007	Increase Decrease Compared to Prior Year
	2005 Actual	2006 Budget	Projected Actual	Proposed Budget	
<b>Total Revenues</b>	141,642,291.47	134,397,277.00	133,536,759.73	151,064,950.00	

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CITY OF HIALEAH  
GENERAL FUND  
ANNUAL BUDGET  
FOR FISCAL YEAR ENDING SEPTEMBER 30, 2007  
**Office of the City Clerk**

**Description**

The City Clerk serves as the Corporate Secretary of the City, the Official Secretary of the legislative body and the Supervisor of Elections for Hialeah. The Office of the City Clerk is also the corporate headquarters of the City and serves as the depository for all corporate contracts and records.

**Primary Duties:**

- Conducts municipal elections with the assistance of the Miami-Dade County Department of Elections.
- Monitors compliance of City, County and State regulations pertaining to elections.
- Prepares the agenda for City Council Meetings.
- Furnishes City Council Members an agenda package that includes staff reports and memoranda and other information necessary to enable the City Council to make informed decisions on individual items.
- Keeps the minutes of the City Council proceedings, which constitute a public record.
- Gives notice of regular and special City Council Meetings to the Mayor, its Members and the public.
- Prints, records and indexes ordinances, charter amendments and resolutions.
- Prepares City Council Summary Agendas.
- Corrects scrivener's errors that are discovered in ordinances, resolutions, council minutes and staff reports and promptly reports all corrections to the City Council.
- Processes the codification of the Hialeah Code Book.
- Ensures that lobbyists are registered with the City Clerk's Office.
- Issues monthly notice of regular and special City Meetings.
- Provides legal notices associated with the business being conducted at regular and special City Council Meetings.
- Processes legal notices for City departments.
- Publishes and oversees all statutorily mandated advertisement.
- Acts as the custodian of public records of the City.
- Processes Public Records Request.
- Copies archived permit applications, permits, building plans and all related documents for the public and City Departments.
- Advertises Bids and Requests for Proposals.
- Receives invitation to bid and requests for proposals and qualifications.
- Provides information and referrals to City residents.

- Assists with City Boards, including Historic Preservation Board and Cultural Affairs Council.
- Drafts Board Appointment Letters and miscellaneous paperwork related to City Boards.
- Updates Board List as necessary.
- Conducts Lien Searches, Lien Recordings and Lien Releases.
- Records Bonds.
- Provides printing, copying, cutting and binding services to all City departments.
- Responsible for sorting and distributing incoming mail (U.S. and interoffice).
- Processes all outgoing mail (U.S. and interoffice).
- Acts as the City's United Way Coordinator.
- Processes miscellaneous permits, including filming, carnivals, festivals, street closures and banners.
- Ensures that yearly Financial Disclosure Forms are completed.
- Attests official City documents.
- Performs such other duties as the Mayor may prescribe from time to time.

The Department has been functionalized as follows: Office of the City Clerk, the Print Shop/Mail Room and Records Management/Microfilm Office.

### **2006 Accomplishments**

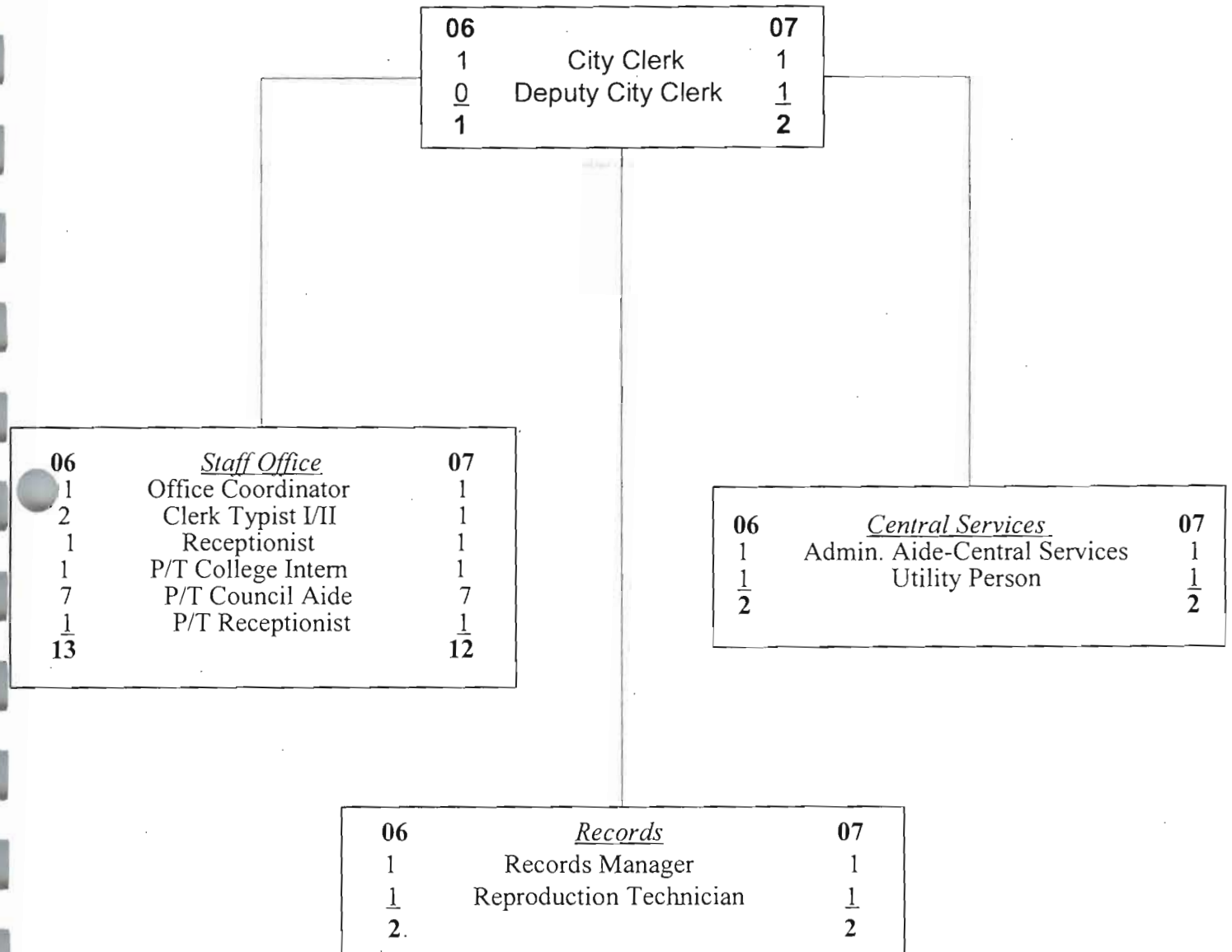
- Successfully implementing paperless system.
  1. All ordinances, resolutions, minutes and budgets from 1925 to 2006 have been scanned and are available electronically.
  2. Records Management/Microfilm Office has the ability to send images scanned by the microfilm reader via e-mail as attachments to the public and City Departments.
  3. Retrieval of documents stored outside of the City has been automated through internet access.

<b>Budget Summary</b>	<b>2005 Actual</b>	<b>2006 Budget</b>	<b>2007 Adopted</b>	<b>Percent Change</b>
Total Revenues	\$ -	\$ -	\$ -	0%
Total Expenditures	1,242,945	1,522,635	1,390,239	-9%
Net Margin	\$ (1,242,945)	\$ (1,522,635)	\$ (1,390,239)	9%

<b>Performance Measures</b>	<b>2005 Actual</b>	<b>2006 Target</b>	<b>2007 Target</b>
<b>Efficiency</b>			
Percent of time that agenda packets are distributed at least 96 hours prior to Council Meeting	<b>Not Tracked</b>	<b>Not Tracked</b>	<b>100%</b>
Percent of time that Summary Agendas are ready within 24 hours of the Council Meeting.	<b>Not Tracked</b>	<b>Not Tracked</b>	<b>100%</b>
Percent of time that Council Meetings Minutes are ready for approval within 30 days of the Council Meeting.	<b>Not Tracked</b>	<b>Not Tracked</b>	<b>100%</b>
Percent of ordinances and resolutions scanned and available electronically within 5 days of becoming law.	<b>Not Tracked</b>	<b>Not Tracked</b>	<b>90%</b>
<b>Effectiveness</b>			
Percent of public records requests that are approved for legal sufficiency within 1 business day of receipt.	<b>Not Tracked</b>	<b>Not Tracked</b>	<b>95%</b>
Percent of lien searches that are processed within 1 business day of receipt.	<b>Not Tracked</b>	<b>Not Tracked</b>	<b>95%</b>
Percent of permit applications, permits and building plans received from the public that are processed within 1 business day of receipt.	<b>Not Tracked</b>	<b>Not Tracked</b>	<b>95%</b>

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**ORGANIZATIONAL CHART**  
**OFFICE OF THE CITY CLERK**  
**2006-2007**



**PERSONNEL SUMMARY  
2006-2007**

**OFFICE OF THE CITY CLERK**

**001.0220.512.**

OBJECT CODE	OCCUPATIONAL TITLE	BUDGETED THIS YEAR	CURRENT	REQUEST	TOTAL COST
110	<b><u>EXECUTIVE SALARY</u></b>				
	City Clerk	1	1	1	\$93,096.00
	City Council				\$23,598.00
	Deputy City Clerk	0	1	1	\$52,027.00
	Office Coordinator	1	1	1	\$29,901.00
	<b>Total Executive Salaries</b>				<b>\$198,622.00</b>
120	<b><u>CIVIL SERVICE SALARIES</u></b>				
	Administrative Aide - Central Svc	1	1	1	\$54,778.00
	Clerk Typist I/II	2	1	1	\$25,633.00
	Receptionist	1	1	1	\$37,064.00
	Records Manager	1	1	1	\$33,512.00
	Reproduction Tech.	1	0	1	\$25,485.00
	Utility Person	1	1	1	\$23,270.00
	<b>Total Civil Service Salaries</b>				<b>\$199,742.00</b>
130	<b><u>TEMPORARY SALARIES</u></b>				
	P/T Council Aide	7	7	7	\$77,666.00
*	P/T College Intern	1	1	1	\$12,416.00
	P/T Receptionist	1	1	1	\$9,548.00
	<b>Total Temporary Salaries</b>				<b>\$99,630.00</b>
	<b><u>TOTAL SALARY EXPENSES</u></b>	<b>18</b>	<b>17</b>	<b>18</b>	<b>\$497,994.00</b>

\* One position in Mayor's Office

**General  
Expenditures  
City Clerk**

**AS APPROVED BY CITY OF HIALEAH COUNCIL**



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
001.0220.512110 Executive salaries	205,334.40	144,447.00	166,159.00	198,622.00	32,463.00
001.0220.512120 Civil service salaries	273,311.58	218,707.00	163,976.00	199,742.00	35,766.00
001.0220.512130 Temporary salaries	97,824.57	94,340.00	95,867.00	99,630.00	3,763.00
001.0220.512140 Overtime.	1,011.49	1,000.00	1,000.00	1,000.00	0.00
001.0220.512141 Separation pay	47,596.29	30,000.00	30,000.00	30,000.00	0.00
001.0220.512210 FICA	64,368.38	59,136.00	36,414.00	62,921.00	26,507.00
001.0220.512220 Retirement	107,372.15	99,477.00	89,136.00	91,624.00	2,488.00
<b>Total</b>	<b>796,818.86</b>	<b>647,107.00</b>	<b>582,552.00</b>	<b>683,539.00</b>	<b>100,987.00</b>
001.0220.512340 Contractual services	863.40	62,500.00	62,500.00	62,500.00	0.00
001.0220.512400 Travel & per diem	120.00	500.00	500.00	500.00	0.00
001.0220.512441 Rental & lease - equipment	28,373.67	28,000.00	46,000.00	43,000.00	-3,000.00
001.0220.512462 Repair & maintenance - Equip	3,476.99	4,000.00	4,000.00	4,000.00	0.00
001.0220.512463 Repair & maintenance - auto	3,611.29	5,500.00	5,500.00	5,500.00	0.00
001.0220.512470 Printing & binding - ordinance	8,182.87	5,000.00	5,000.00	5,000.00	0.00
001.0220.512471 Printing & binding	1,483.31	2,000.00	2,500.00	1,000.00	-1,500.00
001.0220.512491 Other Charges-Education	0.00	2,000.00	1,500.00	2,000.00	500.00
001.0220.512492 Other charges - election	3,687.00	320,000.00	260,500.00	85,000.00	-175,500.00

Budget Report

**General  
Expenditures  
City Clerk**

**AS APPROVED BY CITY OF HIALEAH COUNCIL**



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
001.0220.512493 Other charges - council	3,018.49	5,000.00	5,000.00	4,000.00	-1,000.00
001.0220.512495 Council person expense fund	264,597.74	266,028.00	266,028.00	279,500.00	13,472.00
001.0220.512498 Other charges - legal ads	75,403.86	110,000.00	140,000.00	140,000.00	0.00
001.0220.512510 Office supplies	2,086.12	3,000.00	3,000.00	2,000.00	-1,000.00
001.0220.512522 Operating supplies - gas & oil	4,303.16	4,000.00	5,500.00	3,500.00	-2,000.00
001.0220.512527 Operating supplies - print shop	0.00	500.00	500.00	500.00	0.00
001.0220.512528 Operating supplies - microfilm	20,769.33	30,000.00	39,500.00	40,000.00	500.00
001.0220.512529 Recording fees	294.55	1,500.00	2,000.00	1,500.00	-500.00
001.0220.512540 Publications & Memberships	100.00	1,000.00	1,000.00	1,000.00	0.00
<b>Total</b>	<b>420,371.78</b>	<b>850,528.00</b>	<b>850,528.00</b>	<b>680,500.00</b>	<b>-170,028.00</b>
001.0220.512640 Capital outlay - equip	25,754.33	25,000.00	25,000.00	26,200.00	1,200.00
<b>Total</b>	<b>25,754.33</b>	<b>25,000.00</b>	<b>25,000.00</b>	<b>26,200.00</b>	<b>1,200.00</b>
<b>Total City Clerk</b>	<b>1,242,944.97</b>	<b>1,522,635.00</b>	<b>1,458,080.00</b>	<b>1,390,239.00</b>	<b>-67,841.00</b>
					<b>-67,841.00</b>

CITY OF HIALEAH  
GENERAL FUND  
ANNUAL BUDGET  
FOR FISCAL YEAR ENDING SEPTEMBER 30, 2007  
**Community Development Department - Licenses Division**

**Description**

This division is responsible for issuing an occupational license to anyone engaged in or managing any business, profession, service or occupation in the City, as per City's Code of Ordinances.

**2006 Accomplishments**

- Initiated processing Fire Fees along with Occupational License Fees.
- Synchronized hours of operation.
- Installed a Miami-Dade DERM Satellite desk in City Hall.

<i>Budget Summary</i>	<b>2005 Actual</b>	<b>2006 Actual</b>	<b>2007 Adopted</b>	<b>Percent Change</b>
Total Revenues	\$ 3,015,555	\$ 3,483,000	\$ 3,495,000	0.3%
Total Expenditures	364,020	439,800	743,568	69.1%
Net Margin	\$ 2,651,535	\$ 3,043,200	\$ 2,751,432	-9.6%

**2007 Goals**

- Begin processing paper records into digital format for electronic storage
- Remodel Occupational License floor space
- Replace aged inspector vehicles that are over 10 years old
- Analyze the need and forecast the staffing for a satellite office in the Northwest section to handle the anticipated growth of the annexation area.

**PERSONNEL SUMMARY  
2006-2007**

**COMMUNITY DEVELOPMENT DEPARTMENT  
OCCUPATIONAL LICENSE DIVISION**

001.0202.524.

OBJECT CODE	OCCUPATIONAL TITLE	BUDGETED THIS YEAR	CURRENT	REQUEST	TOTAL COST
110	<b><u>EXECUTIVE SALARY</u></b>				
	Director (25%)*	0.25	0.25	0.25	\$23,415.00
					<b>\$23,415.00</b>
120	<b><u>CIVIL SERVICE SALARIES</u></b>				
	Occupational License Official	0	0	1	\$52,569.00
	Occupational License Supervisor	1	1	0	\$0.00
	Clerk Typist I/II	1	1	0	\$0.00
	License Inspector	4	4	3	\$98,118.00
	License Inspector II	0	0	1	\$53,641.00
	Receptionist	3	3	2	\$46,800.00
	Occupational License Coordinator	0	0	1	\$52,330.00
	Community Development Representative	0	0	1	\$39,370.00
	<b>Total Civil Service Salaries</b>				<b>\$342,828.00</b>
	<b><u>TOTAL SALARY EXPENSES</u></b>	<b>9.25</b>	<b>9.25</b>	<b>9.25</b>	<b>\$366,243.00</b>

\* Director's salary allocated between four divisions

**General  
Revenues**

AS APPROVED BY CITY OF HIALEAH COUNCIL



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
001.0202.321210 Prof. & Occ. Lic.-Renewals	2,230,478.04	2,300,000.00	2,600,000.00	2,600,000.00	0.00
001.0202.321215 Prof. & Occ. Lic.-New	231,660.91	250,000.00	276,000.00	280,000.00	4,000.00
001.0202.321220 Prof. & Occ. Lic.-Penalties	34,758.47	40,000.00	34,500.00	40,000.00	5,500.00
001.0202.321230 Prof. & Occ. Lic.-County	382,039.89	350,000.00	473,000.00	475,000.00	2,000.00
001.0202.321240 Prof. & Occ. Lic.-Transfers	40,850.00	40,000.00	44,500.00	45,000.00	500.00
<b>Sub Total</b>	<b>2,919,787.31</b>	<b>2,980,000.00</b>	<b>3,428,000.00</b>	<b>3,440,000.00</b>	<b>12,000.00</b>
001.0202.329200 Towing & Admin. Fees	36,780.00	55,000.00	55,000.00	55,000.00	0.00
<b>Sub Total</b>	<b>36,780.00</b>	<b>55,000.00</b>	<b>55,000.00</b>	<b>55,000.00</b>	<b>0.00</b>
<b>Total Occupational License</b>	<b>2,956,567.31</b>	<b>3,035,000.00</b>	<b>3,483,000.00</b>	<b>3,495,000.00</b>	<b>12,000.00</b>
					<b>12,000.00</b>

**General  
Expenditures  
Occupational License**

**AS APPROVED BY CITY OF HIALEAH COUNCIL**



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
001.0202.524110 Executive salaries	2,172.50	0.00	0.00	23,415.00	23,415.00
001.0202.524120 Civil service salaries	201,643.00	293,688.00	230,200.00	342,828.00	112,628.00
001.0202.524130 Temporary Salaries	52,859.80	30,000.00	45,000.00	0.00	-45,000.00
001.0202.524140 Overtime	0.00	1,000.00	1,000.00	1,000.00	0.00
001.0202.524141 Separation pay	2,521.41	30,000.00	30,000.00	30,000.00	0.00
001.0202.524210 FICA	19,434.94	27,210.00	21,100.00	30,389.00	9,289.00
001.0202.524220 Retirement	54,150.96	87,666.00	62,500.00	84,236.00	21,736.00
<b>Total</b>	<b>332,782.61</b>	<b>469,564.00</b>	<b>389,800.00</b>	<b>511,868.00</b>	<b>122,068.00</b>
001.0202.524400 Travel & Per Diem	0.00	0.00	0.00	0.00	0.00
001.0202.524462 Repair & maint - equipment	2,916.40	4,000.00	5,300.00	5,300.00	0.00
001.0202.524463 Repair & maint - auto	1,058.31	2,000.00	2,000.00	3,000.00	1,000.00
001.0202.524491 Other Charges - Education	0.00	500.00	500.00	500.00	0.00
001.0202.524510 Office supplies	5,094.66	5,000.00	5,000.00	5,500.00	500.00
001.0202.524522 Operating supplies gas & oil	2,519.98	3,500.00	3,500.00	4,500.00	1,000.00
001.0202.524525 Operating supplies - uniforms	777.17	2,000.00	2,000.00	1,250.00	-750.00
001.0202.524526 Operating supplies misc	7,464.60	8,000.00	8,000.00	8,800.00	800.00
001.0202.524540 Publications & memberships	344.00	500.00	700.00	1,000.00	300.00

Budget Report

**General  
Expenditures  
Occupational License**

**AS APPROVED BY CITY OF HIALEAH COUNCIL**



<b>Account</b>	<b>2005 Actual</b>	<b>2006 Budget</b>	<b>2006 Projected Actual</b>	<b>2007 Proposed Budget</b>	<b>Increase Decrease Compared to Prior Year</b>
<b>Total</b>	20,175.12	25,500.00	27,000.00	29,850.00	2,850.00
<b>001.0202.524640</b>					
Capital outlay - equipment	11,062.30	23,000.00	23,000.00	175,850.00	152,850.00
<b>001.0202.524650</b>					
Capital Outlay - Vehicles	0.00	0.00	0.00	26,000.00	26,000.00
<b>Total</b>	11,062.30	23,000.00	23,000.00	201,850.00	178,850.00
<b>Total Occupational License</b>	364,020.03	518,064.00	439,800.00	743,568.00	303,768.00
					303,768.00

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CITY OF HIALEAH  
GENERAL FUND  
ANNUAL BUDGET  
FOR FISCAL YEAR ENDING SEPTEMBER 30, 2007  
**Community Development Department - Code Compliance Division**

**Description**

This division is responsible for the investigation and enforcement of various codes and ordinances, including, but not limited to, property maintenance codes and minimum housing codes. This division receives and investigates citizen complaints, provides surveillance for general compliance in designated zones, and provides assistance for determining corrective action. In addition, the division conducts periodical sweeps for the purpose of targeting specific areas or focusing on specific codes. Compliance is the primary objective of the Code Compliance Division; penalties and punishment are secondary. Resolution of enforcement cases is accomplished through compliance, which in turn serves as the means to achieving City and community goals.

**2006 Accomplishments**

- Participated in County "No Blue Roofs" Program.
- Initiated Dumpster Enclosure Notification Program.
- Assisted other divisions of the Community Development Department in Wilma Damage Assessment Support, Efforts for Property Cleanups.
- Assisted the Hialeah Police Department with abandoned vehicles.
- Assisted the Hialeah Fire Department with:
  - Special cases, including the resolution of administrative cases and Baker Acts.
  - Assisted Living Facilities safety concerns.
- Assisted the Building Division with illegal units and structural violations.
- Continued to enforce the City Codes.

<b>Budget Summary</b>	<b>2005 Actual</b>	<b>2006 Actual</b>	<b>2007 Adopted</b>	<b>Percent Change</b>
Total Revenues	\$ 368,753	\$ 216,000	\$ 196,000	-9%
Total Expenditures	483,925	636,385	711,433	12%
Net Margin	\$ (115,172)	\$ (420,385)	\$ (515,433)	23%

### **2007 Goals**

- Begin processing paper records into digital format for electronic storage
- Analyze the need and forecast the staffing for a satellite office in the Northwest section to handle the anticipated growth of the annexation area.

### **2007 Objectives**

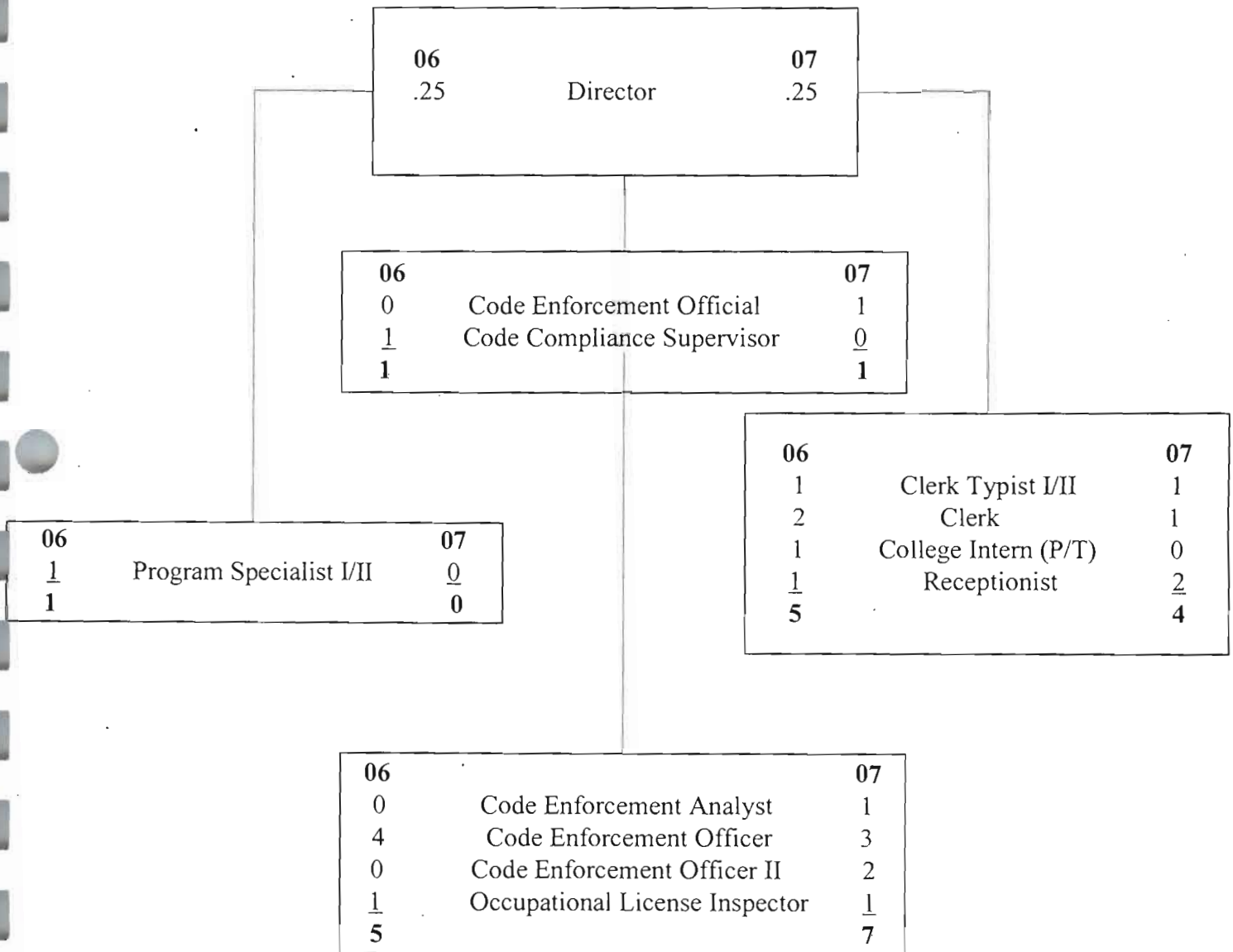
- Implement a more efficient method of receiving and uploading Property Status updates from Miami-Dade County.
- Establish guidelines with the Law Department and the Planning and Zoning Division to allow closure of old cases that are not moving forward.
- Implement the tracking of field activity for inspectors on a daily basis.
- Implement training on new software programs currently being developed by the Information Technology department.
- Implement an Employee of the Month program to improve moral and promote more courteous service actions.

<b>Performance Measures</b>	<b>2005 Actual</b>	<b>2006 Target</b>	<b>2007 Target</b>
<b>Workload/demand</b>			
Number of properties inspected	5,470	6,200	6,000
<b>Efficiency</b>			
Average number of inspections per day	Not Tracked	Not Tracked	Implement
<b>Effectiveness</b>			
Number of businesses discovered without licenses	Not Tracked	Not Tracked	Implement
Number of cases referred to the Special Master	360	400	300

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**ORGANIZATIONAL CHART  
COMMUNITY DEVELOPMENT DEPARTMENT  
CODE COMPLIANCE DIVISION**

**2006-2007**



PERSONNEL SUMMARY  
2006-2007

**COMMUNITY DEVELOPMENT DEPARTMENT**  
**CODE COMPLIANCE DIVISION**

001.0203.524.

OBJECT CODE	OCCUPATIONAL TITLE	BUDGETED THIS YEAR	CURRENT	REQUEST	TOTAL COST
110	<b><u>EXECUTIVE SALARY</u></b>				
	Director (25%)*	0.25	0.25	0.25	\$23,415.00
	Code Enforcement Official	0	0	1	\$62,108.00
					<b>\$85,523.00</b>
120	<b><u>CIVIL SERVICE SALARIES</u></b>				
	Clerk	2	2	1	\$20,193.00
	Clerk Typist I/II	1	1	1	\$19,476.00
	Code Compliance Supervisor	1	1	0	\$0.00
	Code Enforcement Analyst	0	0	1	\$38,716.00
	Code Enforcement Officers	4	4	3	\$80,493.00
	Code Enforcement Officers II	0	0	2	\$108,659.00
	Occupational License Inspector	1	1	1	\$49,621.00
	Program Specialist I/II	1	1	0	\$0.00
	Receptionist	1	2	2	\$39,328.00
	<b>Total Civil Service Salaries</b>				<b>\$356,486.00</b>
130	<b><u>TEMPORARY SALARIES</u></b>				
	College Intern P/T	1	0	0	0.00
	<b>Total Temporary Salaries</b>				<b>\$0.00</b>
	<b><u>TOTAL SALARY EXPENSES</u></b>	<b>12.25</b>	<b>12.25</b>	<b>12.25</b>	<b>\$442,009.00</b>

\* Director's salary allocated between four divisions

# General Revenues

AS APPROVED BY CITY OF HIALEAH COUNCIL



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
001.0203.354201 Code Enf.-Citations	142,916.93	100,000.00	140,000.00	140,000.00	0.00
001.0203.354202 Search Fees-Violations	29,961.20	20,000.00	60,000.00	40,000.00	-20,000.00
Sub Total	172,878.13	120,000.00	200,000.00	180,000.00	-20,000.00
001.0203.369310 Code Enf.-Penalties	69,913.75	50,000.00	16,000.00	16,000.00	0.00
Sub Total	69,913.75	50,000.00	16,000.00	16,000.00	0.00
Total Code Compliance	242,791.88	170,000.00	216,000.00	196,000.00	-20,000.00
					-20,000.00

**General  
Expenditures  
Code Compliance**

**AS APPROVED BY CITY OF HIALEAH COUNCIL**



<b>Account</b>	<b>2005 Actual</b>	<b>2006 Budget</b>	<b>2006 Projected Actual</b>	<b>2007 Proposed Budget</b>	<b>Increase Decrease Compared to Prior Year</b>
001.0203.524110 Executive salaries	0.00	0.00	0.00	85,523.00	85,523.00
001.0203.524120 Civil service salaries	280,148.61	373,339.00	360,000.00	356,486.00	-3,514.00
001.0203.524130 Temporary salaries	62,188.06	34,400.00	50,350.00	0.00	-50,350.00
001.0203.524140 Overtime	111.76	2,000.00	2,000.00	2,000.00	0.00
001.0203.524141 Separation pay	1,799.90	30,000.00	30,000.00	30,000.00	0.00
001.0203.524210 F.I.C.A.	25,867.03	34,252.00	33,840.00	36,262.00	2,422.00
001.0203.524220 Retirement	66,609.88	108,362.00	97,200.00	101,662.00	4,462.00
<b>Total</b>	<b>436,725.24</b>	<b>582,353.00</b>	<b>573,390.00</b>	<b>611,933.00</b>	<b>38,543.00</b>
001.0203.524340 Contractual Services	19,579.12	15,000.00	15,000.00	10,000.00	-5,000.00
001.0203.524400 Travel & Per Diem	0.00	0.00		0.00	
001.0203.524430 Abandoned Property	0.00	5,000.00	2,500.00	5,000.00	2,500.00
001.0203.524462 Repair & maintenance - Equip.	1,715.63	4,000.00	3,000.00	4,000.00	1,000.00
001.0203.524463 Repair & maintenance - auto	2,517.57	4,000.00	2,750.00	6,000.00	3,250.00
001.0203.524470 Printing & Binding	1,163.81	2,000.00	2,750.00	2,000.00	-750.00
001.0203.524491 Other Charges - Education	0.00	500.00	500.00	500.00	0.00
001.0203.524510 Office supplies	2,470.42	5,500.00	6,750.00	4,000.00	-2,750.00
001.0203.524522 Operating supplies - gas & oil	4,568.31	6,000.00	5,000.00	5,000.00	0.00
Budget Report					

**General  
Expenditures  
Code Compliance**

**AS APPROVED BY CITY OF HIALEAH COUNCIL**



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
001.0203.524525 Operating supplies - uniforms	138.70	3,000.00	2,000.00	1,000.00	-1,000.00
001.0203.524526 Operating supplies - misc.	62.89	500.00	500.00	500.00	0.00
001.0203.524540 Publications & memberships	389.00	500.00	1,000.00	500.00	-500.00
<b>Total</b>	<b>32,605.45</b>	<b>46,000.00</b>	<b>41,750.00</b>	<b>38,500.00</b>	<b>-3,250.00</b>
001.0203.524640 Capital outlay - mach. & equip	14,594.73	20,000.00	21,245.00	61,000.00	39,755.00
001.0203.524650 Capital Outlay - Vehicles	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>14,594.73</b>	<b>20,000.00</b>	<b>21,245.00</b>	<b>61,000.00</b>	<b>39,755.00</b>
<b>Total Code Compliance</b>	<b>483,925.42</b>	<b>648,353.00</b>	<b>636,385.00</b>	<b>711,433.00</b>	<b>75,048.00</b>
					<b>75,048.00</b>

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CITY OF HIALEAH  
GENERAL FUND  
ANNUAL BUDGET  
FOR FISCAL YEAR ENDING SEPTEMBER 30, 2007  
**Community Development Department – Building Division**

**Description**

This division ensures public safety through the regulation of construction activity by issuing permits in accordance with state and local laws, ordinances and construction codes.

**2006 Accomplishments**

- Established earlier hours of operation. The division now remains open throughout lunch.
- Placed receptionist in the lobby to greet the public and guide them to the proper desk.
- Created the Open-Permit Search fees.
- Established weekend and after hour inspections.
- Established courtesy inspection fees.
- Appointed full time File Room Coordinator.
- Created offices for Director of Community Development Department without impacting workflow.
- Instituted early appointment registration.
- Achieved high level of civil service appointments.
- Participated in new permit program developmental meetings with Information Technology.

<i>Budget Summary</i>	<b>2005 Actual</b>	<b>2006 Actual</b>	<b>2007 Adopted</b>	<b>Percent Change</b>
Total Revenues	\$ 2,219,143	\$ 2,974,500	\$ 2,592,000	-13%
Total Expenditures	1,569,203	1,656,135	1,705,291	3%
Net Margin	\$ 649,940	\$ 1,318,365	\$ 886,709	33%

### **2007 Goals**

- Improve incentives for inspector/examiner recruitment to eliminate use of outside professional service contracts.
- Replace aged inspector vehicles that are over 10 years old
- Processing paper records into digital format for electronic storage
- Analyze the need and forecast the staffing for a satellite office in the Northwest section to handle the anticipated growth of the annexation area.

### **2007 Objectives**

- Implement a revised "Dry Run" plan review procedure to increase the approval rate of permit applications.
- Institute a streamlined walk-through application procedure to reduce waiting time at the permit counters.
- Implement a real time processing plan review and inspection results through the use of field electronic posting equipment.
- Install and implement Barcode branding on incoming applications and plans for more reliable security of documents.
- Implement training on new software programs currently being developed by the Information Technology department.
- Implement an Employee of the Month program to improve moral and promote more courteous service actions.

<b>Performance Measures</b>	<b>2005 Actual</b>	<b>2006 Target</b>	<b>2007 Target</b>
<b>Workload/demand</b>			
Number of inspections requested at year end	23,019	36,498	44,546
Number of inspections accepted at year end*	27,013	39,755	44,928
Number of inspections routed at year end	Not Tracked	Not Tracked	Implement
Number of applications/projects submitted at year end	11,071	12,615	12,000
Number of plan reviews completed at year end**	28,996	35,498	33,396
Number of permits issued at year end	10,298	15,060	13,000
<b>Efficiency</b>			
Average number of building inspections per day	108	159	180
Average number of building plans reviewed per day	116	142	134

\* Reflects additional last minute scheduled inspections not posted through the permit program

\*\* Reflects multiple discipline reviews per application

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## ORGANIZATIONAL CHART

### COMMUNITY DEVELOPMENT BUILDING DIVISION 2006-2007

06		07
.25	Community Development Director	.25
<u>0</u>	Assistant to Director	<u>1</u>
.25		1.25

06		07
1	Building Official	1
<u>0</u>	Assistant to Building Official	<u>1</u>
1		2

06		07
1	Chief Building Inspector	1
1	Chief Mechanical Inspector	1
1	Chief Electrical Inspector	1
1	Chief Plumbing Inspector	1
6	Building Inspector	4
1	Electrical Inspector	1
2	Electrical Processor/Inspector	2
2	Mechanical Processor/Inspector	2
2	Plans Processor Inspector	1
0	40 Year Re-Certification Coordinator	1
2	Plumbing Processor/Inspector	2
4	Clerk Typist I/II	2
4	Clerk	3
2	Receptionist	1
1	Structural Plan Processor	0
0	File Room Coordinator	1
0	Building Technician	2
0	Plans Examiner	1
0	Building Plans Examiner P/T	1
<u>0</u>	Structural Plans Processor P/T	<u>1</u>
30		31

06		07
0	Community Development Representative	1
<u>1</u>	Citizen Aide	<u>0</u>
1		1

**PERSONNEL SUMMARY**  
**2006-2007**

**COMMUNITY DEVELOPMENT DEPARTMENT**  
**BUILDING DIVISION**

001.4300.515.

OBJECT CODE	OCCUPATIONAL TITLE	BUDGETED THIS YEAR	CURRENT	REQUEST	TOTAL COST
110	<b><u>EXECUTIVE SALARY</u></b>				
	Director of Community Development	0.25	0.25	0.25	\$23,415.00
	Building Official	1	1	1	\$89,673.00
	Assistant to Community Development Director	0	0	1	\$39,553.00
	Assistant to Building Official	0	0	1	\$29,851.00
	<b>Total Executive Salary</b>				<b>\$182,492.00</b>
120	<b><u>CIVIL SERVICE SALARIES</u></b>				
	Chief Building Inspector	1	1	1	\$78,298.00
	Chief Electrical Inspector	1	1	1	\$63,732.00
	Chief Mechanical Inspector	1	1	1	\$79,660.00
	Chief Plumbing Inspector	1	1	1	\$75,398.00
	Building Inspector	6	4	4	\$273,370.00
	Building Technician	0	0	2	\$89,524.00
	Citizen Aide	1	1	0	\$0.00
	Clerk	4	5	3	\$57,993.00
	Clerk Typist I/II	4	4	2	\$41,920.00
	Community Development Representative	0	1	1	\$23,622.00
	Electrical Inspector	1	0	1	\$46,145.00
	Electrical Inspector / Plans Processor	2	1	2	\$98,675.00
	File Room Coordinator	0	1	1	\$22,779.00
	Mechanical Inspector / Plans Processor	2	2	2	\$106,408.00
	Plans Examiner	0	0	1	\$73,894.00
	Plans Processor/Inspector	2	0	1	\$70,992.00
	Plumbing Inspector / Plans Examiner	2	1	2	\$97,296.00
	Receptionist	2	2	1	\$34,855.00
	40 Year Re-certification Coordinator	0	0	1	\$28,209.00
	<b>Total Civil Service Salaries</b>				<b>\$1,362,770.00</b>
130	<b><u>TEMPORARY SALARIES</u></b>				
	Building Plans Examiner P/T	0	1	1	\$36,693.00
	Structural Plans Processor P/T	0	0	1	\$43,065.00
	<b>Total Temporary Salaries</b>				<b>\$79,758.00</b>
	<b><u>TOTAL SALARY EXPENSES</u></b>	<b>31.25</b>	<b>27.25</b>	<b>33.25</b>	<b><u>\$1,625,020.00</u></b>

**General  
Revenues**

**AS APPROVED BY CITY OF HIALEAH COUNCIL**



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
001.4300.322110 Building Permit Fees	1,152,296.33	1,500,000.00	2,021,300.00	1,331,100.00	-690,200.00
001.4300.322111 Roofing Permit Fees	0.00	0.00	0.00	594,000.00	594,000.00
001.4300.322112 Fencing Fees	0.00	0.00	0.00	27,000.00	27,000.00
001.4300.322113 Driveway Permits	0.00	0.00	0.00	13,500.00	13,500.00
001.4300.322120 Plumbing Permit Fees	100,509.59	125,000.00	248,000.00	162,000.00	-86,000.00
001.4300.322130 Electrical Permit Fees	252,842.26	300,000.00	438,700.00	288,900.00	-149,800.00
001.4300.322160 Mechanical Permit Fees	199,175.09	225,000.00	266,500.00	175,500.00	-91,000.00
Sub Total	1,704,823.27	2,150,000.00	2,974,500.00	2,592,000.00	-382,500.00
Total Building	1,704,823.27	2,150,000.00	2,974,500.00	2,592,000.00	-382,500.00
					-382,500.00

**General  
Expenditures  
Building**

**AS APPROVED BY CITY OF HIALEAH COUNCIL**



<b>Account</b>	<b>2005 Actual</b>	<b>2006 Budget</b>	<b>2006 Projected Actual</b>	<b>2007 Proposed Budget</b>	<b>Increase Decrease Compared to Prior Year</b>
<b>001.4300.515110</b>					
Executive salaries	169,931.05	227,670.00	236,775.00	182,492.00	-54,283.00
<b>001.4300.515120</b>					
Civil service salaries	956,739.34	1,435,767.00	1,065,335.00	1,362,770.00	297,435.00
<b>001.4300.515130</b>					
Temporary salaries	400,433.35	374,298.00	421,500.00	79,758.00	-341,742.00
<b>001.4300.515140</b>					
Overtime	1,341.60	66,000.00	107,000.00	25,000.00	-82,000.00
<b>001.4300.515140A</b>					
Overtime Reimbursement	-1,350.00	0.00	-2,500.00	0.00	2,500.00
<b>001.4300.515140B</b>					
Driveways Overtime	0.00	0.00	100.00	500.00	400.00
<b>001.4300.515140C</b>					
Fences Overtime	0.00	0.00	100.00	500.00	400.00
<b>001.4300.515140D</b>					
Roofing Overtime	0.00	0.00	20,000.00	5,000.00	-15,000.00
<b>001.4300.515141</b>					
Separation pay	6,846.34	60,000.00	60,000.00	60,000.00	0.00
<b>001.4300.515210</b>					
FICA	115,995.01	165,717.00	144,716.00	131,276.00	-13,440.00
<b>001.4300.515220</b>					
Retirement	283,719.59	505,593.00	186,120.00	355,410.00	168,990.00
<b>Total</b>	<b>1,933,656.28</b>	<b>2,835,045.00</b>	<b>2,232,446.00</b>	<b>2,202,706.00</b>	<b>-36,740.00</b>
<b>001.4300.515310</b>					
Professional services	193,102.85	185,000.00	112,000.00	185,000.00	73,000.00
<b>001.4300.515400</b>					
Travel & Per Diem	0.00	0.00	0.00	0.00	0.00
<b>001.4300.515441</b>					
Rental & lease - equipment	1,285.25	2,000.00	2,250.00	2,000.00	-250.00
<b>001.4300.515462</b>					
Repair & maintenance - equip.	8,687.12	10,000.00	11,600.00	7,500.00	-4,100.00
<b>001.4300.515463</b>					
Repair & maintenance - auto	5,994.47	12,000.00	7,000.00	9,000.00	2,000.00

Budget Report

**General  
Expenditures  
Building**

AS APPROVED BY CITY OF HIALEAH COUNCIL



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
001.4300.515470 Printing & binding	12,598.61	14,000.00	18,500.00	10,500.00	-8,000.00
001.4300.515491 Other charges - education	3,606.88	4,000.00	4,000.00	3,000.00	-1,000.00
001.4300.515492 Other charges - planning	13,937.71	23,000.00	21,000.00	0.00	-21,000.00
001.4300.515510 Office supplies	7,421.60	10,000.00	13,500.00	10,000.00	-3,500.00
001.4300.515522 Operating supplies - gas & oil	13,125.26	15,000.00	17,500.00	13,000.00	-4,500.00
001.4300.515525 Operating supplies - uniforms	4,452.42	5,000.00	5,000.00	5,000.00	0.00
001.4300.515540 Publications & Memberships	1,350.72	2,500.00	2,500.00	2,000.00	-500.00
<b>Total</b>	<b>265,562.89</b>	<b>282,500.00</b>	<b>214,850.00</b>	<b>247,000.00</b>	<b>32,150.00</b>
001.4300.515640 Capital outlay - equipment	42,498.73	55,000.00	55,000.00	35,305.00	-19,695.00
001.4300.515650 Capital Outlay - Vehicles		0.00	0.00	60,200.00	60,200.00
<b>Total</b>	<b>42,498.73</b>	<b>55,000.00</b>	<b>55,000.00</b>	<b>95,505.00</b>	<b>40,505.00</b>
<b>Total Building</b>	<b>2,241,717.90</b>	<b>3,172,545.00</b>	<b>2,509,296.00</b>	<b>2,545,211.00</b>	<b>35,915.00</b>
					<b>35,915.00</b>

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CITY OF HIALEAH  
GENERAL FUND  
ANNUAL BUDGET  
FOR FISCAL YEAR ENDING SEPTEMBER 30, 2007  
**Community Development Department – Planning and Zoning Division**

**Description**

The Planning and Zoning Division is responsible for the implementation and continuous update of the Comprehensive Plan as required by State law, including the interagency and inter-local network that is necessary to facilitate compliance; the conception of design strategies to upgrade the city's urban fabric and architecture. These design strategies also serve as a foundation for new and improved city ordinances. This division also provides evaluations and recommendations for proposed land use changes, platting, variances and adjustments, and the enforcement of the zoning codes.

**2006 Accomplishments**

- Re-vamped concurrency requirements.
- Standardized hours of operation.
- Put all Zoning Ordinances into digital form available on-line. Digitized flood plain mapping.
- Implemented City's own plan running service for internal city reviews.
- Relocated Flood Plan Review into the Planning and Zoning Division.
- Joined efforts with the Information Technology Department and improved division's page on City's website and property search link by adding a summary of existing ordinances linked to the properties.
- Participated in the improvement of the Walker Park library final design.
- Worked with the Law department in creating several zoning ordinances to encourage redevelopment by providing incentives and by eliminating unnecessary needs for variances.

- Worked with professional consultants, property owners and the County and accomplished approval of UDB extension on the annexation area.
- Participated with the County and Transit Authority in the creation of the Standards for the Okeechobee Metrorail elderly housing project.

<b>Budget Summary</b>	<b>2005 Actual</b>	<b>2006 Actual</b>	<b>2007 Adopted</b>	<b>Percent Change</b>
Total Revenues	\$ 184,429	\$ 173,750	\$ 108,000	-38%
Total Expenditures	672,514	853,161	839,920	-2%
Net Margin	\$ (488,085)	\$ (679,411)	\$ (731,920)	8%

#### **2007 Goals**

- Analyze the need and forecast the staffing for a satellite office in the Northwest section to handle the anticipated growth of the annexation area.
- Begin processing paper records into digital format for electronic storage
- Complete pending and new Comprehensive Plan and Map amendments.
- Digitize city plats
- Digitize application forms to make them downloadable online
- Improve screening process for hearings to eliminate unnecessary applications that cannot be processed.

#### **2007 Objectives**

- Train staff in all facets of Planning and Zoning to allow multi-tasking and diversity.

- Simplify and streamline paperwork on Re-Occupancy process
- Implement Masterplan procedures on annexation area West of NW 97 Avenue
- Create commercial zoning regulations for Annexation area
- Prepare for the implementation of School Concurrency ( State requirement to start in 2008)
- Implement training on new software programs currently being developed by the Information Technology department.
- Implement an Employee of the Month program to improve moral and promote more courteous service actions

<b>Performance Measures</b>	<b>2005 Actual</b>	<b>2006 Target</b>	<b>2007 Target</b>
<b>Workload/demand</b>			
Number of zoning inspections performed for building division	1,765	1,822	1,900
Number of zoning inspections performed for license division	2,164	2,727	3,200
Number of re-occupancy inspections applied for	2,162	1,472	1,600
Number of priority re-occupancy inspections applied for	Not Tracked	Not Tracked	Implement
Number of re-occupancy certificates issued	1,678	1,182	1,300
Number of inspections for the re-occupancy certificates per year	6,091	6,021	6,700
<b>Effectiveness</b>			
Number of inspections per day per inspector	8	8	9
Number of days (mean) to issue re-occupancy certificates	Not Tracked	Not Tracked	Implement
Number of days (mean) to issue priority re-occupancy certificates	Not Tracked	Not Tracked	Implement

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## ORGANIZATIONAL CHART

### COMMUNITY DEVELOPMENT PLANNING & ZONING DIVISION

2006-2007

06	07
.25	Community Development Director .25

06	07
1	Planning & Zoning Official 1

06	07
1	Flood Plain Plans Examiner 1
0	Flood Plain Plans Examiner Trainee 1
1	GIS Coordinator 1
0	Planning Board Specialist 1
2	Principal Planner 1
0	Principal Planner/Processor 1
5	Zoning Inspector I /II 4
3	Clerk Typist I/II 2
1	Receptionist 0
0	Re-Occupancy/Zoning Inspector 1
1	Clerk 1
1	College Intern (P/T) 1
15	15

**PERSONNEL SUMMARY  
2006-2007**

**COMMUNITY DEVELOPMENT DEPARTMENT**  
**PLANNING & ZONING DIVISION**

001.4400.515.

OBJECT CODE	OCCUPATIONAL TITLE	BUDGETED THIS YEAR	CURRENT	REQUEST	TOTAL COST
110	<b><u>EXECUTIVE SALARY</u></b>				
	Director (25%)*	0.25	0.25	0.25	\$23,415.00
	Planning & Zoning Official	1	1	1	\$61,436.00
	<b>Total Executive Salary</b>				<b>\$84,851.00</b>
120	<b><u>CIVIL SERVICE SALARIES</u></b>				
	Clerk	1	1	1	\$18,048.00
	Clerk Typist I/II	3	3	2	\$62,164.00
	Flood Plain Plans Examiner	1	1	1	\$53,440.00
	Flood Plain Plans Examiner Trainee	0	0	1	\$22,517.00
	GIS Coordinator	1	1	1	\$42,042.00
	Planning Board Specialist	0	0	1	\$48,250.00
	Principal Planner	2	1	1	\$33,512.00
	Principal Planner/Processor	0	0	1	\$70,252.00
	Receptionist	1	1	0	\$0.00
	Re-Occupancy/Zoning Inspector	0	0	1	\$55,026.00
	Zoning Inspector I	5	4	4	\$149,228.00
	<b>Total Civil Service Salaries</b>				<b>\$554,479.00</b>
130	<b><u>TEMPORARY SALARIES</u></b>				
	College Intern P/T	1	1	1	\$14,499.00
	<b>Total Temporary Salaries</b>				<b>\$14,499.00</b>
	<b><u>TOTAL SALARY EXPENSES</u></b>	<b>16.25</b>	<b>14.25</b>	<b>16.25</b>	<b><u>\$653,829.00</u></b>

\* Director's salary allocated between four divisions

**General  
Revenues**

**AS APPROVED BY CITY OF HIALEAH COUNCIL**



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
001.4400.322115 Concurrency Fees	7,636.24	8,000.00	10,250.00	6,750.00	-3,500.00
001.4400.322140 Zoning Fees	24,313.00	30,000.00	41,000.00	27,000.00	-14,000.00
001.4400.322150 Site & Plat Fees	5,990.00	7,500.00	20,000.00	6,750.00	-13,250.00
001.4400.322170 Re-Occupancy Certificates	106,115.00	125,000.00	102,500.00	67,500.00	-35,000.00
<b>Sub Total</b>	<b>144,054.24</b>	<b>170,500.00</b>	<b>173,750.00</b>	<b>108,000.00</b>	<b>-65,750.00</b>
001.4400.341900 Deposits - Books & Maps	0.00	0.00	0.00	0.00	0.00
<b>Sub Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Planning &amp; Zoning</b>	<b>144,054.24</b>	<b>170,500.00</b>	<b>173,750.00</b>	<b>108,000.00</b>	<b>-65,750.00</b>
					<b>-65,750.00</b>

**General  
Expenditures  
Planning & Zoning**

AS APPROVED BY CITY OF HIALEAH COUNCIL



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
001.4400.515110 Executive Salaries	0.00	0.00	0.00	84,851.00	84,851.00
001.4400.515120 Civil Service Salaries	0.00	0.00	0.00	554,479.00	554,479.00
001.4400.515130 Temporary Salaries	0.00	0.00	0.00	14,499.00	14,499.00
001.4400.515140 Overtime	0.00	0.00	0.00	1,500.00	1,500.00
001.4400.515141 Separation Pay	0.00	0.00	0.00	30,000.00	30,000.00
001.4400.515210 F.I.C.A.	0.00	0.00	0.00	52,428.00	52,428.00
001.4400.515220 Retirement	0.00	0.00	0.00	147,046.00	147,046.00
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>884,803.00</b>	<b>884,803.00</b>
001.4400.515310 Professional Services	0.00	0.00	0.00	200,000.00	200,000.00
001.4400.515441 Rental & Lease - Equipment	0.00	0.00	0.00	500.00	500.00
001.4400.515462 Repair & Maintenance -Equip.	0.00	0.00	0.00	2,500.00	2,500.00
001.4400.515463 Repair & Maintenance - Auto	0.00	0.00	0.00	3,000.00	3,000.00
001.4400.515470 Printing & Binding	0.00	0.00	0.00	3,500.00	3,500.00
001.4400.515491 Other Charges - Education	0.00	0.00	0.00	3,000.00	3,000.00
001.4400.515492 Other Charges - P & Z	0.00	0.00	0.00	23,000.00	23,000.00
001.4400.515510 Office Supplies	0.00	0.00	0.00	3,750.00	3,750.00
001.4400.515522 Operating Supplies - gas&oil	0.00	0.00	0.00	4,000.00	4,000.00

Budget Report

**General  
Expenditures  
Planning & Zoning**

**AS APPROVED BY CITY OF HIALEAH COUNCIL**



<b>Account</b>	<b>2005 Actual</b>	<b>2006 Budget</b>	<b>2006 Projected Actual</b>	<b>2007 Proposed Budget</b>	<b>Increase Decrease Compared to Prior Year</b>
001.4400.515525 Operating Supplies - Uniforms	0.00	0.00	0.00	1,250.00	1,250.00
001.4400.515540 Publications & Memberships	0.00	0.00	0.00	600.00	600.00
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>245,100.00</b>	<b>245,100.00</b>
001.4400.515640 Capital Outlay	0.00	0.00	0.00	33,300.00	33,300.00
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>33,300.00</b>	<b>33,300.00</b>
<b>Total Planning &amp; Zoning</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,163,203.00</b>	<b>1,163,203.00</b>
					<b>1,163,203.00</b>

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CITY OF HIALEAH  
GENERAL FUND  
ANNUAL BUDGET  
FOR FISCAL YEAR ENDING SEPTEMBER 30, 2007  
**Communication and Special Events Division**

**Description**

This Division is responsible for providing information and enhancing the image of the City by promoting the City and the services it provides to residents, businesses, visitors and other audiences. This division is also responsible for recruiting and supporting the planning and promotion of events that generate economic impact for the City and helps create a positive image of the City.

**2006 Accomplishments and Events**

In 2006 the department through new publicity initiatives and event enhancements, increased attendance levels of all 28 special events, from the previous year. The department also implemented a new special event that will be held 4 times a year named Art on Palm. Art on Palm and art in public places program received critical acclaim and installed its first commissioned sculpture in front of City Hall on November 17 2006. The Communications Department was also responsible for the new design of the Hialeah Newsletter and helps maintain the City website and radio station. The Department was also made responsible for the Mayors office special events, street dedications and all ribbon cutting ceremonies.

Below are the 29 special events and series of events that are currently being offered by the City of Hialeah:

Basketball Events	Sponsorship Breakfast
Employee Golf Tournament	Hialeah Youth Eggstravaganza
Fourth of July	Youth Appreciation Day
Holiday Food Drive	Red Ribbon Week
Howl O'Ween Hialeah	Turkey Trot
Operation Santa Calling	Santa's Snow Blast
Triangle Park Lighting Ceremony	Pepsi Pitch, Hit & Run
Dribble, Pass, & Score	Art on Palm (Series of 4 new events for 2006)
Guard the Pin	Superstars
City Wide Ping Pong Tournament	Boys & Girls Soccer Shootout
3-on-3 Tournament	Sand Volleyball Tournament
4 on 4 Flag Football Tournament	Employee Fieldtrip
Quarterback Challenge	Punt, Pass & Kick
Marlins Night	Hispanic Heritage Celebration

Mayor's Events to include ribbon-cutting ceremonies (Series of events)

<b>Budget Summary</b>	<b>2005 Actual</b>	<b>2006 Budget</b>	<b>2007 Adopted</b>	<b>Percent Change</b>
Total Revenues	\$ -	\$ -	\$ 300,000	100%
Total Expenditures	-	-	1,060,252	100%
Net Margin	\$ -	\$ -	\$ (760,252)	100%

*Note: This is newly created department for fiscal year 2007. Prior to fiscal 2007 the activities of this department were combined with Parks & Recreation and were not readily tracked.*

### 2007 Goals

In 2007 the goal of the Communications and Special Events Department is to implement several new special events that will enhance the quality of life for the residents of our community. We will increase partnership donations received from our sponsors, and we hope to strengthen our ties with all media outlets to better inform the public of all the City of Hialeah has to offer its residents.

<b>Performance Measures</b>	<b>2005 Actual</b>	<b>2006 Target</b>	<b>2007 Target</b>
<b>Workloads/Outputs</b>			
Annual special events	30	50	60
Number of participants per special events	Not Tracked	1,300	1,300
Number of image advertising (calendar of events, and other <i>(list)</i> placements at year end.	Not Tracked	27,000	27,000
Circulation of city newsletter	Not Tracked	30,000	30,000
<b>Efficiency</b>			
Event cost per participant	Not Tracked	Not Tracked	Implement
<b>Effectiveness</b>			
Percent of operational budget supported by sponsor donations and/or events hosted	Not Tracked	Not Tracked	30%

**ORGANIZATIONAL CHART**  
**DEPARTMENT OF COMMUNICATIONS**  
**& SPECIAL EVENTS**

**2006-2007**

<b>06</b>		<b>07</b>
0	Director of Communications & Special Events	1

<b>06</b>	<u>Administrative Support</u>	<b>07</b>
1	Special Events Supervisor	1
<u>0</u>	Clerk Typist I/II	<u>1</u>
1		2

<b>06</b>	<u>Media &amp; Marketing</u>	<b>07</b>
1	Communications Marketing & Media Coordinator	1
1	Communications Specialist	1
1	Media Specialist Inter-Department Liaison	1
0	Communications Graphic Designer	1
<u>0</u>	Website Info. Officer	<u>1</u>
3		5

<b>06</b>	<u>Logistics/Special Events</u>	<b>07</b>
1	Special Events Coordinator	1
1	Sponsorship & Special Events Coordinator	1
<u>0</u>	Logistics Specialist	<u>2</u>
2		4

**PERSONNEL SUMMARY  
2006-2007**

**DEPARTMENT OF COMMUNICATIONS & SPECIAL EVENTS**

**001.3140.573.**

OBJECT CODE	OCCUPATIONAL	BUDGETED THIS YEAR	CURRENT	REQUEST	TOTAL COST
110	<b><u>EXECUTIVE SALARY</u></b>				
	* Director	1	1	1	\$60,000.00
	* Special Events S	1	1	1	\$37,000.00
	<b>Total Executive Salaries</b>				<b>\$97,000.00</b>
120	<b><u>CIVIL SERVICE SALARIES</u></b>				
	Clerk Typist I/II	0	0	1	\$19,444.00
	*** Communications	1	1	1	\$42,951.00
	Graphic Designer	0	0	1	\$30,000.00
	Logistics Speciali	0	0	2	\$46,300.00
	* Marketing & Med	1	1	1	\$42,000.00
	** Media Specialist	1	1	1	\$23,150.00
	Special Events C	1	1	1	\$34,000.00
	* Sponsorship & Sp	1	1	1	\$44,000.00
	Website Info. Off	0	1	1	\$23,150.00
	<b>Total Civil Service Salaries</b>				<b>\$304,995.00</b>
130	<b><u>TEMPORARY SALARIES</u></b>				
	<b>TOTAL SALARY</b>	<b>7</b>	<b>8</b>	<b>12</b>	<b>\$401,995.00</b>

\* Current positions transferred from Recreation Department

\*\* Current position transferred from Library

\*\*\* Current position transferred from Police Department

**General  
Revenues**

**AS APPROVED BY CITY OF HIALEAH COUNCIL**



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
001.3140.347400					
Service Fees	0.00	0.00	0.00	100,000.00	100,000.00
Sub Total	0.00	0.00	0.00	100,000.00	100,000.00
001.3140.366000					
Donations	0.00	0.00	0.00	100,000.00	100,000.00
001.3140.366100					
Sponsorships	0.00	0.00	0.00	100,000.00	100,000.00
Sub Total	0.00	0.00	0.00	200,000.00	200,000.00
Total Communications & Spec. Events	0.00	0.00	0.00	300,000.00	300,000.00
					300,000.00

**General  
Expenditures  
Communications & Spec. Events**

AS APPROVED BY CITY OF HIALEAH COUNCIL



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
001.3140.574110 Executive Salaries	0.00	0.00	0.00	97,000.00	97,000.00
001.3140.574120 Civil Service Salaries	0.00	0.00	0.00	304,995.00	304,995.00
001.3140.574130 Temporary Salaries	0.00	0.00	0.00	0.00	0.00
001.3140.574140 Overtime	0.00	0.00	0.00	1,000.00	1,000.00
001.3140.574141 Separation Pay	0.00	0.00	0.00	10,000.00	10,000.00
001.3140.574210 F.I.C.A.	0.00	0.00	0.00	31,594.00	31,594.00
001.3140.574220 Retirement	0.00	0.00	0.00	92,459.00	92,459.00
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>537,048.00</b>	<b>537,048.00</b>
001.3140.574340 Contractual Services	0.00	0.00	0.00	2,000.00	2,000.00
001.3140.574400 Travel & Per Diem	0.00	0.00	0.00	1,500.00	1,500.00
001.3140.574462 Repair & Maintenance -Equip.	0.00	0.00	0.00	2,500.00	2,500.00
001.3140.574463 Repair & Maintenance - Auto	0.00	0.00	0.00	1,000.00	1,000.00
001.3140.574470 Printing & Binding	0.00	0.00	0.00	45,500.00	45,500.00
001.3140.574481 Publicity & Advertising	0.00	0.00	0.00	1,000.00	1,000.00
001.3140.574491 Other Charges - Education	0.00	0.00	0.00	1,500.00	1,500.00
001.3140.574492 Special Events	0.00	0.00	0.00	408,000.00	408,000.00
001.3140.574510 Office Supplies	0.00	0.00	0.00	6,000.00	6,000.00

Budget Report

**General  
Expenditures  
Communications & Spec. Events**

AS APPROVED BY CITY OF HIALEAH COUNCIL



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
001.3140.574522 Operating Supplies-gas & oil	0.00	0.00	0.00	1,500.00	1,500.00
001.3140.574540 Publications & Memberships	0.00	0.00	0.00	500.00	500.00
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>471,000.00</b>	<b>471,000.00</b>
001.3140.574640 Capital Outlay - Equipment	0.00	0.00	0.00	52,204.00	52,204.00
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>52,204.00</b>	<b>52,204.00</b>
<b>Total Communications &amp; Spec. Events</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,060,252.00</b>	<b>1,060,252.00</b>
					<b>1,060,252.00</b>

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CITY OF HIALEAH  
GENERAL FUND  
ANNUAL BUDGET  
FOR FISCAL YEAR ENDING SEPTEMBER 30, 2007  
**Construction and Maintenance Department**

**Description**

The Construction and Maintenance Department is responsible for the repair, maintenance, and renovation of City-owned buildings, as well as the design and construction of new buildings. The Department is also responsible for the repair, maintenance and inventory associated with City streets and sports lights. In addition, this department re-creates the City's Christmas Park every year.

**2006 Accomplishments**

- Completed the designing, permitting, bidding process and began construction of the following projects:
  - 300-Unit elderly housing project at an estimated cost of \$32 million dollars
  - Walker Park E-Library project at an estimated cost of \$ 4 million dollars
  - Fire Rescue station at Wilde Park at an estimated cost of \$1 million dollars
  - Remodeling of the second floor of the police headquarters
- Completed installation of a new sports light system at Ted Hendricks Stadium.
- Processed and completed 2,814 work orders, including 2,211 work orders for repair and maintenance and 603 (this encompasses 746 existing lights) for the repair of streetlights throughout the City.

<b>Budget Summary</b>	<b>2005 Actual</b>	<b>2006 Budget</b>	<b>2007 Adopted</b>	<b>Percent Change</b>
Total Revenues	\$ -	\$ -	\$ -	-
Total Expenditures	2,375,350	2,995,956	3,257,020	9%
Net Margin	\$ (2,375,350)	\$ (2,995,956)	\$ (3,257,020)	9%

**2007 Goals**

- Completion of 300 units of Affordable Housing
- Commencement and completion of Fire Station 8

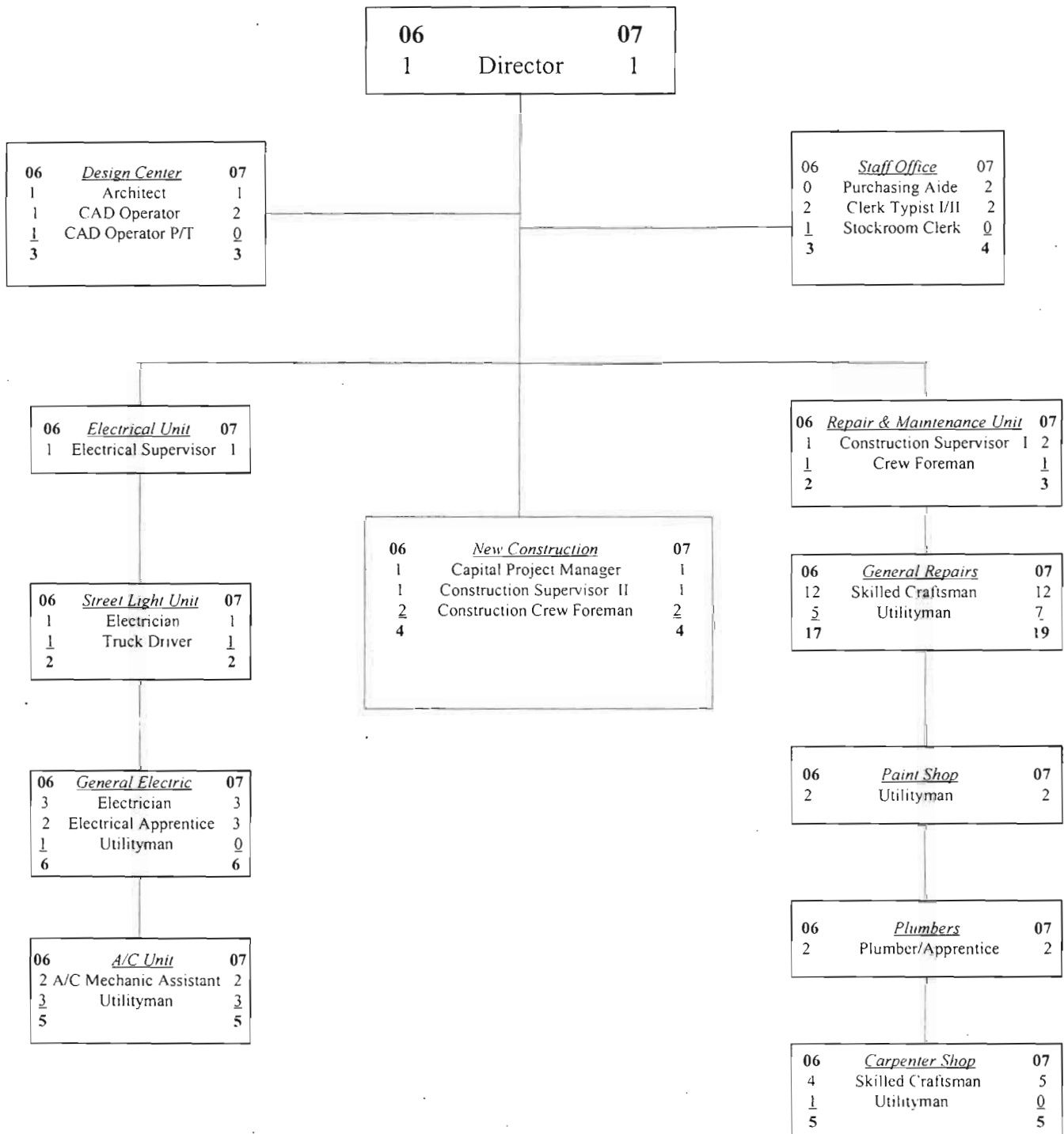
- Commencement and completion of Milander Stadium
- Commencement and completion of Walker E-library
- Remodeling of the Police Administrative Building

<b>Performance Measures</b>	<b>2005 Actual</b>	<b>2006 Target</b>	<b>2007 Target</b>
<b><u>Workloads/Outputs</u></b>			
Number of remodeling projects for the year	Not Tracked	Not Tracked	Implement
Number of construction projects for the year	Not Tracked	Not Tracked	Implement
Number of street light work orders	Not Tracked	Not Tracked	Implement
Number of street lights fixed during the year	Not Tracked	Not Tracked	Implement
Number of sport lights fixed during the year	Not Tracked	Not Tracked	Implement
Number of light poles re-erected	Not Tracked	Not Tracked	Implement
<b><u>Efficiency</u></b>			
Cost per work order completed this year	Not Tracked	Not Tracked	Implement
Maintenance cost (sq ft) per city building	Not Tracked	Not Tracked	Implement
Percentage of work requests completed to total work requests.	Not Tracked	Not Tracked	Implement
Percentage of work orders for emergency jobs to total work requests.	Not Tracked	Not Tracked	Implement
<b><u>Effectiveness</u></b>			
Percentage of work orders backlogged (over 90 days) to total work orders.	Not Tracked	Not Tracked	Implement
Percentage of emergency repair requests completed within 24 hours of notification of problem.	Not Tracked	Not Tracked	Implement
Number of work orders per FTE	Not Tracked	Not Tracked	Implement

# ORGANIZATIONAL CHART

## CONSTRUCTION AND MAINTENANCE DEPARTMENT

2006-2007



**PERSONNEL SUMMARY  
2006-2007**

**CONSTRUCTION AND MAINTENANCE DEPARTMENT**

001.3230.591.

OBJECT CODE	OCCUPATIONAL TITLE	BUDGETED THIS YEAR	CURRENT	REQUEST	TOTAL COST
110	<b><u>EXECUTIVE SALARY</u></b>				
	Director of Construction & Maintenance	1	1	1	\$93,698.00
	Architect	1	1	1	\$74,097.00
	Capital Projects Manager	1	1	1	\$63,109.00
	<b>Total Executive Salary</b>				<b>\$230,904.00</b>
120	<b><u>CIVIL SERVICE SALARIES</u></b>				
	A/C Mechanic Assistant	2	2	2	\$99,358.00
	CAD Operator	1	1	2	\$58,908.00
	Clerk Typist I/II	2	2	2	\$35,332.00
	Construction Crew Foreman	2	0	2	\$81,000.00
	Construction Supervisor I	1	1	2	\$108,379.00
	Construction Supervisor II	1	1	1	\$53,958.00
	Crew Foreman	1	2	1	\$46,392.00
	Electrician	4	4	4	\$171,960.00
	Electrician Apprentice	2	2	3	\$93,759.00
	Electrician Supervisor	1	1	1	\$63,677.00
	Plumber / Apprentice	2	2	2	\$73,098.00
	Purchasing Aide	0	2	2	\$80,929.00
	Skilled Craftsman / Apprentice	16	16	17	\$589,260.00
	Stockroom Clerk	1	1	0	\$0.00
	Truck Driver	1	1	1	\$41,558.00
	Utilityman	12	11	12	\$356,553.00
	<b>Total Civil Service Salaries</b>				<b>\$1,954,121.00</b>
130	<b><u>TEMPORARY SALARIES</u></b>				
	CAD Operator (P/T)	1	1	0	\$0.00
	Temporary Pool				\$30,000.00
	<b>Total Temporary Salaries</b>				<b>\$30,000.00</b>
	<b><u>TOTAL SALARY EXPENSES</u></b>	<b>53</b>	<b>53</b>	<b>57</b>	<b>\$2,215,025.00</b>

**General  
Expenditures  
Construction & Maintenance**

**AS APPROVED BY CITY OF HIALEAH COUNCIL**



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
001.3230.591110 Executive salaries	157,018.10	204,727.00	206,311.00	230,904.00	24,593.00
001.3230.591120 Civil service salaries	1,202,443.78	1,529,871.00	1,328,038.00	1,954,121.00	626,083.00
001.3230.591130 Temporary salaries	283,310.04	288,631.00	298,627.00	30,000.00	-268,627.00
001.3230.591140 Overtime	7,507.97	10,000.00	20,000.00	10,000.00	-10,000.00
001.3230.591141 Separation pay	12,718.49	50,000.00	78,000.00	50,000.00	-28,000.00
001.3230.591210 FICA	125,193.10	153,766.00	147,720.00	174,039.00	26,319.00
001.3230.591220 Retirement	345,319.07	483,961.00	414,274.00	502,556.00	88,282.00
<b>Total</b>	<b>2,133,510.55</b>	<b>2,720,956.00</b>	<b>2,492,970.00</b>	<b>2,951,620.00</b>	<b>458,650.00</b>
001.3230.591340 Contractual Services	0.00	10,000.00	500.00	10,000.00	9,500.00
001.3230.591400 Travel & per diem	0.00	500.00	500.00	500.00	0.00
001.3230.591430 Utilities	19,397.72	26,859.50	20,000.00	28,000.00	8,000.00
001.3230.591441 Rental & lease - equipment	2,930.60	8,140.50	8,140.50	3,000.00	-5,140.50
001.3230.591461 Repair & maintenance - bldg.	34,720.53	30,000.00	30,000.00	30,000.00	0.00
001.3230.591462 Repair & maintenance - equip.	9,470.04	12,000.00	12,000.00	10,000.00	-2,000.00
001.3230.591463 Repair & maintenance - auto	36,526.10	40,000.00	40,000.00	40,000.00	0.00
001.3230.591470 Printing & binding	378.85	500.00	500.00	500.00	0.00
001.3230.591491 Other charges - education	895.72	1,000.00	1,000.00	1,000.00	0.00

Budget Report

**General  
Expenditures  
Construction & Maintenance**

**AS APPROVED BY CITY OF HIALEAH COUNCIL**



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
001.3230.591510 Office supplies	1,162.02	2,000.00	3,000.00	2,000.00	-1,000.00
001.3230.591522 Operating supplies - gas & oil	47,509.62	48,000.00	65,000.00	60,000.00	-5,000.00
001.3230.591525 Operating supplies - uniforms	1,530.49	5,000.00	8,000.00	5,000.00	-3,000.00
001.3230.591526 Operating supplies - Misc.	2,187.03	4,000.00	4,000.00	4,000.00	0.00
001.3230.591527 Operating expense - tools	1,786.22	2,000.00	2,000.00	4,400.00	2,400.00
<b>Total</b>	<b>158,494.94</b>	<b>190,000.00</b>	<b>194,640.50</b>	<b>198,400.00</b>	<b>3,759.50</b>
001.3230.591620 Capital outlay - Building	43,678.34	47,000.00	75,000.00	20,000.00	-55,000.00
001.3230.591640 Capital outlay - Equipment	39,665.86	38,000.00	70,000.00	27,000.00	-43,000.00
001.3230.591650 Capital Outlay - Vehicles		0.00	0.00	60,000.00	60,000.00
<b>Total</b>	<b>83,344.20</b>	<b>85,000.00</b>	<b>145,000.00</b>	<b>107,000.00</b>	<b>-38,000.00</b>
<b>Total Construction &amp; Maintenance</b>	<b>2,375,349.69</b>	<b>2,995,956.00</b>	<b>2,832,610.50</b>	<b>3,257,020.00</b>	<b>424,409.50</b>
					<b>424,409.50</b>

CITY OF HIALEAH  
GENERAL FUND  
ANNUAL BUDGET  
FOR FISCAL YEAR ENDING SEPTEMBER 30, 2007  
**Education and Community Services Department**

**Description**

The Department of Education and Community Services promotes lifelong learning, an informed citizenry, literacy, an enhanced quality of life, and broadened horizons for all residents of Hialeah through our libraries, adult centers, after school programs, summer and holiday camps, and our special population center.

The City maintains three adult centers: Goodlet, Villa Aida, and Wilde with dynamic programming for adults of all ages. At each center, adults can participate in a range of classes from English to Art to Sewing. Adults enjoy the large social events scheduled monthly as well as day-to-day social activities such as dominos, craft circles or billiards.

The after school and camp programs are available to children of Hialeah as a free or low cost option for quality child care with enrichment activities. The program is designed to engage the whole child; activities include literacy enhancement, tutoring, social skills-building activities, recreational activities and health and fitness instruction. Children are cared for in the safe, friendly Hialeah parks with a child-staff ratio of 12 to one or better. Certified teachers and trained tutors deliver the literacy and tutoring components so that activities are built around the Florida Sunshine State guidelines. The main goal of the after school and camp programs is to nurture the child's natural love of learning and fun.

The Special Population Center at Bucky Dent serves adults with special needs through educational classes, recreational activities, and sports training. Participants enjoy fun social events, Special Olympics training and meets, and day-to-day personal development activities. Parents of participants benefit from the shared community life that revolves around the center. Services will be expanded in the future to include children with special needs.

This Department also provides coordination and leadership for educational improvement in Hialeah through cooperation and partnerships with Miami Dade County Public Schools, other educational institutions and community advocates of adult programs, special populations programs and youth development.

Although library is a division of the Education and Community Services Department, it is shown separately for performance improvement purposes.

## 2006 Accomplishments

- The Education and Community Services department has received a grant from the Children's Trust Fund. With this grant the department has added an enrichment program, *Creative Learning and Play*, which has enhanced four after-school/camp programs and created new programs at two middle schools and in five parks. The program is designed to enhance growth and development in children ages 5-14 through tutoring, recreational and health activities and social skills growth.
- The Special Population Center has hired a Certified Therapeutic Recreation Specialist funded through the C.D.B.G grant. This position will allow us the opportunity to expand our existing program and allow for enhancement.
- The Adult Centers, with the support of the Mayor and Council funding through the Hialeah Housing Authority has added 100 new seniors hot lunches at Villa Aida and Wilde Adult Centers.
- The City of Hialeah entered into an educational compact with the Miami-Dade County Public Schools in order to highlight shared priorities for serving the children of Hialeah.

<b>Budget Summary</b>	<b>2005 Actual</b>	<b>2006 Budget</b>	<b>2007 Adopted</b>	<b>Percent Change</b>
Total Revenues	\$ -	\$ -	\$ 300,000	100%
Total Expenditures	-	-	2,797,007	100%
Net Margin	\$ -	\$ -	\$ (2,497,007)	100%

<b>116 - Children's Trust Budget Summary</b>	<b>2005 Actual</b>	<b>2006 Budget</b>	<b>2007 Adopted</b>	<b>Percent Change</b>
Total Revenues	\$ -	\$ -	\$ 949,000	100%
Total Expenditures	-	-	949,000	100%
Net Margin	\$ -	\$ -	\$ -	0%

*Note: This is newly created department for Fiscal Year 2007.*

## 2007 Goals

- Increase participation on all education services, through outreach efforts and redesigning services to better meet the needs of Hialeah residents.
- Improve evaluation of all education services.
- Monitor and implement our new Hialeah Education Compact with Miami Dade County Public Schools
- Continue developing additional partnership and funding opportunities.
- Strengthen and enhance participation in all literacy programs: after-school tutoring, family literacy programs, computer-based literacy enhancement, FCAT preparation assistance, parent workshops, and adult literacy.
- Promote the Hialeah Reading Train kits with Hialeah day cares and participating parents.

<b>Performance Measures</b>	<b>2005 Actual</b>	<b>2006 Target</b>	<b>2007 Target</b>
<b><u>Workloads/Outputs</u></b>			
Number of enrolled participants (per center)	1,011	1,285	1,414
Number of programs (individual classes, special events, etc.)	369	404	425
Number of lunches served (adult centers) per year	17,680	22,360	26,000
Number of children attending programs	4,405	16,618	18,340
Number of adults attending programs	Not Tracked	153,140	168,454
<b><u>Efficiency</u></b>			
New grants received	N/A	1	1
Increase/decrease in children program participation	Not Tracked	Not Tracked	Implement
Increase/decrease in adult program participation	Not Tracked	17%	23%
<b><u>Effectiveness</u></b>			
Percentage of adults enrolled in lunch programs that participate in other adult programming.	Not Tracked	Not Tracked	Implement
Percentage of enrolled participants that show an increase in skills, well-being, or quality of life	Not Tracked	Not Tracked	Implement

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# ORGANIZATIONAL CHART

## EDUCATION AND COMMUNITY SERVICES DEPARTMENT

2006-2007

<b>06</b>		<b>07</b>
0	Director	1
<u>0</u>	Clerk Typist I/II	<u>1</u>
<b>0</b>		<b>2</b>

<b>06</b>	<u><i>Special Population</i></u>	<b>07</b>
1	Recreation Supervisor	1
0	Certified Therapeutics Recreation Specialist*	1
1	Recreation Center Director I	1
2	Recreation Specialist II	2
0	Community Center Aide/Driver P/T	1
4	Recreation Leader P/T	0
<u>4</u>	Recreation Leader P/T*	<u>0</u>
<b>12</b>		<b>6</b>

<b>06</b>	<u><i>Adult Center</i></u>	<b>07</b>
1	Recreation Special Programs Supervisor	1
1	Recreation Center Director II	1
3	Recreation Specialist II	3
1	Recreation Specialist Instructor P/T	1
0	Community Center Aide/Driver P/T	2
0	Recreation Leader P/T	18
2	Recreation Leader Instructor P/T	2
<u>1</u>	Utilityman	<u>3</u>
<b>9</b>		<b>31</b>

<b>06</b>	<u><i>Literacy Education</i></u>	<b>07</b>
0	Accounting Clerk I/II	1
0	Mayor's Education Policy Advisor	1
2	Literacy Director	2
<u>2</u>	Literacy Program Assistant P/T	<u>2</u>
<b>4</b>		<b>6</b>

<b>06</b>	<u><i>After Care</i></u>	<b>07</b>
1	Recreation Center Director I	2
0	Special Programs Director	1
3	Camp Director P/T	3
2	Camp Director P/T-Summer	2
3	Counselor P/T	3
2	Counselor P/T-Summer	2
18	Recreation Leader P/T	10
<u>22</u>	Recreation Leader P/T-Summer	<u>22</u>
<b>51</b>		<b>45</b>

\* Position paid through C.D.B.G.

**PERSONNEL SUMMARY**  
2006-2007

**DEPARTMENT OF EDUCATION & COMMUNITY SERVICES**

001.3120.

OBJECT CODE	OCCUPATIONAL TITLE	BUDGETED THIS YEAR	CURRENT	REQUEST	TOTAL COST
110	<b><u>EXECUTIVE SALARY</u></b>				
	Director	0	0	1	\$84,156.00
	* Recreation Supervisor	1	1	1	\$63,950.00
	* Recreation Special Programs Supervisor	1	1	1	\$63,950.00
	<b>Total Executive Salaries</b>				<b>\$212,056.00</b>
120	<b><u>CIVIL SERVICE SALARIES</u></b>				
	Accounting Clerk I/II	0	0	1	\$19,440.00
	* Recreation Center Director I	2	2	3	\$129,206.00
	* Recreation Center Director II	1	1	1	\$60,314.00
	Clerk Typist I/II	0	0	1	\$27,071.00
	** Education Coordinator	0	1	0	\$0.00
	** Literacy Director	2	2	2	\$109,365.00
	Mayor's Education Policy Advisor	0	1	1	\$39,098.00
	* Recreation Specialist II	5	5	5	\$127,403.00
	Special Programs Director	0	0	1	\$61,544.00
	* Utilityman	1	1	3	\$81,113.00
	<b>Total Civil Service Salaries</b>				<b>\$654,554.00</b>
130	<b><u>TEMPORARY SALARIES</u></b>				
	* Camp Director P/T	3	3	3	\$71,745.00
	* Camp Director P/T-Summer Only	2	2	2	\$7,272.00
	* Counselor P/T	3	3	3	\$52,010.00
	* Counselor P/T-Summer Only	2	2	2	\$6,456.00
	Community Center Aide/Driver P/T	0	0	3	\$48,014.00
	** Literacy Program Assistant P/T	2	2	2	\$35,450.00
	* Recreation Leader Instructor P/T	2	2	2	\$30,368.00
	* Recreation Leader P/T	26	24	28	\$368,075.00
	* Recreation Leader P/T-Summer Only	22	22	22	\$51,348.00
	* Recreation Specialist Instructor P/T	1	1	1	\$21,113.00
	<b>Total Temporary Salaries</b>				<b>\$691,851.00</b>
	<b><u>TOTAL SALARY EXPENSES</u></b>	<b>76</b>	<b>76</b>	<b>89</b>	<b>\$1,558,461.00</b>
	<b><u>Temporary Grant Funded Positions</u></b>				
	Certified Therapeutics Rec. Specialist (CDBG)	0	0	1	\$0.00
	Recreation Leader P/T (CDBG)	4	4	0	\$0.00
	<b>Total Grant Funded Salaries</b>	<b>4</b>	<b>4</b>	<b>1</b>	<b>\$0.00</b>

\* Current positions transferred from Department of Recreation

\*\* Current positions transferred from Library

**General  
Revenues**

AS APPROVED BY CITY OF HIALEAH COUNCIL



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
001.3120.347900					
Aftercare/Camp Fees	0.00	0.00	0.00	300,000.00	300,000.00
Sub Total	0.00	0.00	0.00	300,000.00	300,000.00
001.3120.347500					
Adult Center Fees	0.00	0.00	0.00	0.00	0.00
Sub Total	0.00	0.00	0.00	0.00	0.00
Total Education & Community Services	0.00	0.00	0.00	300,000.00	300,000.00
					300,000.00

**General**  
**Expenditures**  
**Education & Community Services**

AS APPROVED BY CITY OF HIALEAH COUNCIL



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
001.3120.573110 Executive Salaries	0.00	0.00	0.00	212,056.00	212,056.00
001.3120.573120 Civil Service Salaries	0.00	0.00	0.00	654,554.00	654,554.00
001.3120.573130 Temporary Salaries	0.00	0.00	0.00	691,851.00	691,851.00
001.3120.573140 Overtime	0.00	0.00	0.00	6,000.00	6,000.00
001.3120.573140A Overtime Reimbursement	0.00	0.00	0.00	0.00	0.00
001.3120.573141 Separation Pay	0.00	0.00	0.00	30,000.00	30,000.00
001.3120.573210 F.I.C.A.	0.00	0.00	0.00	121,976.00	121,976.00
001.3120.573220 Retirement	0.00	0.00	0.00	199,320.00	199,320.00
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,915,757.00</b>	<b>1,915,757.00</b>
001.3120.573310 Professional Services	0.00	0.00	0.00	5,000.00	5,000.00
001.3120.573340 Contractual Services	0.00	0.00	0.00	12,000.00	12,000.00
001.3120.573341 Contractual Services - Janitor	0.00	0.00	0.00	5,000.00	5,000.00
001.3120.573400 Travel & Per Diem	0.00	0.00	0.00	3,000.00	3,000.00
001.3120.573430 Utilities	0.00	0.00	0.00	40,000.00	40,000.00
001.3120.573441 Rental & Lease - Equipment	0.00	0.00	0.00	11,000.00	11,000.00
001.3120.573461 R & M - Facilities	0.00	0.00	0.00	40,000.00	40,000.00
001.3120.573462 Repair & Maintenance - Equip	0.00	0.00	0.00	10,000.00	10,000.00
Budget Report					

**General**  
**Expenditures**  
**Education & Community Services**

AS APPROVED BY CITY OF HIALEAH COUNCIL



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
001.3120.573463 Repair & Maintenance - Auto	0.00	0.00	0.00	17,500.00	17,500.00
001.3120.573470 Printing & Binding	0.00	0.00	0.00	10,000.00	10,000.00
001.3120.573480 Public Affairs	0.00	0.00	0.00	7,000.00	7,000.00
001.3120.573481 Publicity & Advertising	0.00	0.00	0.00	5,000.00	5,000.00
001.3120.573491 Other Charges - Education	0.00	0.00	0.00	15,000.00	15,000.00
001.3120.573510 Office Supplies	0.00	0.00	0.00	10,000.00	10,000.00
001.3120.573522 Operating Supplies -gas& oil	0.00	0.00	0.00	20,000.00	20,000.00
001.3120.573523 Operating Supplies - Janitorial	0.00	0.00	0.00	8,750.00	8,750.00
001.3120.573524 Operating Supplies - Therap.	0.00	0.00	0.00	10,000.00	10,000.00
001.3120.573525 Operating Supplies - Uniforms	0.00	0.00	0.00	12,000.00	12,000.00
001.3120.573527 Operating Supp. - Adult Ctr.	0.00	0.00	0.00	25,000.00	25,000.00
001.3120.573528 Oper. Suppl.- Aftercare/Camps	0.00	0.00	0.00	153,000.00	153,000.00
001.3120.573529 Operating Supplies -Education	0.00	0.00	0.00	2,000.00	2,000.00
001.3120.573540 Publication & Memberships	0.00	0.00	0.00	1,000.00	1,000.00
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>422,250.00</b>	<b>422,250.00</b>
001.3120.573640 Capital Outlay - Equipment	0.00	0.00	0.00	152,000.00	152,000.00
001.3120.573641 Capital Outlay - Building	0.00	0.00	0.00	282,000.00	282,000.00

Budget Report

**General**  
**Expenditures**  
**Education & Community Services**

AS APPROVED BY CITY OF HIALEAH COUNCIL



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
001.3120.573650					
Capital Outlay - Vehicles	0.00	0.00	0.00	25,000.00	25,000.00
Total	0.00	0.00	0.00	459,000.00	459,000.00
Total Education & Community Services	0.00	0.00	0.00	2,797,007.00	2,797,007.00
					2,797,007.00

CITY OF HIALEAH  
GENERAL FUND  
ANNUAL BUDGET  
FOR FISCAL YEAR ENDING SEPTEMBER 30, 2007  
**Finance Department**

**Description:**

The Finance Department provides comprehensive financial management and administrative services by computing, analyzing and distributing information on the financial health, direction and progress of the City and through the safekeeping and administration of City funds.

The Department has been functionalized as follows:

- **General Accounting**, which ensures the accurate accounting and safeguarding of City funds by maintaining accounting and fixed asset records and issuing reports in conformance with generally accounting principles; reviewing transactions to ensure compliance with applicable regulations, policies and requirements, as well as the preparation of the Comprehensive Annual Financial Report (CAFR). In addition, to ensure the timely, accurate and equitable collection of revenues due to the City by billing, monitoring, collecting and receiving real property taxes and other obligations due to the City.
- **Payroll**, which ensures the accurate accounting, disbursement and safeguarding of City funds by managing the payroll in an accurate and timely manner and reviewing transactions to ensure compliance with applicable regulations, policies, and requirements.
- **Accounts Payable**, which ensures the internal control and disbursement of the City's funds by reviewing transactions to ensure proper documentation and approval for the payment of accounts payable in an accurate and timely manner, as well as the maintenance and tracking of such records.

**2006 Accomplishments**

- Published the City's first Comprehensive Annual Financial Report on the City's webpage.
- Applied for the GFOA Certificate of Achievement for Excellence in Financial Reporting.
- Implemented new Governmental Accounting Standards Boards (GASB) Statement No. 40 for Deposits and Investment Risk Disclosures and GASB Statement No. 44 for Economic Condition Reporting - The Statistical Section.

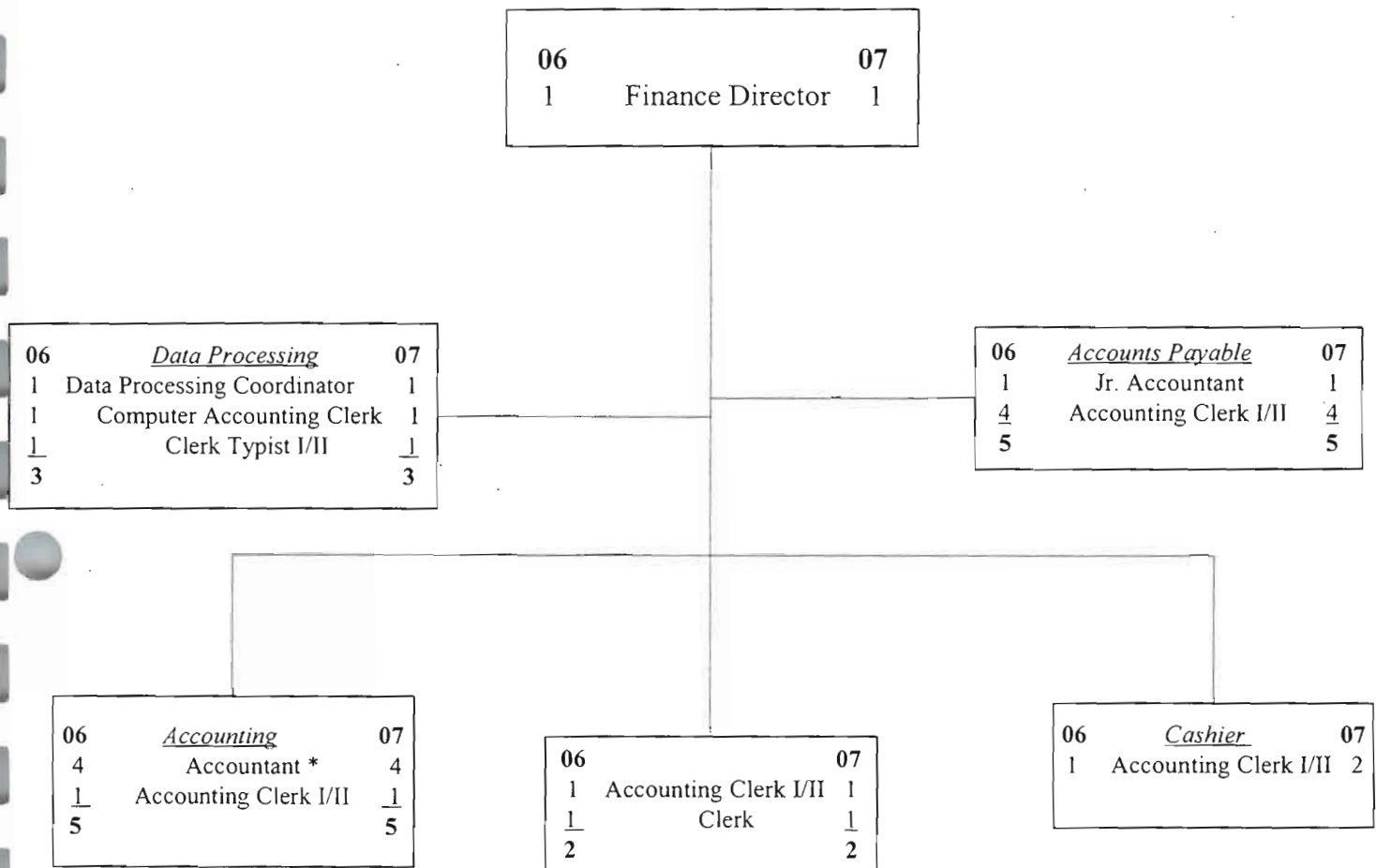
<b>Budget Summary</b>	<b>2005 Actual</b>	<b>2006 Budget</b>	<b>2007 Adopted</b>	<b>Percent Change</b>
Total Revenues	\$ -	\$ -	\$ -	-
Total Expenditures	756,196	887,306	1,073,152	21%
Net Margin	\$ (756,196)	\$ (887,306)	\$ (1,073,152)	21%

### 2007 Goals

- In the process of implementing an on-line/ credit card system to facilitate a convenient and quick method of payment for residents.
- In the process of coordinating with Information Systems for the enhancement of the fixed asset system to improve processing and recording.

<b>Performance Measures</b>	<b>2005 Actual</b>	<b>2006 Target</b>	<b>2007 Target</b>
<b>Workloads/Outputs</b>			
Total accounts payable paid at year end.	\$ 163,643,675	\$ 153,525,623	\$ 158,000,000
Number of accounts payable transactions processed	Not Tracked	Not Tracked	Implement
Payroll Checks/Direct Deposit transactions	51,343	49,373	40,200
Daily cash reports processed	248	248	248
Audited Annual Financial Statements available by March 31 deadline.	100%	100%	100%
Audit adjustments proposed (#)	3	5	0
<b>Efficiency</b>			
Percent of payroll checks issued without error	100%	100%	100%
Maintain the % of invoices paid within 30 days at 95%.	100%	100%	100%
Maintain the number of repeat items at zero in management letters prepared by the City's external auditors.	2	1	0
GFOA Certificate of Achievement for Excellence in Financial Reporting	N/A	Applied For	Expected

**ORGANIZATIONAL CHART**  
**FINANCE DEPARTMENT**  
**2006-2007**



\* One Position Paid through C.D.B.G. 50%

**PERSONNEL SUMMARY  
2006-2007**

**FINANCE DEPARTMENT**

**001.4200.513.**

OBJECT CODE	OCCUPATIONAL TITLE	BUDGETED THIS YEAR	CURRENT	REQUEST	TOTAL COST
110	<b><u>EXECUTIVE SALARY</u></b>				
	Director of Finance	1	1	1	\$79,556.00
	<b>Total Executive Salaries</b>				<b>\$79,556.00</b>
120	<b><u>CIVIL SERVICE SALARIES</u></b>				
*	Accountant	4	4	4	\$185,949.00
	Accounting Clerk I/II	7	5	8	\$241,222.00
	Clerk	1	1	1	\$20,627.00
	Clerk Typist I/II	1	1	1	\$23,361.00
	Computer Accounting Clerk	1	1	1	\$49,308.00
	Data Processing Coordinator	1	1	1	\$53,887.00
	Jr. Accountant	1	1	1	\$29,810.00
	<b>Total Civil Service Salaries</b>				<b>\$604,164.00</b>
	<b><u>TOTAL SALARY EXPENSES</u></b>	<b>17</b>	<b>15</b>	<b>18</b>	<b><u>\$683,720.00</u></b>

\* One Position Paid through C.D.B.G. 50%.

**General  
Expenditures  
Finance**

**AS APPROVED BY CITY OF HIALEAH COUNCIL**



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
001.4200.513110 Executive salaries	71,932.20	72,686.00	75,615.00	79,556.00	3,941.00
001.4200.513120 Civil service salaries	367,158.70	460,485.00	416,325.00	604,164.00	187,839.00
001.4200.513130 Temporary salaries	40,468.90	0.00	59,510.00	0.00	-59,510.00
001.4200.513140 Overtime	0.00	1,000.00	1,500.00	1,000.00	-500.00
001.4200.513141 Separation pay	0.00	30,000.00	8,000.00	30,000.00	22,000.00
001.4200.513210 FICA	36,112.21	43,274.00	42,913.00	54,676.00	11,763.00
001.4200.513220 Retirement	108,929.61	144,361.00	132,824.00	157,256.00	24,432.00
<b>Total</b>	<b>624,601.62</b>	<b>751,806.00</b>	<b>736,687.00</b>	<b>926,652.00</b>	<b>189,965.00</b>
001.4200.513310 Professional services - audit	87,500.00	100,000.00	100,000.00	110,000.00	10,000.00
001.4200.513312 Professional serv. - cost alloc.	14,750.00	15,000.00	15,000.00	15,000.00	0.00
001.4200.513340 Contractual Services	1,912.00	0.00	0.00	0.00	0.00
001.4200.513400 Travel & per diem	0.00	1,000.00	1,100.00	2,000.00	900.00
001.4200.513462 Repair & maintenance - equip.	1,015.37	3,000.00	3,000.00	3,000.00	0.00
001.4200.513491 Other charges - education	1,047.00	2,500.00	2,500.00	3,000.00	500.00
001.4200.513510 Office supplies	7,241.31	8,500.00	8,000.00	8,000.00	0.00
001.4200.513540 Publications & memberships	160.39	500.00	500.00	500.00	0.00
<b>Total</b>	<b>113,626.07</b>	<b>130,500.00</b>	<b>130,100.00</b>	<b>141,500.00</b>	<b>11,400.00</b>

Budget Report

**General  
Expenditures  
Finance**

AS APPROVED BY CITY OF HIALEAH COUNCIL



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
001.4200.513640 Capital outlay - equipment	17,967.98	5,000.00	6,000.00	5,000.00	-1,000.00
<b>Total</b>	<b>17,967.98</b>	<b>5,000.00</b>	<b>6,000.00</b>	<b>5,000.00</b>	<b>-1,000.00</b>
<b>Total Finance</b>	<b>756,195.67</b>	<b>887,306.00</b>	<b>872,787.00</b>	<b>1,073,152.00</b>	<b>200,365.00</b>
					<b>200,365.00</b>

CITY OF HIALEAH  
GENERAL FUND  
ANNUAL BUDGET  
FOR FISCAL YEAR ENDING SEPTEMBER 31, 2007  
**Fire Department**

**Description**

The Fire Department is responsible for protecting and diminishing the impact on the community from the risk associated with all forms of emergencies that may result in the loss of life, property, and damage to the environment. The Department carries forth its service through the efficient and effective delivery of fire suppression, emergency medical services, hazardous material response, fire and hazard risk reduction inspection/prevention, public education, emergency preparedness, and community outreach to the residents and businesses of the City of Hialeah.

- **Fire Suppression Operations:** Fire Operations is where the primary mission of the department is accomplished. All emergency services are provided to the community through fire operations. They are charged with the primary responsibility to mitigate incidents involving fires, hazardous materials, medical emergencies, vehicle accidents, etc. as well as providing public assistance in non-emergency situations.
- **Rescue Division:** The Rescue Division provides life saving emergency medical services in a wide variety of circumstances. They initiate care thereby reducing the severity of injury and illness by their prompt response, treatment and transport to area medical facilities.
- **Fire Prevention Division:** The Fire Prevention Division's priority is to facilitate economic development by assisting businesses in negotiating through all the required permitting procedures, creating a "business-friendly" approach. The division also represents the primary means by which the Fire Department strives to reduce the community's risk to uncontrolled fires and other hazards. This is accomplished through Fire Inspections, Plans Review, Public Education, and Code Enforcement.
- **Training Division:** The challenges facing the Hialeah Fire Department have become more complex in recent years as we provide a diverse range of emergency services, while attempting to meet stringent new national consensus standards and legislation. With the advent of new hazards, new equipment and techniques, all Fire Fighters are continuously developing their skills and knowledge. The Training Division is responsible for the training and implementation of procedures and programs that will meet the Department's current and future needs. The Training Division provides and seeks technical expertise in helping the department meet our goal of optimizing public safety and the safety of Fire Fighters. The Training Divisions duties include the development of training programs, management of the training environment, co-ordination and the delivery of Fire Fighter curriculum, delivery of training programs

including theory and practical drills, assess performance of Fire Service personnel, monitor and evaluate ongoing training programs, research, develop and evaluate policies, procedures, techniques & equipment, and facilitate and/or conduct live fire training drills.

- **Office of Emergency Management:** The OEM has the responsibility to coordinate all City emergency response plans. OEM's responsibilities are to identify vulnerabilities, effectively mitigate disasters, educate the public, respond to all-hazard emergency situations, protect Hialeah's first responders; ensure continuity of government and business, and to facilitate an effective recovery. OEM will coordinate with local, state, and federal agencies, as well as private entities to develop, maintain, and implement the City's Emergency Operations Plans.
- **Telecommunications:** Administers communications equipment and services to the City Departments/Divisions, which include the management and maintenance of radio services and equipment; and telecommunications design and management.

### **2006 Accomplishments**

- Received the 2005 Life Safety Achievement Award from the Residential Fire Safety Institute.
- Hosted the Annual Children's Fire Safety Festival which provided Fire Safety & Prevention instruction to over 2800 school children throughout Miami-Dade County.
- Provided over 250 public fire and life safety education programs to the community.
- Coordinated the formulation and completion of a Citywide Comprehensive Emergency Management Plan.
- Coordinated the formulation and completion of a Citywide Hurricane Plan.
- Participated in the Design and Construction of the City's first ever Command Vehicle funded through Urban Area Security Initiative Grant Funds.
- Trained all personnel beyond the minimum requirements of the National Incident Management System.
- Implemented a Fire & Emergency Medical System Electronic Reporting System funded through State EMS Grant Funds.
- Implemented the Auto-pulse System a state of the art cardiac resuscitation system funded through State EMS Grant Funds.

- Implemented the Smart Classroom an interactive multi-media training system funded through Federal Assistance to Firefighter Grant Funds.
- Performed Quality Improvement on 100% of all Advanced Life Support patient care responses.
- Applied for and received over 2.2 million dollars for Terrorism Response and Preparedness through the Urban Areas Security Initiative.
- Applied for and received over \$220,000 for the Medical Response to Natural and Manmade disaster through the Metropolitan Medical Response System.
- Applied for the Staffing for Adequate Fire and Emergency Response Grant.
- Implemented a new revenue source through Motor Vehicle Accident billing to offset the cost of the provision of Fire Rescue services.
- Established Interoperability agreements with the City of Miami and Miami Beach allowing for the creation of an interoperability zone for all 3 cities.
- Design and implementation of interoperable communications for the Command Vehicle.
- The First Fire Department in Miami-Dade County to Implement the State of Florida MEDCOM radios in all Advanced Life Support Units. All other Fire Departments are currently using the MEDCOM template established by the City of Hialeah.

#### **2007 Goals and beyond**

- To deliver high quality services to the community through a positive and mutually beneficial working relationship between Hialeah Association of Firefighters Local 1102 and Fire Department Management that will engage members throughout the organization.
- To retain a talented, dedicated and diverse group of employees that will perpetuate the historic commitment of service to the community by the Hialeah Fire Department and sustain the organization into the future.
- To staff Departmental emergency response units in accord with National Fire Protection Association 1710 Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations, and Special Operations to the Public by Career Fire Departments.
- To professionally plan, organize and staff the Department to meet the current and future needs of the community in order to deliver services in an effective, efficient and safe manner.

- To reduce risk in the community and prevent the loss of life, property, and injury associated with fire and other hazards. Community risk reduction is to be accomplished by fire prevention inspection, plans review, public education, injury prevention and code enforcement efforts.
- To save lives, reduce suffering and disability associated with injuries and illness and limit the recovery needed by delivering timely basic life support (BLS) and advanced life support (ALS/Paramedic) medical services to the community.
- To ensure that appropriate actions are taken to prevent disasters, mitigate the impact of those that occur, and prepare the City in the management of response and recovery operations for large-scale natural or manmade emergencies.
- To prepare for the threat of Terrorism through the use of Weapons of Mass Destruction and prevent hazardous materials releases from occurring and to be cognizant of the risks associated with Chemical, Biological, Nuclear, and Etiological agents and be able to mitigate these releases that do occur in a safe, effective and efficient manner, thereby protecting lives, property, and the environment.

#### **2007 Objectives**

- The establishment of a standing labor management committee co-chaired by the Union President of Hialeah Association of Firefighters Local 1102 and the Fire Chief to provide oversight to the labor relation's process.
- To develop initiatives focused toward the long-term retention of Fire Department members in order to build a diverse and experienced fire service organization.

#### **Formalized Recognition/Awards Program**

#### **Employee Health and Wellness Program**

- To enhance departmental safety and response by increasing the Departments manpower to a minimum of four firefighters per suppression unit.
- To increase public education offering over 2006 levels.
- To increase Fire Prevention services to the community through an enhanced plans review process and increased fire safety inspections as compared to 2006.
- Evaluation and deployment of a Fire Prevention integrated computer system that will provide for data collection in the field.
- Begin the process of upgrading a all suppression units from Basic Life Support to Advanced Life Support capability
- Implement a Community CPR program.

- Development and maintenance of Citywide Continuity of Operations Plan (COOP).
- Conduct an Emergency Management disaster exercise
- Train all Hazardous Material Response Team member to the New State required 160 hour level.

#### **Summary Financial Information**

*Note: Fund 124 is a multi-department fund shared by the Police Department*

<b>Budget Summary</b>	<b>2005 Actual</b>	<b>2006 Budget</b>	<b>2007 Adopted</b>	<b>Percent Change</b>
Total Revenues	\$ 17,487	\$ 500	\$ 1,369,814	100%
Total Expenditures	24,401,253	26,409,495	30,624,525	16%
Net Margin	\$ (24,383,766)	\$ (26,408,995)	\$ (29,254,711)	11%

<b>109 - Fire Rescue Budget Summary</b>	<b>2005 Actual</b>	<b>2006 Budget</b>	<b>2007 Adopted</b>	<b>Percent Change</b>
Total Revenues	\$ 2,222,750	\$ 2,260,000	\$ 2,867,659	27%
Total Expenditures	4,712,957	1,371,463	2,922,195	113%
Net Margin	\$ (2,490,207)	\$ 888,537	\$ (54,536)	-106%

<b>124 - E-911 Wireless Budget Summary</b>	<b>2005 Actual</b>	<b>2006 Budget</b>	<b>2007 Adopted</b>	<b>Percent Change</b>
Total Revenues	\$ 166,879	\$ 157,775	\$ 188,565	20%
Total Expenditures	145,668	507,294	550,381	8%
Net Margin	\$ 21,211	\$ (349,519)	\$ (361,816)	4%

<b>119 - Urban Area Security Grant - Fire Budget Summary</b>	<b>2005 Actual</b>	<b>2006 Budget</b>	<b>2007 Adopted</b>	<b>Percent Change</b>
Total Revenues	\$ 565,559	\$ -	\$ 1,267,700	100%
Total Expenditures	494,848	-	1,267,700	100%
Net Margin	\$ 70,711	\$ -	\$ -	0%

<b>Performance Measures</b>	<b>2005 Actual</b>	<b>2006 Target</b>	<b>2007 Target</b>
<b><u>Workloads/Outputs</u></b>			
Number of fire inspections	10,396	12,000	12,600
Number of emergency service responses	32,332	33,302	34,301
Number of educational programs presented	200	300	350
<b><u>Efficiency</u></b>			
Response time in minutes*	6:10	6:00	6:00
Operating expenditures per capita (all funds)	\$ 110.06	\$ 120.67	\$ 142.30
Capital expenditures per capita (all funds)	\$ 16.93	\$ 3.96	\$ 12.58
Total cost per capita (all funds)	\$ 126.99	\$ 124.63	\$ 154.88
<b><u>Effectiveness</u></b>			
Percentage of mandatory EMS recertification training completed.*	50%	100%	100%
Maintain 20 hours of station level training per month.	70%	80%	100%

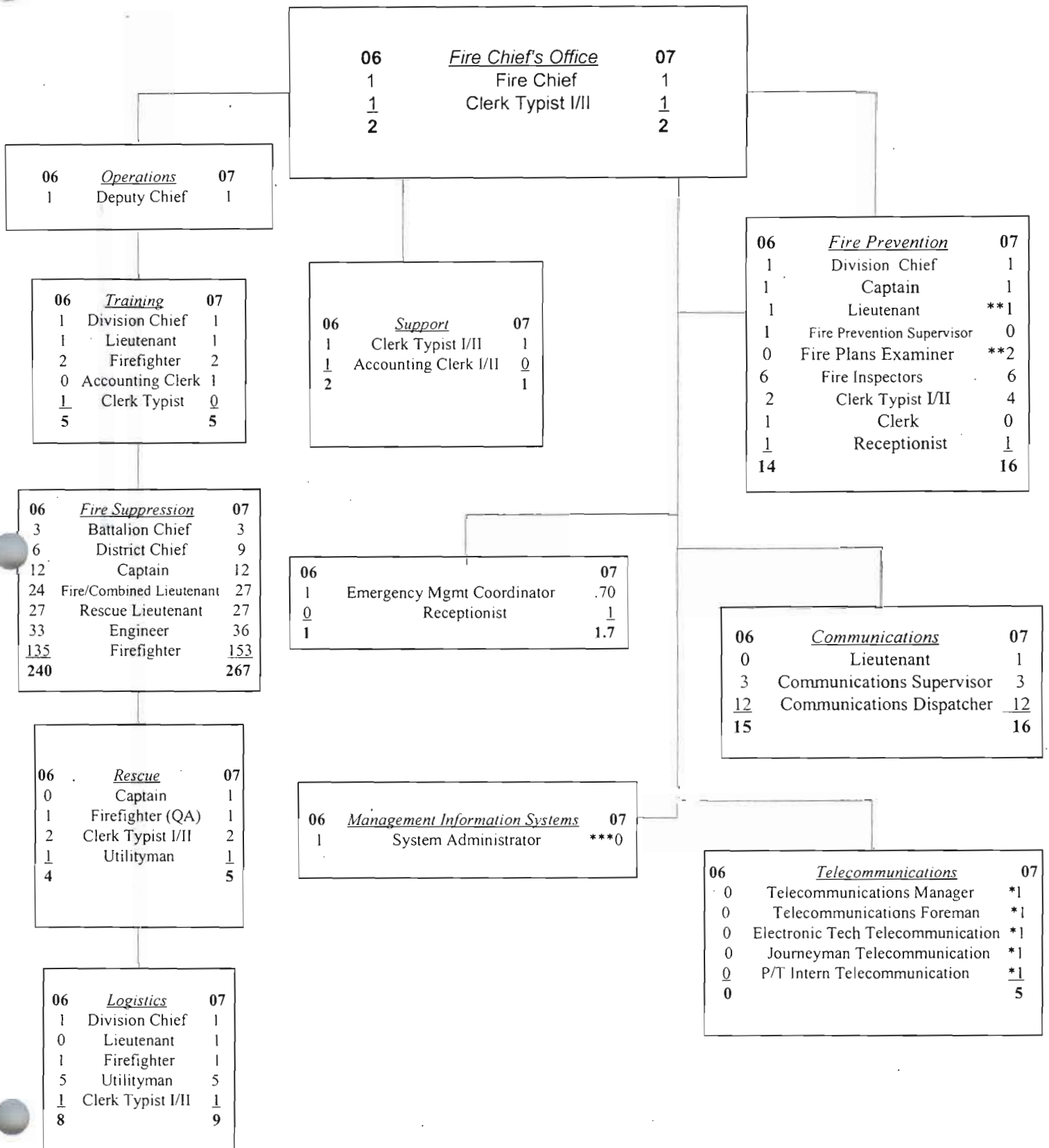
\* Currently, response time is not been segregated between emergency and non-emergency calls for service, therefore, response time displayed may be higher than the actual response to emergency calls for service.

\*\* EMS recertification is on two-year cycle, therefore, half of the required training is completed in each year.

# ORGANIZATIONAL CHART

## FIRE DEPARTMENT

2006-2007



- \* Transferred from Fleet Department
- \*\* Funded from Fire Re-Inspection Fees
- \*\*\* Transferred to Information Systems

**PERSONNEL SUMMARY  
2006 - 2007**

**FIRE DEPARTMENT**

**001.2000.522.**

OBJECT CODE	OCCUPATIONAL TITLE	BUDGETED THIS YEAR	CURRENT	REQUEST	TOTAL COST
110	<b><u>EXECUTIVE SALARY</u></b>				
	Fire Chief	1	1	1	\$119,293.00
	Deputy Chief	1	1	1	\$105,202.00
	Battalion Chief	3	3	3	\$312,402.00
	Division Chief	3	3	3	\$283,070.00
****	Emergency Management Coordinator	1	0.7	0.7	\$58,855.00
***	Telecommunications Manager I	0	0	1	\$66,104.00
	<b>Total Executive Salary</b>				<b>\$944,926.00</b>
120	<b><u>CIVIL SERVICE SALARIES</u></b>				
	District Chief	6	9	9	\$820,448.00
	Captain	13	13	14	\$1,187,984.00
*	Lieutenant	53	57	58	\$4,337,092.00
	Engineer	33	36	36	\$2,253,696.00
	Firefighter	139	138	139	\$7,499,713.00
	Firefighter (SAFER Grant)	0	0	18	\$610,740.00
	Accounting Clerk I/II	1	1	1	\$45,125.00
	Clerk	1	1	0	\$0.00
	Clerk Typist I/II	8	8	9	\$304,395.00
***	Electronic Tech. Telecommunication	0	0	1	\$49,203.00
	Fire Communication Dispatcher	12	10	12	\$413,435.00
	Fire Communications Supervisor	3	3	3	\$144,468.00
	Fire Inspector	6	6	6	\$290,339.00
*	Fire Plans Examiner	0	0	2	\$0.00
	Fire Prevention Supervisor (Civilian)	1	0	0	\$0.00
***	Parks & Recreation Journeyman	0	0	1	\$44,980.00
	Receptionist	1	1	2	\$46,472.00
**	System Administrator	1	0	0	\$0.00
***	Telecommunications Foreman	0	0	1	\$26,896.00
	Utilityman	6	6	6	\$198,259.00
	Out of Class				\$100,000.00
	<b>Total Civil Service Salaries</b>				<b>\$18,373,245.00</b>
130	<b><u>TEMPORARY SALARIES</u></b>				
***	Telecommunications Intern (P/T)	0	0	1	\$11,817.00
					<b>\$11,817.00</b>
	<b><u>TOTAL SALARY EXPENSES</u></b>	<b>293</b>	<b>297.7</b>	<b>328.7</b>	<b>\$19,329,988.00</b>

\* Positions funded from 001.0000.220.181

\*\* Transferred to Information Systems Department

\*\*\* Transferred from Fleet Department

\*\*\*\* Salary allocated between Fire and Police Departments

# General Revenues

AS APPROVED BY CITY OF HIALEAH COUNCIL



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
001.2000.331201 SAFER Federal Grant	17,011.44	0.00	0.00	610,740.00	610,740.00
001.2000.334201 CERT Fire Grant	0.00	0.00	0.00	14,818.00	14,818.00
Sub Total	17,011.44	0.00	0.00	625,558.00	625,558.00
001.2000.342200 Fire Re-Inspection Fees	0.00	0.00	0.00	214,102.00	214,102.00
001.2000.342210 Fire Prevention Fees	0.00	0.00	0.00	529,654.00	529,654.00
001.2000.342900 Fire Records Copy Fees	299.00	500.00	500.00	500.00	0.00
Sub Total	299.00	500.00	500.00	744,256.00	743,756.00
Total Fire	17,310.44	500.00	500.00	1,369,814.00	1,369,314.00
					1,369,314.00

**General  
Expenditures  
Fire**

AS APPROVED BY CITY OF HIALEAH COUNCIL



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
001.2000.522110 Executive salaries	730,811.44	741,347.00	781,270.00	944,926.00	163,656.00
001.2000.522120 Civil service salaries	15,222,532.05	16,408,719.00	16,962,007.00	18,373,245.00	1,411,238.00
001.2000.522120A Salary Recovery Training	-7,873.15	0.00	0.00	0.00	0.00
001.2000.522130 Temporary salaries	132,092.00	150,000.00	199,022.00	11,817.00	-187,205.00
001.2000.522140 Overtime	687,854.78	500,000.00	748,000.00	500,000.00	-248,000.00
001.2000.5221403 Holiday paid contractual	599,136.77	650,000.00	650,000.00	650,000.00	0.00
001.2000.5221409 Deployment Payments	0.00	0.00	0.00	0.00	0.00
001.2000.522140A Fire O/T Reimbursement	-6,890.02	0.00	-39,747.91	0.00	39,747.91
001.2000.522140B CERT Grant	7,094.61	0.00	0.00	0.00	0.00
001.2000.522140C SAFER Grant	0.00	0.00	0.00	610,740.00	610,740.00
001.2000.522141 Separation pay	492,112.93	500,000.00	500,000.00	500,000.00	0.00
001.2000.522150 Special pay	69,664.00	65,000.00	65,000.00	72,000.00	7,000.00
001.2000.522210 FICA	1,368,943.32	1,387,041.00	1,519,714.00	1,657,199.00	137,485.00
001.2000.522220 Retirement	3,757,629.57	4,432,388.00	4,790,685.00	5,532,550.00	741,865.00
001.2000.522230 Special pay collected	-69,664.00	-65,000.00	-65,000.00	-72,000.00	-7,000.00
001.2000.522240 Deployment Recoveries	-2,133.36	0.00	0.00	0.00	0.00
<b>Total</b>	<b>22,981,310.94</b>	<b>24,769,495.00</b>	<b>26,110,950.09</b>	<b>28,780,477.00</b>	<b>2,669,526.91</b>

Budget Report

**General  
Expenditures  
Fire**

**AS APPROVED BY CITY OF HIALEAH COUNCIL**



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
001.2000.522310 Professional services - medical	43,999.92	49,000.00	49,000.00	49,000.00	0.00
001.2000.522340 Other contractual services	72,810.80	71,000.00	85,000.00	85,000.00	0.00
001.2000.522360 Firefighters health & safety	16,309.00	40,000.00	40,000.00	40,000.00	0.00
001.2000.522400 Travel & per diem	2,401.00	5,000.00	5,000.00	5,000.00	0.00
001.2000.522430 Utilities	204,537.96	200,000.00	250,000.00	200,000.00	-50,000.00
001.2000.522441 Rental & lease - equipment	868.40	500.00	500.00	500.00	0.00
001.2000.522461 Repair & maintenance - build.	65,180.18	79,000.00	91,000.00	90,000.00	-1,000.00
001.2000.522462 Repair & maintenance - equip.	40,753.33	45,000.00	45,000.00	45,000.00	0.00
001.2000.522463 Repair & maintenance - auto	212,536.03	198,500.00	198,500.00	200,000.00	1,500.00
001.2000.522464 Contractual - janitorial	15,468.00	15,000.00	15,000.00	15,000.00	0.00
001.2000.522465 Repair & Maint. - Radios	73,402.66	75,000.00	75,000.00	75,000.00	0.00
001.2000.522468 Repair & maintenance	79,344.15	75,000.00	70,000.00	75,000.00	5,000.00
001.2000.522469 Repair & Maintenance - Prev.	0.00	0.00	0.00	5,000.00	5,000.00
001.2000.522470 Printing & binding	14,959.61	15,000.00	10,000.00	15,000.00	5,000.00
001.2000.522490 Other Charges - Education	0.00	0.00	0.00	5,000.00	5,000.00
001.2000.522491 Other charges - education	49,617.30	70,000.00	77,000.00	120,000.00	43,000.00
001.2000.522492 Other charges - fire prevention	4,999.91	5,000.00	5,000.00	10,000.00	5,000.00
Budget Report					



**General  
Expenditures  
Fire**

**AS APPROVED BY CITY OF HIALEAH COUNCIL**

<b>Account</b>	<b>2005 Actual</b>	<b>2006 Budget</b>	<b>2006 Projected Actual</b>	<b>2007 Proposed Budget</b>	<b>Increase Decrease Compared to Prior Year</b>
001.2000.522493 Other charges - licenses	13,274.00	14,000.00	3,000.00	14,000.00	11,000.00
001.2000.522510 Office supplies	6,921.85	7,000.00	7,000.00	8,000.00	1,000.00
001.2000.522511 Office supplies	5,600.50	6,000.00	6,000.00	6,000.00	0.00
001.2000.522512 Office Supplies - Prevention	0.00	0.00	0.00	7,000.00	7,000.00
001.2000.522521 Operating supplies - medical	98,292.48	130,620.00	130,620.00	140,000.00	9,380.00
001.2000.522522 Operating supplies - gas & oil	117,986.25	142,880.00	143,000.00	100,000.00	-43,000.00
001.2000.522523 Operating supplies - janitorial	14,608.81	20,000.00	25,000.00	20,000.00	-5,000.00
001.2000.522524 Operating supplies - photo	94.98	500.00	500.00	500.00	0.00
001.2000.522525 Operating supplies - uniforms	60,630.22	65,000.00	65,000.00	72,000.00	7,000.00
001.2000.522526 Operating supplies - Misc.	8,361.05	10,000.00	11,000.00	10,000.00	-1,000.00
001.2000.522526B CERT Grant	7,965.19	0.00	0.00	0.00	0.00
001.2000.522527 Supplies fire suppression	174,559.03	190,000.00	190,000.00	282,180.00	92,180.00
001.2000.522528 Infectious disease exposure	4,992.60	30,000.00	30,000.00	30,000.00	0.00
001.2000.522540 Publications & memberships	4,093.45	4,000.00	4,000.00	4,000.00	0.00
001.2000.522550 Community explorers	0.00	2,000.00	2,000.00	2,000.00	0.00
<b>Total</b>	<b>1,414,568.66</b>	<b>1,565,000.00</b>	<b>1,633,120.00</b>	<b>1,730,180.00</b>	<b>97,060.00</b>
001.2000.522620 Building Station Remodeling	0.00	0.00	0.00	20,000.00	20,000.00

Budget Report

**General  
Expenditures  
Fire**

**AS APPROVED BY CITY OF HIALEAH COUNCIL**



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
001.2000.522640B CERT Grant	5,373.29	0.00	0.00	14,818.00	14,818.00
001.2000.522641 Capital Outlay - Prevention	0.00	0.00	0.00	79,050.00	79,050.00
001.2000.522650 Capital Outlay - Vehicles	0.00	0.00	0.00	0.00	0.00
001.2000.522660 Capital Outlay-Equip. & Mach	0.00	75,000.00	75,000.00	0.00	-75,000.00
<b>Total</b>	<b>5,373.29</b>	<b>75,000.00</b>	<b>75,000.00</b>	<b>113,868.00</b>	<b>38,868.00</b>
<b>Total Fire</b>	<b>24,401,252.89</b>	<b>26,409,495.00</b>	<b>27,819,070.09</b>	<b>30,624,525.00</b>	<b>2,805,454.91</b>
					<b>2,805,454.91</b>

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CITY OF HIALEAH  
GENERAL FUND  
ANNUAL BUDGET  
FOR FISCAL YEAR ENDING SEPTEMBER 30, 2007  
**Fleet Maintenance Department**

**Description:**

The Fleet Maintenance Department has been functionalized as follows:

**Mechanical Maintenance:** To maximize the availability, serviceability, safety and appearance of the City's vehicles and equipment by providing scheduled maintenance, replacement or refurbish and repairs as needed.

**Fuel:** Maintain multiple fuel sites throughout the City.

**Road Service:** Provide 24-hour support to any department with equipment in the field.

**2006 Accomplishments**

- Provided staff with various training programs on hazardous materials in the workplace, spill prevention and cleaning procedures.
- Continued to expand the Preventative Maintenance Program to help lower operational cost by extending vehicle life.
- Implemented a new system to extend the life of tires and minimize road call services due to flats. It involves a new tire from Goodyear Tire Corp. that has a self-sealing product within the tire that prevents flats.
- Took delivery of the first Incident Command vehicle. This unit will be a valuable tool for the City in the event of an emergency.

**PERSONNEL SUMMARY**  
**2006-2007**

**FLEET DEPARTMENT**

**001.3220.591.**

OBJECT CODE	OCCUPATIONAL TITLE	BUDGETED THIS YEAR	CURRENT	REQUEST	TOTAL COST
110	<b><u>EXECUTIVE SALARY</u></b>				
	Director of Fleet Maintenance	1	1	1	\$63,534.00
	Fleet Manager	1	1	1	\$41,942.00
*****	Telecommunications Manager I	1	1	0	\$0.00
	<b>Total Executive Salary</b>				<b>\$105,476.00</b>
120	<b><u>CIVIL SERVICE SALARIES</u></b>				
	Accounting Clerk I/II	1	1	1	\$30,311.00
	Automotive Parts Counterperson	1	1	1	\$33,564.00
	Automotive Parts Manager	1	1	1	\$36,718.00
*	Auto Supervisor I	2.5	2.5	2.5	\$106,684.00
	Clerk Typist I/II	1	1	1	\$46,300.00
*****	Electronic Tech. Telecommunication	1	1	0	\$0.00
**	Equipment Serviceworker	4	4	4	\$153,027.00
	Fuel Operations & Systems Foreman	0	1	1	\$32,335.00
	Hydraulic Tech.	1	1	1	\$50,353.00
*****	Journeyman Telecommunication	1	1	0	\$0.00
***	Mechanic I/II	19	19	19	\$739,609.00
****	Stockroom Clerk	0.5	0.5	0.5	\$14,628.00
*****	Telecommunications Foreman	1	1	0	\$0.00
*****	Tire Repairperson	2.5	2.5	2.5	\$78,138.00
	Truck Driver	1	1	1	\$25,925.00
	Utilityman	1	1	1	\$42,168.00
	Welder	1	1	1	\$46,171.00
	<b>Total Civil Service Salaries</b>				<b>\$1,435,931.00</b>
130	<b><u>TEMPORARY SALARIES</u></b>				
	Gas Attendant (P/T)	1	1	1	\$13,474.00
*****	Telecommunications Intern (P/T)	1	0	0	\$0.00
	Utilityperson (P/T)	1	1	1	\$14,321.00
	<b>Total Temporary Salaries</b>				<b>\$27,795.00</b>
	<b><u>TOTAL SALARY EXPENSES</u></b>	<b>45.5</b>	<b>45.5</b>	<b>41.5</b>	<b>\$1,569,202.00</b>

- \* One Auto Supervisor I - 50% Salary from Circulator Fund 425
- \*\* Two Equipment Servicemen - 50% Salary from Circulator Fund 425
- \*\*\* Six Mechanic II - 50% Salary from Circulator Fund 425
- \*\*\*\* One Stockroom Clerk - 50% Salary from Circulator Fund 425
- \*\*\*\*\* One Tire Repairperson - 50% Salary from Circulator Fund 425
- \*\*\*\*\* Transferred to Fire Department

**General  
Expenditures  
Fleet Maintenance**

**AS APPROVED BY CITY OF HIALEAH COUNCIL**



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
001.3220.591110 Executive salaries	137,146.70	195,632.00	170,265.00	105,476.00	-64,789.00
001.3220.591120 Civil service salaries	1,077,207.44	1,371,594.00	1,278,975.00	1,435,931.00	156,956.00
001.3220.591120A Salary Reimbursement	-38,455.00	-30,000.00	-30,000.00	-30,000.00	0.00
001.3220.591130 Temporary salaries	179,114.80	130,272.00	162,802.00	27,795.00	-135,007.00
001.3220.591140 Overtime	13,421.65	10,000.00	62,000.00	40,000.00	-22,000.00
001.3220.591141 Separation pay	75,413.92	50,000.00	50,000.00	50,000.00	0.00
001.3220.591210 FICA	111,951.23	134,525.00	131,890.00	116,565.00	-15,325.00
001.3220.591220 Retirement	314,301.70	386,260.00	391,295.00	354,524.00	-36,771.00
<b>Total</b>	<b>1,870,102.44</b>	<b>2,248,283.00</b>	<b>2,217,227.00</b>	<b>2,100,291.00</b>	<b>-116,936.00</b>
001.3220.591340 Contractual Services	12,746.50	12,000.00	15,000.00	12,000.00	-3,000.00
001.3220.591400 Travel & per diem	1,000.00	2,000.00	1,000.00	2,000.00	1,000.00
001.3220.591430 Utilities	55,846.50	50,000.00	51,530.00	50,000.00	-1,530.00
001.3220.591461 Repair & maintenance - bldg.	13,099.22	25,000.00	20,000.00	25,000.00	5,000.00
001.3220.591462 Repair & maintenance - equip.	21,567.58	30,000.00	30,000.00	30,000.00	0.00
001.3220.591463 Repair & maintenance - auto	25,743.23	30,000.00	40,000.00	30,000.00	-10,000.00
001.3220.591470 Printing & binding	1,176.32	1,500.00	1,200.00	1,500.00	300.00
001.3220.591491 Other charges - education	1,482.16	3,000.00	3,000.00	4,000.00	1,000.00

Budget Report

**General  
Expenditures  
Fleet Maintenance**

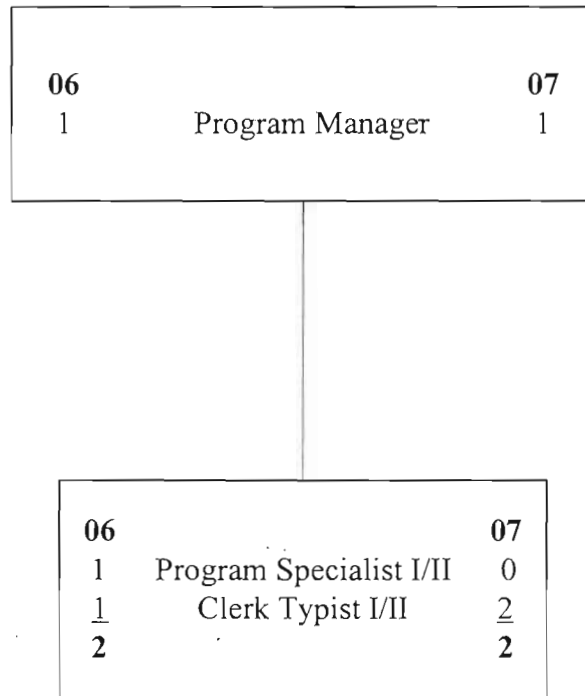
**AS APPROVED BY CITY OF HIALEAH COUNCIL**



<b>Account</b>	<b>2005 Actual</b>	<b>2006 Budget</b>	<b>2006 Projected Actual</b>	<b>2007 Proposed Budget</b>	<b>Increase Decrease Compared to Prior Year</b>
001.3220.591510 Office supplies	1,749.48	3,000.00	2,300.00	2,000.00	-300.00
001.3220.591522 Operating supplies - gas & oil	20,197.39	25,000.00	25,000.00	25,000.00	0.00
001.3220.591523 Hazardous waste disposal	8,757.33	10,000.00	15,000.00	15,000.00	0.00
001.3220.591525 Operating supplies - uniforms	10,719.37	10,000.00	10,000.00	10,000.00	0.00
001.3220.591526 Operating supplies - Misc.	16,226.43	15,000.00	15,000.00	15,000.00	0.00
001.3220.591527 Operating expenses - tools	3,408.50	4,800.00	4,800.00	4,800.00	0.00
<b>Total</b>	<b>193,720.01</b>	<b>221,300.00</b>	<b>233,830.00</b>	<b>226,300.00</b>	<b>-7,530.00</b>
001.3220.591620 Capital Outlay - Building	54,500.00	25,000.00	25,000.00	0.00	-25,000.00
001.3220.591640 Capital outlay - Equip.	48,971.83	80,000.00	80,000.00	35,983.00	-44,017.00
001.3220.591650 Capital Outlay - Vehicles		0.00	0.00	56,000.00	56,000.00
<b>Total</b>	<b>103,471.83</b>	<b>105,000.00</b>	<b>105,000.00</b>	<b>91,983.00</b>	<b>-13,017.00</b>
<b>Total Fleet Maintenance</b>	<b>2,167,294.28</b>	<b>2,574,583.00</b>	<b>2,556,057.00</b>	<b>2,418,574.00</b>	<b>-137,483.00</b>
					<b>-137,483.00</b>

## ORGANIZATIONAL CHART

### CITY OF HIALEAH SOCIAL SERVICES PROGRAM HOMELESS PREVENTION ASSISTANCE 2006-2007



PERSONNEL SUMMARY  
2006-2007

City of Hialeah Social Services Program  
Homeless Prevention Assistance

001.8500.569.835

OBJECT CODE	OCCUPATIONAL TITLE	BUDGETED THIS YEAR	CURRENT	REQUEST	TOTAL COST
120	<b><u>CIVIL SERVICE SALARIES</u></b>				
	Program Manager	1	1	1	\$51,671.00
	Program Specialist I/II	1	0	0	\$0.00
	Clerk Typist I/II	1	2	2	\$51,516.00
	<b>Total Civil Service Salaries</b>				<b>\$103,187.00</b>
	<b><u>TOTAL SALARY EXPENSES</u></b>	<b>3</b>	<b>3</b>	<b>3</b>	<b><u>\$103,187.00</u></b>

\* One position in Mayor's Office

**General  
Expenditures  
General Government**

**AS APPROVED BY CITY OF HIALEAH COUNCIL**



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
001.8500.519250 Unemployment compensation	50,988.68	50,000.00	50,000.00	50,000.00	0.00
001.8500.525140 FEMA Reimbursement O/T	-391,970.16	0.00	-1,301,412.09	0.00	1,301,412.09
<b>Total</b>	<b>-340,981.48</b>	<b>50,000.00</b>	<b>-1,251,412.09</b>	<b>50,000.00</b>	<b>1,301,412.09</b>
001.8500.519404 Travel allowance	13,590.00	14,000.00	14,000.00	14,000.00	0.00
001.8500.519410 Telephone - city hall	562,488.97	809,275.00	809,275.00	810,000.00	725.00
001.8500.519420 Freight, postage, etc	103,752.70	92,000.00	112,000.00	140,000.00	28,000.00
001.8500.519430 Utilities - city hall	96,091.90	140,000.00	150,000.00	160,000.00	10,000.00
001.8500.519432 EOC - Satellite T.V. Service	0.00	0.00	0.00	1,200.00	1,200.00
001.8500.519433 EOC - Communications	0.00	0.00	0.00	3,000.00	3,000.00
001.8500.519441 Rental & lease equipment	89,810.41	90,000.00	110,000.00	80,000.00	-30,000.00
001.8500.519451 Insurance - general	7,694,405.07	7,100,000.00	7,100,000.00	7,100,000.00	0.00
001.8500.519452 Insurance - health & life	14,136,026.41	14,000,000.00	14,000,000.00	14,000,000.00	0.00
001.8500.519461 Repair & maintenance	281,836.52	500,000.00	450,000.00	660,000.00	210,000.00
001.8500.519462 EOC - Repair & Maintenance	0.00	0.00	0.00	2,000.00	2,000.00
001.8500.519481 Publicity - advertising	79,232.32	150,000.00	150,000.00	170,000.00	20,000.00
001.8500.519482 Printing/Layout - Que Pasa				0.00	
001.8500.519491 Other charges - auto tags	4,367.95	10,000.00	10,000.00	10,000.00	0.00
Budget Report					

**General  
Expenditures  
General Government**

**AS APPROVED BY CITY OF HIALEAH COUNCIL**



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
001.8500.519494 Other charges - disability	792,282.17	850,000.00	850,000.00	850,000.00	0.00
001.8500.519495 Other charges - municipal dues	57,064.98	50,000.00	50,000.00	50,000.00	0.00
001.8500.519497 Other charges - retirement	400,000.00	500,000.00	500,000.00	500,000.00	0.00
001.8500.519500 Contingent reserve - operating	241,933.93	5,000,000.00	5,000,000.00	5,019,314.00	19,314.00
001.8500.519501 Contingent Reserve - Repairs	0.00	120,684.00	120,684.00	255,000.00	134,316.00
001.8500.519502 Contribution matching funds	422,050.00	300,000.00	300,000.00	0.00	-300,000.00
001.8500.519506 Prior Year Adjustment	0.00	0.00	9,250.00	0.00	-9,250.00
001.8500.519507 Contribution-Street	457,166.30	2,000,000.00	2,000,000.00	2,000,000.00	0.00
001.8500.519522 EOC - Generator - Gas & Oil	0.00	0.00	0.00	3,500.00	3,500.00
001.8500.519990 Consulting Services	0.00	48,000.00	48,000.00	88,000.00	40,000.00
001.8500.524300 Code enforcement board	3,521.05	5,000.00	5,000.00	5,000.00	0.00
001.8500.525520 Emergency preparedness	7,206.35	120,000.00	120,000.00	120,000.00	0.00
001.8500.525580 FEMA Reimbursement-equip.	-36,714.24	0.00	-193,560.83	0.00	193,560.83
001.8500.569812 Senior citizens - activities	37,894.45	40,000.00	40,000.00	40,000.00	0.00
001.8500.569813 Housing authority activity	135,000.00	135,000.00	135,000.00	135,000.00	0.00
001.8500.569830 City of hialeah social services	78,324.21	150,000.00	150,000.00	50,000.00	-100,000.00
001.8500.569835 Social Service Salaries	0.00	0.00	0.00	103,187.00	103,187.00
Budget Report					

**General  
Expenditures  
General Government**

**AS APPROVED BY CITY OF HIALEAH COUNCIL**



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
<b>Total</b>	25,657,331.45	32,223,959.00	32,039,648.17	32,369,201.00	329,552.83
<b>001.8500.519610</b>					
Debt service	698,609.16	697,851.00	697,851.00	698,025.00	174.00
<b>001.8500.519611</b>					
Capital Outlay - Land	623,093.24	0.00	236,000.00	15,000.00	-221,000.00
<b>001.8500.519620</b>					
Capital Outlay Building	520,582.67	16,500.00	16,500.00	16,500.00	0.00
<b>001.8500.519630</b>					
Capital outlay-farmers market	0.00	10,000.00	10,000.00	10,000.00	0.00
<b>001.8500.519640</b>					
Capital Outlay	78,369.89	6,000.00	100,000.00	349,000.00	249,000.00
<b>Total</b>	1,920,654.96	730,351.00	1,060,351.00	1,088,525.00	28,174.00
<b>Total General Government</b>	27,237,004.93	33,004,310.00	31,848,587.08	33,507,726.00	1,659,138.92
					1,659,138.92

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CITY OF HIALEAH  
GENERAL FUND  
ANNUAL BUDGET  
FOR FISCAL YEAR ENDING SEPTEMBER 30, 2007  
**Human Resources**

**Description:**

The Human Resources Department administers the City's policies in the areas of recruitment and selection, salary administration, equal employment/affirmative action, personnel records and transactions, labor contract negotiations, grievance processing, leave programs, orientation and development, training and other related employee and labor relations matters.

Human Resources staff posts all job openings, advertises when appropriate, administers the employment application and related testing process, screens all eligible applicants and assists management staff in conducting interviews and determining which applicant to hire in accordance with existing Federal, State and City mandates.

Human Resources staff serves as consultants to managers and supervisors in handling corrective action, staff development and employee relation issues on a daily basis. Human Resources personnel strive to encourage positive employee relations and open communication. In addition, the Human Resources Director advises the Mayor on matters regarding personnel and/or labor relations.

The Human Resources Department serves approximately 1,800 City employees and numerous members of the public each day. Below are brief descriptions of the duties of the Human Resources Department:

- Payroll and Attendance - responsible for the administration of the City's compensation system and attendance.
- Employment, Selection & Records - responsible for providing courteous and efficient service to employees and the public relative to the recruitment, application and selection process.
- Training - responsible for coordinating the City's education and training program.
- Testing - responsible for developing, administering and scoring valid examinations for entry level and promotional positions and coordinating and monitoring interview processes.
- Equal Opportunity/Diversity Programs - responsible for investigating employment discrimination cases filed by current and prospective employees

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**ORGANIZATIONAL CHART**  
**HUMAN RESOURCES DEPARTMENT**  
**2006-2007**

<b>06</b>		<b>07</b>
1	Human Resources Director	1
1	Human Resources Coordinator	1
0	Administrative Aide (Confidential)	1
<u>1</u>	Clerk Typist II	<u>1</u>
<b>3</b>		<b>4</b>

<b>06</b>	<u>Testing</u>	<b>07</b>
1	Human Resources Aide	1
1	Human Resources Tech/Examiner	1
<u>2</u>	Clerk Typist I/II	<u>2</u>
<b>4</b>		<b>4</b>

	<i>Police</i>	
<b>06</b>	<u>Personnel Selection</u>	<b>07</b>
*	Sergeant	*
*	Police Officer	*

<b>06</b>	<u>Daily Attendance</u>	<b>07</b>
1	Computer Accounting Clerk	1
2	Accounting Clerk I/II	2
<u>1</u>	Receptionist	<u>1</u>
<b>4</b>		<b>4</b>

\* Police Personnel

PERSONNEL SUMMARY  
2006-2007

**HUMAN RESOURCES DEPARTMENT**

001.4100.513.

OBJECT CODE	OCCUPATIONAL TITLE	BUDGETED THIS YEAR	CURRENT	REQUEST	TOTAL COST
110	<b><u>EXECUTIVE SALARY</u></b>				
	Human Resources Director	1	1	1	\$62,960.00
	Human Resources Coordinator	1	1	1	\$50,040.00
	<b>Total Executive Salary</b>				<b>\$113,000.00</b>
120	<b><u>CIVIL SERVICE SALARIES</u></b>				
	Accounting Clerk I/II	2	2	2	\$58,914.00
	Administrative Aide Confidential	0	1	1	\$46,991.00
	Clerk Typist I/II	3	3	3	\$69,663.00
	Computer Accounting Clerk	1	1	1	\$38,445.00
	Human Resources Aide	1	1	1	\$37,973.00
	Human Resources Technician/Examiner	1	1	1	\$42,053.00
	Receptionist	1	1	1	\$20,525.00
	<b>Total Civil Service Salaries</b>				<b>\$314,564.00</b>
	<b><u>TOTAL SALARY EXPENSES</u></b>	<b>11</b>	<b>12</b>	<b>12</b>	<b><u>\$427,564.00</u></b>

**General  
Expenditures  
Human Resources**

**AS APPROVED BY CITY OF HIALEAH COUNCIL**



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
001.4100.513110 Executive salaries	123,820.60	129,386.00	113,600.00	113,000.00	-600.00
001.4100.513120 Civil service salaries	188,126.17	260,233.00	265,588.00	314,564.00	48,976.00
001.4100.513130 Temporary Salaries	14,314.90	0.00	0.00	0.00	0.00
001.4100.513135 Deferred Compensation	896.76	0.00	0.00	0.00	0.00
001.4100.513140 Overtime	0.00	5,000.00	5,000.00	5,000.00	0.00
001.4100.513141 Separation pay	13,615.29	30,000.00	30,000.00	30,000.00	0.00
001.4100.513210 FICA	25,689.28	32,483.00	31,686.00	35,386.00	3,700.00
001.4100.513220 Retirement	72,767.61	105,197.00	102,381.00	98,340.00	-4,041.00
<b>Total</b>	<b>439,230.61</b>	<b>562,299.00</b>	<b>548,255.00</b>	<b>596,290.00</b>	<b>48,035.00</b>
001.4100.513310 Professional services - medical	127,768.00	125,000.00	177,100.00	125,000.00	-52,100.00
001.4100.513312 Prof service labor relation	19,409.04	25,000.00	7,000.00	25,000.00	18,000.00
001.4100.513340 Contractual Services	153,690.88	165,000.00	148,000.00	165,000.00	17,000.00
001.4100.513400 Travel & per diem	49.12	1,000.00	1,000.00	1,000.00	0.00
001.4100.513462 Repair & maintenance - equip.	456.79	1,000.00	1,000.00	1,000.00	0.00
001.4100.513470 Printing & binding	2,035.30	4,000.00	4,000.00	4,000.00	0.00
001.4100.513480 Recruitment & Advertisement	25,915.63	50,000.00	56,000.00	60,000.00	4,000.00
001.4100.513491 Other charges - education	65,811.34	60,000.00	69,000.00	60,000.00	-9,000.00

Budget Report

**General  
Expenditures  
Human Resources**

**AS APPROVED BY CITY OF HIALEAH COUNCIL**



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
001.4100.513492 Other charges-examinations	16,342.55	25,000.00	25,000.00	25,000.00	0.00
001.4100.513493 Training Courses	0.00	30,000.00	0.00	30,000.00	30,000.00
001.4100.513510 Office supplies	5,818.15	5,000.00	8,000.00	8,000.00	0.00
001.4100.513528 Infectious Disease Exposure	11,055.60	0.00	0.00	0.00	0.00
001.4100.513540 Publications & memberships	1,092.75	6,000.00	2,000.00	6,000.00	4,000.00
<b>Total</b>	<b>429,445.15</b>	<b>497,000.00</b>	<b>498,100.00</b>	<b>510,000.00</b>	<b>11,900.00</b>
001.4100.513640 Capital outlay - equipment	11,794.69	10,000.00	11,000.00	10,000.00	-1,000.00
<b>Total</b>	<b>11,794.69</b>	<b>10,000.00</b>	<b>11,000.00</b>	<b>10,000.00</b>	<b>-1,000.00</b>
<b>Total Human Resources</b>	<b>880,470.45</b>	<b>1,069,299.00</b>	<b>1,057,355.00</b>	<b>1,116,290.00</b>	<b>58,935.00</b>
					<b>58,935.00</b>

CITY OF HIALEAH  
GENERAL FUND  
ANNUAL BUDGET  
FOR FISCAL YEAR ENDING SEPTEMBER 30, 2007  
**Information Technology Department**

**Description**

In the 2007 our division was re-named the Information Technology Department and created as a city department which maintains the City's computer network, Internet, programming, and provides support to the City's computer users. Information Technology also develops the future technology needs, planning documents, coordinates and deploys necessary upgrades, and new technologies.

The Department has been functionalized as follows:

- The **Network Administration** function provides assistance and technical support for users of PCs and network servers. Topology design, maintenance, and installation together with system wide security.
- The **Systems Development** function is responsible for providing maintenance, enhancements, and upgrades to user programs. This function responds to service calls from user departments requesting assistance in resolving software problems, and maintains various databases.

**2006 Accomplishments**

- Upgrade of 250 user workstations, in Parks & Recreation, Police Department, City Hall, Construction & Maintenance, and the Streets Department.
- Design and installation of Positron Power 911 systems in both North and South E911 Centers.
- Installation of Reverse 911 Emergency Citizen Outreach System.
- Completed Phase I of Raul L. Martinez Governmental Center topology enhancement project which increased the Center's data backbone capacity.
- Completed Phase I of the City-Wide Internet web site upgrade.
- Completed the deployment of the first 20 MDTs in Police cars as a pilot, with an additional 40 units ready to deploy.

- Completed the design and implementation of e-Library at Victor Wilde Park.
- Completed the City-Wide Internet project to increase bandwidth.
- Implementation of City-Wide GIS Section within the department together with Phase I delivery of GIS property information over the Internet.
- Completed the installation of new computers, and servers at JFK library.

<b>Budget Summary</b>	<b>2005 Actual</b>	<b>2006 Budget</b>	<b>2007 Adopted</b>	<b>Percent Change</b>
Total Revenues	\$ -	\$ -	\$ -	-
Total Expenditures	918,484	1,067,117	3,442,719	223%
Net Margin	\$ (918,484)	\$ (1,067,117)	\$ (3,442,719)	223%

### **2007 Goals**

- Implementation of new Community Development software
- Implementation of electronic hiring process software
- Implementation of Citywide phone system upgrade
- Implementation of .NET platform software upgrade
- Implementation of merchant service hardware and software
- Expansion of a Help desk section of Information Technology
- Expansion of Dade-County DERM office
- Execution of server replacement program
- Implementation of public safety CAD/RMS/E-911 Upgrade
- Replacement of 350 desktop units
- Implementation of 97<sup>th</sup> avenue fiber conduit project
- Implementation of fiber optic project on Red Road

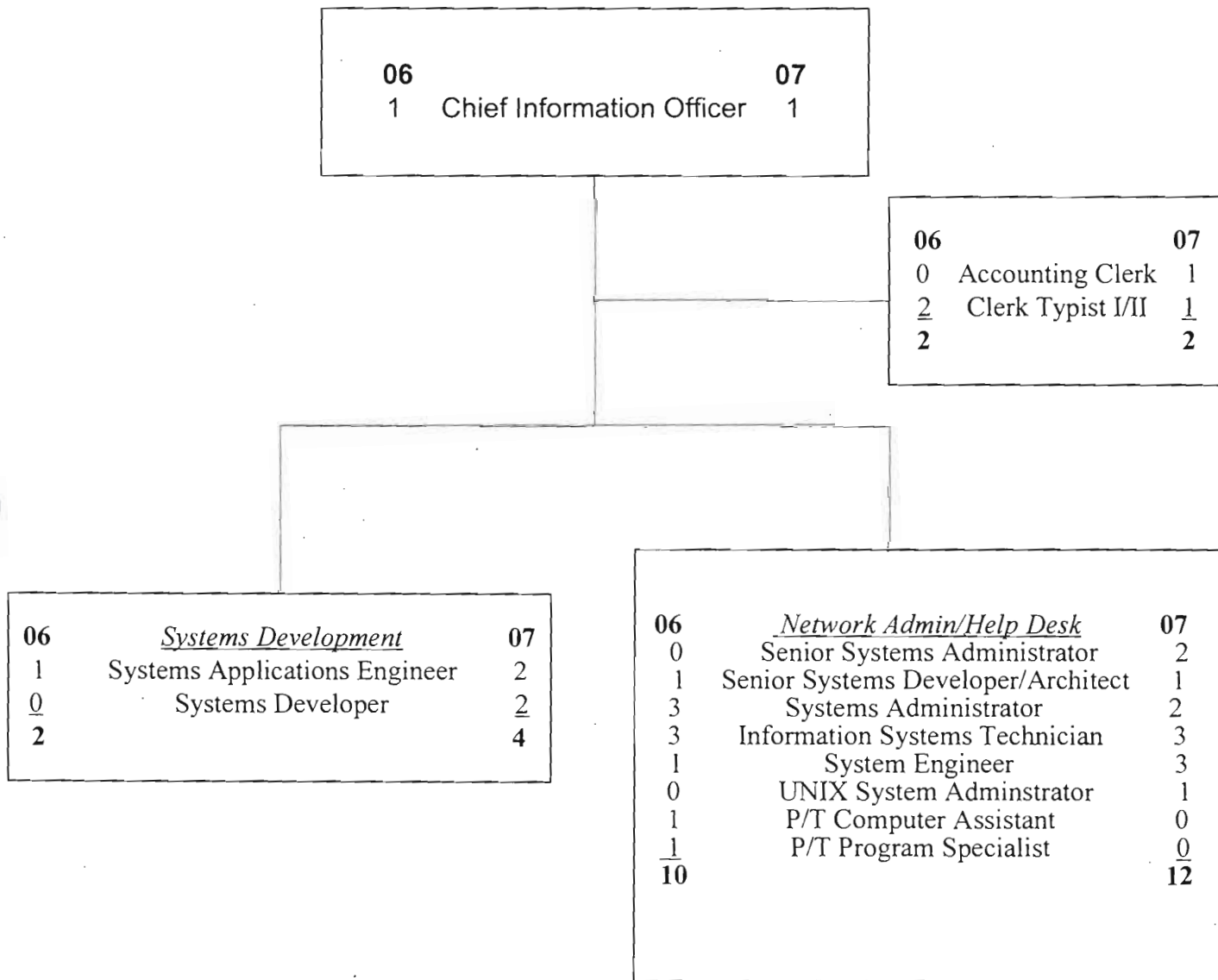
<b>Performance Measures</b>	<b>2005 Actual</b>	<b>2006 Target</b>	<b>2007 Target</b>
<b>Workload/demand</b>			
# of automation plan projects	0	3	5
# of service requests			
# of GIS city users (internal)	30	75	100
# of GIS city users (web site)	0	1500	4500
<b>Effectiveness</b>			
Percentage of cases resolved by network staff within one day.	99%	99%	99%
Percent of virus outbreaks contained/resolved in less than 15 minutes.	85%	99%	99%

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# ORGANIZATIONAL CHART

## INFORMATION TECHNOLOGY DEPARTMENT

2006-2007



**PERSONNEL SUMMARY  
2006-2007**

**INFORMATION TECHNOLOGY  
DEPARTMENT**

**001.0201.519**

<b>OBJECT CODE</b>	<b>OCCUPATIONAL TITLE</b>	<b>BUDGETED THIS YEAR</b>	<b>CURRENT</b>	<b>REQUEST</b>	<b>TOTAL COST</b>
<b>110</b>	<b><u>EXECUTIVE SALARY</u></b>				
	Chief Information Officer	1	1	1	\$98,692.00
	<b>Total Executive Salary</b>				<b>\$98,692.00</b>
<b>120</b>	<b><u>CIVIL SERVICE SALARIES</u></b>				
	Accounting Clerk I	0	1	1	\$26,422.00
	Clerk Typist I/II	2	1	1	\$25,068.00
	Information Systems Technicians	3	1	3	\$120,006.00
	Senior Systems Administrator	0	1	2	\$133,541.00
	Senior Systems Developer/Architect	1	1	1	\$71,816.00
	System Administrator	3	2	2	\$145,437.00
	System Developer	0	1	2	\$103,470.00
	System Engineer	1	2	3	\$145,971.00
	Systems Application Engineer	1	2	2	\$96,305.00
	* UNIX System Administrator	0	0	1	\$59,846.00
					<b>\$927,882.00</b>
<b>130</b>	<b><u>TEMPORARY SALARIES</u></b>				
	Program Specialist (P/T)	1	0	0	\$0.00
	Computer Assistant (P/T)	1	0	0	\$0.00
	<b>Total Temporary Salaries</b>				<b>\$0.00</b>
	<b><u>TOTAL SALARY EXPENSES</u></b>	<b>14</b>	<b>13</b>	<b>19</b>	<b>\$1,026,574.00</b>

\* Transferred from Police Department

**General  
Expenditures  
Information Technology**

**AS APPROVED BY CITY OF HIALEAH COUNCIL**



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
001.0201.519110 Executive salaries	91,882.00	90,404.00	92,042.00	98,692.00	6,650.00
001.0201.519120 Civil service salaries	251,639.00	371,371.00	314,638.00	927,882.00	613,244.00
001.0201.519130 Temporary salaries	106,474.18	73,843.00	124,372.00	0.00	-124,372.00
001.0201.519140 Overtime	4,870.27	2,000.00	16,000.00	70,000.00	54,000.00
001.0201.519141 Separation pay	1,654.99	15,000.00	15,000.00	30,000.00	15,000.00
001.0201.519210 FICA	34,825.98	42,390.00	42,997.00	86,183.00	43,186.00
001.0201.519220 Retirement	107,354.31	135,884.00	109,804.00	236,112.00	126,308.00
<b>Total</b>	<b>598,700.73</b>	<b>730,892.00</b>	<b>714,853.00</b>	<b>1,448,869.00</b>	<b>734,016.00</b>
001.0201.519310 Professional service.	0.00	7,500.00	10,000.00	57,500.00	47,500.00
001.0201.519400 Travel & per diem	0.00	2,000.00	1,500.00	3,000.00	1,500.00
001.0201.519462 Repair & maint - equipment	2,451.85	24,000.00	22,000.00	30,000.00	8,000.00
001.0201.519463 Repair & maint - auto	292.50	1,000.00	1,000.00	1,000.00	0.00
001.0201.519470 Printing & binding	234.13	250.00	250.00	500.00	250.00
001.0201.519490 Software Licensing Fees	234,474.76	160,000.00	160,000.00	200,000.00	40,000.00
001.0201.519491 Education	0.00	2,500.00	2,000.00	4,000.00	2,000.00
001.0201.519510 Office supplies	2,273.55	2,000.00	1,700.00	1,500.00	-200.00
001.0201.519522 Operating supplies - gas & oil	1,081.83	1,000.00	1,000.00	1,000.00	0.00

Budget Report

**General  
Expenditures  
Information Technology**

AS APPROVED BY CITY OF HIALEAH COUNCIL



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
001.0201.519529 Operating supplies	1,968.07	3,000.00	2,000.00	3,000.00	1,000.00
001.0201.519540 Publications & memberships	0.00	250.00	250.00	250.00	0.00
<b>Total</b>	<b>242,776.69</b>	<b>203,500.00</b>	<b>201,700.00</b>	<b>301,750.00</b>	<b>100,050.00</b>
001.0201.519640 Capital outlay - hardware	53,942.89	110,725.00	108,000.00	72,100.00	-35,900.00
001.0201.519641 Capital outlay - software	23,063.70	22,000.00	22,000.00	16,000.00	-6,000.00
001.0201.519642 Capital Outlay - Citywide Proj	0.00	0.00	0.00	1,604,000.00	1,604,000.00
<b>Total</b>	<b>77,006.59</b>	<b>132,725.00</b>	<b>130,000.00</b>	<b>1,692,100.00</b>	<b>1,562,100.00</b>
<b>Total Information Technology</b>	<b>918,484.01</b>	<b>1,067,117.00</b>	<b>1,046,553.00</b>	<b>3,442,719.00</b>	<b>2,396,166.00</b>
					<b>2,396,166.00</b>

CITY OF HIALEAH  
GENERAL FUND  
ANNUAL BUDGET  
FOR FISCAL YEAR ENDING SEPTEMBER 30, 2007  
**Law Department**

**Description**

The Law Department serves as legal counsel for all City Departments. Responsibilities include general consultation, development and review of contracts and other legal documents, and litigation of all law suits brought by and against the City.

No performance measures are presented for the law department due to the nature of the work performed.

<i><b>Budget Summary</b></i>	<b>2005 Actual</b>	<b>2006 Budget</b>	<b>2007 Adopted</b>	<b>Percent Change</b>
Total Revenues	\$ -	\$ -	\$ -	-
Total Expenditures	837,015	1,142,873	1,440,980	26%
Net Margin	\$ (837,015)	\$ (1,142,873)	\$ (1,440,980)	26%

**PERSONNEL SUMMARY  
2006-2007**

**LAW DEPARTMENT**

**001.0230.514.**

OBJECT CODE	OCCUPATIONAL TITLE	BUDGETED THIS YEAR	CURRENT	REQUEST	TOTAL COST
<b>110</b>	<b><u>EXECUTIVE SALARY</u></b>				
	City Attorney	1	1	1	\$150,138.00
	* Attorney (Staff)	6	6	6	\$252,443.00
	Office Coordinator	0	0	1	\$55,000.00
	<b>Total Executive Salaries</b>				<b>\$457,581.00</b>
<b>120</b>	<b><u>CIVIL SERVICE SALARIES</u></b>				
	Foreclosure Specialist/Document Clerk	0	0	1	\$35,659.00
	Paralegal	2	1	1	\$35,080.00
	Legal Secretary	5	5	5	\$229,141.00
	<b>Total Civil Service Salaries</b>				<b>\$299,880.00</b>
<b>130</b>	<b><u>TEMPORARY SALARIES</u></b>				
	P/T College Intern	1	3	3	\$36,283.00
	P/T Scanning Technician	0	1	1	\$14,298.00
	<b>Total Temporary Salaries</b>				<b>\$50,581.00</b>
	<b><u>TOTAL SALARY EXPENSES</u></b>	<b>15</b>	<b>17</b>	<b>19</b>	<b>\$808,042.00</b>

\* Two positions funded by Self-Insurance Fund

**General  
Expenditures  
Law**

**AS APPROVED BY CITY OF HIALEAH COUNCIL**



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
001.0230.514110 Executive salaries	375,167.88	368,548.00	380,260.00	457,581.00	77,321.00
001.0230.514120 Civil service salaries	173,464.13	230,066.00	170,000.00	299,880.00	129,880.00
001.0230.514130 Temporary salaries	79,038.54	63,664.00	98,262.00	50,581.00	-47,681.00
001.0230.514135 Deferred compensation	1,170.65	7,500.00	5,000.00	5,000.00	0.00
001.0230.514140 Overtime	0.00	3,000.00	3,000.00	3,000.00	0.00
001.0230.514141 Separation pay	633.65	30,000.00	30,000.00	30,000.00	0.00
001.0230.514210 FICA	45,196.40	53,763.00	55,000.00	64,722.00	9,722.00
001.0230.514220 Retirement	49,226.86	81,332.00	52,000.00	174,216.00	122,216.00
<b>Total</b>	<b>723,898.11</b>	<b>837,873.00</b>	<b>793,522.00</b>	<b>1,084,980.00</b>	<b>291,458.00</b>
001.0230.514310 Professional services - legal	59,814.29	200,000.00	200,000.00	250,000.00	50,000.00
001.0230.514315 Recovery of Legal Services	-5,041.50	0.00	0.00	0.00	0.00
001.0230.514400 Travel & per diem	4,108.93	5,000.00	5,000.00	6,000.00	1,000.00
001.0230.514462 Repair and maintenance	1,425.03	3,000.00	3,000.00	3,000.00	0.00
001.0230.514491 Other charges - education	4,316.00	6,000.00	6,000.00	6,000.00	0.00
001.0230.514510 Office Supplies	3,859.14	5,000.00	5,000.00	5,000.00	0.00
001.0230.514526 Operating supplies	2,871.18	4,000.00	4,000.00	4,000.00	0.00
001.0230.514540 Publications & memberships	2,716.59	5,000.00	5,000.00	5,000.00	0.00

Budget Report

**General  
Expenditures  
Law**

AS APPROVED BY CITY OF HIALEAH COUNCIL



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
<b>Total</b>	74,069.66	228,000.00	228,000.00	279,000.00	51,000.00
001.0230.514640 Capital outlay - equipment	2,656.54	25,000.00	25,000.00	25,000.00	0.00
001.0230.514660 Capital outlay	36,390.87	52,000.00	52,000.00	52,000.00	0.00
<b>Total</b>	39,047.41	77,000.00	77,000.00	77,000.00	0.00
<b>Total Law</b>	837,015.18	1,142,873.00	1,098,522.00	1,440,980.00	342,458.00
					342,458.00

CITY OF HIALEAH  
GENERAL FUND  
ANNUAL BUDGET  
FOR FISCAL YEAR ENDING SEPTEMBER 30, 2007  
**Library Division**

**Description**

The Library Division promotes the education, recreation and information needs of its community, and contributes to its culture.

The Library maintains a central library, the *John F. Kennedy Memorial Library*, and the *Curtiss, West and North and Wilde e-Libraries*, with open access, a community focus, responsive service hours, and broad and relevant materials in a variety of formats.

The Library provides free public library services to the citizens of Hialeah, including reference services, access to technology and the Internet, children's services, literacy services, and a full range of circulating materials.

The Library Division falls under the Department of Education and Community Services within the government of the City of Hialeah, under the direction of the Mayor and City Council. The Library is primarily funded by the taxpayers of the City of Hialeah.

**2006 Accomplishments**

- Opened fourth e-Library at Wilde Park – first in a recreation building.
- JFK – outside painted, landscaped, repairs, entrance tile replaced.
- Wireless laptop connection added to JFK Library.
- LSTA technology grant awarded (\$40,000) for implementing self checkout at JFK.
- State Aid awarded (\$109,000) for improved library services- additional books, technology, and new library van.
- Gates Foundation grant (\$39,000) for replacement of public library computers.
- Friends of the Library passed donations of \$25,500 to the library for literacy tutoring.
- Conducted inventory and extensive weeding of materials.

<b>Budget Summary</b>	<b>2005 Actual</b>	<b>2006 Budget</b>	<b>2007 Adopted</b>	<b>Percent Change</b>
Total Revenues	\$ 344,370	\$ 146,000	\$ 877,000	501%
Total Expenditures	\$ 2,353,994	\$ 2,916,115	\$ 3,206,804	10%
Net Margin	\$ (2,009,624)	\$ (2,770,115)	\$ (2,329,804)	-16%

## 2007 Goals

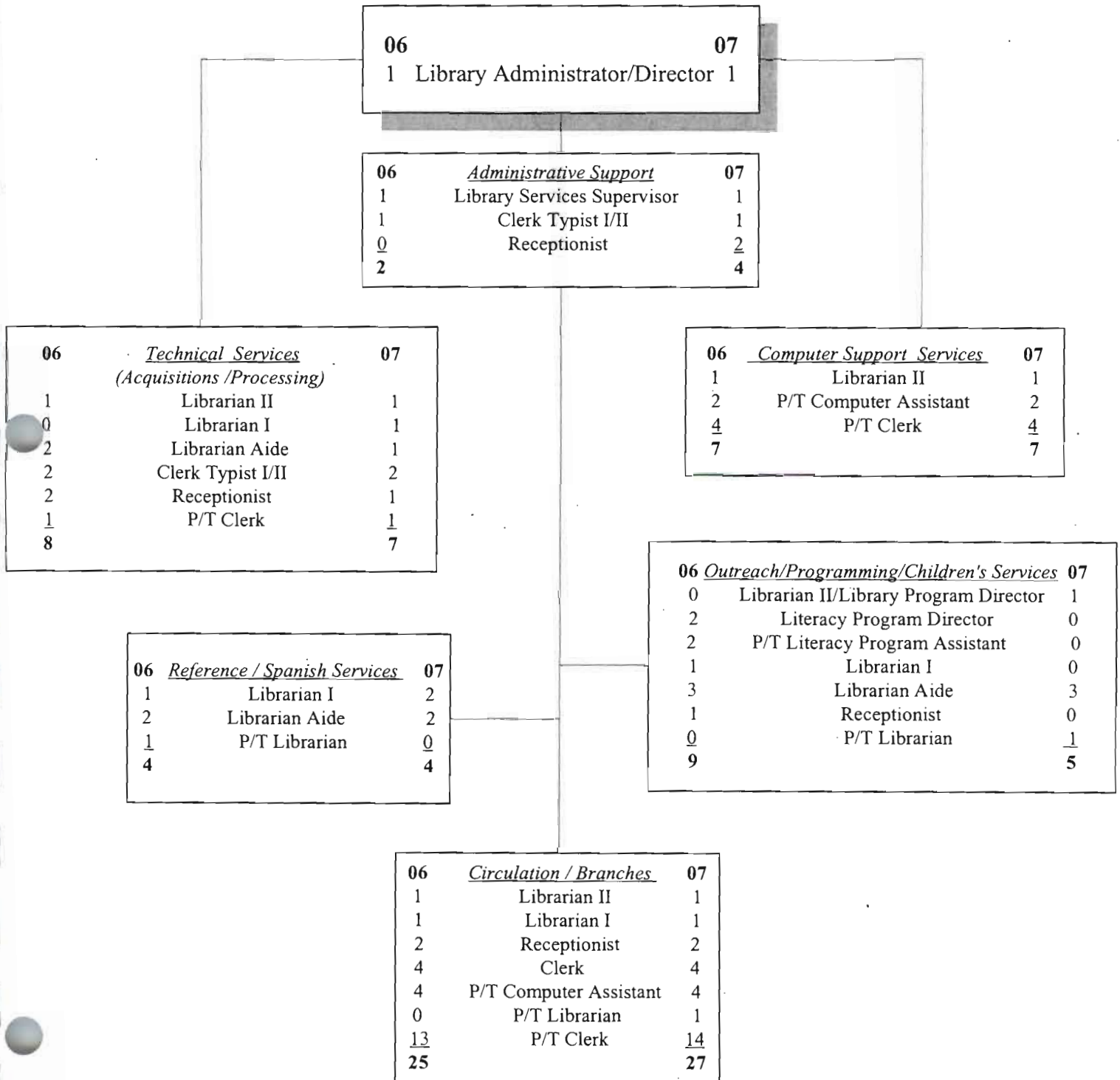
- Completion of construction of new e-Library at Walker Park funded through a (\$280,000) State Construction grant.
- Completion of remodeling project at West e-Library to become a full branch funded through a (\$500,000) State Construction grant.
- Provide more cultural programs, including book clubs and author visits.
- Increase outreach and networking to Hialeah schools and community organizations.
- Focus on Spanish language collection development .
- Continue to issue new and renewal library cards to all Hialeah residents to increase the number of library users per capita.
- Continue to work with vendors to improve processing and shelf-ready services to increase efficiency.
- Join SOLINET and incorporate use of the OCLC database to share records.

<b>Performance Measures</b>	<b>2005 Actual</b>	<b>2006 Target</b>	<b>2007 Target</b>
<b>Workloads/Outputs</b>			
Number of items purchased	14,564	12,439	12,439
Number of items in collection	174,674	187,349	187,349
Items circulated	205,807	164,657	164,657
Number of public computers	66	95	95
Number of programs	3,419	9,399	9,399
Number of cardholders	40,898	62,563	62,563
Door count	482,107	430,090	430,090
Number of children attending programs	89,220	54,739	54,739
Number of adults attending programs	23,187	23,821	23,821
<b>Efficiency</b>			
Circulation rate per borrower	5.03	2.63	2.63
Rate of card renewals	36.95	28.45	28.45
<b>Effectiveness</b>			
Percentage of population registered	19%	29%	29%
Percentage of new purchases circulated	Not tracked	15%	15%

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# ORGANIZATIONAL CHART

## LIBRARY DIVISION OF EDUCATION & COMMUNITY SERVICES DEPARTMENT 2006-2007



**PERSONNEL SUMMARY  
2006-2007**

**LIBRARY**

**001.3110.571.**

**DIVISION OF EDUCATION AND COMMUNITY SERVICES DEPARTMENT**

OBJECT CODE	OCCUPATIONAL TITLE	BUDGETED THIS YEAR	CURRENT	REQUEST	TOTAL COST
<b>110</b>	<b><u>EXECUTIVE SALARY</u></b>				
	Library Administrator/Director	1	1	1	\$84,156.00
	<b>Total Executive Salary</b>				<b>\$84,156.00</b>
<b>120</b>	<b><u>CIVIL SERVICE SALARIES</u></b>				
	Clerk	4	3	4	\$78,051.00
	Clerk Typist I/II	3	3	3	\$117,502.00
*	Education Coordinator	0	1	0	\$0.00
	Librarian Aide	7	6	6	\$164,081.00
	Librarian I	3	3	4	\$170,141.00
	Librarian II	3	3	4	\$223,163.00
	Library Services Supervisor	1	1	1	\$68,782.00
*	Literacy Program Director	2	2	0	\$0.00
	Receptionist	5	5	5	\$133,129.00
	<b>Total Civil Service Salaries</b>				<b>\$954,849.00</b>
<b>130</b>	<b><u>Temporary Salaries</u></b>				
	Clerk P/T	18	17	19	\$206,129.00
	Computer Assistant P/T	6	5	6	\$81,675.00
	Librarian P/T	1	1	2	\$32,883.00
*	Literacy Program Assistant P/T	2	2	0	\$0.00
	<b>Total Temporary Salaries</b>				<b>\$320,687.00</b>
	<b><u>TOTAL SALARY EXPENSES</u></b>	<b>56</b>	<b>53</b>	<b>55</b>	<b>\$1,359,692.00</b>
	<b><u>Temporary Grant Funded Positions</u></b>				
	Tutor P/T (LSTA)	0	4	4	\$0.00
	Tutor I P/T (LSTA)	0	2	4	\$0.00
	Tutor I P/T (LSTA Contractor)	0	1	0	\$0.00
	Tutor P/T (CDBG)	0	4	4	\$0.00
	Tutor P/T (Friends)	0	1	1	\$0.00
	Teacher - Contractor (Seijas Grant)	0	1	1	\$0.00
	Tutor - Contractor (seijas Grant)	0	1	1	\$0.00
	<b>Total Grant Funded Salaries</b>	<b>0</b>	<b>14</b>	<b>15</b>	<b>\$0.00</b>

\* Positions transferred to Education & Community Services Department

# General Revenues

AS APPROVED BY CITY OF HIALEAH COUNCIL



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
001.3110.331600 LSTA Federal Grant - Curtiss	78,000.00	0.00	0.00	0.00	0.00
001.3110.331700 LSTA Federal Grant - Hialeah	94,500.00	60,000.00	60,000.00	0.00	-60,000.00
001.3110.331701 Universal Service Fund	2,424.33	0.00	0.00	0.00	0.00
001.3110.331702 LSTA Federal Grant-Technol	0.00	0.00	0.00	40,000.00	40,000.00
001.3110.331800 LSTA Federal Grant - Summer	0.00	0.00	0.00	0.00	0.00
001.3110.334703 Florida Library State Aid	99,097.00	0.00	0.00	0.00	0.00
001.3110.334707 State Grant - Walker Park	0.00	0.00	0.00	280,000.00	280,000.00
001.3110.334708 State Grant - West	0.00	0.00	0.00	500,000.00	500,000.00
001.3110.337701H Cty. Grant - Summer Reading	0.00	0.00	0.00	0.00	0.00
001.3110.337701J County Grant - FCAT	0.00	28,000.00	28,000.00	0.00	-28,000.00
<b>Sub Total</b>	<b>274,021.33</b>	<b>88,000.00</b>	<b>88,000.00</b>	<b>820,000.00</b>	<b>732,000.00</b>
001.3110.352100 Library Fines	29,965.50	35,000.00	35,000.00	35,000.00	0.00
<b>Sub Total</b>	<b>29,965.50</b>	<b>35,000.00</b>	<b>35,000.00</b>	<b>35,000.00</b>	<b>0.00</b>
001.3110.347110 Library Fees	12,068.62	14,000.00	15,000.00	15,000.00	0.00
001.3110.347120 Library Copy Machine	7,228.01	9,000.00	7,000.00	7,000.00	0.00
<b>Sub Total</b>	<b>19,296.63</b>	<b>23,000.00</b>	<b>22,000.00</b>	<b>22,000.00</b>	<b>0.00</b>
001.3110.366400 Gift - Library Donation	0.00	0.00	0.00	0.00	0.00
001.3110.366500 Friends of the Library Program	0.00	0.00	0.00	0.00	0.00
<b>Sub Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

Budget Report

**General  
Revenues**

AS APPROVED BY CITY OF HIALEAH COUNCIL



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
Total Libraries	323,283.46	146,000.00	145,000.00	877,000.00	732,000.00
					732,000.00

**General  
Expenditures  
Libraries**

**AS APPROVED BY CITY OF HIALEAH COUNCIL**



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
001.3110.571110 Executive salaries	70,523.50	70,672.00	82,524.00	84,156.00	1,632.00
001.3110.571120 Civil service salaries	800,268.25	988,467.00	963,251.00	954,849.00	-8,402.00
001.3110.571130 Temporary salaries	314,990.11	335,306.00	303,271.00	320,687.00	17,416.00
001.3110.571130B Temporary Salaries-LSTA	56,168.71	48,724.00	56,283.00	0.00	-56,283.00
001.3110.571130C Temporary Salaries- Wilde	13,097.25	0.00	0.00	0.00	0.00
001.3110.571140 Overtime	2,599.58	3,000.00	1,500.00	3,000.00	1,500.00
001.3110.571140A Overtime Reimbursement	-70.60	0.00	0.00	0.00	0.00
001.3110.571141 Separation pay	11,571.32	30,000.00	30,000.00	30,000.00	0.00
001.3110.571210 FICA	90,216.00	113,437.00	109,917.00	106,541.00	-3,376.00
001.3110.571220 Retirement	207,771.09	287,250.00	282,359.00	238,971.00	-43,388.00
<b>Total</b>	<b>1,567,135.21</b>	<b>1,876,856.00</b>	<b>1,829,105.00</b>	<b>1,738,204.00</b>	<b>-90,901.00</b>
001.3110.571340 Contractual services	36,213.92	43,500.00	43,500.00	43,500.00	0.00
001.3110.571340B LSTA Grant Hialeah Reads	29,269.75	1,984.00	5,250.00	0.00	-5,250.00
001.3110.571340H Summer Reading Program	0.00	0.00	0.00	0.00	0.00
001.3110.571340J Cnty Grant L4-04 FCAT Prep	0.00	28,000.00	28,000.00	0.00	-28,000.00
001.3110.571400 Travel & per diem	2,959.13	3,000.00	3,000.00	3,000.00	0.00
001.3110.571430 Utilities	68,485.43	63,000.00	78,000.00	80,000.00	2,000.00

Budget Report

**General  
Expenditures  
Libraries**

**AS APPROVED BY CITY OF HIALEAH COUNCIL**



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
001.3110.571441 Rental & lease - equipment	33,358.76	38,000.00	43,000.00	38,000.00	-5,000.00
001.3110.571461 Repair & maintenance - bldg.	10,149.95	10,000.00	21,000.00	10,000.00	-11,000.00
001.3110.571462 Repair & maintenance - equip.	39,251.74	42,500.00	42,500.00	42,500.00	0.00
001.3110.571463 Repair & maintenance - auto	618.87	2,000.00	2,000.00	2,000.00	0.00
001.3110.571470 Printing & binding	10,516.74	15,000.00	15,000.00	15,000.00	0.00
001.3110.571480 Public affairs	5,603.16	13,000.00	13,000.00	9,000.00	-4,000.00
001.3110.571491 Other charges - education	1,993.70	2,000.00	2,000.00	2,000.00	0.00
001.3110.571491G Education - Governor's Grant	0.00	0.00	0.00	0.00	0.00
001.3110.571510 Office supplies	34,911.82	38,000.00	42,000.00	38,000.00	-4,000.00
001.3110.571522 Operating supplies - gas & oil	1,438.76	2,250.00	3,000.00	3,000.00	0.00
001.3110.571523 Operating supplies - janitorial	2,718.97	2,000.00	2,000.00	2,000.00	0.00
001.3110.571527A Operating Expenses- FLL	0.00	0.00	0.00	0.00	0.00
001.3110.571527B LSTA Grant- Hialeah Reads	9,110.72	8,292.00	8,292.00	0.00	-8,292.00
001.3110.571540 Publications & memberships	450.00	500.00	500.00	600.00	100.00
<b>Total</b>	<b>287,051.42</b>	<b>313,026.00</b>	<b>352,042.00</b>	<b>288,600.00</b>	<b>-63,442.00</b>
001.3110.571620 Capital outlay- building	31,082.94	98,000.00	118,000.00	90,000.00	-28,000.00
001.3110.571621 Capital Outlay-Building	0.00	280,000.00	280,000.00	780,000.00	500,000.00

Budget Report

**General  
Expenditures  
Libraries**

AS APPROVED BY CITY OF HIALEAH COUNCIL



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
001.3110.571640 Capital outlay - equipment	99,164.45	42,000.00	42,000.00	50,000.00	8,000.00
001.3110.571640D Capital Outlay-LSTA	0.00	0.00	0.00	40,000.00	40,000.00
001.3110.571640F Capital Outlay - State Aid	0.00	69,233.00	69,233.00	0.00	-69,233.00
001.3110.571660 Capital outlay - books	152,646.27	179,000.00	179,000.00	200,000.00	21,000.00
001.3110.571660A Books - FLL Grant	14,697.09	0.00	0.00	0.00	0.00
001.3110.571660B Books-Hialeah Reads	0.00	1,000.00	1,000.00	0.00	-1,000.00
001.3110.571660E State Aid Grant 05-ST-35	16,667.75	0.00	18,326.90	0.00	-18,326.90
001.3110.571660F Capital Outlay - Books	0.00	40,000.00	40,000.00	0.00	-40,000.00
001.3110.571661 Capital outlay- periodicals	32,231.14	17,000.00	17,000.00	20,000.00	3,000.00
<b>Total</b>	<b>346,489.64</b>	<b>726,233.00</b>	<b>764,559.90</b>	<b>1,180,000.00</b>	<b>415,440.10</b>
<b>Total Libraries</b>	<b>2,200,676.27</b>	<b>2,916,115.00</b>	<b>2,945,706.90</b>	<b>3,206,804.00</b>	<b>261,097.10</b>
					<b>261,097.10</b>

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CITY OF HIALEAH  
GENERAL FUND  
ANNUAL BUDGET  
FOR FISCAL YEAR ENDING SEPTEMBER 30, 2007  
**Office of the Mayor**

The Mayor's office is the executive branch of city government. It provides leadership and administrative support to the Mayor in the administration and execution of policies and objectives formulated by the Mayor; develops and recommends solutions to community problems for consideration by the Mayor and City Council; and plans, develops, and monitors programs to meet current and future physical, social, and cultural needs of the citizens of Hialeah.

The Department has been functionalized as follows:

- **Human Relations Enforcement:** Receive and process citizen's complaints of discrimination in employment, housing and public accommodations.
- **Awareness and Response:** Maintain a formalized network of community connections whereby the city is proactive in identifying sensitive community issues or concerns, and facilitate timely and effective responses.

**2006 Accomplishments and 2007 Goals**

The Office of the Mayor's accomplishments, goals and objectives are reflected in each respective department.

<i>Budget Summary</i>	<b>2005 Actual</b>	<b>2006 Budget</b>	<b>2007 Adopted</b>	<b>Percent Change</b>
Total Revenues	\$ -	\$ -	\$ -	-
Total Expenditures	563,087	735,638	761,349	3%
Net Margin	\$ (563,087)	\$ (735,638)	\$ (761,349)	3%

No performance measures have been presented for the Office of the Mayor due to the nature of the work performed.

**PERSONNEL SUMMARY  
2006-2007**

**OFFICE OF THE MAYOR**

**001.0200.512.**

OBJECT CODE	OCCUPATIONAL TITLE	BUDGETED THIS YEAR	CURRENT	REQUEST	TOTAL COST
110	<b><u>EXECUTIVE SALARY</u></b>				
	Mayor	1	1	1	\$155,250.00
	Administrative Coordinator	1	1	1	\$63,109.00
	Administrative Assistant	1	2	2	\$91,165.00
	Mayor's Aide	1	0	0	\$0.00
	<b>Total Executive Salaries</b>				<b>\$309,524.00</b>
120	<b><u>CIVIL SERVICE SALARIES</u></b>				
	Administrative Aide	0	3	2	\$64,978.00
	Assistant Special Projects	1	0	0	\$0.00
	Clerk Typist I/II	2	1	1	\$18,870.00
	Mayor's Field Aide I	0	0	1	\$22,610.00
	Mayor's Field Aide II	0	0	1	\$30,172.00
	Receptionist	0	1	1	\$23,297.00
	Utilityperson	1	0	0	\$0.00
	<b>Total Civil Service Salaries</b>				<b>\$159,927.00</b>
130	<b><u>TEMPORARY SALARIES</u></b>				
	Clerical Trainee P/T	0	1	1	\$11,294.00
	Mayor's Aide P/T	0	1	1	\$16,332.00
	Receptionist P/T	1	0	0	\$0.00
	<b>Total Temporary Salaries</b>				<b>\$27,626.00</b>
	<b><u>TOTAL SALARY EXPENSES</u></b>	<b>9</b>	<b>11</b>	<b>12</b>	<b>\$497,077.00</b>

**General  
Expenditures  
Mayor's Office**

**AS APPROVED BY CITY OF HIALEAH COUNCIL**



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
001.0200.512110 Executive salaries	261,312.03	306,608.00	292,508.00	309,524.00	17,016.00
001.0200.512120 Civil service salaries	61,674.70	88,765.00	39,988.00	159,927.00	119,939.00
001.0200.512130 Temporary salaries	39,332.76	51,400.00	112,098.00	27,626.00	-84,472.00
001.0200.512141 Separation pay	21,266.65	50,000.00	35,369.00	20,000.00	-15,369.00
001.0200.512210 FICA	26,880.53	38,386.00	36,717.00	39,556.00	2,839.00
001.0200.512220 Retirement	41,566.51	77,979.00	49,274.00	72,266.00	22,992.00
<b>Total</b>	<b>452,033.18</b>	<b>613,138.00</b>	<b>565,954.00</b>	<b>628,899.00</b>	<b>62,945.00</b>
001.0200.512400 Mayors Expense	65,131.86	65,000.00	75,000.00	68,500.00	-6,500.00
001.0200.512401 Travel & Per Diem	36,091.95	36,000.00	40,000.00	38,000.00	-2,000.00
001.0200.512401A Travel & Per Diem - Mayor	0.00	4,000.00	4,000.00	4,000.00	0.00
001.0200.512463 Repair & maintenance - auto	1,105.94	2,000.00	3,700.00	4,000.00	300.00
001.0200.512491 Other charges - education	0.00	500.00	700.00	750.00	50.00
001.0200.512510 Office supplies	2,315.82	6,000.00	5,500.00	6,000.00	500.00
001.0200.512522 Operating supplies - gas & oil	814.51	2,000.00	2,700.00	3,000.00	300.00
001.0200.512526 Operating supplies - Misc.	829.81	1,000.00	1,000.00	1,000.00	0.00
001.0200.512540 Publications & memberships	786.05	1,000.00	200.00	200.00	0.00
<b>Total</b>	<b>107,075.94</b>	<b>117,500.00</b>	<b>132,800.00</b>	<b>125,450.00</b>	<b>-7,350.00</b>

Budget Report

**General  
Expenditures  
Mayor's Office**

**AS APPROVED BY CITY OF HIALEAH COUNCIL**



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
001.0200.512640					
Capital outlay - equipment	3,977.85	5,000.00	7,000.00	7,000.00	0.00
<b>Total</b>	<b>3,977.85</b>	<b>5,000.00</b>	<b>7,000.00</b>	<b>7,000.00</b>	<b>0.00</b>
<b>Total Mayor's Office</b>	<b>563,086.97</b>	<b>735,638.00</b>	<b>705,754.00</b>	<b>761,349.00</b>	<b>55,595.00</b>
					<b>55,595.00</b>

CITY OF HIALEAH  
GENERAL FUND  
ANNUAL BUDGET  
FOR FISCAL YEAR ENDING SEPTEMBER 30, 2007  
**Office of Management and Budget**

**Description:**

The Office of Management and Budget is responsible for the development, preparation, and monitoring of the City's annual budget. This Department is also responsible for providing internal audit services and operational views for City departments.

The Department has been functionalized as follows:

- The **Management and Administration** function is responsible for the leadership and supervision of the finance, purchasing, budget and internal audit departments.
- The **Strategic Planning** function is responsible for the creation and implementation of the City's business plan, capital improvement plan, annual budget preparation and strategic plan.
- The **Labor Relations** function is responsible for financial labor relations issues with the City's three unions.
- The **Performance Improvement and Revenue Maximization** function is responsible for financial analysis, benchmarking studies, performance improvement studies and revenue maximization studies across all City departments.
- The **Treasury Management** function is responsible for the City investment policy and the monitoring of the City's debt portfolio and the issuance of loans and bonds for capital improvement projects.
- The **Purchasing Division** is responsible for all aspects of the City's centralized procurement process. Its objective is to acquire needed goods and services as efficiently and as inexpensively as possible, while assuring fair and equal opportunity to all qualified vendors. The Purchasing Division's primary function is to assist other City Departments in their procurement efforts, securing materials and services which meet necessary standards. It concurrently monitors all procurement to ascertain compliance with applicable laws.
- **Property Management** is responsible for the management, leasing and maintenance of city owned facilities. These facilities include apartment buildings, dental clinic, Technological Center and Farmers Market.

## 2006 Accomplishments

- The Operating Ad Valorem Millage Rate has remained steady.
- Adopted a written investment policy to ensure safety of capital, provide liquidity to fund operating expenses and achieve a rate of return that adequately compensates the City.
- Implemented the City's Comprehensive Annual Financial Report (CAFR) in accordance with the governmental reporting and received. GFOA Certificate of Achievement for Excellence in Financial Reporting.
- Implemented performance indicators to help determine the quality and cost efficiency of the services and to provide guidance to public officials in making resource allocation decisions.
- Implemented a citywide Business Plan that includes a five-year Capital Improvements Plan (CIP). Some of the benefits provided by the CIP are:
  - Identification of capital needs in order to arrange funding
  - Priority setting in the decision making process
  - Replacement of facilities and equipment according to an orderly plan

<b>Budget Summary</b>	<b>2005 Actual</b>	<b>2006 Budget</b>	<b>2007 Adopted</b>	<b>Percent Change</b>
Total Revenues	\$ 36,986	\$ 36,000	\$ 40,000	11%
Total Expenditures	515,054	635,662	865,236	36%
Net Margin	\$ (478,068)	\$ (599,662)	\$ (825,236)	38%

<b>125 - Affordable Housing Budget Summary</b>	<b>2005 Actual</b>	<b>2006 Budget</b>	<b>2007 Adopted</b>	<b>Percent Change</b>
Total Revenues	\$ 530,718	\$ 588,460	\$ 608,460	3%
Total Expenditures	543,768	842,115	964,096	14%
Net Margin	\$ (13,050)	\$ (253,655)	\$ (355,636)	40%

## **2007 Goals**

- Apply for the GFOA's Distinguished Budget Presentation Award Program
- Growth of the internal audit department
- Monitoring of a performance improvement system to monitor strategy execution and status of goals, objectives and benchmarks.
- Pursue additional efficiencies, cost savings and revenue enhancements through performance reviews.
- Perform examinations and special projects at the request of the Mayor and departmental functionality.
- Comply with established timetable for early delivery of proposed budget to the Mayor and Council for review and approval.
- Assist operating departments in establishing desired budgetary goals and objectives.
- Monitor spending of City funds and Joint Participation Agreement funds subsidizing building and road construction, vehicle replacements, computer and other miscellaneous equipment.
- Monitor inventory levels at city facilities
- Adherence to Governmental Accounting Standards Board (GASB) for all new requirements

## **2007 Objectives**

- Efficiently coordinate early submission of departments and divisions' budget.
- Efficient distribution of budget document to various departments
- Efficiently and timely processing of budget transfer requests
- Effective processing of agenda items for transmittal to City Council
- Coordinate budget hearings and workshops with departments and divisions
- Review Requests for Proposal of Financial Audit and banking services
- Increase analytical reviews of financial accounts

- Coordinate actuarial evaluation of Other Post Employment Benefits required by GASB 43.
- Adoption of City of Hialeah Employees' Retirement System Drop Plan for its eligible general employees, firefighters and police officers.
- Implementation of Purchase Card Program that will allow the City to pay vendors electronically, simplifying business operations and increasing revenue.
- Implementation of the Merchant Services Program that will allow the City to receive electronic payments (credit cards) for services provided to its residents.
- Interdepartmental implementation of a new Time and Labor Management and biometric process.
- Assist during the implementation of Ethics Training to help the city meet compliance requirements and employees to realize the benefits of an awareness and prevention of fraudulent behavior, reduce financial, legal and reputational risk.
- Interdepartmental implementation of a new electronic hiring process.

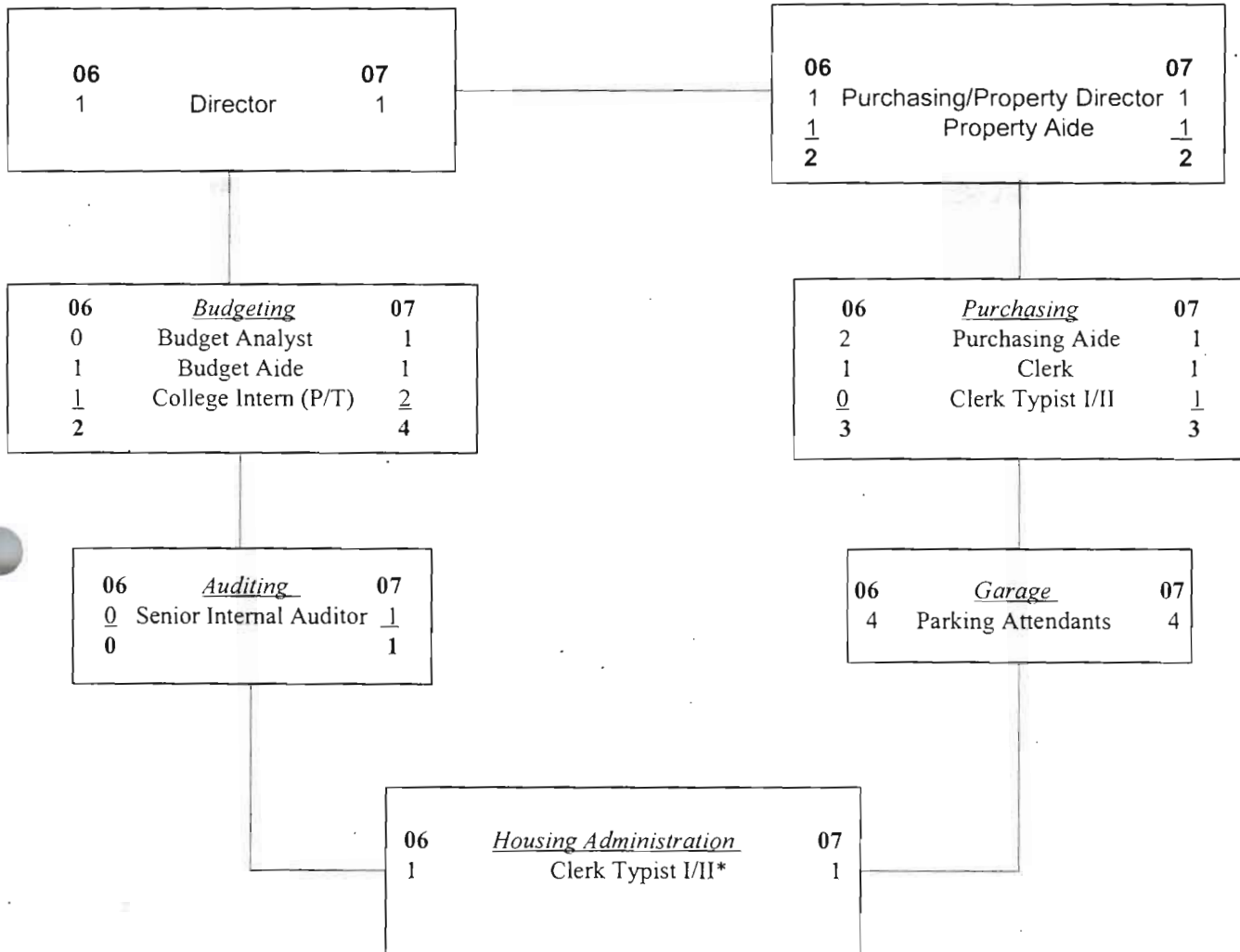
<b>Performance Measures</b>	<b>2005 Actual</b>	<b>2006 Target</b>	<b>2007 Target</b>
<b><u>Workloads/Outputs</u></b>			
Number of agenda items approved	850	734	780
Number of personnel hirings processed	Not tracked	Not tracked	Implement
Number of budget transfers at year end	Not tracked	Not tracked	Implement
<b><u>Purchasing Division:</u></b>			
Number of formal awards	36	70	50
Number of purchase orders	4567	4600	4500
Number of requisitions received	4567	4600	4500
Number of purchase orders issued	4567	4600	4500
<b><u>Property Management:</u></b>			
Number of contracts processed at year end.	176	176	251
Number of contracts rejected at year end.	0	0	0
<b><u>Effectiveness</u></b>			
<b><u>Purchasing Division:</u></b>			
Average time (in days) requisitions received to purchase orders.	2	2	2
<b><u>Property Management:</u></b>			
Average time for processing renewal of contracts (in days)	44	44	65
<b><u>Efficiency</u></b>			
Compliance with financial plan objectives (5-Year CIP)	N/A	N/A	Yes
Balanced budget presented to Mayor by June deadline	100%	100%	100%
GFOA Budget Award applied for	N/A	N/A	Expected
<b><u>Special - Treasury Management</u></b>			
Elected Officials	2%	4%	7%
Employee Retirement	9.54%	Not received	Not received
<b><u>Standard &amp; Poor's/Fitch Ratings</u></b>			
Revenue Bonds	N/A	N/A	BBB+
<b><u>Purchasing Division:</u></b>			
Percentage of successful procurement without protest	100%	100%	100%
<b><u>Special - Internal Audit</u></b>			
Number of internal audit projects/special assignments completed.	N/A	7	15
Percent of recommendations accepted as result of internal audit projects/special assignments.	N/A	100%	100%

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# ORGANIZATIONAL CHART

## OFFICE OF MANAGEMENT & BUDGET AND PURCHASING DIVISION

2006-2007



\* One position funded by Affordable Housing

**PERSONNEL SUMMARY  
2006-2007**

**OFFICE OF MANAGEMENT AND BUDGET  
AND PURCHASING DIVISION**

**001.0210.513.**

OBJECT CODE	OCCUPATIONAL TITLE	BUDGETED THIS YEAR	CURRENT	REQUEST	TOTAL COST
110	<b><u>EXECUTIVE SALARY</u></b>				
	Director	1	1	1	\$110,584.00
	Purchasing / Property Director	1	1	1	\$72,967.00
	<b>Total Executive Salaries</b>				<b>\$183,551.00</b>
120	<b><u>CIVIL SERVICE SALARIES</u></b>				
	Budget Aide	1	1	1	\$51,225.00
	Budget Analyst	0	0	1	\$55,000.00
	Clerk	1	1	1	\$34,034.00
	* Clerk Typist I/II	1	2	2	\$19,170.00
	Property Aide	1	1	1	\$28,753.00
	Purchasing Aide	2	1	1	\$35,988.00
	Senior Internal Auditor	0	1	1	\$63,134.00
	<b>Total Civil Service Salaries</b>				<b>\$287,304.00</b>
130	<b><u>TEMPORARY SALARIES</u></b>				
	College Intern (P/T)	1	2	2	\$29,750.00
	Parking Attendants (P/T)	4	4	4	\$57,284.00
	<b>Total Temporary Salaries</b>				<b>\$87,034.00</b>
	<b><u>TOTAL SALARY EXPENSES</u></b>	<b>13</b>	<b>15</b>	<b>16</b>	<b>\$557,889.00</b>

\* One position salary from Fund 125

**General  
Revenues**

**AS APPROVED BY CITY OF HIALEAH COUNCIL**



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
001.0210.344510					
Parking Garage Fees	26,885.66	36,000.00	40,000.00	40,000.00	0.00
Sub Total	26,885.66	36,000.00	40,000.00	40,000.00	0.00
Total Office of Management & Budget	26,885.66	36,000.00	40,000.00	40,000.00	0.00
					0.00

**General  
Expenditures  
Office of Management & Budget**

**AS APPROVED BY CITY OF HIALEAH COUNCIL**



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
001.0210.513110 Executive salaries	170,758.40	171,502.00	180,396.00	183,551.00	3,155.00
001.0210.513120 Civil service salaries	101,867.70	166,741.00	209,404.00	287,304.00	77,900.00
001.0210.513130 Temporary Salaries	93,602.51	107,054.00	164,410.00	87,034.00	-77,376.00
001.0210.513140 Overtime	341.81	1,000.00	1,000.00	1,000.00	0.00
001.0210.513141 Separation pay	29,455.66	35,000.00	35,000.00	30,000.00	-5,000.00
001.0210.513210 FICA	27,765.95	37,049.00	45,151.00	45,050.00	-101.00
001.0210.513220 Retirement	66,893.89	95,366.00	109,115.00	108,297.00	-818.00
<b>Total</b>	<b>490,685.92</b>	<b>613,712.00</b>	<b>744,476.00</b>	<b>742,236.00</b>	<b>-2,240.00</b>
001.0210.513310 Professional Services	0.00	0.00	0.00	100,000.00	100,000.00
001.0210.513340 Contractual Services	0.00	2,000.00	1,710.00	0.00	-1,710.00
001.0210.513400 Travel & per diem	0.00	1,600.00	1,200.00	2,000.00	800.00
001.0210.513462 Repair & maintenance - Equip.	888.68	1,000.00	1,000.00	1,000.00	0.00
001.0210.513463 Repair & Maintenance - Auto	0.00	500.00	500.00	500.00	0.00
001.0210.513490 Other charges - education	0.00	2,400.00	800.00	2,500.00	1,700.00
001.0210.513510 Office supplies	6,474.39	6,000.00	6,000.00	6,000.00	0.00
001.0210.513522 Operating Supplies - gas&oil	782.18	850.00	750.00	1,000.00	250.00
001.0210.513525 Operating Supplies - Uniforms	608.84	500.00	500.00	1,000.00	500.00

Budget Report

**General  
Expenditures  
Office of Management & Budget**

**AS APPROVED BY CITY OF HIALEAH COUNCIL**



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
001.0210.513540 Publications & memberships	300.00	1,000.00	1,000.00	1,000.00	0.00
001.0210.513541 GFOA - Certificates	0.00	1,100.00	1,380.00	3,000.00	1,620.00
<b>Total</b>	<b>9,054.09</b>	<b>16,950.00</b>	<b>14,840.00</b>	<b>118,000.00</b>	<b>103,160.00</b>
001.0210.513640 Capital outlay - equipment	15,314.23	5,000.00	5,000.00	5,000.00	0.00
<b>Total</b>	<b>15,314.23</b>	<b>5,000.00</b>	<b>5,000.00</b>	<b>5,000.00</b>	<b>0.00</b>
<b>Total Office of Management &amp; Budget</b>	<b>515,054.24</b>	<b>635,662.00</b>	<b>764,316.00</b>	<b>865,236.00</b>	<b>100,920.00</b>
					<b>100,920.00</b>

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CITY OF HIALEAH  
GENERAL FUND  
ANNUAL BUDGET  
FOR FISCAL YEAR ENDING SEPTEMBER 30, 2007  
**Parks and Recreation Department**

**Description**

The Department of Parks and Recreation is responsible for providing quality recreational, fitness, cultural, and educational facilities and programs that serve the citizens of Hialeah. The Department of Parks and Recreation offers a wide variety of recreation activities to area residents and visitors. Services include the provision of active parks, picnic and scenic areas. Active recreation programming includes youth and adult athletics (i.e. girls and boys, football, soccer, baseball, softball, volleyball, cheerleading, swimming and water polo), summer and holiday out of school camps and a host of other activities for citizens of all ages. City park facilities and community centers provide meeting space and host a number of arts and crafts and fitness activities.

The Department of Parks and Recreation operates and maintains:

<b>Park Types</b>	<b>Quantity</b>	<b>Acres</b>
Passive Parks	7	8
Active Parks	15	177
Pools	4	1.75
Aquatic Centers	3	11.5
Total	29	198.25

**Programs:**

Girls and boys, football, soccer, baseball, softball, volleyball, cheerleading swimming water polo.

**2006 Accomplishments**

- We tailored the number of sports leagues for girls to increase the participation of girls in our parks. The number of girls programs in our parks increased from 0 in 2005 to 15 in 2006.
- The City's first Aquatic Manual was completed and implemented, the manual has safety information as well as general information about the aquatic centers and pools and it is used as an extra safety measure to continue to provide the utmost safety at our facilities.

- Storm Water Polo team was opened with a participation of approximately 40 members.
- Florida Gold Coast Swimming awards the Dade County Su-JO swim meet to the City of Hialeah for November 3 and 4<sup>th</sup> 2007.

<b>Budget Summary</b>	<b>2005 Actual</b>	<b>2006 Actual</b>	<b>2007 Adopted</b>	<b>Percent Change</b>
Total Revenues	\$ 1,088,512	\$ 993,000	\$ 1,133,000	14%
Total Expenditures	11,928,871	13,090,554	12,664,116	-3%
Net Margin	\$ (10,840,359)	\$ (12,097,554)	\$ (11,531,116)	-5%

<b>115 - Impact Fees Budget Summary</b>	<b>2005 Actual</b>	<b>2006 Actual</b>	<b>2007 Adopted</b>	<b>Percent Change</b>
Total Revenues	\$ 81,100	\$ 740,000	\$ 1,500,000	103%
Total Expenditures	-	740,000	1,500,000	103%
Net Margin	\$ 81,100	\$ -	\$ -	0%

<b>118 - Building Better Communities Budget Summary</b>	<b>2005 Actual</b>	<b>2006 Actual</b>	<b>2007 Adopted</b>	<b>Percent Change</b>
Total Revenues	\$ 235,069	\$ 2,118,629	\$ 6,775,000	69%
Total Expenditures	235,069	2,118,629	6,775,000	69%
Net Margin	\$ -	\$ -	\$ -	0%

*Note: Fund 118 is also designed to receive funds for streets infrastructure.*

#### **2007 Goals**

- Construction to renovate Walker Park into a multifunctional facility with newly renovated recreation center, E-Library, day care, classrooms, playground, basketball courts, baseball field, wet tot lot area and parking which began in 2006 will be completed in 2007.

- Begin Construction of Milander Park's Ted Hendricks Stadium, New Sports turf and scoreboard will be added to facility making the playability of the facility a year round venue.
- Future opening of newly renovated Walker Park Complex and Milander Park's Ted Hendrick's stadium.
- Future opening of the NFL Flag Football Competitive League.
- Future hosting of the City's first Water Polo Tournament.

<b>Performance Measures</b>	<b>2005 Actual</b>	<b>2006 Target</b>	<b>2007 Target</b>
<b><u>Workloads/Outputs</u></b>			
Number of sports leagues	89	144	145
Number of children in youth programs	3,133	4,269	4,500
Number of Arts and Craft Programs	30	30	30
Attendance Number of Arts and Craft Programs	337	475	475
Aquatic programs total registration	3,552	3,790	4,460
Aquatic programs total attendance	114,628	124,000	134,000
Number of volunteer hours	Not Tracked	Not Tracked	Implement
<b><u>Efficiency</u></b>			
Acres of parkland per maintenance staff	5.3	5.6	5.6
Overall program event capacity	Not Tracked	Not Tracked	Implement
Percent increase in attendance at all facilities.	Not Tracked	Not Tracked	Implement
Revenue received as a percentage of athletic program cost.	\$ 937,652	\$ 1,517,935	\$ 1,500,000
Per capita net operating and maintenance expenditures	\$ 46.91	\$ 53.95	\$ 52.47
<b><u>Effectiveness</u></b>			
Percent of operational budget supported by user fees.	7%	13%	13%

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# ORGANIZATIONAL CHART

## DEPARTMENT OF PARKS AND RECREATION

2006-2007

06		07
1	Director of Parks and Recreation	1

06	<u>Office</u>	07
4	Clerk Typist I/II	4
0	Radio Dispatcher	1
1	Radio Dispatcher P/T	1
<u>1</u>	Receptionist P/T	<u>0</u>
6		6

06	<u>Recreation Division</u>	07
0	Assistant Director Recreation	1
1	Administrative Supervisor	0
1	Facility Manager	1
0	Project & Development Supervisor	1
1	Recreation Programs Supervisor	1
2	Recreation Supervisor I	2
1	Special Program Supervisor	0
7	Recreation Center Director II	6
17	Recreation Center Director I	16
13	Recreation Leader II	13
6	Recreation Specialist II	1
0	Stockroom Clerk	2
3	Camp Director P/T	0
23	Counselor P/T	20
4	Recreation Basketball/Soccer Official P/T	4
76	Recreation Leader I P/T	54
9	Recreation Leader/Instructor P/T	7
1	Recreation Specialist Instructor P/T	0
3	Scorekeeper P/T	3
<u>1</u>	Tennis Instructor P/T	<u>1</u>
169		133

06	<u>Parks Division</u>	07
0	Assistant Director of Parks	1
3	Parks Supervisor I/II	2
4	Parks Crew Foreman	3
4	Parks & Rec. Journeyman	5
1	Truck Driver	0
23	Utilityman	24
<u>33</u>	Utilityman P/T	<u>35</u>
68		70

06	<u>Aquatics Division</u>	07
1	Aquatics Supervisor	1
3	Recreation Manager	3
6	Aquatics Chief Guards	6
1	Aquatics Swim Coach	1
18	Cashier P/T	18
<u>46</u>	Lifeguard/Lifeguard Instructor P/T	<u>46</u>
75		75

06	<u>Concessions</u>	07
1	Concession Manager	1
0	Assistant Concession Manager	1
2	Concession Operator	2
<u>6</u>	Concession Stand Operator P/T	<u>6</u>
9		10

06	<u>Cultural Affairs</u>	07
1	Public Relations Supervisor	0
2	Public Relations Specialist	0
1	Special Events Coordinator	0
1	Special Events Specialist	0
1	Sponsorship Coordinator	0
<u>1</u>	Performing Arts Coordinator	<u>1</u>
7		1

**PERSONNEL SUMMARY**  
**2006-2007**

**DEPARTMENT OF PARKS AND RECREATION**

**001.3130.572.**

<b>OBJECT CODE</b>	<b>OCCUPATIONAL TITLE</b>	<b>BUDGETED THIS YEAR</b>	<b>CURRENT</b>	<b>REQUEST</b>	<b>TOTAL COST</b>
<b>110</b>	<b><u>EXECUTIVE SALARY</u></b>				
	Director of Parks & Recreation	1	1	1	\$80,000.00
	Administrator Supervisor	1	0	0	\$0.00
	Aquatics Supervisor	1	1	1	\$45,673.00
	Assistant Director of Parks	0	1	1	\$63,896.00
	Assistant Director of Recreation	0	1	1	\$65,308.00
	Concession Manager	1	1	1	\$54,248.00
	Park Supervisor II	1	0	0	\$0.00
	Project & Development Supervisor	0	1	1	\$45,619.00
	Public Relations/Cultural Arts Coordinator	0	1	0	\$0.00
	Public Relations Supervisor	1	0	0	\$0.00
	Recreation Programs Supervisor	1	1	1	\$55,138.00
	Recreation Special Programs Supervisor	1	1	0	\$0.00
	Recreation Supervisor I	2	3	2	\$127,504.00
	<b>Total Executive Salaries</b>				<b>\$537,386.00</b>
<b>120</b>	<b><u>CIVIL SERVICE SALARIES</u></b>				
	Aquatics Chief Guard	6	6	6	\$196,883.00
	Aquatics Swim Coach	1	1	1	\$24,824.00
	Assistant Concession Manager	0	0	1	\$23,151.00
	Clerk Typist I/II	4	3	4	\$113,006.00
	Concession Operator	2	2	2	\$45,191.00
	Facility Manager	1	1	1	\$38,247.00
	Parks & Recreation Journeyman	4	5	5	\$179,886.00
	Parks Crew Foreman	4	3	3	\$145,392.00
	Parks Supervisor I	2	2	2	\$122,337.00
	Performing Arts Coordinator	1	1	1	\$27,682.00
	Public Relations Specialist	2	0	0	\$0.00
	Radio Dispatcher	0	0	1	\$22,211.00
	Recreation Center Director I	17	13	16	\$632,073.00
	Recreation Center Director II	7	5	6	\$313,065.00
	Recreation Leader II	13	9	13	\$335,133.00
	Recreation Manager	3	3	3	\$121,617.00
	Recreation Specialist II	6	1	1	\$22,630.00
	Special Events Coordinator	1	1	0	\$0.00
	Recreation Special Events Specialist	1	2	0	\$0.00
	Sponsorships Coordinator	1	1	0	\$0.00
	Stockroom Clerk	0	0	2	\$46,301.00
	Truck Driver	1	1	0	\$0.00
	Utilityman	23	22	24	\$743,217.00
	<b>Total Civil Service Salaries</b>				<b>\$3,152,846.00</b>

**PERSONNEL SUMMARY**  
**2006-2007**

**DEPARTMENT OF PARKS AND RECREATION (CONT'D)**

**001.3130.572.**

OBJECT CODE	OCCUPATIONAL TITLE	BUDGETED THIS YEAR	CURRENT	REQUEST	TOTAL COST
130	<b><u>TEMPORARY SALARIES</u></b>				
	Camp Director P/T	3	0	0	\$0.00
	Cashier P/T	18	8	18	\$202,936.00
	Concession Stand Operator P/T	6	6	6	\$76,739.00
	Counselor P/T	23	4	20	\$339,346.00
	Lifeguard/Lifeguard Instructor P/T	46	26	46	\$851,913.00
	Radio Dispatcher P/T	1	0	1	\$13,474.00
	Receptionist P/T	1	1	0	\$0.00
	Recreation Leader I P/T	76	29	54	\$693,614.00
	Recreation Leader/Instructor P/T	9	6	7	\$103,831.00
	Recreation Specialist Instructor P/T	1	0	0	\$0.00
	Tennis Instructor P/T	1	1	1	\$14,321.00
	Utilityman P/T	33	28	35	\$453,756.00
	Recreation Basketball/Soccer Official P/T (Seasonal)	4	4	4	\$64,123.00
	Softball Scorekeeper P/T (Seasonal)	3	3	3	\$52,328.00
	<b>Total Temporary Salaries</b>				<b>\$2,866,381.00</b>
	<b><u>STAFF POOL (SUMMER)</u></b>				
	Aquatics				\$197,174.00
	Concession				\$26,276.00
	Office				\$1,933.00
	Parks				\$17,000.00
	Recreation				\$199,711.00
	<b>Total Staff Pool (Summer)</b>				<b>\$442,094.00</b>
	<b><u>TOTAL SALARY EXPENSES</u></b>	<b>335</b>	<b>210</b>	<b>296</b>	<b>\$6,998,707.00</b>

**General  
Revenues**

**AS APPROVED BY CITY OF HIALEAH COUNCIL**



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
001.3130.347210 Program Activity Fees	500.24	1,000.00	2,000.00	2,000.00	0.00
001.3130.347220 Adult Leagues	45,235.00	65,000.00	17,000.00	17,000.00	0.00
001.3130.347240 Swimming Pools	244,948.57	40,000.00	400,000.00	400,000.00	0.00
001.3130.347292 Concessions	356,418.15	500,000.00	535,000.00	525,000.00	-10,000.00
001.3130.347510 Registration Fees	0.00	0.00	0.00	150,000.00	150,000.00
001.3130.347520 Facility Rentals	9,166.24	12,000.00	15,000.00	15,000.00	0.00
001.3130.347592 Batting Cage Revenue	18,000.00	24,000.00	24,000.00	24,000.00	0.00
<b>Sub Total</b>	<b>674,268.20</b>	<b>642,000.00</b>	<b>993,000.00</b>	<b>1,133,000.00</b>	<b>140,000.00</b>
<b>Total Parks &amp; Recreation</b>	<b>674,268.20</b>	<b>642,000.00</b>	<b>993,000.00</b>	<b>1,133,000.00</b>	<b>140,000.00</b>
					<b>140,000.00</b>

**General  
Expenditures  
Parks & Recreation**

**AS APPROVED BY CITY OF HIALEAH COUNCIL**



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
001.3130.572110 Executive salaries	593,573.36	579,366.00	552,568.00	537,386.00	-15,182.00
001.3130.572120 Civil service salaries	2,840,800.71	3,312,175.00	2,719,194.00	3,152,846.00	433,652.00
001.3130.572130 Temporary salaries	2,959,210.94	2,665,000.00	3,507,512.00	3,308,475.00	-199,037.00
001.3130.572140 Overtime	23,114.14	40,000.00	65,000.00	50,000.00	-15,000.00
001.3130.572140A Overtime Reimbursement	-2,463.59	0.00	0.00	0.00	0.00
001.3130.572141 Separation pay	176,823.18	170,000.00	200,000.00	125,000.00	-75,000.00
001.3130.572210 FICA	499,970.05	534,708.00	538,887.00	548,789.00	9,902.00
001.3130.572220 Retirement	875,723.39	1,679,474.00	883,376.00	848,753.00	-34,623.00
<b>Total</b>	<b>7,966,752.18</b>	<b>8,980,723.00</b>	<b>8,466,537.00</b>	<b>8,571,249.00</b>	<b>104,712.00</b>
001.3130.572310 Professional services - janitor	357,872.00	350,000.00	350,000.00	350,000.00	0.00
001.3130.572311 Professional services-engineer	5,235.00	7,000.00	17,000.00	4,900.00	-12,100.00
001.3130.572312 Professional Services-Grants	14,856.97	20,000.00	25,000.00	334,267.00	309,267.00
001.3130.572340 Contractual services - umpires	55,835.92	55,000.00	20,000.00	140,000.00	120,000.00
001.3130.572342 Contractual services - outside	23,742.92	25,000.00	10,000.00	0.00	-10,000.00
001.3130.572400 Travel & per diem	174.96	5,000.00	10,000.00	3,500.00	-6,500.00
001.3130.572430 Utilities	1,107,278.37	1,200,000.00	1,200,000.00	1,200,000.00	0.00
001.3130.572441 Rental & lease - equipment	1,506.84	2,000.00	2,000.00	1,400.00	-600.00
Budget Report					

**General  
Expenditures  
Parks & Recreation**

**AS APPROVED BY CITY OF HIALEAH COUNCIL**



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
001.3130.572462 Repair & maintenance - equip.	30,598.95	34,000.00	60,000.00	24,500.00	-35,500.00
001.3130.572463 Repair & maintenance - auto	64,011.37	70,000.00	70,000.00	49,000.00	-21,000.00
001.3130.572464 Repair & Maint.- Facility	307,323.44	350,000.00	500,000.00	325,000.00	-175,000.00
001.3130.572465 Repair & maintenance - radio	12,324.81	12,600.00	12,517.50	10,500.00	-2,017.50
001.3130.572466 Repair & maintenance - pools	211,315.00	250,000.00	250,000.00	275,000.00	25,000.00
001.3130.572470 Printing & Binding	12,324.50	12,000.00	17,000.00	3,500.00	-13,500.00
001.3130.572480 Public affairs	67,543.05	10,000.00	6,000.00	5,600.00	-400.00
001.3130.572481 Publicity & Advertisement	9,218.01	10,000.00	4,000.00	5,600.00	1,600.00
001.3130.572491 Other charges - education	4,918.88	5,000.00	5,000.00	1,400.00	-3,600.00
001.3130.572510 Office supplies	1,144.90	10,000.00	10,000.00	7,000.00	-3,000.00
001.3130.572520 Operating Supplies-Adult Pr.	4,547.90	5,000.00	7,500.00	3,500.00	-4,000.00
001.3130.572522 Operating supplies - gas & oil	78,140.27	75,000.00	90,000.00	59,500.00	-30,500.00
001.3130.572523 Operating supplies - janitorial	32,097.90	40,000.00	40,000.00	48,000.00	8,000.00
001.3130.572524 Operating supplies - Rec.	45,534.96	86,000.00	90,000.00	90,000.00	0.00
001.3130.572525 Operating supplies - uniforms	11,351.71	31,000.00	41,000.00	31,700.00	-9,300.00
001.3130.572526 Concessions	279,139.89	375,000.00	375,000.00	462,500.00	87,500.00
001.3130.572527 Op. supplies - beautification	75,131.40	100,000.00	100,000.00	95,000.00	-5,000.00
Budget Report					

**General  
Expenditures  
Parks & Recreation**

AS APPROVED BY CITY OF HIALEAH COUNCIL



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
001.3130.572529 Blanche/morton service center	23,773.04	20,000.00	29,000.00	0.00	-29,000.00
001.3130.572530 Special events	48,893.47	343,000.00	230,000.00	39,400.00	-190,600.00
001.3130.572540 Publications & memberships	4,916.58	3,000.00	3,000.00	2,100.00	-900.00
<b>Total</b>	<b>2,890,753.01</b>	<b>3,505,600.00</b>	<b>3,574,017.50</b>	<b>3,572,867.00</b>	<b>-1,150.50</b>
001.3130.572630 Park Development	896,435.63	750,000.00	900,000.00	250,000.00	-650,000.00
001.3130.572640 Capital outlay - equipment	174,930.36	100,000.00	150,000.00	71,000.00	-79,000.00
001.3130.572650 Capital Outlay - Vehicles		0.00	0.00	199,000.00	199,000.00
<b>Total</b>	<b>1,071,365.99</b>	<b>850,000.00</b>	<b>1,050,000.00</b>	<b>520,000.00</b>	<b>-530,000.00</b>
<b>Total Parks &amp; Recreation</b>	<b>11,928,871.18</b>	<b>13,336,323.00</b>	<b>13,090,554.50</b>	<b>12,664,116.00</b>	<b>-426,438.50</b>
					<b>-426,438.50</b>

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CITY OF HIALEAH  
GENERAL FUND  
ANNUAL BUDGET  
FOR FISCAL YEAR ENDING SEPTEMBER 30, 2007  
**Police Department**

**Description**

To improve the quality of life of our citizens by reducing the incidence of crime and criminal activity that adversely affects the social and economic well being of the community. The responsibilities of the police department include but are not limited to the activities of police patrol, criminal investigation, support functions and administrative services.

**Description of Services**

- The Patrol Division deploys uniformed officers throughout six patrol sectors wherein they respond to calls for service, conduct preventive patrol, traffic enforcement and provide a visible presence in the community in order to foster an atmosphere of safety and security within the citizenry.
- The Criminal Investigations Division conducts pro-active and follow up investigations to identify and apprehend individuals responsible for the commission of criminal activity.
- The Support Services Division provides 911 services to the community and is responsible for the dispatch and coordination of police response to calls for services. The division is the repository of public records, maintains custody and control of property and evidence and manages other internal functions.
- The Administrative Division is the business entity of the police department, which processes administrative records and other employee documentation.

**2006 Accomplishments**

- Completed construction of the 3<sup>rd</sup> floor of the Police Administration Building.
- Submitted State of Florida Annual UCR reports for calendar 2004.
- Submitted State of Florida Semi-Annual UCR reports for 2005.
- Complied with Federal Grants reporting requirement for 2005.
- Hired and deployed 17 new police officers
- Completed FDLE mandatory training requirements for 2005.
- Completed FDLE and Department re-certification training for 2005.

<b>Budget Summary</b>	<b>2005 Actual</b>	<b>2006 Budget</b>	<b>2007 Adopted</b>	<b>Percent Change</b>
Total Revenues	\$ 1,517,409	\$ 1,323,500	\$ 1,176,000	-11%
Total Expenditures	36,298,791	41,243,456	44,950,699	9%
Net Margin	\$ (34,781,382)	\$ (39,919,956)	\$ (43,774,699)	10%

<b>106- E-911 Police Budget Summary</b>	<b>2005 Actual</b>	<b>2006 Budget</b>	<b>2007 Adopted</b>	<b>Percent Change</b>
Total Revenues	\$ 445,562	\$ 450,000	\$ 430,000	-4%
Total Expenditures	853,109	720,000	606,000	-16%
Net Margin	\$ (407,547)	\$ (270,000)	\$ (176,000)	-35%

<b>124 - E-911 Wireless Budget Summary</b>	<b>2005 Actual</b>	<b>2006 Budget</b>	<b>2007 Adopted</b>	<b>Percent Change</b>
Total Revenues	\$ 166,450	\$ 142,225	\$ 171,435	21%
Total Expenditures	145,293	457,294	500,381	9%
Net Margin	\$ 21,157	\$ (315,069)	\$ (328,946)	4%

*Note: Fund 124 is a multi-department fund shared by the Fire Department.*

<b>119 - Urban Area Security Grant - Police Budget Summary</b>	<b>2005 Actual</b>	<b>2006 Budget</b>	<b>2007 Adopted</b>	<b>Percent Change</b>
Total Revenues	\$ 475,481	\$ -	\$ 892,500	100%
Total Expenditures	416,033	-	892,500	100%
Net Margin	\$ 59,448	\$ -	\$ -	0%

## **2007 Goals**

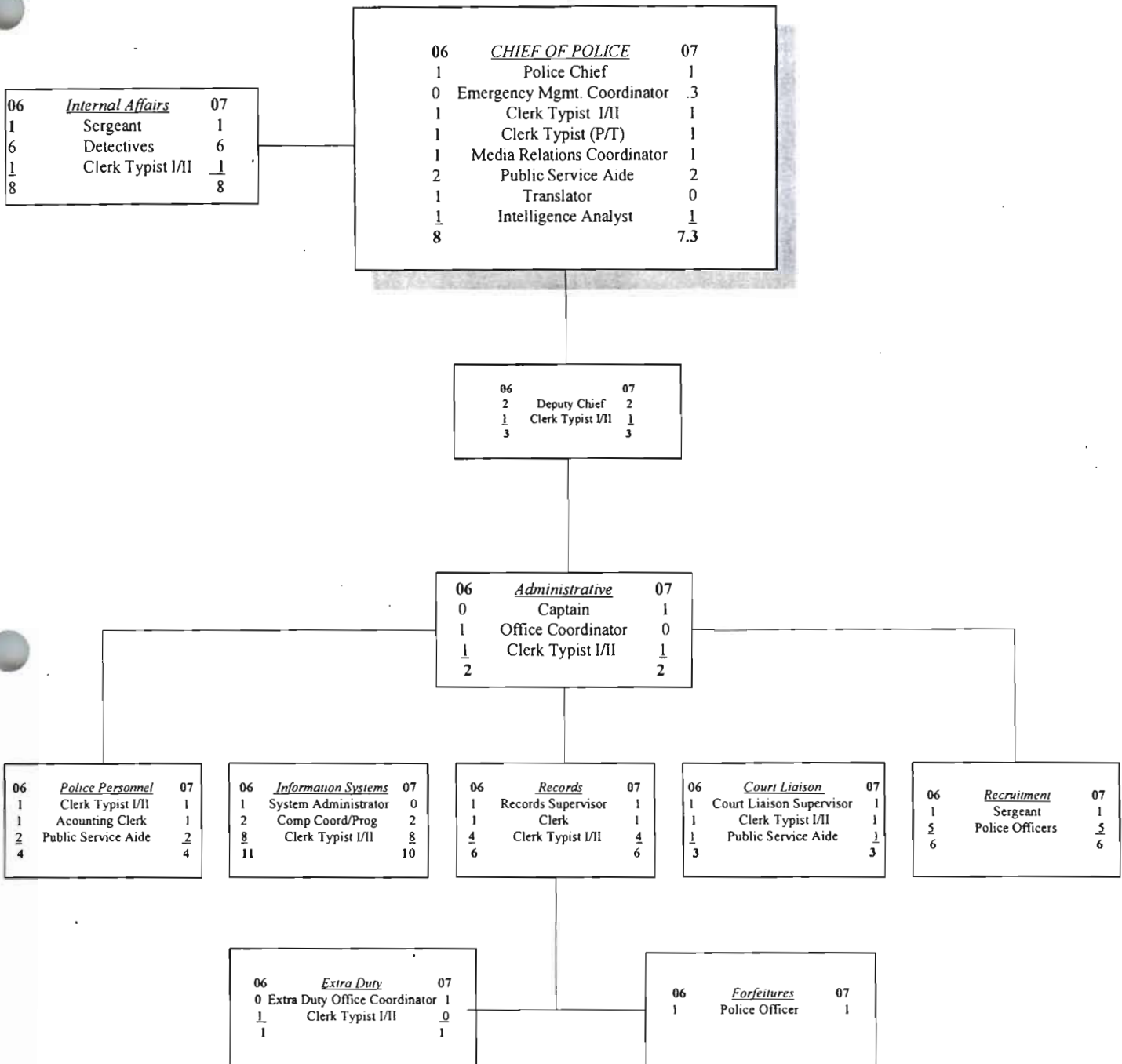
- To deliver quality service to the community through a positive and mutually beneficial relationship between the Hialeah police Department and the residents of the City of Hialeah.
- To retain our highly trained Police Officers that will commit to the highest standards of service to the community and sustain the Hialeah Police Department into the future.
- To professionally plan, organize and staff the Hialeah Police Department to meet the current and future needs of the community in order to deliver services in an effective, efficient and safe manner.
- To reduce loss of property, life and accidents in the community by proactively enforcing traffic laws and education.
- To ensure that appropriate actions are taken to prevent disasters, mitigate the impact of those that occur, and prepare the City in the management of response for large scale natural or manmade emergencies.
- To prepare for the threat of terrorism through training and appropriating the proper equipment.

## **2007 Objectives**

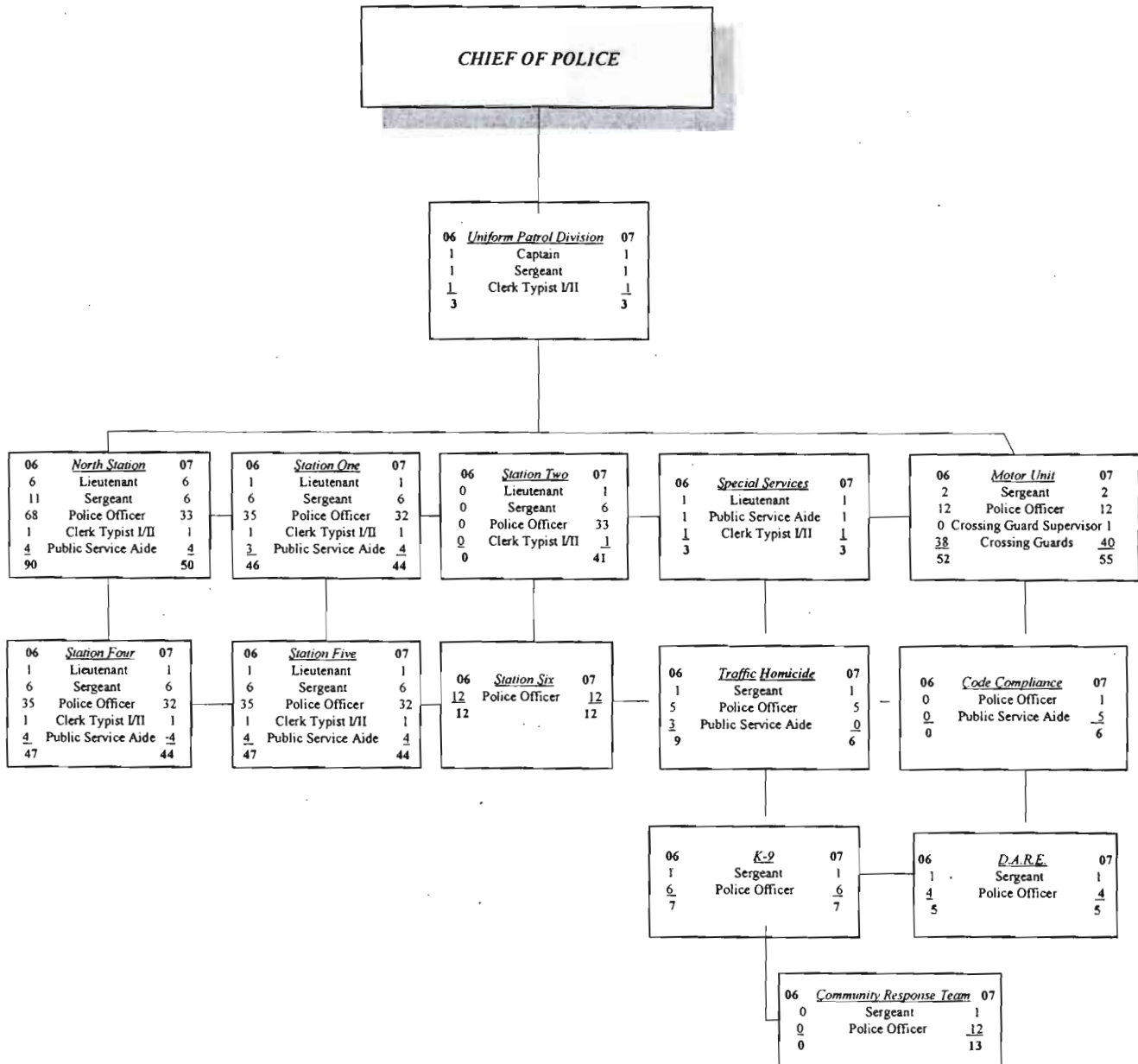
- To develop initiatives focused toward the long term retention of Police Department members in order to build a diverse and experienced police organization.
- To enhance the department's ability to provide police services to the community by filling vacant police officer positions.
- Continue the implementation of the MDT program.

<b>Performance Measures</b>	<b>2005 Actual</b>	<b>2006 Target</b>	<b>2007 Target</b>
<b>Workloads/Outputs</b>			
<b><u>Criminal Investigation Division</u></b>			
Number of mayor crime investigations	585	590	600
Number of auto theft investigations	1584	1575	1560
Number of burglary investigations	1542	1535	1525
Number of economic crimes investigations	462	470	475
Number of special victims investigations	1117	1120	1120
Number of domestic violence investigations	830	830	830
Number of sexual predator investigations	142	160	165
<b><u>Support Services Division</u></b>			
Latent print examinations	4,460	4,475	5,000
Calls for service	260,108	260,108	260,108
Crime reports written	49,364	49,000	49,000
Mobile data entry project	65	150	175
<b><u>Administrative Division</u></b>			
Number of internal affairs investigations	89	89	89
Number of extra duty assignments	862	862	862
<b>Efficiency</b>			
<b><u>Uniform Patrol</u></b>			
Ratio of car per officer	70%	80%	100%
<b>Effectiveness</b>			
<b><u>Uniform Patrol</u></b>			
Budgeted sworn officers per 1,000 residents	1.45	1.45	1.45
<b><u>Criminal Investigation Division</u></b>			
Percentage of formal investigations completed in 30 calendar days or less	5%	5%	5%
<b><u>Support Services Division</u></b>			
Percentage of 911 calls answered within 15 minutes	75%	75%	75%
<b><u>Administrative Division</u></b>			
Crime watch meetings	6	12	18
Grant funds requested	\$ 400,000	\$ 500,000	\$ 500,000

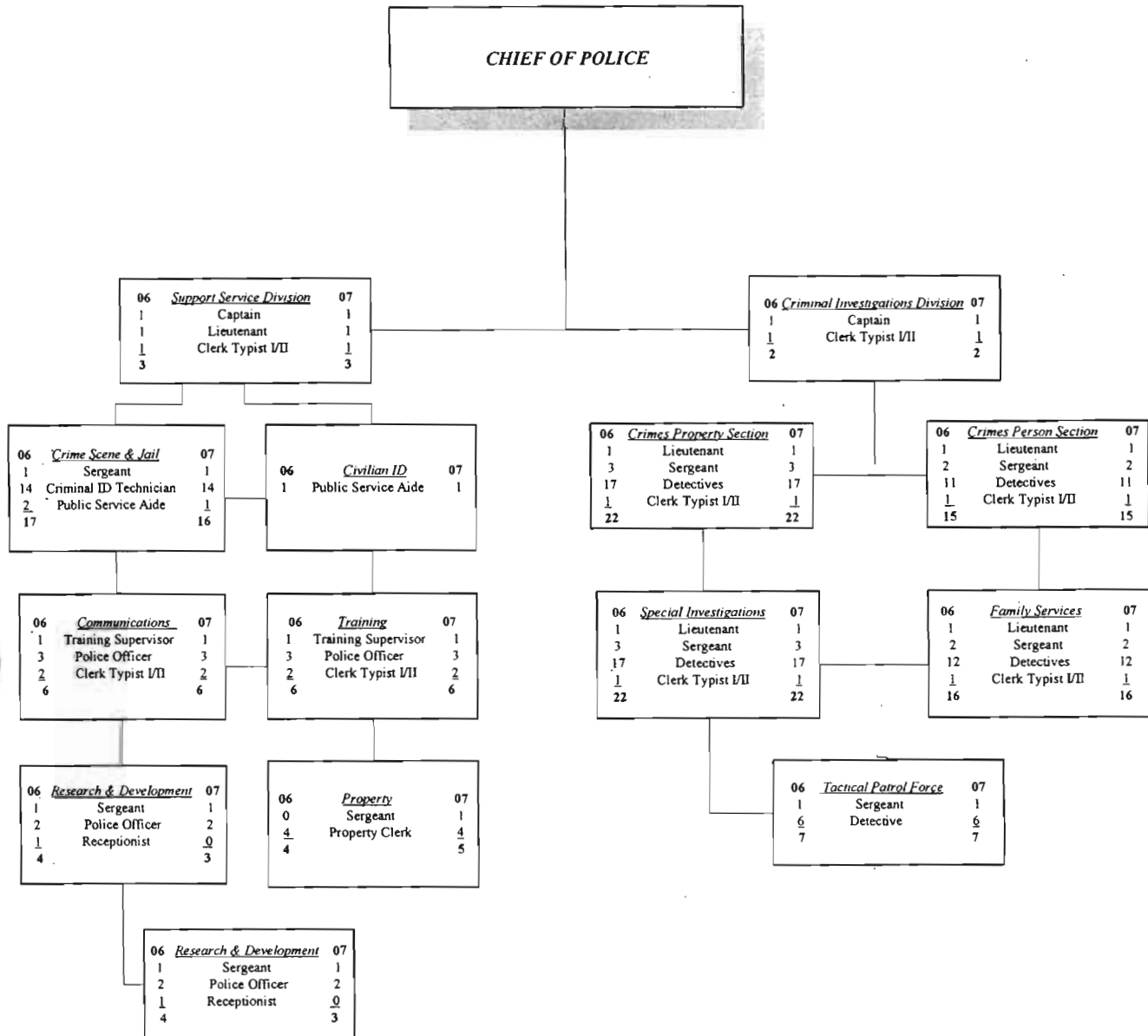
**ORGANIZATIONAL CHART  
POLICE DEPARTMENT  
2006-2007**



**ORGANIZATIONAL CHART  
POLICE DEPARTMENT – Cont'd  
2006-2007**



**ORGANIZATIONAL CHART  
POLICE DEPARTMENT - Cont'd  
2006-2007**



**PERSONNEL SUMMARY  
2006-2007**

**POLICE DEPARTMENT**

**001.1000.521.**

OBJECT CODE	OCCUPATIONAL TITLE	BUDGETED THIS YEAR	CURRENT	REQUEST	TOTAL COST
110	<b><u>EXECUTIVE SALARY</u></b>				
	Police Chief	1	1	1	\$161,762.00
	Police Deputy Chief	2	2	2	\$196,208.00
	Captain	3	4	4	\$352,566.00
****	Emergency Management Coordinator	0	0.3	0.3	\$26,123.00
	Office Coordinator	1	0	0	\$0.00
	Extra Duty Office Coordinator	0	1	1	\$40,818.00
	<b>Total Executive Salaries</b>				<b>\$777,477.00</b>
120	<b><u>CIVIL SERVICE SALARIES</u></b>				
	Lieutenant	16	16	17	\$1,339,038.00
	Sergeant	51	50	53	\$3,675,855.00
	Police Officer / Trainee	287	273	295	\$15,557,133.00
	COPS Grant	6	0	0	\$0.00
	Accounting Clerk I/II	1	1	1	\$31,305.00
	Clerk	1	1	1	\$20,859.00
	Clerk Typist I/II	34	31	34	\$984,626.00
	Complaint Officer	21	17	21	\$705,039.00
	Computer Coord/Programmer	2	2	2	\$126,197.00
	Court Liaison Supervisor	1	2	1	\$46,865.00
	I.D. Technician I/II	14	13	14	\$476,057.00
	Intelligence Analyst	1	1	1	\$55,164.00
	Mechanic II	1	1	1	\$47,424.00
	Police Communications Supervisor	6	6	6	\$332,318.00

**PERSONNEL SUMMARY**  
**2006-2007**

**POLICE DEPARTMENT (CONT'D)**

**001.1000.521.**

<b>OBJECT CODE</b>	<b>OCCUPATIONAL TITLE</b>	<b>BUDGETED THIS YEAR</b>	<b>CURRENT</b>	<b>REQUEST</b>	<b>TOTAL COST</b>
	Police Media Relations Coordinator	1	1	1	\$55,164.00
	Radio Dispatcher	21	10	21	\$656,318.00
	Records Supervisor	1	1	1	\$52,341.00
	Property Clerk	4	4	4	\$162,228.00
	Public Service Aide	27	26	29	\$672,285.00
***	Receptionist	1	1	0	\$0.00
	Training Supervisor	1	1	1	\$76,235.00
**	Translator	1	1	0	\$0.00
*	System Administrator	1	1	0	\$0.00
	Utilityman	2	2	3	\$87,877.00
	<b>Total Civil Service Salaries</b>				<b>\$25,160,328.00</b>
<b>130</b>	<b><u>TEMPORARY SALARIES</u></b>				
	P/T Clerk Typist	1	0	1	\$11,338.00
	Utilityman P/T	1	1	1	\$14,321.00
	<b>Total Temporary Salaries</b>				<b>\$25,659.00</b>
<b>131</b>	<b>School Crossing Guard Supervisor</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>\$25,000.00</b>
	School Crossing Guards	38	39	40	\$302,816.00
	<b>Total School Salaries</b>				<b>\$327,816.00</b>
	<b><u>TOTAL SALARY EXPENSES</u></b>	<b>549</b>	<b>510.3</b>	<b>558.3</b>	<b>\$26,291,280.00</b>

- \* Position transferred to Information Systems Department
- \*\* Position transferred to Communications & Special Events Department
- \*\*\* Position transferred to Fire Department
- \*\*\*\* Salary allocated between Fire and Police Departments

**General  
Revenues**

**AS APPROVED BY CITY OF HIALEAH COUNCIL**



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
001.1000.331200 Dept. of Justice COPS Award	82,798.00	116,500.00	116,500.00	0.00	-116,500.00
001.1000.331500 Federal Grant Haz. Mitigation	0.00	0.00	0.00	0.00	0.00
<b>Sub Total</b>	<b>82,798.00</b>	<b>116,500.00</b>	<b>116,500.00</b>	<b>0.00</b>	<b>-116,500.00</b>
001.1000.342110 Fines & Forfeitures	713,027.28	900,000.00	900,000.00	900,000.00	0.00
001.1000.342115 Fines Crossing Guards	37,183.73	50,000.00	90,000.00	90,000.00	0.00
001.1000.342120 Accident Reports	9,505.00	10,000.00	10,000.00	10,000.00	0.00
001.1000.342125 Crossing Guards Prkg Search	113,116.48	140,000.00	125,000.00	100,000.00	-25,000.00
001.1000.342140 Accident Pictures	4,932.00	5,000.00	5,000.00	5,000.00	0.00
001.1000.342150 Records Clearance	495.65	1,000.00	1,000.00	1,000.00	0.00
001.1000.342160 Finger Printing	720.00	1,000.00	1,400.00	1,000.00	-400.00
001.1000.351100 Judgement & Fines Conf. Tags	0.00	0.00	0.00	0.00	0.00
<b>Sub Total</b>	<b>878,980.14</b>	<b>1,107,000.00</b>	<b>1,132,400.00</b>	<b>1,107,000.00</b>	<b>-25,400.00</b>
001.1000.369000 Police O/T Reimbursement	0.00	0.00	0.00	0.00	0.00
001.1000.369230 Misc. Off Duty Services	46,015.23	75,000.00	44,000.00	44,000.00	0.00
001.1000.369240 Misc. Off Duty Motorcycles	20,776.00	25,000.00	30,000.00	25,000.00	-5,000.00
<b>Sub Total</b>	<b>66,791.23</b>	<b>100,000.00</b>	<b>74,000.00</b>	<b>69,000.00</b>	<b>-5,000.00</b>
<b>Total Police</b>	<b>1,028,569.37</b>	<b>1,323,500.00</b>	<b>1,322,900.00</b>	<b>1,176,000.00</b>	<b>-146,900.00</b>
					<b>-146,900.00</b>

**General  
Expenditures  
Police**

**AS APPROVED BY CITY OF HIALEAH COUNCIL**



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
001.1000.521110 Executive salaries	527,834.15	610,488.00	691,066.00	777,477.00	86,411.00
001.1000.521120 Civil service salaries	20,978,894.70	23,193,690.00	22,084,925.00	25,160,328.00	3,075,403.00
001.1000.521130 Temporary salaries	249,038.64	144,875.00	346,974.00	25,659.00	-321,315.00
001.1000.521131 School crossing guards	181,760.52	200,000.00	193,000.00	327,816.00	134,816.00
001.1000.521140 Overtime	424,658.87	450,000.00	456,888.00	3,560,000.00	3,103,112.00
001.1000.5211400 Sworn off reg, o/t	1,826,933.77	1,500,000.00	2,544,357.00	0.00	-2,544,357.00
001.1000.5211401 Court-related matters	418,311.40	500,000.00	705,681.00	0.00	-705,681.00
001.1000.5211402 Investigations	174,845.50	150,000.00	173,045.00	0.00	-173,045.00
001.1000.5211403 Holiday pay	347,577.37	400,000.00	426,135.00	0.00	-426,135.00
001.1000.5211405 Holiday/task force	136,800.60	140,000.00	93,021.00	0.00	-93,021.00
001.1000.521140A Police O/T Reimbursement	-74,931.70	0.00	-52,585.00	0.00	52,585.00
001.1000.521141 Separation pay	809,762.12	750,000.00	750,000.00	750,000.00	0.00
001.1000.521210 FICA	1,955,688.84	2,214,976.00	2,175,504.00	2,340,998.00	165,494.00
001.1000.521220 Retirement	5,286,303.11	6,706,546.00	6,236,957.00	7,303,398.00	1,066,441.00
001.1000.521240 Recovery salaries	-37,280.48	0.00	-6,771.00	0.00	6,771.00
<b>Total</b>	<b>33,206,197.41</b>	<b>36,960,575.00</b>	<b>36,818,197.00</b>	<b>40,245,676.00</b>	<b>3,427,479.00</b>
001.1000.521310 Professional services	29,801.92	50,000.00	50,000.00	50,000.00	0.00

Budget Report

**General  
Expenditures  
Police**

**AS APPROVED BY CITY OF HIALEAH COUNCIL**



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
001.1000.521340 Other contractual services	264,344.37	300,000.00	300,000.00	300,000.00	0.00
001.1000.521430 Utilities	300,972.15	350,000.00	306,053.00	300,000.00	-6,053.00
001.1000.521441 Rental & lease - equipment	12,600.55	14,000.00	14,000.00	14,000.00	0.00
001.1000.521461 Repair & maintenance - build.	53,047.79	55,000.00	56,000.00	56,000.00	0.00
001.1000.521462 Repair & maintenance - equip.	20,701.59	30,000.00	30,000.00	30,000.00	0.00
001.1000.521463 Repair & maintenance - auto	309,586.39	300,000.00	376,632.00	377,000.00	368.00
001.1000.521464 Repair & maintenance - cycle	22,843.20	30,000.00	34,000.00	30,000.00	-4,000.00
001.1000.521465 R & M - Radio Contracts	135,134.72	139,500.00	145,000.00	145,000.00	0.00
001.1000.521468 Repair & maintenance	124,765.46	160,000.00	170,600.00	160,000.00	-10,600.00
001.1000.521470 Printing & binding	19,756.58	15,000.00	15,000.00	15,000.00	0.00
001.1000.521491 Other charges - education	222,262.66	200,000.00	100,000.00	100,000.00	0.00
001.1000.521492 Other charges - investigation	41,367.74	50,000.00	55,000.00	55,000.00	0.00
001.1000.521510 Office supplies	13,028.63	15,000.00	20,000.00	20,000.00	0.00
001.1000.521511 Office supplies	14,702.11	15,000.00	19,500.00	15,000.00	-4,500.00
001.1000.521521 Operating supplies - k9	7,479.91	8,000.00	8,000.00	8,000.00	0.00
001.1000.521522 Operating supplies - gas & oil	676,828.74	700,000.00	855,000.00	700,000.00	-155,000.00
001.1000.521523 Operating supplies - janitorial	8,232.05	8,000.00	13,000.00	13,000.00	0.00
Budget Report					

**General  
Expenditures  
Police**

AS APPROVED BY CITY OF HIALEAH COUNCIL



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
001.1000.521524					
Operating supplies - photo	30,406.57	25,000.00	25,000.00	20,000.00	-5,000.00
001.1000.521525					
Operating supplies - uniforms	176,536.26	160,000.00	174,000.00	175,000.00	1,000.00
001.1000.521526					
Operating supplies - Misc.	37,773.91	40,000.00	46,000.00	46,000.00	0.00
001.1000.521527					
Operating supplies - ammo	31,479.28	30,000.00	30,000.00	35,000.00	5,000.00
001.1000.521540					
Publications & memberships	1,024.95	3,000.00	2,600.00	2,500.00	-100.00
<b>Total</b>	<b>2,554,677.53</b>	<b>2,697,500.00</b>	<b>2,845,385.00</b>	<b>2,666,500.00</b>	<b>-178,885.00</b>
001.1000.521621					
Capital outlay - building	230,494.11	700,000.00	700,000.00	869,890.00	169,890.00
001.1000.521640					
Capital outlay - equipment	301,661.72	885,382.00	195,000.00	154,640.00	-40,360.00
001.1000.521640A					
NICB GRANT	5,759.87	0.00	0.00	0.00	0.00
001.1000.521650					
Capital Outlay - Vehicles	0.00	0.00	0.00	1,013,993.00	1,013,993.00
<b>Total</b>	<b>537,915.70</b>	<b>1,585,382.00</b>	<b>895,000.00</b>	<b>2,038,523.00</b>	<b>1,143,523.00</b>
<b>Total Police</b>	<b>36,298,790.64</b>	<b>41,243,457.00</b>	<b>40,558,582.00</b>	<b>44,950,699.00</b>	<b>4,392,117.00</b>
					<b>4,392,117.00</b>

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CITY OF HIALEAH  
GENERAL FUND  
ANNUAL BUDGET  
FOR FISCAL YEAR ENDING SEPTEMBER 30, 2007  
**Retirement Division**

**Description**

The City of Hialeah Employees' Retirement System was established for the purpose of providing retirement allowances, disability and death benefits for the employees of the city. The board of trustees was created in whom is vested the general administration, management and responsibility for the proper operation of the retirement system. The board of trustees is responsible for fulfilling the state-mandated, fiduciary responsibilities through the proper operation of the pension system in compliance with laws and regulations. The board of trustees consists of one (1) trustee appointed by the Mayor. This trustee shall be an elector of the city; one (1) trustee appointed by the City Council. This trustee shall be an elector of the city. Four (4) trustees shall be appointed, one (1) from each group: Management, AFSCME Local 3032, IAFF Local 1102 and PBA. The appointee must be an active member of the retirement system. The seventh trustee shall be elected from the membership by majority vote by the trustees. This appointee shall be an elector of the city. The seven members of the board shall serve for a period of two (2) years.

The Retirement Division provides administrative and clerical support services to the City of Hialeah Employees' Retirement System as are required for the proper operation of the retirement system.

**The Retirement Division's Primary Duties:**

- Compliance with City Ordinances, Board Directives and State & Federal Laws.
- Responsible for all accounting, clerical and secretarial duties required by the Retirement Board.
- Act as liaison between the Retirement Board, the City Administration, city employees and retired members, in addition to closely working with the System's Board Attorney, Asset Custodian, Consultant, Actuary, Auditors, Money Managers and State Retirement Agency, to assure the smooth and efficient operations of the Retirement System's functions and responsibilities.
- Accurate and timely calculation of benefit payments to beneficiaries.
- Arrangement of meetings, coordinate preparation of monthly board agendas; recording, transcribing and maintaining minutes of all Board meetings. Ensuring compliance with Sunshine Law by posting notices of meetings.
- Preparation of various reports and statistical information as required by the Trustees.
- Disbursement of all monies authorized by the Board for pension payrolls and all other necessary expenditures.
- Create and coordinate items for inclusion on the agenda for Retirement Board meetings.
- Process applications for retirement; compute eligible retirement dates and amounts of pension benefits to be paid.

- Answer inquiries from active and retired members concerning pensions, loans and other services provided in connection with the Retirement System
- Prepare information necessary for actuarial valuations
- Prepare and submit reports required by State and Federal governments
- Responsible to give information to retirement system members and retirees
- Compose correspondence and memoranda.
- Check and approve weekly loans give to active members
- Coordinate and provide information to the Board actuary for the annual valuation report.
- Maintenance of employee and retiree records and files
- Review incoming correspondence and prepare responses

<b>Budget Summary</b>	<b>2005 Actual</b>	<b>2006 Budget</b>	<b>2007 Adopted</b>	<b>Percent Change</b>
Total Revenues	\$ -	\$ -	\$ -	-
Total Expenditures	472,538	568,961	616,699	8%
Net Margin	\$ (472,538)	\$ (568,961)	\$ (616,699)	8%

<b>Performance Measures</b>	<b>2005 Actual</b>	<b>2006 Target</b>	<b>2007 Target</b>
<b>Workloads/Outputs</b>			
Number of new retirees at year end.	58	58	58
Number of pension payments processed (monthly) per FTE.	1025	1052	1052
Number of employees contributing to the pension fund.	1386	1577	1577
<b>Efficiency</b>			
Process pension benefit estimate calculation requests in writing within 3 weeks of member's request	Not tracked	75%	100%
<b>Effectiveness</b>			
Submission of census, demographic and financial information to the actuary for preparation within 30 days of the fiscal year end.	30 days	20 days	20 days
Actuarial reports obtained by May due date	Yes	Yes	Yes

**ORGANIZATIONAL CHART**

**RETIREMENT**

**DIVISION OF FINANCE DEPARTMENT**

**2006-2007**

<b>06</b>		<b>07</b>
1	Director of Retirement	1

<b>06</b>	<u>Staff Office</u>	<b>07</b>
1	Accountant	2
1	Jr. Accountant	0
1	Accounting Clerk I/II	0
<u>0</u>	Clerk Typist	<u>1</u>
<b>3</b>		<b>3</b>

**PERSONNEL SUMMARY  
2006-2007**

**RETIREMENT**  
**DIVISION OF FINANCE DEPARTMENT**

**001.4210.513**

OBJECT CODE	OCCUPATIONAL TITLE	BUDGETED THIS YEAR	CURRENT	REQUEST	TOTAL COST
110	<b><u>EXECUTIVE SALARY</u></b>				
	Director of Retirement	1	1	1	\$59,556.00
	<b>Total Executive Salary</b>				<b>\$59,556.00</b>
120	<b><u>CIVIL SERVICE SALARIES</u></b>				
	Accountant	1	2	2	\$84,278.00
	Accounting Clerk I/II	1	0	0	\$0.00
	Clerk Typist I	0	1	1	\$20,238.00
	Jr. Accountant	1	0	0	\$0.00
	<b>Total Civil Service Salaries</b>				<b>\$104,516.00</b>
	<b><u>TOTAL SALARY EXPENSES</u></b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>\$164,072.00</b>

**General  
Expenditures  
Retirement**

**AS APPROVED BY CITY OF HIALEAH COUNCIL**



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
001.4210.513110 Executive salaries	55,249.70	55,458.00	59,350.00	59,556.00	206.00
001.4210.513120 Civil service salaries	90,983.09	88,449.00	80,415.00	104,516.00	24,101.00
001.4210.513130 Temporary Salaries	2,679.80	14,000.00	13,100.00	0.00	-13,100.00
001.4210.513140 Overtime	0.00	2,500.00	2,500.00	2,500.00	0.00
001.4210.513141 Separation Pay	0.00	15,000.00	15,000.00	15,000.00	0.00
001.4210.513210 FICA	11,189.17	13,419.00	13,033.00	13,890.00	857.00
001.4210.513220 Retirement	35,054.86	42,635.00	37,737.00	37,737.00	0.00
<b>Total</b>	<b>195,156.62</b>	<b>231,461.00</b>	<b>221,135.00</b>	<b>233,199.00</b>	<b>12,064.00</b>
001.4210.513311 Prof serv attorney	12,588.21	40,000.00	40,000.00	40,000.00	0.00
001.4210.513314 Prof serv medical	6,740.00	15,000.00	15,000.00	15,000.00	0.00
001.4210.513315 Custodial adv	128,525.10	140,000.00	140,000.00	160,000.00	20,000.00
001.4210.513321 Prof serv. actuarial	21,811.00	25,000.00	25,000.00	30,000.00	5,000.00
001.4210.513340 Investment advisor	75,000.00	75,000.00	75,000.00	75,000.00	0.00
001.4210.513360 Pension benefit costs	22,622.26	25,000.00	25,000.00	30,000.00	5,000.00
001.4210.513470 Printing and binding	815.28	2,000.00	2,000.00	2,000.00	0.00
001.4210.513490 Other charges and obligations	1,420.14	5,000.00	5,000.00	5,000.00	0.00
001.4210.513510 Office supplies	2,203.34	3,000.00	3,500.00	4,000.00	500.00

Budget Report

**General  
Expenditures  
Retirement**

**AS APPROVED BY CITY OF HIALEAH COUNCIL**



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
001.4210.513540 Publications & memberships	952.58	2,500.00	2,500.00	2,500.00	0.00
<b>Total</b>	<b>272,677.91</b>	<b>332,500.00</b>	<b>333,000.00</b>	<b>363,500.00</b>	<b>30,500.00</b>
001.4210.513640 Capital outlay - equipment	4,703.30	5,000.00	5,000.00	20,000.00	15,000.00
<b>Total</b>	<b>4,703.30</b>	<b>5,000.00</b>	<b>5,000.00</b>	<b>20,000.00</b>	<b>15,000.00</b>
<b>Total Retirement</b>	<b>472,537.83</b>	<b>568,961.00</b>	<b>559,135.00</b>	<b>616,699.00</b>	<b>57,564.00</b>
					<b>57,564.00</b>

CITY OF HIALEAH  
GENERAL FUND  
ANNUAL BUDGET  
FOR FISCAL YEAR ENDING SEPTEMBER 31, 2007  
**Risk Management Department**

**Description**

The Risk Management Department serves all City Departments. Responsibilities include general risk management activities, including oversight of the City's general health/life insurance and liability and workers' compensation coverage. The City of Hialeah is Self-Insured per Florida Statutes.

**2006 Accomplishments**

- Continued to provide the highest possible levels of benefits (health, dental) to city employees while minimizing the premium dollars and administrative cost paid for such benefits.
- Continued to realize savings to self-insured plan by implementing cost shift measures through the Collective Bargaining Process.
- Continued to comply with State regulations regarding the prompt reporting of Workers' Compensation claims to the State.
- Established Medicare Part D program for eligible employees/retirees resulting in a subsidy given to the City by the Federal Government.
- Secured Property and Flood coverage to City Properties in a decreased capacity market caused by the very active hurricane season.
- Continued securing the best possible Servicing agents to the City through the competitive bid process.

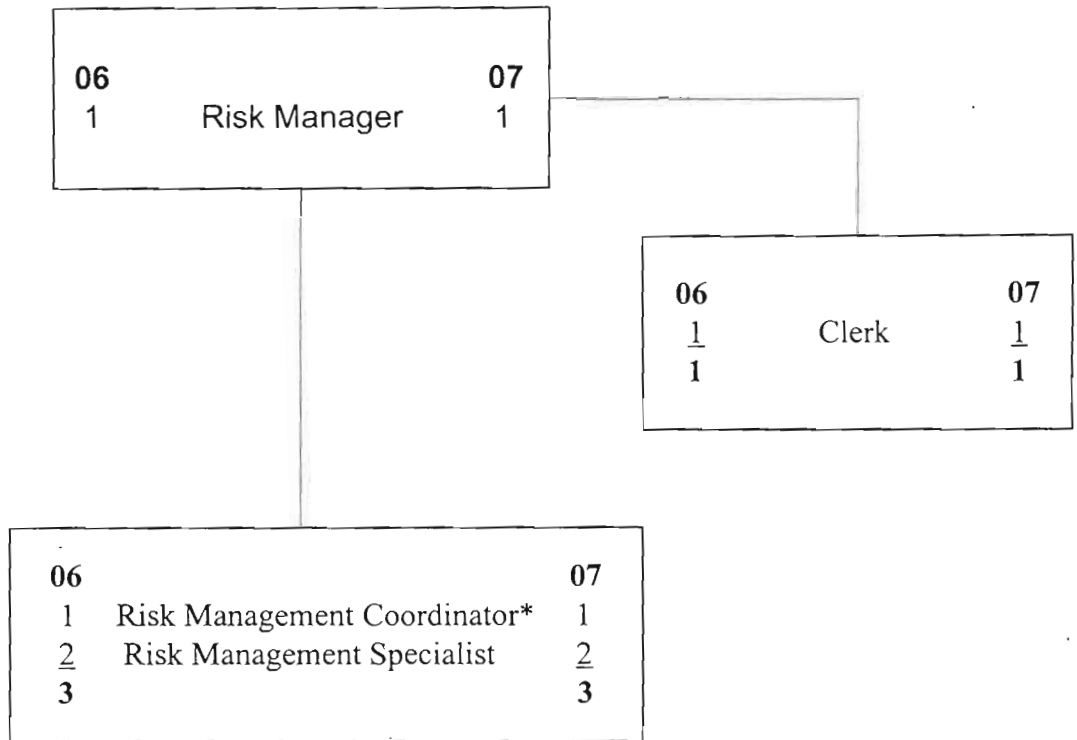
<b>Budget Summary</b>	<b>2005 Actual</b>	<b>2006 Budget</b>	<b>2007 Adopted</b>	<b>Percent Change</b>
Total Revenues	\$ -	\$ -	\$ -	-
Total Expenditures	406,689	712,819	708,148	-1%
Net Margin	\$ (406,689)	\$ (712,819)	\$ (708,148)	-1%

<b>Performance Measures</b>	<b>2005 Actual</b>	<b>2006 Target</b>	<b>2007 Target</b>
<b><u>Workload/Output</u></b>			
Number of workers' compensation claims processed	395	395	395
Number of liability claims reported	450	450	450
Number of First-Party claims	50	50	50
<b><u>Efficiency</u></b>			
Percent of time that workers' compensation claims are reported to City's TPA within 7 days.	Not Tracked	Not Tracked	100%
Percent of time that City insurances are renewed before coverage lapses.	Not Tracked	Not Tracked	100%
Percent of time to request Direct Express letters from Law Department within 5 days of receipt of litigated claim	Not Tracked	Not Tracked	100%
Reporting and securing insurance for the public for the use of City facilities within 7 days of request.	Not Tracked	Not Tracked	100%
Answer all Interrogatories and Production requests within 7 days of due date.	Not Tracked	Not Tracked	90%
<b><u>Effectiveness</u></b>			
Percent of time to hold bi-monthly Insurance Committee meetings to review Liability and W/C claims.	Not Tracked	Not Tracked	90%
Percent of time to conduct Group Health Open Enrollments per the Collective Bargaining Agreements.	Not Tracked	Not Tracked	100%
Percent of time to initiate investigation on liability claims against the City within 2 days.	Not Tracked	Not Tracked	95%

# ORGANIZATIONAL CHART

## RISK MANAGEMENT

2006-2007



\* One position funded by Self Insurance Trust Fund

**PERSONNEL SUMMARY  
2006-2007**

**RISK MANAGEMENT DIVISION**

**001.0240.514.**

OBJECT CODE	OCCUPATIONAL TITLE	BUDGETED THIS YEAR	CURRENT	REQUEST	TOTAL COST
110	<b><u>EXECUTIVE SALARY</u></b>				
	Risk Manager	1	1	1	\$61,861.00
	* Risk Management Coordinator	1	0	1	\$0.00
	<b>Total Executive Salaries</b>				<b>\$61,861.00</b>
120	<b><u>CIVIL SERVICE SALARIES</u></b>				
	Risk Management Specialist	2	2	2	\$79,859.00
	Clerk	1	0	1	\$17,618.00
	Light Duty Pool	*	5	*	\$347,321.00
	<b>Total Civil Service Salaries</b>				<b>\$444,798.00</b>
	<b><u>TOTAL SALARY EXPENSES</u></b>	<b>5</b>	<b>8</b>	<b>5</b>	<b>\$506,659.00</b>

\* One position Funded by Self-Insurance Fund

**General  
Expenditures  
Risk Management**

**AS APPROVED BY CITY OF HIALEAH COUNCIL**



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
001.0240.514110 Executive Salaries	38,523.61	56,654.00	58,758.00	61,861.00	3,103.00
001.0240.514120 Civil Service Salaries	237,291.51	401,122.00	228,845.00	444,798.00	215,953.00
001.0240.514130 Temporary Salaries	39,175.30	38,000.00	41,240.00	0.00	-41,240.00
001.0240.514140 Overtime	132.83	500.00	2,000.00	2,000.00	0.00
001.0240.514141 Separation Pay	3,727.40	30,000.00	30,000.00	30,000.00	0.00
001.0240.514210 F.I.C.A.	21,347.03	40,298.00	27,604.00	41,207.00	13,603.00
001.0240.514220 Retirement	58,664.53	133,995.00	77,653.00	116,532.00	38,879.00
<b>Total</b>	<b>398,862.21</b>	<b>700,569.00</b>	<b>466,100.00</b>	<b>696,398.00</b>	<b>230,298.00</b>
001.0240.514400 Travel and Per Diem	214.34	1,000.00	2,000.00	1,000.00	-1,000.00
001.0240.514462 Repair and Maintenance	694.57	1,500.00	1,500.00	1,000.00	-500.00
001.0240.514470 Printing and Binding	0.00	250.00	250.00	250.00	0.00
001.0240.514491 Other Charges - Education	544.00	2,000.00	2,000.00	2,000.00	0.00
001.0240.514510 Office Supplies	903.57	1,000.00	2,000.00	1,000.00	-1,000.00
001.0240.514526 Operating Supplies	0.00	500.00	500.00	500.00	0.00
001.0240.514540 Publications & Memberships	480.46	1,000.00	1,000.00	1,000.00	0.00
<b>Total</b>	<b>2,836.94</b>	<b>7,250.00</b>	<b>9,250.00</b>	<b>6,750.00</b>	<b>-2,500.00</b>
001.0240.514640 Equipment & Machinery	4,990.21	5,000.00	5,000.00	5,000.00	0.00

Budget Report

**General  
Expenditures  
Risk Management**

**AS APPROVED BY CITY OF HIALEAH COUNCIL**



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
Total	4,990.21	5,000.00	5,000.00	5,000.00	0.00
Total Risk Management	406,689.36	712,819.00	480,350.00	708,148.00	227,798.00
					227,798.00

# Affordable Housing Revenues

AS APPROVED BY CITY OF HIALEAH COUNCIL



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
125.0000.345101 8 Units Rental Income	26,374.24	28,800.00	27,400.00	28,800.00	1,400.00
125.0000.345102 29 Units Rental Income	81,800.04	85,044.00	85,044.00	85,044.00	0.00
125.0000.345103 32 Units Rental Income	73,403.00	79,416.00	79,416.00	79,416.00	0.00
125.0000.345104 57 Units Rental Income	201,750.00	205,200.00	205,200.00	205,200.00	0.00
125.0000.345105 32B Units Rental Income	115,200.00	115,200.00	115,200.00	115,200.00	0.00
125.0000.345106 18 Units Rental Income	2,180.00	64,800.00	64,800.00	64,800.00	0.00
125.0000.345900 Penalties & Fees	25.00	0.00	250.00	0.00	-250.00
<b>Sub Total</b>	<b>500,732.28</b>	<b>578,460.00</b>	<b>577,310.00</b>	<b>578,460.00</b>	<b>1,150.00</b>
125.0000.361110 Interest	10,889.02	10,000.00	18,000.00	10,000.00	-8,000.00
<b>Sub Total</b>	<b>10,889.02</b>	<b>10,000.00</b>	<b>18,000.00</b>	<b>10,000.00</b>	<b>-8,000.00</b>
125.0000.369300 Laundryroom Sales	19,096.75	0.00	22,000.00	20,000.00	-2,000.00
125.0000.369500 Appropriation - Fund Balance	37,942.73	253,341.00	224,805.00	355,636.00	130,831.00
<b>Sub Total</b>	<b>57,039.48</b>	<b>253,341.00</b>	<b>246,805.00</b>	<b>375,636.00</b>	<b>128,831.00</b>
<b>Total</b>	<b>568,660.78</b>	<b>841,801.00</b>	<b>842,115.00</b>	<b>964,096.00</b>	<b>121,981.00</b>
					<b>121,981.00</b>

**Affordable Housing  
Expenditures  
General Government**

**AS APPROVED BY CITY OF HIALEAH COUNCIL**



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
125.8500.554120 Civil Service Salaries	8,936.70	28,971.00	29,199.00	31,610.00	2,411.00
125.8500.554130 Temporary Salaries	16,744.00	0.00	0.00	0.00	0.00
125.8500.554140 Overtime	0.00	500.00	500.00	500.00	0.00
125.8500.554141 Separation Pay	0.00	2,000.00	2,000.00	2,000.00	0.00
125.8500.554210 F.I.C.A.	1,897.61	2,401.00	2,425.00	2,609.00	184.00
125.8500.554220 Retirement	4,118.81	7,822.00	7,884.00	7,270.00	-614.00
<b>Total</b>	<b>31,697.12</b>	<b>41,694.00</b>	<b>42,008.00</b>	<b>43,989.00</b>	<b>1,981.00</b>
125.8500.554310 Professional Service	-19.74	4,000.00	10,000.00	10,000.00	0.00
125.8500.554340 Contractual Services	65,461.76	77,000.00	85,000.00	85,000.00	0.00
125.8500.554430 Utilities-Phone Service	982.76	2,000.00	3,000.00	3,000.00	0.00
125.8500.554431 Utilities-Water	44,961.49	40,000.00	50,000.00	50,000.00	0.00
125.8500.554432 Utilities-Sewer	3,322.34	7,000.00	10,000.00	10,000.00	0.00
125.8500.554433 Utilities-Electricity	19,938.97	23,000.00	25,000.00	25,000.00	0.00
125.8500.554461 Repair & Maintenance-Bldg	89,157.45	110,000.00	80,000.00	0.00	-80,000.00
125.8500.554461A R & M- Villa Aida	0.00	0.00	0.00	25,000.00	25,000.00
125.8500.554461B R & M - Villa Aida Annex	0.00	0.00	0.00	12,500.00	12,500.00
125.8500.554461C R & M- 29 Units	0.00	0.00	0.00	25,000.00	25,000.00

Budget Report

**Affordable Housing  
Expenditures  
General Government**

**AS APPROVED BY CITY OF HIALEAH COUNCIL**



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
125.8500.554461D R & M - 32 Units	0.00	0.00	0.00	15,000.00	15,000.00
125.8500.554461E R & M- Angela Gardens	0.00	0.00	0.00	12,500.00	12,500.00
125.8500.554461F R & M - Martin Luther King	0.00	0.00	0.00	10,000.00	10,000.00
125.8500.554461G R & M- 300 Units	0.00	0.00	0.00	0.00	0.00
125.8500.554500 Contingent Reserve	0.00	500,000.00	500,000.00	500,000.00	0.00
125.8500.554510 Office Supplies	578.96	1,000.00	1,000.00	2,000.00	1,000.00
125.8500.554526 Miscellaneous Supplies	275.69	2,000.00	2,000.00	1,000.00	-1,000.00
125.8500.554900 Payment in Lieu of Taxes	100,000.00	0.00	0.00	100,000.00	100,000.00
125.8500.554910 Cost Allocation	100,000.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>424,659.68</b>	<b>766,000.00</b>	<b>766,000.00</b>	<b>886,000.00</b>	<b>120,000.00</b>
125.8500.554620 Capital Outlay-Construction	32,309.08	0.00	0.00	0.00	0.00
125.8500.554640 Capital Outlay-Equipment	45,995.65	25,000.00	25,000.00	25,000.00	0.00
<b>Total</b>	<b>78,304.73</b>	<b>25,000.00</b>	<b>25,000.00</b>	<b>25,000.00</b>	<b>0.00</b>
125.8500.554710 8 Unit Mortgage Payment	9,106.68	9,107.00	9,107.00	9,107.00	0.00
<b>Total</b>	<b>9,106.68</b>	<b>9,107.00</b>	<b>9,107.00</b>	<b>9,107.00</b>	<b>0.00</b>
<b>Total General Government</b>	<b>543,768.21</b>	<b>841,801.00</b>	<b>842,115.00</b>	<b>964,096.00</b>	<b>121,981.00</b>
					<b>121,981.00</b>

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# Parks Grant Bond Issue Revenues

AS APPROVED BY CITY OF HIALEAH COUNCIL



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
118.0000.334703 FRDAP State Grant	0.00	0.00	0.00	0.00	0.00
118.0000.337700 Building Better Communities	235,069.54	0.00	2,117,579.00	6,775,000.00	4,657,421.00
Sub Total	235,069.54	0.00	2,117,579.00	6,775,000.00	4,657,421.00
118.0000.369210 Operating Transfers In	0.00	0.00	1,050.00	0.00	-1,050.00
Sub Total	0.00	0.00	1,050.00	0.00	-1,050.00
Total	235,069.54	0.00	2,118,629.00	6,775,000.00	4,656,371.00
					4,656,371.00

**Parks Grant Bond Issue**  
**Expenditures**  
**Parks & Recreation**

AS APPROVED BY CITY OF HIALEAH COUNCIL



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
118.3130.572502 Operating Transfers Out	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
118.3130.572630 Park Improvements	0.00	0.00	0.00	0.00	0.00
118.3130.572650 City Infrastructure	0.00	0.00	0.00	0.00	0.00
118.3130.572651 Milander Auditorium	0.00	0.00	0.00	540,000.00	540,000.00
118.3130.572652 Walker Park	0.00	0.00	210,000.00	3,420,000.00	3,210,000.00
118.3130.572653 Milander Stadium	0.00	0.00	0.00	809,100.00	809,100.00
118.3130.572654 Dent Park	0.00	0.00	1,050.00	761,400.00	760,350.00
118.3130.572655 Goodlet Park	0.00	0.00	0.00	671,500.00	671,500.00
118.3130.572656 Wilde Park	223,269.54	0.00	1,819,709.00	0.00	-1,819,709.00
118.3130.572657 O'Quinn Park	0.00	0.00	0.00	0.00	0.00
118.3130.572658 Sparks Park	11,800.00	0.00	87,650.00	210,000.00	122,350.00
118.3130.572659 Edgar Hall	0.00	0.00	0.00	0.00	0.00
118.3130.572660 Slade Park	0.00	0.00	0.00	125,000.00	125,000.00
118.3130.572661 Southeast Park	0.00	0.00	220.00	132,000.00	131,780.00
118.3130.572662 Graham Park	0.00	0.00	0.00	106,000.00	106,000.00
<b>Total</b>	<b>235,069.54</b>	<b>0.00</b>	<b>2,118,629.00</b>	<b>6,775,000.00</b>	<b>4,656,371.00</b>

Budget Report

## ORGANIZATIONAL CHART

### CHILDREN'S TRUST FUND 2006-2007

Department of Education & Community Services

<b>06</b>		<b>07</b>
0	Camp Director P/T	6
0	Literacy Program Assistant P/T	3
0	Teacher P/T	22
0	Teacher P/T - Summer Only	3
<u>0</u>	Tutor P/T	<u>17</u>
<b>0</b>		<b>51</b>

**PERSONNEL SUMMARY  
2006-2007**

**CHILDREN'S TRUST FUND**

**116,3120.**

OBJECT CODE	OCCUPATIONAL TITLE	BUDGETED THIS YEAR	CURRENT	REQUEST	TOTAL COST
130	<b><u>TEMPORARY SALARIES</u></b>				
	Camp Director P/T	0	6	6	\$85,410.00
	Literacy Program Assistant P/T	0	3	3	\$50,550.00
	Teacher P/T	0	22	22	\$327,294.00
	Teacher P/T-Summer Only	0	3	3	\$17,100.00
	Tutor P/T	0	17	17	\$214,840.00
	<b>Total Temporary Salaries</b>				<b>\$695,194.00</b>
	<b><u>TOTAL SALARY EXPENSES</u></b>	<b>0</b>	<b>51</b>	<b>51</b>	<b><u>\$695,194.00</u></b>

**Childrens' Trust Fund  
Revenues**

AS APPROVED BY CITY OF HIALEAH COUNCIL



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
116.3120.329000					
Supplemental Activity Fees	0.00	0.00	0.00	4,000.00	4,000.00
Sub Total	0.00	0.00	0.00	4,000.00	4,000.00
116.3120.337900					
Children's Trust Grant	0.00	0.00	0.00	945,000.00	945,000.00
Sub Total	0.00	0.00	0.00	945,000.00	945,000.00
Total Education & Community Services	0.00	0.00	0.00	949,000.00	949,000.00
					949,000.00

# Childrens' Trust Fund

## Expenditures

### Education & Community Services

AS APPROVED BY CITY OF HIALEAH COUNCIL



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
116.3120.569130 Temporary Salaries	0.00	0.00	0.00	695,194.00	695,194.00
116.3120.569210 F.I.C.A.	0.00	0.00	0.00	53,182.00	53,182.00
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>748,376.00</b>	<b>748,376.00</b>
116.3120.569310 Professional Services	0.00	0.00	0.00	100,000.00	100,000.00
116.3120.569340 Contractual Services	0.00	0.00	0.00	45,000.00	45,000.00
116.3120.569527 Operating Supplies	0.00	0.00	0.00	45,000.00	45,000.00
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>190,000.00</b>	<b>190,000.00</b>
116.3120.569640 Capital Outlay	0.00	0.00	0.00	10,624.00	10,624.00
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10,624.00</b>	<b>10,624.00</b>
<b>Total Education &amp; Community Services</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>949,000.00</b>	<b>949,000.00</b>
					<b>949,000.00</b>

**E-911  
Revenues**

AS APPROVED BY CITY OF HIALEAH COUNCIL



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
106.0000.337210					
Contribution - General Fund	407,547.00	270,000.00	270,000.00	176,000.00	-94,000.00
Sub Total	407,547.00	270,000.00	270,000.00	176,000.00	-94,000.00
106.0000.369220					
E-911 Services Revenues	445,562.40	450,000.00	450,000.00	430,000.00	-20,000.00
Sub Total	445,562.40	450,000.00	450,000.00	430,000.00	-20,000.00
Total	853,109.40	720,000.00	720,000.00	606,000.00	-114,000.00
					-114,000.00



**E-911**  
**Expenditures**  
**Police**

AS APPROVED BY CITY OF HIALEAH COUNCIL

Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
106.1000.521410 Telephone services	449,239.68	325,000.00	260,000.00	257,000.00	-3,000.00
106.1000.521462 Repair & maint	0.00	0.00	0.00	9,500.00	9,500.00
106.1000.521526 Call taker expenses	403,869.72	395,000.00	460,000.00	339,500.00	-120,500.00
<b>Total</b>	<b>853,109.40</b>	<b>720,000.00</b>	<b>720,000.00</b>	<b>606,000.00</b>	<b>-114,000.00</b>
106.1000.521640 Equipment purchase	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Police</b>	<b>853,109.40</b>	<b>720,000.00</b>	<b>720,000.00</b>	<b>606,000.00</b>	<b>-114,000.00</b>
					<b>-114,000.00</b>

# E-911 Wireless Revenues

AS APPROVED BY CITY OF HIALEAH COUNCIL



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
124.0000.361110					
Interest	16,842.20	5,000.00	16,500.00	10,000.00	-6,500.00
Sub Total	16,842.20	5,000.00	16,500.00	10,000.00	-6,500.00
124.0000.369200					
Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00
124.0000.369220					
Service Revenues	316,486.62	295,000.00	300,000.00	350,000.00	50,000.00
124.0000.369500					
Appropriated Fund Balance	149,068.18	664,588.00	454,866.00	690,762.00	235,896.00
124.0000.369510					
Contribution - Encumb.	6,300.00	0.00	3,222.00	0.00	-3,222.00
Sub Total	471,854.80	959,588.00	758,088.00	1,040,762.00	282,674.00
Total	488,697.00	964,588.00	774,588.00	1,050,762.00	276,174.00
					276,174.00

**E-911 Wireless  
Expenditures  
Police**

AS APPROVED BY CITY OF HIALEAH COUNCIL



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
124.1000.521410 Telephone Services	0.00	50,000.00	0.00	50,000.00	50,000.00
124.1000.521462 Repair & Maintenance	14,344.00	50,000.00	50,000.00	50,000.00	0.00
124.1000.521526 Call Taker Expenses	2,475.00	100,000.00	10,000.00	169,587.00	159,587.00
<b>Total</b>	<b>16,819.00</b>	<b>200,000.00</b>	<b>60,000.00</b>	<b>269,587.00</b>	<b>209,587.00</b>
124.1000.521640 Capital Outlay-Equipment	128,473.65	257,294.00	257,294.00	230,794.00	-26,500.00
<b>Total</b>	<b>128,473.65</b>	<b>257,294.00</b>	<b>257,294.00</b>	<b>230,794.00</b>	<b>-26,500.00</b>
<b>Total Police</b>	<b>145,292.65</b>	<b>457,294.00</b>	<b>317,294.00</b>	<b>500,381.00</b>	<b>183,087.00</b>
					<b>183,087.00</b>

**E-911 Wireless  
Expenditures  
Fire**

**AS APPROVED BY CITY OF HIALEAH COUNCIL**



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
124.2000.522140 Fire Overtime	39,922.68	50,000.00	50,000.00	50,000.00	0.00
<b>Total</b>	<b>39,922.68</b>	<b>50,000.00</b>	<b>50,000.00</b>	<b>50,000.00</b>	<b>0.00</b>
124.2000.522410 Telephone Services	0.00	50,000.00	25,000.00	50,000.00	25,000.00
124.2000.522462 Repair & Maintenance	0.00	50,000.00	25,000.00	50,000.00	25,000.00
124.2000.522526 Call Taker Expenses	62,304.54	100,000.00	100,000.00	169,587.00	69,587.00
<b>Total</b>	<b>62,304.54</b>	<b>200,000.00</b>	<b>150,000.00</b>	<b>269,587.00</b>	<b>119,587.00</b>
124.2000.522640 Capital Outlay -Equipment	43,440.67	257,294.00	257,294.00	230,794.00	-26,500.00
<b>Total</b>	<b>43,440.67</b>	<b>257,294.00</b>	<b>257,294.00</b>	<b>230,794.00</b>	<b>-26,500.00</b>
<b>Total Fire</b>	<b>145,667.89</b>	<b>507,294.00</b>	<b>457,294.00</b>	<b>550,381.00</b>	<b>93,087.00</b>
					<b>93,087.00</b>

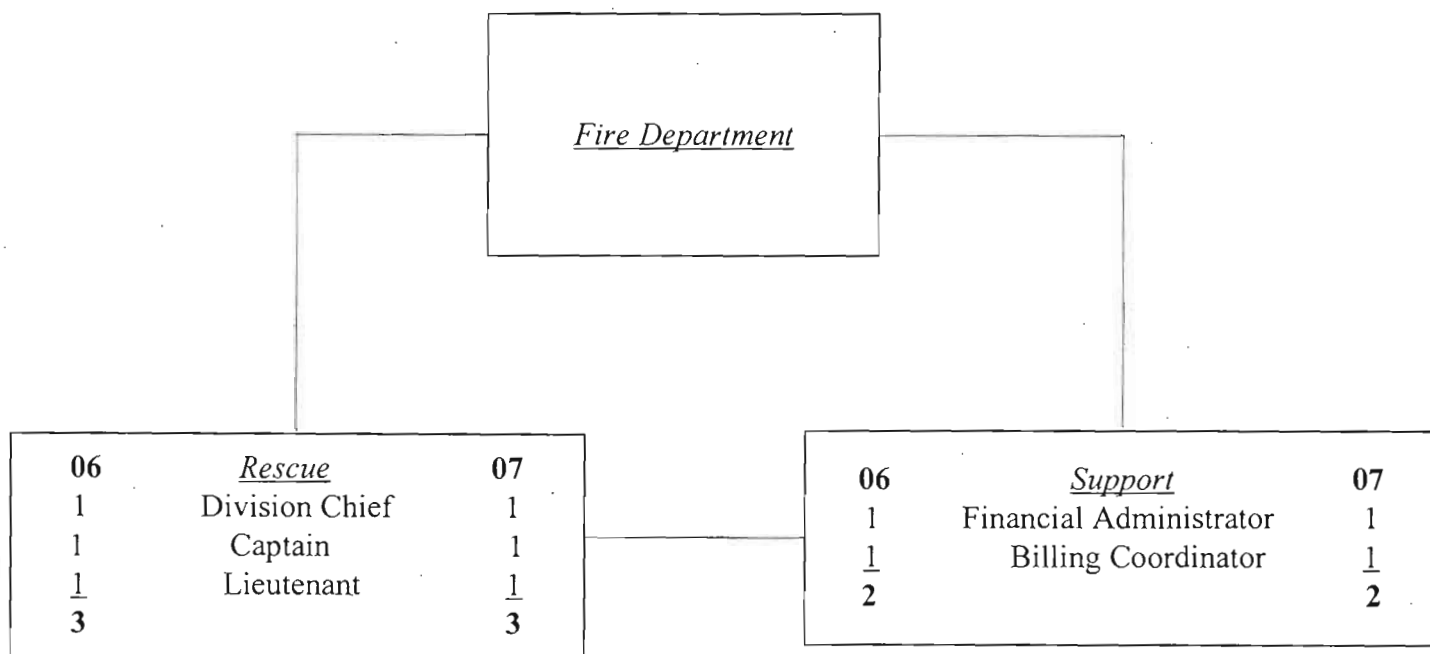
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**ORGANIZATIONAL CHART**

**FIRE RESCUE**

**TRANSPORTATION FUND**

**2006-2007**



**PERSONNEL SUMMARY  
2006-2007**

**FIRE DEPARTMENT / RESCUE FUND**

**109.2000.522.**

OBJECT CODE	OCCUPATIONAL TITLE	BUDGETED THIS YEAR	CURRENT	REQUEST	TOTAL COST
110	<b><u>EXECUTIVE SALARY</u></b>				
	Division Chief	1	1	1	\$89,542.00
	Financial Administrator	1	1	1	\$78,562.00
	<b>Total Executive Salary</b>				<b>\$168,104.00</b>
120	<b><u>CIVIL SERVICE SALARIES</u></b>				
	Captain	1	1	1	\$89,172.00
	Lieutenant	1	1	1	\$81,032.00
	Billing Coordinator	1	1	1	\$55,687.00
	<b>Total Civil Service Salaries</b>				<b>\$225,891.00</b>
	<b><u>TOTAL SALARY EXPENSES</u></b>	<b>5</b>	<b>5</b>	<b>5</b>	<b><u>\$393,995.00</u></b>

# Fire Rescue Revenues

AS APPROVED BY CITY OF HIALEAH COUNCIL



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
109.0000.331200 FEMA GRANT-Fire Options	134,161.12	0.00	0.00	99,080.00	99,080.00
109.0000.334200 EMS State Grant	197,839.50	0.00	-2,455.70	93,579.00	96,034.70
Sub Total	332,000.62	0.00	-2,455.70	192,659.00	195,114.70
109.0000.342402 Motor Vehicle Accidents	0.00	0.00	0.00	550,000.00	550,000.00
Sub Total	0.00	0.00	0.00	550,000.00	550,000.00
109.0000.343200 Hazard Mitigation Grant	0.00	0.00	0.00	0.00	0.00
109.0000.343249 Rescue transportation fees	1,827,089.59	2,145,000.00	1,400,000.00	2,000,000.00	600,000.00
Sub Total	1,827,089.59	2,145,000.00	1,400,000.00	2,000,000.00	600,000.00
109.0000.361110 Interest income	2,856.30	15,000.00	21,000.00	25,000.00	4,000.00
109.0000.361210 Operating Transfer In - Debt	0.00	0.00	0.00	0.00	0.00
Sub Total	2,856.30	15,000.00	21,000.00	25,000.00	4,000.00
109.0000.363200 Fire Rescue Impact Fees	60,803.48	100,000.00	100,000.00	100,000.00	0.00
Sub Total	60,803.48	100,000.00	100,000.00	100,000.00	0.00
109.0000.369500 Utilization of fund equity	882,701.14	-888,537.00	-151,149.26	54,536.00	205,685.26
Sub Total	882,701.14	-888,537.00	-151,149.26	54,536.00	205,685.26
Total	3,105,451.13	1,371,463.00	1,367,395.04	2,922,195.00	1,554,799.96
					1,554,799.96

**Fire Rescue  
Expenditures  
Fire**

AS APPROVED BY CITY OF HIALEAH COUNCIL



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
109.2000.522110 Executive salaries	140,174.41	152,600.00	159,703.00	168,104.00	8,401.00
109.2000.522120 Civil service salaries	212,269.18	206,792.00	218,023.00	225,891.00	7,868.00
109.2000.522140 Overtime	13,294.80	16,000.00	16,000.00	16,000.00	0.00
109.2000.522141 Separation pay	16,142.49	30,000.00	30,000.00	30,000.00	0.00
109.2000.522210 FICA	27,734.34	31,012.00	32,415.00	33,660.00	1,245.00
109.2000.522220 Retirement	85,147.37	97,036.00	101,986.00	90,619.00	-11,367.00
<b>Total</b>	<b>494,762.59</b>	<b>533,440.00</b>	<b>558,127.00</b>	<b>564,274.00</b>	<b>6,147.00</b>
109.2000.522340 Contractual services	23,755.04	40,000.00	32,000.00	50,000.00	18,000.00
109.2000.522341 FEMA Grant - Contract.Serv.	380.42	0.00	0.00	28,500.00	28,500.00
109.2000.522341A FEMA GRANT 02-03	2,760.00	0.00	0.00	0.00	0.00
109.2000.522342 Contractual Billing Fees	175,848.42	185,000.00	185,000.00	185,000.00	0.00
109.2000.522343 Contract Fees-MVA	0.00	0.00	0.00	50,000.00	50,000.00
109.2000.522400 Travel & per diem	0.00	1,000.00	1,000.00	1,000.00	0.00
109.2000.522462 Repair & maintenance - equip.	150.00	400.00	400.00	400.00	0.00
109.2000.522491 Other charges -education	2,600.00	3,000.00	3,000.00	3,000.00	0.00
109.2000.522492 Other Charges - EMS	0.00	0.00	0.00	14,650.00	14,650.00
109.2000.522510 Office supplies	513.09	1,000.00	1,000.00	1,000.00	0.00

Budget Report

**Fire Rescue  
Expenditures  
Fire**

**AS APPROVED BY CITY OF HIALEAH COUNCIL**



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
109.2000.522521 Operarating supplies - medical	104,241.14	100,000.00	100,000.00	100,000.00	0.00
109.2000.522522 Operating supplies - gas & oil	34,000.00	0.00	0.00	34,000.00	34,000.00
109.2000.522526 Operating supplies - misc.	5,492.09	5,500.00	5,000.00	5,500.00	500.00
109.2000.522527 FEMA Grant - Miscellaneous	16,453.00	0.00	0.00	0.00	0.00
109.2000.522540 Publication & memberships	583.00	500.00	500.00	500.00	0.00
109.2000.522910 Cost Allocation	0.00	100,000.00	100,000.00	100,000.00	0.00
<b>Total</b>	<b>366,776.20</b>	<b>436,400.00</b>	<b>427,900.00</b>	<b>573,550.00</b>	<b>145,650.00</b>
109.2000.522610 Debt service	324,755.00	321,540.00	321,540.00	321,540.00	0.00
109.2000.522620 Building - Stations	1,313,614.36	13,734.00	27,000.00	586,041.00	559,041.00
109.2000.522621 Capital outlay - fire admin	0.00	7,266.00	13,000.00	21,000.00	8,000.00
109.2000.522640 Capital outlay	1,603,674.33	59,083.00	21,000.00	183,371.00	162,371.00
109.2000.522640A Capital Outlay - EMS Grant	170,733.20	0.00	0.00	95,450.00	95,450.00
109.2000.522640B Capital-EMS Grant Electronic	175,531.20	0.00	-1,171.96	0.00	1,171.96
109.2000.522642 Capital Outlay - EMS Equip.	0.00	0.00	0.00	60,751.00	60,751.00
109.2000.522643 Capital Outlay - EMS	0.00	0.00	0.00	8,000.00	8,000.00
109.2000.522644 Capital Outlay-EMSTraining	0.00	0.00	0.00	10,178.00	10,178.00
109.2000.522660 Capital Outlay - Vehicles	0.00	0.00	0.00	498,040.00	498,040.00

Budget Report

**Fire Rescue  
Expenditures  
Fire**

**AS APPROVED BY CITY OF HIALEAH COUNCIL**



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
Total	3,588,308.09	401,623.00	381,368.04	1,784,371.00	1,403,002.96
Total Fire	4,449,846.88	1,371,463.00	1,367,395.04	2,922,195.00	1,554,799.96
					1,554,799.96

# Impact Fees Revenues

AS APPROVED BY CITY OF HIALEAH COUNCIL



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
115.0000.361110					
Impact Fee-Interest	0.00	0.00	255,000.00	0.00	-255,000.00
Sub Total	0.00	0.00	255,000.00	0.00	-255,000.00
115.0000.363270					
Impact Fee - Parks	81,100.00	75,000.00	485,000.00	1,500,000.00	1,015,000.00
Sub Total	81,100.00	75,000.00	485,000.00	1,500,000.00	1,015,000.00
115.0000.369200					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
115.0000.369500					
Utilization of Fund Balance	-81,100.00	359,974.00	0.00	0.00	0.00
Sub Total	-81,100.00	359,974.00	0.00	0.00	0.00
Total	0.00	434,974.00	740,000.00	1,500,000.00	760,000.00
					760,000.00

**Impact Fees  
Expenditures  
Parks & Recreation**

**AS APPROVED BY CITY OF HIALEAH COUNCIL**



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
115.3130.572630 Capital outlay	0.00	434,974.00	740,000.00	1,500,000.00	760,000.00
<b>Total</b>	<b>0.00</b>	<b>434,974.00</b>	<b>740,000.00</b>	<b>1,500,000.00</b>	<b>760,000.00</b>
<b>Total Parks &amp; Recreation</b>	<b>0.00</b>	<b>434,974.00</b>	<b>740,000.00</b>	<b>1,500,000.00</b>	<b>760,000.00</b>

CITY OF HIALEAH  
GENERAL FUND  
ANNUAL BUDGET  
FOR FISCAL YEAR ENDING SEPTEMBER 30, 2007  
**Storm Water Division**

**Description**

The Storm Water Division is responsible for alleviating the flooding of structures, private property, streets, and rights-of-way. Storm Water personnel are responsible for the planning, design, construction, operation, and maintenance of Hialeah's storm water system.

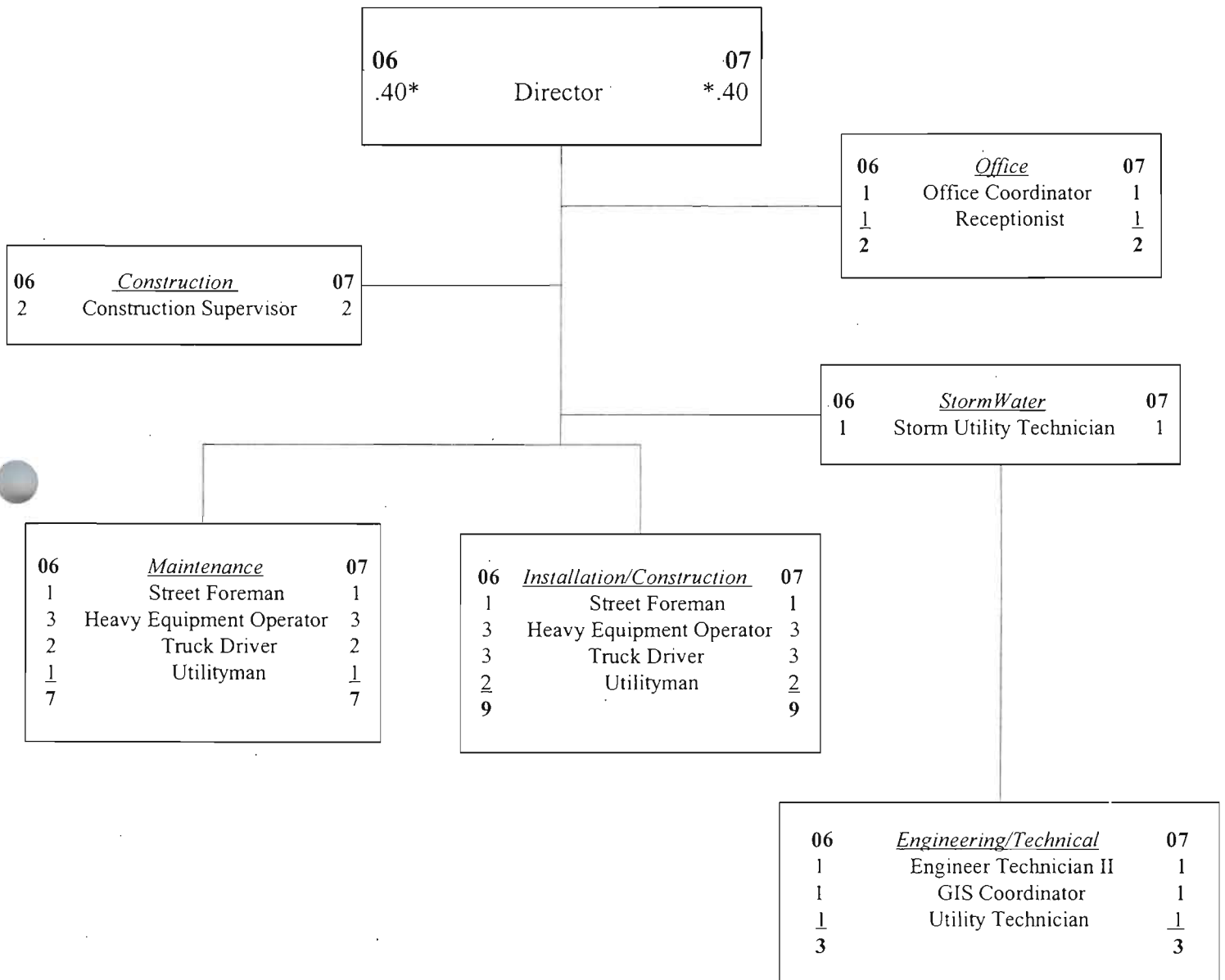
**2006 Accomplishments**

- Hurricane Wilma cleanup efforts were completed by Streets / Stormwater Utility Department crews. Various GIS layers were updated.
- New handheld computers replaced the well-worn existing units used by drain cleaning crews. 827 storm drains were cleaned and computer documented.
- The first set of canal water quality data was received per City/DERM Interlocal Agreement and reviewed with FDEP inspector. No related action needed at this time.
- A project to review Stormwater User Fee billing units was successfully implemented to insure billing data integrity. 1524 accounts revised to date.
- City crews installed numerous spot drains in conjunction with local road improvements.

<b>Budget Summary</b>	<b>2005 Actual</b>	<b>2006 Budget</b>	<b>2007 Adopted</b>	<b>Percent Change</b>
Total Revenues	\$ 3,186,000	\$ 3,200,000	\$ 3,000,000	-6%
Total Expenditures	3,003,407	4,021,745	4,220,635	5%
Net Margin	\$ 182,593	\$ (821,745)	\$ (1,220,635)	49%

<b>Performance Measures</b>	<b>2005 Actual</b>	<b>2006 Target</b>	<b>2007 Target</b>
<b>Workload/demand</b>			
Number of work orders requested by citizens	212	190	170
Number of routine drain cleaning work orders/FTE	827	900	990
Storm drain pipe cleaned - lineal feet	16,540	18,000	19,800
Random Industrial Property Drain Inspections	27	30	30
Canal bank mowing and inspections	32 miles	32 miles	35 miles
<b>Efficiency</b>			
Average response time from request for service to dispatch drain cleaner.	3 weeks	2 weeks	2 weeks
Average response time for repair of emergency work.	48 hours	24 hours	24 hours
Percent of citizen request drain cleaning jobs.	26%	20%	20%
Number of findings/recommendations per annual inspection by the Dept. of Environmental Regulations.	4	2	2
<b>Effectiveness</b>			
Submission of annual report to the Department of Environmental Regulations by due date (Jan 25)	1/8/2006	1/6/2006	1/5/2007

**ORGANIZATIONAL CHART**  
**STREETS DEPARTMENT-STORMWATER**  
**2006-2007**



\* Salary allocated between Streets  
and Stormwater

**PERSONNEL SUMMARY**  
**2006-2007**

**STREETS DEPARTMENT-STORMWATER**

**112.3211.530.**

OBJECT CODE	OCCUPATIONAL TITLE	BUDGETED THIS YEAR	CURRENT	REQUEST	TOTAL COST
<b>110</b>	<b><u>EXECUTIVE SALARY</u></b>				
	Director (40%)	0.4	0.4	0.4	\$41,317.00
	Office Coordinator	1	1	1	\$50,694.00
	Storm Utility Manager	1	1	1	\$79,660.00
	<b>Total Executive Salary</b>				<b>\$171,671.00</b>
<b>120</b>	<b><u>CIVIL SERVICE SALARIES</u></b>				
	Engineer Technician II	1	1	1	\$59,151.00
	Geographical Information System Coordinator	1	1	1	\$33,488.00
	Heavy Equipment Operator	6	5	6	\$261,405.00
	Receptionist	1	1	1	\$37,177.00
	Roadway Construction Supervisor	2	2	2	\$123,243.00
	Streets Construction Foreman	2	2	2	\$109,735.00
	Truck Driver	5	3	5	\$142,465.00
	Utilityman	3	0	3	\$62,169.00
	Stormwater Utility Technician	1	1	1	\$25,485.00
	<b>Total Civil Service Salaries</b>				<b>\$854,318.00</b>
	<b><u>TOTAL SALARY EXPENSES</u></b>	<b>24.4</b>	<b>18.4</b>	<b>24.4</b>	<b><u>\$1,025,989.00</u></b>

\* Director's salary allocated between Streets and Stormwater

# Storm Water Utility Fee Revenues

AS APPROVED BY CITY OF HIALEAH COUNCIL



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
112.0000.314300					
Storm water utility - user fees	3,186,350.62	3,200,000.00	3,200,000.00	3,000,000.00	-200,000.00
<b>Sub Total</b>	<b>3,186,350.62</b>	<b>3,200,000.00</b>	<b>3,200,000.00</b>	<b>3,000,000.00</b>	<b>-200,000.00</b>
112.0000.369500					
Fund balance(stormwater)	-187,113.87	821,745.00	533,653.00	1,220,635.00	686,982.00
112.0000.369501					
Unappropriated Fund Balance	0.00	0.00	0.00	0.00	0.00
<b>Sub Total</b>	<b>-187,113.87</b>	<b>821,745.00</b>	<b>533,653.00</b>	<b>1,220,635.00</b>	<b>686,982.00</b>
<b>Total</b>	<b>2,999,236.75</b>	<b>4,021,745.00</b>	<b>3,733,653.00</b>	<b>4,220,635.00</b>	<b>486,982.00</b>
					<b>486,982.00</b>

# Storm Water Utility Fee Expenditures

AS APPROVED BY CITY OF HIALEAH COUNCIL



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
112.3211.530110 Executive salaries	159,543.86	160,178.00	171,145.00	171,671.00	526.00
112.3211.530120 Civil service salaries	635,675.00	744,697.00	624,936.00	854,318.00	229,382.00
112.3211.530130 Temporary salaries	44,627.83	101,000.00	79,981.00	0.00	-79,981.00
112.3211.530140 Overtime	16,840.61	15,000.00	43,000.00	25,000.00	-18,000.00
112.3211.530141 Separation pay	50,293.75	50,000.00	50,000.00	50,000.00	0.00
112.3211.530210 FICA	68,279.56	81,937.00	74,133.00	84,226.00	10,093.00
112.3211.530220 Retirement	198,809.03	271,717.00	214,942.00	235,977.00	21,035.00
<b>Total</b>	<b>1,174,069.64</b>	<b>1,424,529.00</b>	<b>1,258,137.00</b>	<b>1,421,192.00</b>	<b>163,055.00</b>
112.3211.530430 Utilities	543.88	1,000.00	1,000.00	1,000.00	0.00
112.3211.530441 Rental & lease equipment	0.00	20,000.00	20,000.00	20,000.00	0.00
112.3211.530451 Insurance - liability	67,659.63	85,000.00	85,000.00	85,000.00	0.00
112.3211.530452 Insurance - health & life	177,551.57	200,000.00	200,000.00	200,000.00	0.00
112.3211.530462 Repair & maintenance - equip	28,228.42	40,000.00	40,000.00	40,000.00	0.00
112.3211.530463 Repair & maintenance-auto	35,664.41	40,000.00	40,000.00	40,000.00	0.00
112.3211.530465 Repair & maintenance - radio	6,861.96	7,200.00	12,000.00	12,000.00	0.00
112.3211.530491 Other charges - education	1,000.00	1,500.00	1,500.00	1,500.00	0.00
112.3211.530500 Contingent Reserve	0.00	450,000.00	200,000.00	200,000.00	0.00

Budget Report

# Storm Water Utility Fee Expenditures

AS APPROVED BY CITY OF HIALEAH COUNCIL



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
112.3211.530510 Office supplies	667.61	1,500.00	2,500.00	2,500.00	0.00
112.3211.530522 Operating supplies - gas & oil	20,000.00	40,000.00	40,000.00	40,000.00	0.00
112.3211.530525 Operating supplies - uniforms	483.70	1,500.00	2,000.00	1,500.00	-500.00
112.3211.530526 Operating supplies - misc	1,099.29	2,000.00	4,000.00	4,000.00	0.00
112.3211.530840 Central data processing	32,000.00	50,000.00	50,000.00	60,000.00	10,000.00
112.3211.530910 Cost Allocation	200,000.00	200,000.00	200,000.00	200,000.00	0.00
<b>Total</b>	<b>571,760.47</b>	<b>1,139,700.00</b>	<b>898,000.00</b>	<b>907,500.00</b>	<b>9,500.00</b>
112.3211.530610 Debt Service - Street Bond	931,789.88	932,771.00	932,771.00	931,943.00	-828.00
112.3211.530640 Capital outlay - equipment	4,410.50	54,745.00	204,745.00	230,000.00	25,255.00
112.3211.530642 Npdes	16,373.67	20,000.00	20,000.00	20,000.00	0.00
112.3211.530643 Drainage / construction repair	103,783.79	250,000.00	200,000.00	250,000.00	50,000.00
112.3211.530650 Canal maintenance	201,219.84	200,000.00	220,000.00	220,000.00	0.00
112.3211.530660 Capital Outlay - Vehicles	0.00	0.00	0.00	240,000.00	240,000.00
<b>Total</b>	<b>1,257,577.68</b>	<b>1,457,516.00</b>	<b>1,577,516.00</b>	<b>1,891,943.00</b>	<b>314,427.00</b>
<b>Total</b>	<b>3,003,407.79</b>	<b>4,021,745.00</b>	<b>3,733,653.00</b>	<b>4,220,635.00</b>	<b>486,982.00</b>
					<b>486,982.00</b>

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CITY OF HIALEAH  
GENERAL FUND  
ANNUAL BUDGET  
FOR FISCAL YEAR ENDING SEPTEMBER 30, 2007  
**Streets Department**

**Description**

This department maintains City streets and off-street parking areas in a safe and clean condition and provides for the safe movement of vehicular traffic by performing road construction and repairs, installing and maintaining street lights, and supervising the work of contracted services for repair and maintenance work.

**2006 Accomplishments**

- Hurricane Wilma efforts were completed by Streets/Stormwater Utility Department crews.
- GIS mapping for contingency operations plan completed.
- An average of eight combined roadway construction, drainage improvements, and beautification were underway at any given time. Additional design projects were in progress.
- Roadway design of NW 138 Street and NW 97 Avenue in the Hialeah Heights annex area was completed which is the first step in this area's future development.
- Two FDOT grant applications were submitted for roadway beautification along E/W 49 Street and East 8 Avenue.

<b>Budget Summary</b>	<b>2005 Actual</b>	<b>2006 Budget</b>	<b>2007 Adopted</b>	<b>Percent Change</b>
Total Revenues	\$ 10,722,588	\$ 10,121,500	\$ 13,893,502	37%
Total Expenditures	12,597,104	12,090,000	15,850,096	31%
Net Margin	\$ (1,874,516)	\$ (1,968,500)	\$ (1,956,594)	-1%

## 2007 Goals

- Completions of NW 138 Street road design and NW 97 Avenue road construction in the Hialeah Heights annex area.
- Completion of another section of street road construction and resurfacing projects in the Cities ongoing \$150 multi-million dollar road construction project.

<b>Performance Measures</b>	<b>2005 Actual</b>	<b>2006 Target</b>	<b>2007 Target</b>
<b>Workload/demand</b>			
Side walks repaired (sq. ft.) *	2,285	2,290	2,300
Number of road surface potholes patched	2,860	2,880	2,900
Number of work orders processed	3,783	3,800	3,850
Engineering plan reviews	81	85	90
Number of miles of shoulders maintained/repared	427	428	428
<b>Efficiency</b>			
Cost per shoulder miles maintained/repared	\$ 9,180	\$ 9,639	\$ 10,121
<b>Effectiveness</b>			
Average number of hours to respond to street repair complaint.	48	48	36
Percent of emergency repair requests completed within 48 hours of notification of problem.	90%	95%	95%
<i>* dependent upon crew availability</i>			

**ORGANIZATIONAL CHART**  
**STREETS DEPARTMENT**  
**2006-2007**

<b>06</b>		<b>07</b>
.60*	Director of Streets	*.60

<b>06</b>	<u>Support Service</u>	<b>07</b>
0	Code Enforcement Officer	1
1	Surveyor	1
1	Rodman	1
<u>1</u>	Instrumentman	<u>1</u>
3		4

<b>06</b>	<u>Staff Office</u>	<b>07</b>
1	Public Works Supervisor I	1
1	Street Inspector	1
<u>1</u>	Accounting Clerk	<u>1</u>
3		3

<b>06</b>	<u>Maintenance</u>	<b>07</b>
13	Utilityman	13
7	Journeyman	7
4	Truck Driver	4
<u>1</u>	Spray Tech	<u>1</u>
25		25

<b>06</b>	<u>Construction</u>	<b>07</b>
1	Construction Foreman	1
<u>1</u>	Roadway Construction Supervisor	<u>0</u>
2		1

<b>06</b>	<u>Engineering</u>	<b>07</b>
1	Street Engineer	1

\* Salary allocated between Streets  
and Stormwater

PERSONNEL SUMMARY  
2006 - 2007

**STREETS DEPARTMENT**

101.3210.541.

OBJECT CODE	OCCUPATIONAL TITLE	BUDGETED THIS YEAR	CURRENT	REQUEST	TOTAL COST
110	<b><u>EXECUTIVE SALARY</u></b>				
	Director of Streets (60%)	0.6	0.6	0.6	\$61,975.00
	Public Works Supervisor I	1	1	1	\$55,379.00
	<b>Total Executive Salary</b>				<b>\$117,354.00</b>
120	<b><u>CIVIL SERVICE SALARIES</u></b>				
	Accounting Clerk I/II	1	1	1	\$25,831.00
	Code Enforcement Officer	0	1	1	\$51,164.00
	Instrumentman	1	1	1	\$54,778.00
	Roadway Construction Supervisor	1	0	0	\$0.00
	Rodman	1	1	1	\$54,419.00
	Spray Technician	1	1	1	\$41,641.00
	Street Journeyman	7	7	7	\$298,703.00
	Streets Construction Foremen	1	1	1	\$59,922.00
	Streets Engineer	1	1	1	\$37,089.00
	Streets Inspector	1	1	1	\$59,922.00
	Surveyor	1	1	1	\$65,647.00
	Truck Driver	4	4	4	\$118,479.00
	Utilityman	13	11	13	\$404,505.00
	<b>Total Civil Service Salaries</b>				<b>\$1,272,100.00</b>
	<b><u>TOTAL SALARY EXPENSES</u></b>	<b>34.6</b>	<b>32.6</b>	<b>34.6</b>	<b><u>\$1,389,454.00</u></b>

\* Director's salary allocated between Streets and Stormwater

# Streets Transportation Revenues

AS APPROVED BY CITY OF HIALEAH COUNCIL



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
101.0000.312200 Dade county gas tax 6 cents	3,388,429.18	3,190,000.00	3,190,000.00	3,130,000.00	-60,000.00
101.0000.312410 Dade county gas tax 3 cents	1,297,983.78	1,260,000.00	1,260,000.00	1,340,000.00	80,000.00
101.0000.312600 Discretionary Half Cent Sales	5,524,927.20	5,640,000.00	5,640,000.00	6,083,502.00	443,502.00
<b>Sub Total</b>	<b>10,211,340.16</b>	<b>10,090,000.00</b>	<b>10,090,000.00</b>	<b>10,553,502.00</b>	<b>463,502.00</b>
101.0000.337401 Miami-Dade County Grant	0.00	0.00	0.00	3,300,000.00	3,300,000.00
<b>Sub Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,300,000.00</b>	<b>3,300,000.00</b>
101.0000.363200 Paving Assessments	32,970.00	40,000.00	31,000.00	40,000.00	9,000.00
<b>Sub Total</b>	<b>32,970.00</b>	<b>40,000.00</b>	<b>31,000.00</b>	<b>40,000.00</b>	<b>9,000.00</b>
101.0000.369200 Miscellaneous Revenues	11,247.92	0.00	500.00	0.00	-500.00
101.0000.369211 Operating Transfer In	0.00	2,000,000.00	1,781,066.00	1,956,594.00	175,528.00
101.0000.369500 Appropriation of fund balance	-239,494.20	0.00	0.00	0.00	0.00
101.0000.369510 Encumbrance Reserve	2,114,010.39	0.00	0.00	0.00	0.00
<b>Sub Total</b>	<b>1,885,764.11</b>	<b>2,000,000.00</b>	<b>1,781,566.00</b>	<b>1,956,594.00</b>	<b>175,028.00</b>
<b>Total</b>	<b>12,130,074.27</b>	<b>12,130,000.00</b>	<b>11,902,566.00</b>	<b>15,850,096.00</b>	<b>3,947,530.00</b>
					<b>3,947,530.00</b>

# Streets Transportation Expenditures

AS APPROVED BY CITY OF HIALEAH COUNCIL



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
101.3210.541110 Executive salaries	105,401.79	105,984.00	117,700.00	117,354.00	-346.00
101.3210.541120 Civil service salaries	1,127,277.67	1,249,041.00	1,138,000.00	1,272,100.00	134,100.00
101.3210.541130 Temporary salaries	0.00	1,000.00	28,805.00	0.00	-28,805.00
101.3210.541140 Overtime	21,318.19	10,000.00	60,000.00	50,000.00	-10,000.00
101.3210.541141 Separation pay	13,459.36	30,000.00	43,000.00	30,000.00	-13,000.00
101.3210.541210 FICA	93,717.97	107,770.00	106,144.00	112,413.00	6,269.00
101.3210.541220 Retirement	294,391.07	371,527.00	339,039.00	319,574.00	-19,465.00
<b>Total</b>	<b>1,655,566.05</b>	<b>1,875,322.00</b>	<b>1,832,688.00</b>	<b>1,901,441.00</b>	<b>68,753.00</b>
101.3210.541431 Electricity-street lights	820,602.71	800,000.00	880,000.00	1,000,000.00	120,000.00
101.3210.541432 R & M- street lights	71,173.67	65,000.00	75,000.00	80,000.00	5,000.00
101.3210.541441 Rental & lease - equipment	31.70	4,898.64	5,000.00	5,000.00	0.00
101.3210.541451 Insurance - liability	107,180.46	100,000.00	100,000.00	100,000.00	0.00
101.3210.541452 Insurance - health & life	294,235.18	250,000.00	250,000.00	250,000.00	0.00
101.3210.541462 Repair & maintenance - equip.	99,743.97	63,500.00	75,000.00	75,000.00	0.00
101.3210.541463 Repair & maintenance - auto	60,846.31	50,000.00	50,000.00	50,000.00	0.00
101.3210.541464 R & M - sidewalks	33,230.00	40,000.00	40,000.00	40,000.00	0.00
101.3210.541465 Repair & maintenance - radio	10,402.51	15,000.00	15,000.00	20,000.00	5,000.00

Budget Report

# Streets Transportation Expenditures

AS APPROVED BY CITY OF HIALEAH COUNCIL



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
101.3210.541466 R & M- office equipment	0.00	1,600.00	1,600.00	1,600.00	0.00
101.3210.541467 Right of Way Maintenance	243,161.58	0.00	0.00	0.00	0.00
101.3210.541491 Other charges - education	401.40	500.00	500.00	500.00	0.00
101.3210.541500 Contingent Reserve	0.00	0.00	0.00	0.00	0.00
101.3210.541510 Office supplies	1,839.94	1,500.00	1,500.00	1,500.00	0.00
101.3210.541522 Operating supplies - gas & oil	103,016.71	105,000.00	120,000.00	115,000.00	-5,000.00
101.3210.541523 Operating supplies - surveying	3,308.38	5,000.00	5,000.00	5,000.00	0.00
101.3210.541525 Operating supplies - uniforms	126.50	4,601.36	4,700.00	4,500.00	-200.00
<b>Total</b>	<b>1,849,301.02</b>	<b>1,506,600.00</b>	<b>1,623,300.00</b>	<b>1,748,100.00</b>	<b>124,800.00</b>
101.3210.541610 Debt Service - Streets Bond	1,397,684.81	1,401,690.00	1,401,690.00	1,397,914.00	-3,776.00
101.3210.541611 Debt Service 2003 Bonds	2,516,700.52	2,515,838.00	2,515,838.00	2,514,226.00	-1,612.00
101.3210.541612 Debt Services 2005A Bonds	620,932.09	1,829,050.00	1,829,050.00	1,848,415.00	19,365.00
101.3210.541630 County Project-W 60 St/28 Av	0.00	0.00	0.00	0.00	0.00
101.3210.541630A County Project-W 60 St/28 Av	0.00	0.00	0.00	0.00	0.00
101.3210.541631 County Project - West 8th Ave	3,553,998.87	0.00	0.00	0.00	0.00
101.3210.541631A County Project W 8 Ave	-3,553,998.87	0.00	0.00	0.00	0.00
101.3210.541632 Miami-Dade Rd. Construct.	0.00	0.00	0.00	3,300,000.00	3,300,000.00

Budget Report

# Streets Transportation Expenditures

AS APPROVED BY CITY OF HIALEAH COUNCIL



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
101.3210.541640 Capital outlay - equipment	37,931.75	80,000.00	80,000.00	70,000.00	-10,000.00
101.3210.541641 Bridge Improvement	0.00	50,000.00	25,000.00	50,000.00	25,000.00
101.3210.541643 Roadway Stripping	0.00	275,000.00	150,000.00	150,000.00	0.00
101.3210.541646 Roadway Resurfacing	0.00	550,000.00	500,000.00	425,000.00	-75,000.00
101.3210.541648 Landscaping	0.00	0.00	0.00	250,000.00	250,000.00
101.3210.541649 Capital Improv- ROW	128,669.00	291,500.00	300,000.00	400,000.00	100,000.00
101.3210.541650 Construction	9,604.70	420,000.00	350,000.00	350,000.00	0.00
101.3210.541651 Construction - Half Cent	4,246,019.53	1,295,000.00	1,295,000.00	1,295,000.00	0.00
101.3210.541660 Capital Outlay-Vehicles	0.00	0.00	0.00	150,000.00	150,000.00
<b>Total</b>	<b>8,957,542.40</b>	<b>8,708,078.00</b>	<b>8,446,578.00</b>	<b>12,200,555.00</b>	<b>3,753,977.00</b>
<b>Total</b>	<b>12,462,409.47</b>	<b>12,090,000.00</b>	<b>11,902,566.00</b>	<b>15,850,096.00</b>	<b>3,947,530.00</b>
					<b>3,947,530.00</b>

**Urban Area Security Grant  
Revenues**

AS APPROVED BY CITY OF HIALEAH COUNCIL



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
119.0000.337200					
UASI Grant - 16.007	1,041,039.81	0.00	147,470.00	0.00	-147,470.00
Sub Total	1,041,039.81	0.00	147,470.00	0.00	-147,470.00
119.0000.369500					
Unappropriated Fund Balance	0.00	0.00	162,530.00	0.00	-162,530.00
Sub Total	0.00	0.00	162,530.00	0.00	-162,530.00
Total	1,041,039.81	0.00	310,000.00	0.00	-310,000.00
					-310,000.00

# Urban Area Security Grant Revenues

AS APPROVED BY CITY OF HIALEAH COUNCIL



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
119.1000.337210					
UASI Grant - Police	0.00	0.00	0.00	892,500.00	892,500.00
Sub Total	0.00	0.00	0.00	892,500.00	892,500.00
Total Police	0.00	0.00	0.00	892,500.00	892,500.00
					892,500.00

**Urban Area Security Grant  
Revenues**

AS APPROVED BY CITY OF HIALEAH COUNCIL



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
119.2000.337220					
UASI Grant - Fire	0.00	0.00	0.00	1,267,700.00	1,267,700.00
Sub Total	0.00	0.00	0.00	1,267,700.00	1,267,700.00
Total Fire	0.00	0.00	0.00	1,267,700.00	1,267,700.00
					1,267,700.00

**Urban Area Security Grant  
Revenues**

AS APPROVED BY CITY OF HIALEAH COUNCIL



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
119.3220.337400					
UASI Grant - Transit	0.00	0.00	0.00	77,000.00	77,000.00
Sub Total	0.00	0.00	0.00	77,000.00	77,000.00
Total Fleet Maintenance	0.00	0.00	0.00	77,000.00	77,000.00
					77,000.00

**Urban Area Security Grant**  
**Expenditures**  
**Police**

AS APPROVED BY CITY OF HIALEAH COUNCIL



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
119.1000.521491 Other Charges - Education	0.00	0.00	0.00	85,000.00	85,000.00
119.1000.521526 Operating Supplies - Misc.	0.00	0.00	0.00	33,000.00	33,000.00
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>118,000.00</b>	<b>118,000.00</b>
119.1000.521640 Capital Outlay - Equipment	416,032.57	0.00	140,000.00	744,500.00	604,500.00
119.1000.521650 Capital Outlay - Vehicles	0.00	0.00	0.00	30,000.00	30,000.00
<b>Total</b>	<b>416,032.57</b>	<b>0.00</b>	<b>140,000.00</b>	<b>774,500.00</b>	<b>634,500.00</b>
<b>Total Police</b>	<b>416,032.57</b>	<b>0.00</b>	<b>140,000.00</b>	<b>892,500.00</b>	<b>752,500.00</b>
					<b>752,500.00</b>

**Urban Area Security Grant  
Expenditures  
Fire**

**AS APPROVED BY CITY OF HIALEAH COUNCIL**



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
119.2000.522310 Professional Services	0.00	0.00	0.00	15,000.00	15,000.00
119.2000.522311 Planning Services	0.00	0.00	0.00	100,200.00	100,200.00
119.2000.522491 Other Charges - Education	0.00	0.00	0.00	385,000.00	385,000.00
119.2000.522526 Operating Supplies - Misc.	0.00	0.00	0.00	25,000.00	25,000.00
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>525,200.00</b>	<b>525,200.00</b>
119.2000.522640 Capital Outlay - Equipment	494,847.56	0.00	170,000.00	682,500.00	512,500.00
119.2000.522650 Capital Outlay - Vehicles	0.00	0.00	0.00	60,000.00	60,000.00
<b>Total</b>	<b>494,847.56</b>	<b>0.00</b>	<b>170,000.00</b>	<b>742,500.00</b>	<b>572,500.00</b>
<b>Total Fire</b>	<b>494,847.56</b>	<b>0.00</b>	<b>170,000.00</b>	<b>1,267,700.00</b>	<b>1,097,700.00</b>
					<b>1,097,700.00</b>

**Urban Area Security Grant**  
**Expenditures**  
**Fleet Maintenance**

**AS APPROVED BY CITY OF HIALEAH COUNCIL**



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
119.3220.591640 Capital Outlay - Equipment	0.00	0.00	0.00	77,000.00	77,000.00
119.3220.591650 Capital Outlay - Vehicles	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>77,000.00</b>	<b>77,000.00</b>
<b>Total Fleet Maintenance</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>77,000.00</b>	<b>77,000.00</b>
					<b>77,000.00</b>

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CITY OF HIALEAH  
GENERAL FUND  
ANNUAL BUDGET  
FOR FISCAL YEAR ENDING SEPTEMBER 30, 2007  
**Transit Division – Hialeah Circulator**

**Description**

The responsibility of the Transit Division is to meet the needs of the public for the highest quality transit service: safe, reliable, efficient and courteous.

**2006 Accomplishments**

- Setup event Miami-Dade Transit sponsoring a three day period where all eligible residents will be able to apply for or renew their "Golden Passport".
- Began installation of new bus benches based on 50 new locations identified.
- Began permit application process for new bus shelter locations.
- Modified Flamingo Route to cover areas not service in the past.
- Purchased one new bus to be delivered in the Fall 06.
- Obtained approval to sell advertising on the Hialeah Transit buses.

<i>Budget Summary</i>	<b>2005 Actual</b>	<b>2006 Budget</b>	<b>2007 Adopted</b>	<b>Percent Change</b>
Total Revenues	\$ 2,325,367	\$ 1,878,500	\$ 2,237,375	19%
Total Expenditures	1,762,968	2,418,500	2,176,421	-10%
Net Margin	\$ 562,400	\$ (540,000)	\$ 60,954	111%

**2007 Goals**

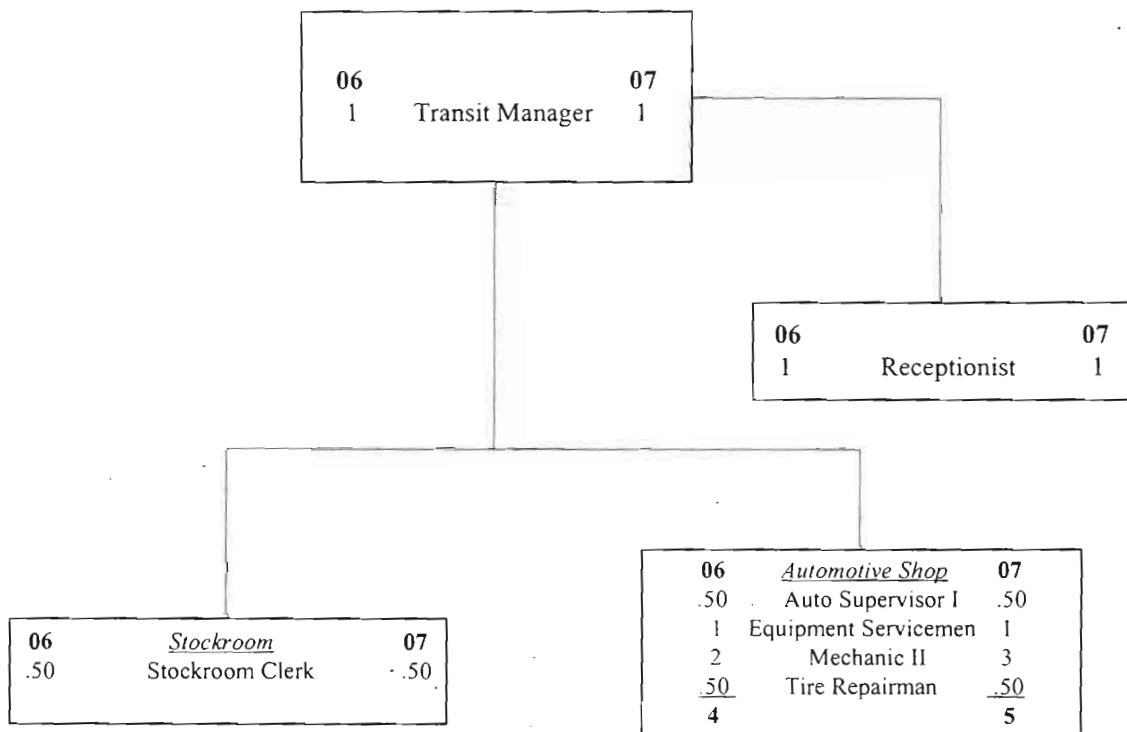
- Apply for multi-year FDOT grant for the purchase of additional and replacement buses for the existing bus fleet. The grant would be matched with City funds.

<b>Performance Measures</b>	<b>2005 Actual</b>	<b>2006 Target</b>	<b>2007 Target</b>
<b>Workload/demand</b>			
Number of buses in service	8	8	9
Number of bus operators	21	20	20
Number of bus service miles	419,847	416,000	435,000
Number of bus operating hours	34,742	35,000	37,000
Annual passenger trips	630,805	700,000	730,000
Number of routes	2	2	2
<b>Efficiency</b>			
Average headway (in minutes)	30	35	28
Weekday span of service (in hours)	15	15	15
Annual passenger trips per FTE	30,038	35,000	36,500
Passenger trips per revenue mile	1.5	1.68	1.68
Passenger trips per revenue hour	18.16	20	19.73
Annual passengers per revenue vehicle	78,851	87,500	81,111

# ORGANIZATIONAL CHART

## CIRCULATOR FUND

2006-2007



\* 50% of Salary from Fleet Department

**PERSONNEL SUMMARY  
2006-2007**

**CIRCULATOR FUND**  
**TRANSIT DEPARTMENT**

**425,3220.544**

OBJECT CODE	OCCUPATIONAL TITLE	BUDGETED THIS YEAR	CURRENT	REQUEST	TOTAL COST
110	<b><u>EXECUTIVE SALARY</u></b>				
	Transit Manager	1	1	1	\$65,990.00
	<b>Total Executive Salary</b>				<b>\$65,990.00</b>
120	<b><u>CIVIL SERVICE SALARIES</u></b>				
	Receptionist	1	1	1	\$24,728.00
*	Automotive Supervisor	0.5	0.5	0.5	\$21,401.00
**	Equipment Servicemen	1	1	1	\$37,551.00
***	Mechanics I/II	2	3	3	\$94,987.00
****	Stockroom Clerk	0.5	0.5	0.5	\$14,627.00
*****	Tire Repairman	0.5	0.5	0.5	\$15,030.00
	<b>Total Civil Service Salaries</b>				<b>\$208,324.00</b>
	<b><u>TOTAL SALARY EXPENSES</u></b>	<b>6.5</b>	<b>7.5</b>	<b>7.5</b>	<b><u>\$274,314.00</u></b>

- \* One Auto Supervisor I - 50% of Salary in Fleet Dept.
- \*\* Two Equipment Servicemen - 50% of Salary in Fleet Dept.
- \*\*\* Six Mechanic II - 50% of Salary in Fleet Dept.
- \*\*\*\* One Stockroom Clerk - 50% of Salary in Fleet Dept.
- \*\*\*\*\* One Tire Repairman - 50% Salary of Salary in Fleet Dept.

# Hialeah Circulator Revenues

AS APPROVED BY CITY OF HIALEAH COUNCIL



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
425.0000.312600					
Discret. Half Cent Sales Tax	1,373,731.80	1,412,000.00	1,500,000.00	1,520,875.00	20,875.00
<b>Sub Total</b>	<b>1,373,731.80</b>	<b>1,412,000.00</b>	<b>1,500,000.00</b>	<b>1,520,875.00</b>	<b>20,875.00</b>
425.0000.334490					
Fla. Department Grant Transit	525,000.00	60,000.00	60,001.00	250,000.00	189,999.00
<b>Sub Total</b>	<b>525,000.00</b>	<b>60,000.00</b>	<b>60,001.00</b>	<b>250,000.00</b>	<b>189,999.00</b>
425.0000.344300					
Circulator Fees	216,992.19	200,000.00	250,000.00	250,000.00	0.00
425.0000.344310					
Transit Serv.- Hialeah Gardens	206,643.96	206,500.00	206,500.00	206,500.00	0.00
<b>Sub Total</b>	<b>423,636.15</b>	<b>406,500.00</b>	<b>456,500.00</b>	<b>456,500.00</b>	<b>0.00</b>
425.0000.369200					
Miscellaneous Fees	3,000.00	0.00	10,000.00	0.00	-10,000.00
425.0000.369210					
Advertising Fees	0.00	0.00	0.00	10,000.00	10,000.00
425.0000.369500					
Appropriation of Fund Balance	-562,400.44	690,000.00	192,971.00	259,346.00	66,375.00
<b>Sub Total</b>	<b>-559,400.44</b>	<b>690,000.00</b>	<b>202,971.00</b>	<b>269,346.00</b>	<b>66,375.00</b>
<b>Total</b>	<b>1,762,967.51</b>	<b>2,568,500.00</b>	<b>2,219,472.00</b>	<b>2,496,721.00</b>	<b>277,249.00</b>
					<b>277,249.00</b>

**Hialeah Circulator  
Expenditures  
Fleet Maintenance**

**AS APPROVED BY CITY OF HIALEAH COUNCIL**



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
425.3220.544110 Executive Salaries	57,845.50	57,906.00	61,933.00	65,990.00	4,057.00
425.3220.544120 Civil Service Salaries	85,062.40	141,929.00	124,460.00	208,324.00	83,864.00
425.3220.544130 Temporary Salaries	63,605.29	58,000.00	82,270.00	0.00	-82,270.00
425.3220.544140 Overtime	828.60	6,000.00	10,000.00	10,000.00	0.00
425.3220.544141 Separation Pay	34.27	7,000.00	0.00	10,000.00	10,000.00
425.3220.544210 F.I.C.A.	15,392.07	17,430.00	21,318.00	22,515.00	1,197.00
425.3220.544220 Retirement	38,648.40	55,005.00	50,326.00	63,092.00	12,766.00
<b>Total</b>	<b>261,416.53</b>	<b>343,270.00</b>	<b>350,307.00</b>	<b>379,921.00</b>	<b>29,614.00</b>
425.3220.544340 Contractual Services-ASTI	1,136,980.00	1,350,000.00	1,200,000.00	1,200,000.00	0.00
425.3220.544440 Rental & Lease	4,290.00	5,000.00	4,000.00	5,000.00	1,000.00
425.3220.544462 Repair & Maintenance	182,966.69	160,000.00	200,000.00	160,000.00	-40,000.00
425.3220.544470 Printing & Binding	236.30	7,000.00	4,000.00	10,000.00	6,000.00
425.3220.544480 Promotional Activities	249.45	4,500.00	2,000.00	4,500.00	2,500.00
425.3220.544500 Contingent Reserve - R & R	0.00	380,000.00	249,000.00	200,000.00	-49,000.00
425.3220.544510 Office Supplies	894.45	2,000.00	1,700.00	2,000.00	300.00
425.3220.544522 Operating Supplies-Gas & Oil	167,716.46	160,000.00	195,000.00	210,000.00	15,000.00
425.3220.544526 Operating Supplies-Misc.	465.00	6,730.00	1,465.00	5,000.00	3,535.00

Budget Report

**Hialeah Circulator  
Expenditures  
Fleet Maintenance**

**AS APPROVED BY CITY OF HIALEAH COUNCIL**



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
<b>Total</b>	1,493,798.35	2,075,230.00	1,857,165.00	1,796,500.00	-60,665.00
<b>425.3220.544630</b>					
Capital Outlay-Improvements	0.00	147,000.00	0.00	0.00	0.00
<b>425.3220.544640</b>					
Capital Outlay-Machinery	1,771.06	3,000.00	12,000.00	7,800.00	-4,200.00
<b>425.3220.544650</b>					
Capital Outlay - Vehicles	0.00	0.00	0.00	312,500.00	312,500.00
<b>Total</b>	1,771.06	150,000.00	12,000.00	320,300.00	308,300.00
<b>Total Fleet Maintenance</b>	1,756,985.94	2,568,500.00	2,219,472.00	2,496,721.00	277,249.00
					277,249.00

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CITY OF HIALEAH  
GENERAL FUND  
ANNUAL BUDGET  
FOR FISCAL YEAR ENDING SEPTEMBER 30, 2007  
**Solid Waste Department**

**Description**

The Solid Waste Department is responsible for providing the citizens, businesses and visitors of Hialeah with efficient, cost effective solid waste collection and recycling services supporting the infrastructure demands of our growing community.

**2006 Accomplishments**

- Completed audit of the customer accounts that yielded 90 accounts that were misclassified and improperly billed.
- Implemented citizen's awareness program (radio transmission) in an effort to educate residents on safety concerns related to the waste disposal during hurricane season. This effort resulted in a positive response from the public reflected in less accumulation of household and commercial waste.

<i><b>Budget Summary</b></i>	<b>2005 Actual</b>	<b>2006 Budget</b>	<b>2007 Adopted</b>	<b>Percent Change</b>
Total Revenues	\$ 12,064,689	\$ 13,089,872	\$ 12,744,000	-3%
Total Expenditures	15,720,554	15,725,490	15,725,066	0%
Net Margin	\$ (3,655,865)	\$ (2,635,618)	\$ (2,981,066)	13%

**2007 Goals**

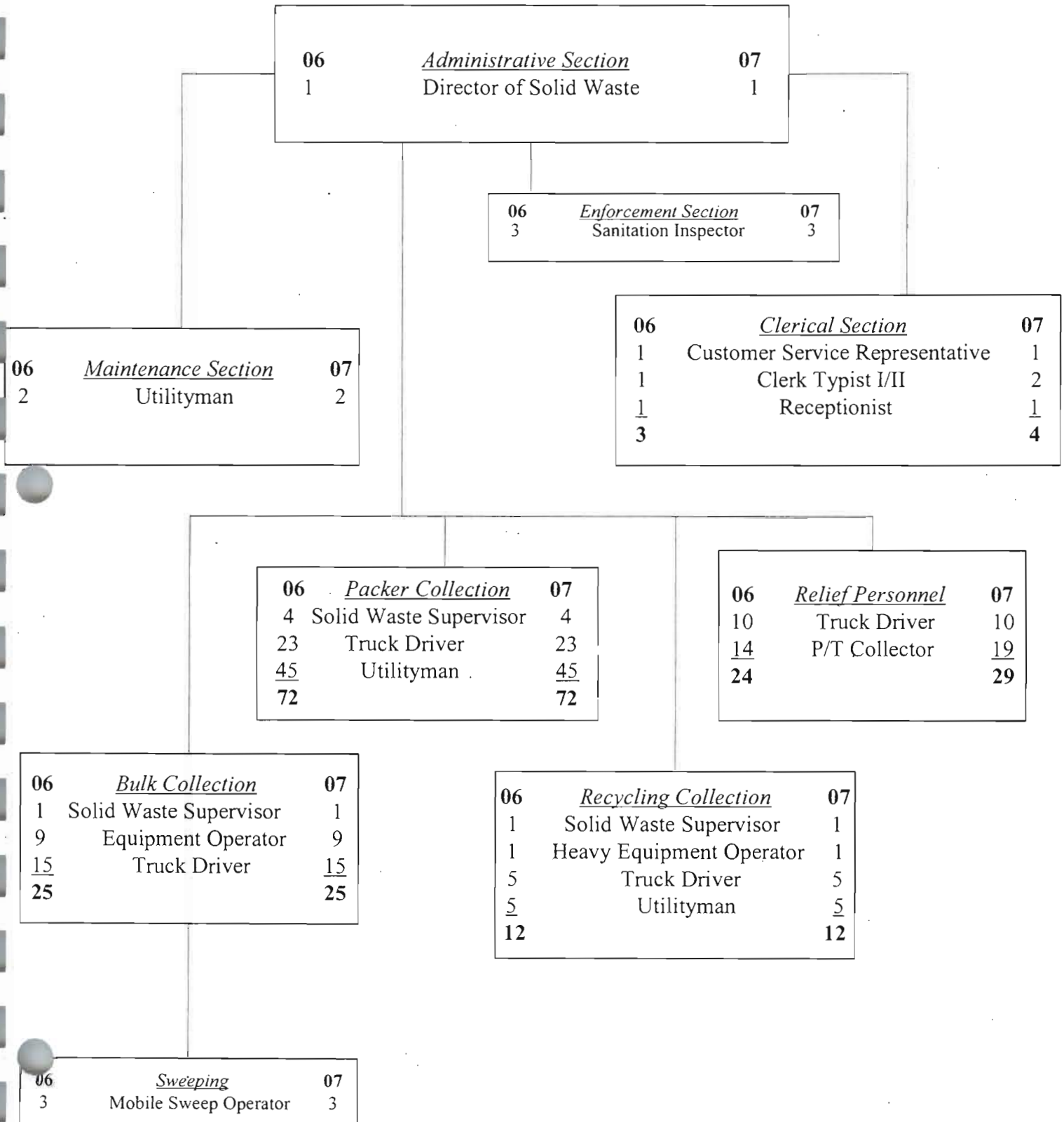
- Automation of waste disposal collection system.
- New recycling transfer station for disposal of bulk items.

<b>Performance Measures</b>	<b>2005 Actual</b>	<b>2006 Target</b>	<b>2007 Target</b>
<b>Workload/demand</b>			
Number of residential accounts	37,894	38,000	38,106
Number of commercial accounts	564	580	594
Street swept in miles	400	425	450
Tons of mulch	1,027	1,027	1,040
Tons of recyclable materials *	3,064	3,131	3,198
Tons of solid waste disposed *	93,320	89,003	90,934
<b>Efficiency</b>			
Cost per can of solid waste collected (residential) **	\$ 21	\$ 21	\$ 22
Cost per can of solid waste collected (non-residential) **	\$ 47	\$ 48	\$ 50
Cost per ton of solid waste disposal (residential) **	\$ 11	\$ 11	\$ 11
Cost per ton of solid waste disposal (non-residential) **	\$ 20	\$ 21	\$ 22
Recycling cost per can **	\$ 2	\$ 2	\$ 2
<b>Effectiveness</b>			
Tons of recyclables collected per residential unit	17%	18%	19%
Tons of yard/wood waste collected per residential unit	27%	27%	27%

\* The total tonnage in 2005 was mainly due to hurricane Katrina. A normal year without storms averages a 940 ton increase.

\*\* Cost per ton will have an estimated increase as per the Miami Dade Solid Waste Disposal Agreement of 2.5/3.8% (CPI) every fiscal year.

**ORGANIZATIONAL CHART**  
**SOLID WASTE DEPARTMENT**  
**2006-2007**



PERSONNEL SUMMARY  
2006 - 2007

**SOLID WASTE DEPARTMENT**

**401.3240.534.**

OBJECT CODE	OCCUPATIONAL TITLE	BUDGETED THIS YEAR	CURRENT	REQUEST	TOTAL COST
110	<b><u>EXECUTIVE SALARY</u></b>				
	Director of Solid Waste	1	1	1	\$62,824.00
	<b>Total Executive Salary</b>				<b>\$62,824.00</b>
120	<b><u>CIVIL SERVICE SALARIES</u></b>				
	Clerk Typist I/II	1	1	2	\$55,426.00
	Customer Service Rep.	1	1	1	\$43,818.00
	Equipment Operator	9	9	9	\$404,120.00
	Heavy Equipment Operator	1	1	1	\$34,713.00
	Mobile Sweeper	3	3	3	\$129,321.00
	Receptionist	1	1	1	\$20,197.00
	Sanitation Inspector	3	3	3	\$108,243.00
	Solid Waste Supervisor I	6	5	6	\$296,161.00
	Truck Driver	53	50	53	\$1,868,917.00
	Utilityman/Sanitation Collectors	52	47	52	\$1,586,126.00
	<b>Total Civil Service Salaries</b>				<b>\$4,547,042.00</b>
130	<b><u>TEMPORARY SALARIES</u></b>				
	Solid Waste Collector P/T	14	19	19	\$301,751.00
	<b>Total Temporary Salaries</b>				<b>\$301,751.00</b>
	<b><u>TOTAL SALARY EXPENSES</u></b>	<b>145</b>	<b>141</b>	<b>151</b>	<b><u>\$4,911,617.00</u></b>

# Solid Waste Revenues

AS APPROVED BY CITY OF HIALEAH COUNCIL



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
401.0000.343410 Solid waste revenue	11,840,755.37	12,000,000.00	12,000,000.00	12,000,000.00	0.00
401.0000.343910 Special pickups - trash	10,662.06	10,000.00	10,000.00	10,000.00	0.00
401.0000.343930 Recycling - residential progr.	93,673.83	80,000.00	80,000.00	92,000.00	12,000.00
<b>Sub Total</b>	<b>11,945,091.26</b>	<b>12,090,000.00</b>	<b>12,090,000.00</b>	<b>12,102,000.00</b>	<b>12,000.00</b>
401.0000.361110 Interest earnings	22,515.12	20,000.00	15,000.00	20,000.00	5,000.00
<b>Sub Total</b>	<b>22,515.12</b>	<b>20,000.00</b>	<b>15,000.00</b>	<b>20,000.00</b>	<b>5,000.00</b>
401.0000.369200 Miscellaneous Revenue	117,902.18	0.00	70,000.00	60,000.00	-10,000.00
401.0000.369201 Cost Recov.-Env. Crime Unit	1,696.75	0.00	17,500.00	12,000.00	-5,500.00
401.0000.369300 Private hauler permit fees	573,550.95	550,000.00	550,000.00	550,000.00	0.00
401.0000.369500 Appropriation-funds balance	3,011,130.81	3,115,490.00	3,056,628.63	3,308,596.00	251,967.37
<b>Sub Total</b>	<b>3,704,280.69</b>	<b>3,665,490.00</b>	<b>3,694,128.63</b>	<b>3,930,596.00</b>	<b>236,467.37</b>
<b>Total</b>	<b>15,671,887.07</b>	<b>15,775,490.00</b>	<b>15,799,128.63</b>	<b>16,052,596.00</b>	<b>253,467.37</b>
					<b>253,467.37</b>

# Solid Waste Expenditures

AS APPROVED BY CITY OF HIALEAH COUNCIL



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
401.3240.534110 Executive salaries	60,164.10	60,366.00	62,593.00	62,824.00	231.00
401.3240.534120 Civil service salaries	3,601,884.66	4,417,440.00	4,015,988.00	4,547,042.00	531,054.00
401.3240.534130 Temporary salaries	602,255.29	361,036.00	400,120.00	285,449.00	-114,671.00
401.3240.534140 Overtime	431,762.83	360,000.00	550,000.00	360,000.00	-190,000.00
401.3240.534141 Separation pay	110,375.26	300,000.00	250,000.00	300,000.00	50,000.00
401.3240.534210 FICA	356,793.10	420,661.00	403,821.00	424,982.00	21,161.00
401.3240.534220 Retirement	927,394.16	1,306,487.00	1,101,217.00	1,060,269.00	-40,948.00
401.3240.534241 Disability	41,973.45	50,000.00	50,000.00	50,000.00	0.00
401.3240.534251 FEMA Overtime Reimburs.	-279,158.04	0.00	-366,542.68	0.00	366,542.68
<b>Total</b>	<b>5,853,444.81</b>	<b>7,275,990.00</b>	<b>6,467,196.32</b>	<b>7,090,566.00</b>	<b>623,369.68</b>
401.3240.534410 Telephone	6,000.00	10,000.00	10,000.00	5,000.00	-5,000.00
401.3240.534430 Utilities	28,386.30	32,000.00	32,000.00	22,000.00	-10,000.00
401.3240.534431 Metro dump fees	4,683,124.00	4,700,000.00	4,700,000.00	4,850,000.00	150,000.00
401.3240.534432 Dump Fees - Other	128,450.00	125,000.00	125,000.00	125,000.00	0.00
401.3240.534451 Insurance-general	1,298,445.18	800,000.00	800,000.00	800,000.00	0.00
401.3240.534452 Insurance-health & life	1,336,452.95	1,300,000.00	1,300,000.00	1,300,000.00	0.00
401.3240.534462 Repair & maintenance - equip.	58,854.16	60,000.00	60,000.00	60,000.00	0.00

Budget Report

# Solid Waste Expenditures

AS APPROVED BY CITY OF HIALEAH COUNCIL



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
401.3240.534463 Repair & maintenance - auto	518,275.70	500,000.00	505,000.00	500,000.00	-5,000.00
401.3240.534464 FEMA Reimbursement Equip.	-289,395.37	0.00	-312,143.69	0.00	312,143.69
401.3240.534510 Office supplies	2,315.22	2,500.00	3,000.00	2,500.00	-500.00
401.3240.534522 Operating supplies - gas & oil	392,061.32	400,000.00	420,000.00	450,000.00	30,000.00
401.3240.534525 Operating supplies - uniforms	7,963.07	25,000.00	25,000.00	25,000.00	0.00
401.3240.534526 Operating supplies - misc.	31,496.09	25,000.00	25,000.00	25,000.00	0.00
401.3240.534840 Central data processing	46,500.00	70,000.00	75,000.00	70,000.00	-5,000.00
401.3240.534910 Cost allocation	400,000.00	400,000.00	400,000.00	400,000.00	0.00
<b>Total</b>	<b>8,648,928.62</b>	<b>8,449,500.00</b>	<b>8,167,856.31</b>	<b>8,634,500.00</b>	<b>466,643.69</b>
401.3240.534640 Capital outlay - equipment	0.00	50,000.00	772,738.00	0.00	-772,738.00
401.3240.534650 Capital Outlay - Vehicles	0.00	0.00	0.00	327,530.00	327,530.00
<b>Total</b>	<b>0.00</b>	<b>50,000.00</b>	<b>772,738.00</b>	<b>327,530.00</b>	<b>-445,208.00</b>
401.3240.534733 Depreciation Expense	816,558.00	0.00	391,338.00	0.00	-391,338.00
<b>Total</b>	<b>816,558.00</b>	<b>0.00</b>	<b>391,338.00</b>	<b>0.00</b>	<b>-391,338.00</b>
<b>Total</b>	<b>15,318,931.43</b>	<b>15,775,490.00</b>	<b>15,799,128.63</b>	<b>16,052,596.00</b>	<b>253,467.37</b>
					<b>253,467.37</b>

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CITY OF HIALEAH  
ENTERPRISE FUND  
ANNUAL BUDGET  
FOR FISCAL YEAR ENDING SEPTEMBER 30, 2007  
**Department of Water & Sewers**

**Description**

The Department of Water & Sewers provides and distributes reliable and high-quality water to its customers. In addition, the Department collects and transmits wastewater to Miami-Dade County for disposal in a manner consistent with Federal, State and local regulations insuring the protection of public health and the environment.

The Department provides the following functions:

**Customer Service and Billing:** The objective of this function is to:

- Treat all customers fairly
- Encourage all customers to use the services wisely
- Provide all services in a way that is accessible and affordable to all customers, including the disabled and disadvantaged

**Accounting:** The objective of this function is to:

- Pay all suppliers, contractors and service providers according to City policy in order to maximize and take advantages of discounts.
- Accurately reconcile all accounts receivable to the City's General Ledger accounts

**Engineering:** The objective of this function is to:

- Provide code review for new construction to ensure compliance with departmental standards and industry practices in a timely manner

**Meter Reading:** The objective of this function is to:

- Ensure the routes are read within the established sequence and schedule
- Minimize the number of estimations when reading a route

**Water Distribution:** The objective of this function is to:

- Provide operations and maintenance services to the water distribution system in order to continuously deliver a safe and adequate supply of drinking water to all customers

**Purchasing:** The objective of this function is to:

- Provide operational support to the department so that they have the necessary tools and supplies to perform their jobs

**Sanitary Sewers Collection and Transmission:** The objective of this function is to:

- Provide operations and maintenance services to the wastewater collection and transmission system in order to minimize wastewater overflows and safely deliver wastewater from the customer to the County system.

**Administration and Management:** The objective of this function is to:

- Provide the necessary administrative, engineering and technical direction in order to meet community needs and regulatory requirements for drinking water
- Provide the necessary administrative, engineering and technical direction in order to meet community needs and regulatory requirements for safe wastewater collection and transmittal and avoid sanitary sewers overflows
- Provide policy direction and support in order to conserve our water resources by reducing per capita consumption
- Invest in the development of the employees' skills, abilities and potential
- Ensure health, safety and welfare of employees

### **2006 Accomplishments**

- Purchased, installed and trained department operations, engineering staff as well as staff from MDDERM, on the use of a sewer system computer modeling program necessary to meet the requirements of Miami-Dade County Code Chapter 24. This program allows the department to analyze different designs using a computer model of our sewer system by applying different designs and operational alternatives under changing field conditions including high water table and surge charge conditions.
- Reached agreement with three different developers including the Miami-Dade School Board regarding the rehabilitation and reconstruction of three sanitary sewage pump stations (P.S. 111, 122, 123) to be reconstructed and rehabilitated early 2007. These developers are making a substantial financial contribution to the department which offsets the anticipated cost of these repairs.
- Hired a consulting engineering firm to augment departmental staff and conduct all field inspections of major construction projects. This has allowed the department to be more effective and responsive in the inspection process. This concept was implemented with substantial savings in personnel costs to the department.
- Completed, advertised and received bids for all pipe and materials suppliers to the department.
- Completed requirements of the city's consent order with the FDEP and agreements with MDDERM by completing the repairs and rehabilitation to sewage pump stations P.S. 006 a major regional station, P.S. 056, P.S. 055, P.S. 107, P.S. 011 and P.S. 012. These stations must be certified to MDDERM as corrected and completed. Also

completed the construction of a new discharge force main for P.S. 011 decreasing the number of operating hours for the station.

- Completed Phase Five of the sewer main lining program including relining of 81,470 lineal feet of sewer main. These repairs and construction was completed using "trenchless" construction which is an extremely efficient and effective method of reconstructing sewer mains by not trenching or "digging" the streets of the city. By relining we decrease an estimated I/I amount of 2.65 MGD from entering our system decreasing the amount of sewage that must be transported, treated and disposed and decreasing the demands on the Miami-Dade County regional system and treatment sewage plants. This phase had a total construction cost of \$2,767,000 and has an estimated savings over a 20-year horizon of \$19,373,221. The actual savings are much larger since the service life of the fiberglass lining is estimated between 40-50 years.
- Completed negotiations with MDWASD regarding the establishment of county-wide wholesale water and sewer rates affecting all volume customers of Miami-Dade County. Participated in the preliminary county-wide water and sewer rates study. Also participated in the review of the proposal for a new county-wide rate study currently underway.
- Completed the Master Plan, engineering designs, and construction documents for the water and sewer infrastructure for the Annexation Area. This work entails more than \$10M in improvements to serve the newly added area of the city.
- Completed the Master Plan, engineering designs, construction documents for a major regional sewage pump station (P.S. 200) to serve the annexation area and adjacent areas in the northwest sector of the city. Completed the Master Plan, engineering designs, construction documents for a local sewage pump station (P.S. 099) to serve the 300-elderly units currently under construction by the city.
- Established a lien section within Customer Service providing customers advanced notification of outstanding balances that maybe subject to liens on the customer's real property.
- Continued with the safety training of staff including training in the proper operations of boom trucks and cranes, working in the right-of-way, entry in confined spaces and the proper method of excavating. Trained staff in the use of stand-by generators, cleaner trucks and vactor trucks to be able to respond in the event of a natural disaster. The employees of the Pump Station group were sent to ITT, the supplier of our pumps, to train in the proper maintenance and repair of Flygt pumps.
- Completed the preliminary planning for the design and construction of an R.O. Water Treatment Plant to be constructed in partnership with Miami-Dade County to serve the annexation areas well as other areas in the northwest quadrant of the county.

- Finalized and submitted to U.S.E.P.A. the City's Stage 2 Disinfection By-Product Plan. This work was completed in house with the support of a professional water quality laboratory. We tested 36 testing sites as required by the E.P.A under the newly enacted rule in order to decrease the potential for cancer causing organisms in the water distribution system.
- Worked with the FDOT in the design, relocation and reconstruction of a city water main located along the newly constructed underpass on Okeechobee Road.
- Awarded and commenced the reconstruction of P.S. 106 one of our regional pump stations serving the central sector of the city. This station delivers approximately 4.0 MGD to 5.0 MGD to the county system and is the most important station in our system at this time. The station when completed will be upgraded with state-of-the-art pumps and control systems.
- Responded successfully to several natural disasters ( tropical storm, hurricanes) and an extremely heavy and active raining season without experiencing any SSOs in our system even though we lost power to the vast majority of our stations during some of these events, and we were able to maintain service through out the city.
- Finalized and submitted to Florida D.O.H. the results for water quality testing for lead and copper and parameters like color, turbidity, ph. This work was completed in house with the support of a professional water quality laboratory. The results were below all maximum levels of contaminants as outlined in the Safe Drinking Water Act meaning that the city continues on a three year testing cycle. This is due to the successful and on going maintenance practices including preventive maintenance activities for the water distribution system.
- Completed the 2005 Water Quality Report as required by Federal law and distributed the report both in English and Spanish to all 53, 000 accounts.

<b>Budget Summary</b>	<b>2005 Actual</b>	<b>2006 Budget</b>	<b>2007 Adopted</b>	<b>Percent Change</b>
Total Revenues	\$ 39,857,894	\$ 41,820,082	\$ 47,935,564	15%
Total Expenditures	39,667,613	43,146,668	46,248,089	7%
Net Margin	\$ 190,281	\$ (1,326,586)	\$ 1,687,475	27%

## 2007 Goals

- Complete analysis, bid tabulations and award of the Pipe and Materials Bid for 2007 for all pipe and materials supplied to the department.
- Continue with the requirements of the city's consent order with the FDEP and agreements with MDDERM by completing the repairs and rehabilitation to sewage pump stations P.S. 111, P.S. 122, P.S. 123, P.S. 105, P.S. 150. These stations must be certified to MDDERM as corrected and completed.
- Start Phase Six of the sewer main lining program including relining of approximately 80,000 lineal feet of sewer main. These repairs and construction are to be completed using "trench-less" construction which is an extremely efficient and effective method of reconstructing sewer mains by not trenching or "digging" the streets of the city. By relining we decrease the amount of I/I that enters our system decreasing the amount of sewage that must be transported, treated and disposed and decreasing the demands on the Miami-Dade County regional system and treatment sewage plants.
- Fully implement the 2006-2007 retail water and sewer rates recently approved by the Mayor and City Council.
- Advertise for bids and enter into a construction contracts for a major regional sewage pump station (P.S. 200) to serve the annexation area and adjacent areas in the northwest sector of the city and for a local sewage pump station (P.S. 099) to serve the 300-elderly units currently under construction by the city.
- Continue with the safety training of field staff. Continue with the training of staff in the use of stand-by generators, cleaner trucks and vector trucks to be able to respond in the event of a natural disaster.
- Commence with the design and construction of an R.O. Water Treatment Plant to be constructed in partnership with Miami-Dade County to serve the annexation areas well as other areas in the northwest quadrant of the county.
- Continue and fully implement the City's Stage 2 Disinfection By-Product Plan. This work will be managed in house with the support of a professional water quality laboratory. We tested 36 testing sites as required by the E.P.A under the newly enacted rule in order to decrease the potential for cancer causing organisms in the water distribution system. The plan calls for the continued monitoring of the eight recommended and selected sites based on the established criteria.
- Finalize with the FDOT the Joint Participation Agreement for the on-going maintenance of the storm drainage pump station recently completed to serve the newly constructed underpass on Okeechobee Road.

- Complete the construction and testing of P.S. 106 one of our regional pump stations serving the central sector of the city. This station delivers approximately 4.0 MGD to 5.0 MGD to the county system and is the most important station in our system at this time. The station when completed will be upgraded with state-of-the-art pumps and control systems.
- Establish a Pump Repair Shop in order to repair and maintain sewage pumps. The shop will allow us to handle the most common repairs to sewage pumps increasing the turn around time of the pumps. This would be a more efficient operation since we are now sending pumps to the ITT repair shop in West Palm Beach.
- Complete a Water Conservation Plan to be submitted to MDWASD including an education element to the plan. The plan will be incorporated into the County's plan to be submitted to the SFWMD in support of the county's water permit application.
- Complete negotiations with MDWASD in a 20-year water service agreement. Our current agreement expires in 2007. Once the county is able to complete their negotiations with the SFWMD and receive their 20-year permit we must negotiate a 20-year service agreement with the county securing the water supply of the city for years to come.
- Complete five-year TV inspection cycle of the entire sewer system as required by U.S.E.P.A. and report completion to MDDERM. This will be the second five-year cycle completed of TV inspections for the entire system. Once completed the inspection cycles required inspections once every ten years

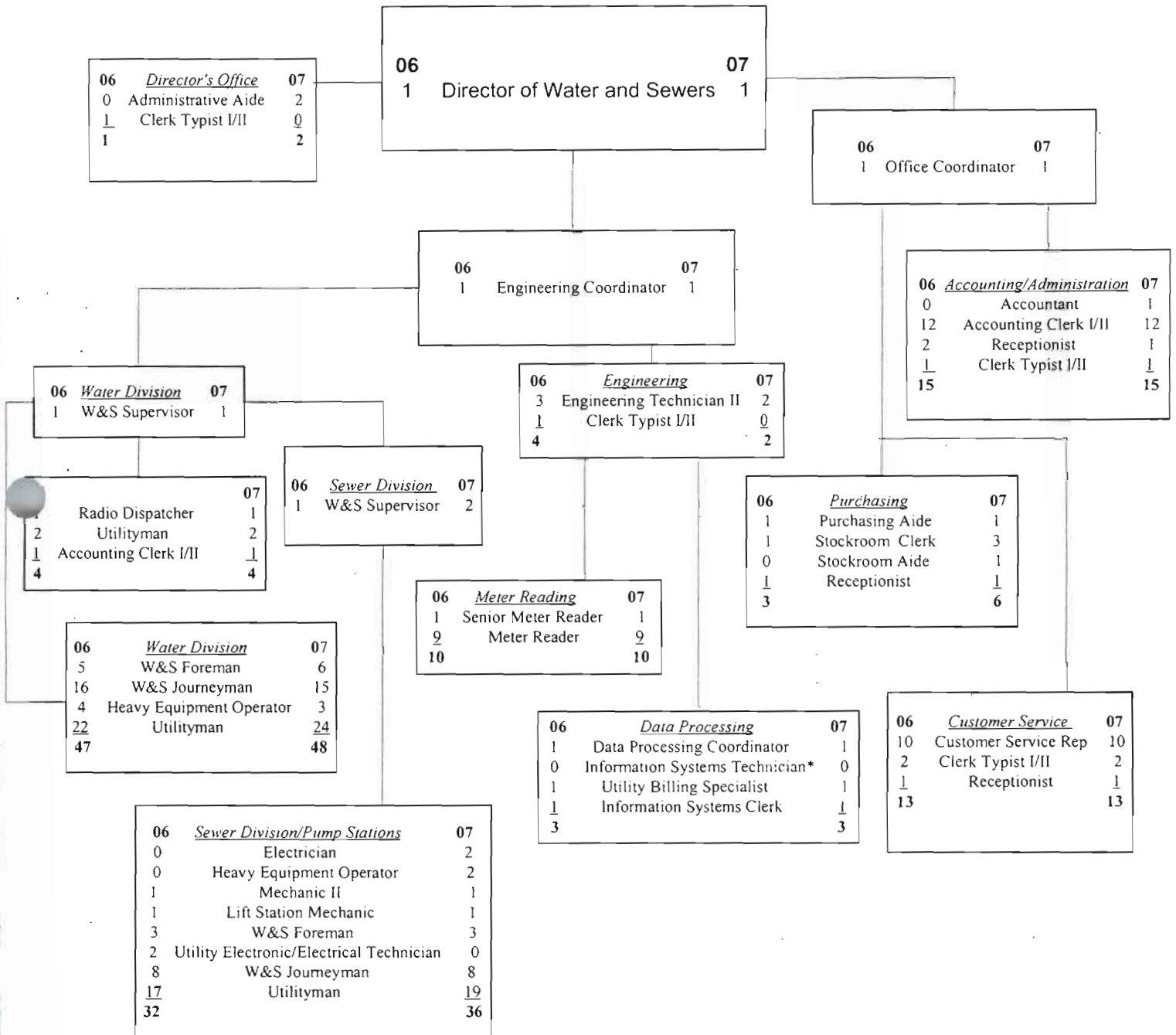
<b>Performance Measures</b>	<b>2005 Actual</b>	<b>2006 Target</b>	<b>2007 Target</b>
<b>Workload/demand</b>			
<b>Engineering</b>			
Number of new construction applications reviewed	Not tracked	Not tracked	Implement
<b>Water Distribution</b>			
Number of customer calls for not water	Not tracked	Not tracked	Implement
Number of new servcie connections made	Not tracked	Not tracked	Implement
Actual customer usage in millions of gallons	Not tracked	Not tracked	Implement
Number of fire hydrants serviced	Not tracked	Not tracked	Implement
<b>Purchasing</b>			
Dollar purchases under \$15,000	Not tracked	Not tracked	Implement
<b>Sanitary Sewers Collection &amp; Transmission</b>			
Number of feet (in miles) of sewer mains in the system	Not tracked	Not tracked	Implement
Wastewater system mains TV-inspected (in ft)	Not tracked	Not tracked	Implement
Wastewater system mains cleaned (in ft)	Not tracked	Not tracked	Implement
<b>Administration &amp; Management</b>			
Number of sanitary sewer overflows resulting from operational activities.	Not tracked	Not tracked	Implement
Number of sanitary sewer overflows resulting from natural disasters and heavy rains.	Not tracked	Not tracked	Implement
Number of reportable accidents per year	Not tracked	Not tracked	Implement
<b>Efficiency</b>			
<b>Customer Service Billing</b>			
Percentage of billing contracts completed within five working days.	Not tracked	Not tracked	Implement
<b>Accounting</b>			
Reconcile all Accounts Receivable within seven working days following the end of the month.	Not tracked	Not tracked	Implement
Number of invoices paid within 30 days of receipt	Not tracked	Not tracked	Implement
<b>Engineering</b>			
Average initial review for new construction (in days)	Not tracked	Not tracked	Implement
<b>Meeting Reading</b>			
Average percentage of estimations per route	Not tracked	Not tracked	Implement
Average number of meters read by meter readers daily	Not tracked	Not tracked	Implement
<b>Administration &amp; Management</b>			
Total lost working days for reportable accidents	Not tracked	Not tracked	Implement

Performance Measures ( Cont'd)	2005 Actual	2006 Target	2007 Target
<b>Effectiveness</b>			
<b>Customer Service &amp; Billing</b>			
Percentage of metered accounts billed on actual readings.	Not tracked	Not tracked	Implement
Percentage of telephone calls answered within 60 seconds.	Not tracked	Not tracked	Implement
<b>Meter Reading</b>			
Percentage of routes read as scheduled	Not tracked	Not tracked	Implement
<b>Purchasing</b>			
Number of emergency purchases	Not tracked	Not tracked	Implement
<b>Sanitary Sewers Collection &amp; Transmission</b>			
Percentage of total lift station overflows that are non-power failure related.	Not tracked	Not tracked	Implement
<b>Administration &amp; Management</b>			
Number of State and Federal drinking water rules and regulations monitored.	Not tracked	Not tracked	Implement
Yearly peak day water demand in gallons per day/capita	Not tracked	Not tracked	Implement
Number of customers participating in water conservation programs.	Not tracked	Not tracked	Implement
Percentage of water loss and unaccounted for water (system purchases vs. consumption billed and accounted for)	Not tracked	Not tracked	Implement
Dollars spent in annual employee trainings	Not tracked	Not tracked	Implement
Average number of days spent on training per employee per year.	Not tracked	Not tracked	Implement
Number of preventable accidents per 10 employees per year.	Not tracked	Not tracked	Implement

# ORGANIZATIONAL CHART

## WATER AND SEWERS DEPARTMENT

2006-2007



# Water & Sewers Revenues

AS APPROVED BY CITY OF HIALEAH COUNCIL



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
450.0000.343310 Sales - Consumer	14,018,134.33	14,000,000.00	14,100,000.00	15,413,462.00	1,313,462.00
450.0000.343312 Hydrant - Rental	2,196.00	2,196.00	2,196.00	2,196.00	0.00
450.0000.343313 Sprinkler System Charges	70,166.95	71,000.00	71,000.00	71,000.00	0.00
450.0000.343314 A/A Water Connection Fees	0.00	0.00	0.00	0.00	0.00
450.0000.343510 Sewer Operating Revenue	25,210,938.77	25,000,000.00	25,000,000.00	27,641,926.00	2,641,926.00
450.0000.343514 A/A Sewer Connection Fees	0.00	0.00	0.00	0.00	0.00
450.0000.343610 Late Charges	802,663.13	500,000.00	225,000.00	500,000.00	275,000.00
450.0000.343611 Reconnection Charges	365,195.63	160,000.00	220,000.00	160,000.00	-60,000.00
450.0000.343612 Returned Check Charges	18,170.32	20,000.00	7,500.00	20,000.00	12,500.00
450.0000.343613 New Account Charges	72,450.00	75,000.00	63,000.00	75,000.00	12,000.00
450.0000.343614 Administrative Support	0.00	120,000.00	203,500.00	120,000.00	-83,500.00
450.0000.343615 Miscellaneous Operating	766,193.46	200,000.00	295,000.00	200,000.00	-95,000.00
450.0000.343616 Research Charge	148,825.00	140,000.00	110,000.00	140,000.00	30,000.00
450.0000.343617 Metro Surcharge Revenue	62,211.99	43,750.00	44,000.00	25,000.00	-19,000.00
450.0000.343618 Bad Debt Recovery	49,094.90	45,000.00	60,000.00	45,000.00	-15,000.00
<b>Sub Total</b>	<b>41,586,240.48</b>	<b>40,376,946.00</b>	<b>40,401,196.00</b>	<b>44,413,584.00</b>	<b>4,012,388.00</b>
450.0000.361100 Interest Income	1,224,093.30	650,000.00	1,829,400.00	2,000,000.00	170,600.00

Budget Report

# Water & Sewers Revenues

AS APPROVED BY CITY OF HIALEAH COUNCIL



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
450.0000.361101 Amortization Income	121,980.00	121,980.00	121,980.00	121,980.00	0.00
<b>Sub Total</b>	<b>1,346,073.30</b>	<b>771,980.00</b>	<b>1,951,380.00</b>	<b>2,121,980.00</b>	<b>170,600.00</b>
450.0000.363003 Connection Charges - Water	69,914.80	100,000.00	65,000.00	100,000.00	35,000.00
450.0000.363005 Connection Charges - Sewer	26,992.50	25,000.00	10,000.00	25,000.00	15,000.00
<b>Sub Total</b>	<b>96,907.30</b>	<b>125,000.00</b>	<b>75,000.00</b>	<b>125,000.00</b>	<b>50,000.00</b>
450.0000.369100 Transfer - R&R Fund Capital E	0.00	12,749,000.00	12,749,000.00	11,646,371.00	-1,102,629.00
450.0000.369250 Prior Years Adjustment	-12,251.23	0.00	-42,800.00	0.00	42,800.00
450.0000.369500 Appropriation -Fund Balance	4,331,588.16	6,025,997.00	1,150,473.32	-349,005.00	-1,499,478.32
450.0000.369900 Miscellaneous Income	13,395.41	5,000.00	10,000.00	5,000.00	-5,000.00
<b>Sub Total</b>	<b>4,332,732.34</b>	<b>18,779,997.00</b>	<b>13,866,673.32</b>	<b>11,302,366.00</b>	<b>-2,564,307.32</b>
450.0000.384000 FDEP SRFL Loan	0.00	0.00	0.00	0.00	0.00
450.0000.384100 Loan Proceeds-State of Florida	0.00	0.00	600,000.00	1,270,000.00	670,000.00
<b>Sub Total</b>	<b>0.00</b>	<b>0.00</b>	<b>600,000.00</b>	<b>1,270,000.00</b>	<b>670,000.00</b>
450.0000.389200 Federal Grant Funds	0.00	0.00	0.00	0.00	0.00
450.0000.389300 State of Florida Grant Funds	0.00	0.00	0.00	4,525,000.00	4,525,000.00
450.0000.389400 A/A Miami-Dade County JPA	0.00	0.00	0.00	4,793,000.00	4,793,000.00
450.0000.389801 Contribution in Aid-Water	0.00	30,000.00	40,000.00	30,000.00	-10,000.00
450.0000.389802 Contribution in Aid-Sewer	0.00	1,000.00	1,000.00	1,000.00	0.00
450.0000.389803 CIA Water Development Proj	0.00	0.00	202,401.00	0.00	-202,401.00

Budget Report

# Water & Sewers Revenues

AS APPROVED BY CITY OF HIALEAH COUNCIL



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
450.0000.389804					
CIA Sewer Year End	0.00	0.00	10,000.00	0.00	-10,000.00
Sub Total	0.00	31,000.00	253,401.00	9,349,000.00	9,095,599.00
Total	47,361,953.42	60,084,923.00	57,147,650.32	68,581,930.00	11,434,279.68
					11,434,279.68

**PERSONNEL SUMMARY**  
2006-2007

**WATER AND SEWERS DEPARTMENT**

**450.9500.536**

**(Water & Sewer Combination Services)**

OBJECT CODE	OCCUPATIONAL TITLE	BUDGETED THIS YEAR	CURRENT	REQUEST	TOTAL COST
110	<b><u>EXECUTIVE SALARY</u></b>				
	Director of Water and Sewers	1	1	1	\$149,408.00
	Engineering Coordinator	1	1	1	\$65,438.00
	Office Coordinator	1	1	1	\$46,562.00
	<b>Total Executive Salary</b>				<b>\$261,408.00</b>
120	<b><u>CIVIL SERVICE SALARIES</u></b>				
	Accountant	0	1	1	\$33,348.00
	Accounting Clerk I/II	13	13	13	\$393,877.00
	Administrative Aide Confidential	0	2	2	\$92,236.00
	Clerk Typist I/II	5	3	3	\$68,402.00
	Customer Service Representative	10	10	10	\$406,779.00
	Data Processing Coordinator	1	1	1	\$54,537.00
	Engineer Technician II	3	2	2	\$118,681.00
	Information Systems Clerk	1	1	1	\$19,115.00
	Meter Reader	9	9	9	\$292,920.00
	Purchasing Aide	1	0	1	\$25,969.00
	Radio Dispatcher	1	0	1	\$22,205.00
	Receptionist	4	3	3	\$66,063.00
	Senior Meter Reader	1	1	1	\$54,301.00
	Stockroom Aide	0	1	1	\$22,790.00
	Stockroom Clerk	1	3	3	\$91,280.00
	Utility Billing Specialist	1	1	1	\$25,055.00
	Utilityperson	2	3	2	\$67,616.00
	<b>Total Civil Service Salaries</b>				<b>\$1,855,174.00</b>
130	<b><u>TEMPORARY SALARIES</u></b>				
	<b>Total Temporary Salaries</b>				
	<b><u>TOTAL SALARY EXPENSES</u></b>	<b>56</b>	<b>57</b>	<b>58</b>	<b>\$2,116,582.00</b>

**Water & Sewers  
Expenditures  
Water & Sewer**

AS APPROVED BY CITY OF HIALEAH COUNCIL



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
450.9500.536110 Executive Salaries	237,411.40	237,852.00	248,466.00	261,408.00	12,942.00
450.9500.536120 Civil Service Salaries	1,432,571.93	1,632,405.00	1,516,918.00	1,855,174.00	338,256.00
450.9500.536130 Temporary Salaries	163,378.04	170,000.00	235,075.00	0.00	-235,075.00
450.9500.536140 Overtime	20,083.78	25,000.00	20,000.00	25,000.00	5,000.00
450.9500.536141 Separation Pay	29,420.10	125,000.00	45,000.00	125,000.00	80,000.00
450.9500.536210 FICA	138,947.15	171,762.00	158,008.00	173,394.00	15,386.00
450.9500.536220 Retirement	409,842.39	558,969.00	476,654.00	486,814.00	10,160.00
450.9500.536230 Employees Health Insurance	974,769.91	1,000,000.00	1,000,000.00	1,000,000.00	0.00
450.9500.536240 Recovery of Salaries	-32,268.88	0.00	-91,969.43	0.00	91,969.43
450.9500.536241 Disability Payroll	23,086.16	25,000.00	20,044.00	25,000.00	4,956.00
<b>Total</b>	<b>3,397,241.98</b>	<b>3,945,988.00</b>	<b>3,628,195.57</b>	<b>3,951,790.00</b>	<b>323,594.43</b>
450.9500.536310 Prof. Fees Engineering Cnslt.	88,350.30	500,000.00	500,000.00	500,000.00	0.00
450.9500.536320 Prof. Fees Auditing	44,000.00	40,000.00	40,000.00	40,000.00	0.00
450.9500.536330 Merchant Service Fees	0.00	0.00	0.00	1,000,000.00	1,000,000.00
450.9500.536340 Contractual Services - Labor	109,004.60	70,000.00	45,000.00	40,000.00	-5,000.00
450.9500.536341 Contractual Services - Other	3,793.35	55,000.00	12,000.00	55,000.00	43,000.00
450.9500.536400 Travel & Per Diem	0.00	10,000.00	4,000.00	10,000.00	6,000.00

Budget Report

**Water & Sewers**  
Expenditures  
Water & Sewer

AS APPROVED BY CITY OF HIALEAH COUNCIL



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
450.9500.536411 Telephone	34,438.31	43,000.00	25,200.00	43,000.00	17,800.00
450.9500.536412 Answering Service	6,341.40	6,500.00	6,500.00	6,500.00	0.00
450.9500.536420 Postage	273,860.30	300,000.00	300,000.00	300,000.00	0.00
450.9500.536431 Electric Power Purchased	47,306.75	50,000.00	48,700.00	50,000.00	1,300.00
450.9500.536435 Support of Street Systems	0.00	50,000.00	50,000.00	50,000.00	0.00
450.9500.536440 Easement Lease - City	2,100.00	2,100.00	2,100.00	2,100.00	0.00
450.9500.536441 Car Allowance & Equipment	0.00	5,000.00	5,000.00	5,000.00	0.00
450.9500.536451 Insurance (General)	1,435,204.81	650,000.00	650,000.00	650,000.00	0.00
450.9500.536461 Building Maintenance	30,048.66	30,000.00	27,600.00	30,000.00	2,400.00
450.9500.536462 Office Equipment Maint.	47,944.49	68,000.00	5,000.00	30,000.00	25,000.00
450.9500.536463 Auto & Construction Equip.	157,572.35	150,000.00	165,100.00	150,000.00	-15,100.00
450.9500.536464 FEMA Equipment Reimburs	-36,156.81	0.00	-128,495.91	0.00	128,495.91
450.9500.536465 Mobile Communications	30,114.15	30,000.00	30,000.00	30,000.00	0.00
450.9500.536468 Data Processing	23,290.91	40,000.00	30,000.00	40,000.00	10,000.00
450.9500.536471 Cash Register Over Short	410.54	500.00	500.00	500.00	0.00
450.9500.536472 Miscellaneous Expense	42,248.16	5,000.00	5,750.00	5,000.00	-750.00
450.9500.536490 Legal Notices	3,997.15	4,000.00	4,000.00	4,000.00	0.00
Budget Report					

**Water & Sewers**  
Expenditures  
Water & Sewer

AS APPROVED BY CITY OF HIALEAH COUNCIL



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
450.9500.536492 Uncollectable Accounts	20.00	25,000.00	45,000.00	25,000.00	-20,000.00
450.9500.536494 Inventory Adjustment	-7,345.30	0.00	-13,453.34	0.00	13,453.34
450.9500.536496 Emergency Contingencies	213,749.39	500,000.00	500,000.00	500,000.00	0.00
450.9500.536497 Loss on Retired Assets	-23,825.70	20,000.00	0.00	20,000.00	20,000.00
450.9500.536510 Printing & Office Supplies	84,315.75	110,000.00	110,000.00	110,000.00	0.00
450.9500.536511 Data Processing Supplies	5,747.49	5,000.00	2,000.00	5,000.00	3,000.00
450.9500.536520 Gas & Oil	185,720.69	150,000.00	165,600.00	150,000.00	-15,600.00
450.9500.536525 Uniforms	3,280.86	20,000.00	20,000.00	20,000.00	0.00
450.9500.536527 Small Tools	15,408.42	10,000.00	10,000.00	10,000.00	0.00
450.9500.536530 Pavement Replacement	920.22	80,000.00	50,000.00	80,000.00	30,000.00
450.9500.536540 Profess. Organization Dues	4,902.00	5,000.00	9,000.00	5,000.00	-4,000.00
450.9500.536541 Training & Education	1,816.83	10,000.00	17,750.00	10,000.00	-7,750.00
450.9500.536910 Transfer to R&R Fund 10%	0.00	4,037,695.00	4,037,695.00	5,386,359.00	1,348,664.00
450.9500.536911 Transfer to Reserve	0.00	151,560.00	151,560.00	0.00	-151,560.00
<b>Total</b>	<b>2,828,580.07</b>	<b>7,233,355.00</b>	<b>6,933,105.75</b>	<b>9,362,459.00</b>	<b>2,429,353.25</b>
450.9500.536643 Equipment Vehicle	0.00	10,000.00	10,000.00	10,000.00	0.00
450.9500.536650 Buildings	0.00	150,000.00	110,000.00	430,000.00	320,000.00

Budget Report

**Water & Sewers  
Expenditures  
Water & Sewer**

**AS APPROVED BY CITY OF HIALEAH COUNCIL**



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
450.9500.536660 Data Processing	0.00	60,000.00	65,000.00	60,000.00	-5,000.00
450.9500.536662 Furniture & Fixtures	0.00	5,000.00	5,000.00	50,000.00	45,000.00
450.9500.536663 Office Equipment	0.00	15,000.00	10,000.00	15,000.00	5,000.00
450.9500.536664 Shop Equipment	0.00	42,000.00	3,300.00	55,000.00	51,700.00
450.9500.536665 Auto & Trucks	0.00	145,000.00	145,000.00	252,100.00	107,100.00
<b>Total</b>	<b>0.00</b>	<b>427,000.00</b>	<b>348,300.00</b>	<b>872,100.00</b>	<b>523,800.00</b>
450.9500.536700 Capital Contingencies	0.00	50,000.00	50,000.00	50,000.00	0.00
450.9500.536710 Principal 1968 Bond	0.00	505,000.00	505,000.00	465,000.00	-40,000.00
450.9500.536711 Principal State Bond	0.00	3,110,000.00	3,110,000.00	1,120,000.00	-1,990,000.00
450.9500.536720 Interest 1968 Bonds	62,240.00	37,390.00	37,390.00	32,550.00	-4,840.00
450.9500.536721 Interest State Loan	381,272.50	299,875.00	299,875.00	126,776.00	-173,099.00
450.9500.536730 Trust Fee 1968 Bond	1,826.36	3,000.00	3,000.00	3,000.00	0.00
450.9500.536731 FDEP SRFL Loan	0.00	0.00	0.00	221,890.00	221,890.00
450.9500.536733 Depreciation Expense	2,892,874.93	0.00	1,750,000.00	0.00	-1,750,000.00
450.9500.536734 Cost Allocation	750,000.00	750,000.00	750,000.00	1,000,000.00	250,000.00
<b>Total</b>	<b>4,088,213.79</b>	<b>4,755,265.00</b>	<b>6,505,265.00</b>	<b>3,019,216.00</b>	<b>-3,486,049.00</b>
<b>Total Water &amp; Sewer</b>	<b>10,314,035.84</b>	<b>16,361,608.00</b>	<b>17,414,866.32</b>	<b>17,205,565.00</b>	<b>-209,301.32</b>
					<b>-209,301.32</b>

Budget Report

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PERSONNEL SUMMARY  
2006-2007

WATER AND SEWERS DEPARTMENT

450.9510.533  
(Water Utility Services)

OBJECT CODE	OCCUPATIONAL TITLE	BUDGETED THIS YEAR	CURRENT	REQUEST	TOTAL COST
110	<u>EXECUTIVE SALARY</u>				
	Total Executive Salary				\$0.00
120	<u>CIVIL SERVICE SALARIES</u>				
	Heavy Equipment Operator	4	3	3	\$107,255.00
	Utilityman	22	19	24	\$681,550.00
	W&S Foreman	5	5	6	\$333,501.00
	W&S Journeyman	16	12	15	\$587,522.00
	W&S Supervisor	1	1	1	\$67,295.00
	Total Civil Service Salaries				\$1,777,123.00
	<u>TOTAL SALARY EXPENSES</u>	48	40	49	<u>\$1,777,123.00</u>

**Water & Sewers  
Expenditures  
Water Services**

**AS APPROVED BY CITY OF HIALEAH COUNCIL**



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
450.9510.533120 Civil Service Salaries	1,392,816.92	1,611,244.00	1,408,231.00	1,777,123.00	368,892.00
450.9510.533121 Water Capital Wages	0.00	200,000.00	150,000.00	200,000.00	50,000.00
450.9510.533130 Temporary Salaries	55,513.76	66,000.00	76,754.00	0.00	-76,754.00
450.9510.533140 Overtime	157,930.13	140,000.00	160,500.00	140,000.00	-20,500.00
450.9510.533141 Separation Pay	36,132.08	50,000.00	25,000.00	50,000.00	25,000.00
450.9510.533210 F.I.C.A.	122,013.97	142,844.00	139,267.00	165,785.00	26,518.00
450.9510.533220 Retirement	334,414.40	506,856.00	420,722.00	454,738.00	34,016.00
450.9510.533240 Recovery of Salaries	-213,652.58	-200,000.00	-137,422.00	-200,000.00	-62,578.00
<b>Total</b>	<b>1,885,168.68</b>	<b>2,516,944.00</b>	<b>2,243,052.00</b>	<b>2,587,646.00</b>	<b>344,594.00</b>
450.9510.533430 Water Purchase	6,253,142.40	6,000,000.00	8,402,990.00	9,379,369.00	976,379.00
450.9510.533461 Repair & Maintenance - Pipes	5,351.84	10,000.00	5,000.00	10,000.00	5,000.00
450.9510.533462 Repair & Maintenance - Valve	57,035.87	90,000.00	68,000.00	90,000.00	22,000.00
450.9510.533463 Repair & Maintenance - Meter	105,960.60	90,000.00	101,100.00	110,000.00	8,900.00
450.9510.533464 R & M - Hydrants	22,522.74	25,000.00	40,000.00	25,000.00	-15,000.00
450.9510.533465 Operating Maint.- Water	105,224.81	110,000.00	63,750.00	110,000.00	46,250.00
450.9510.533466 Repair & Maintenance - Leak	0.00	5,000.00	5,000.00	5,000.00	0.00
450.9510.533467 Compliance Testing Water	0.00	0.00	0.00	100,000.00	100,000.00

Budget Report

**Water & Sewers  
Expenditures  
Water Services**

AS APPROVED BY CITY OF HIALEAH COUNCIL



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
<b>Total</b>	6,549,238.26	6,330,000.00	8,685,840.00	9,829,369.00	1,143,529.00
<b>450.9510.533630</b>					
Water Facilities - Department	0.00	250,000.00	150,000.00	250,000.00	100,000.00
<b>450.9510.533631</b>					
Water Facilities - Developer	0.00	35,000.00	65,200.00	35,000.00	-30,200.00
<b>450.9510.533634</b>					
Water-Annexation Area	0.00	2,368,000.00	1,100,000.00	5,443,882.00	4,343,882.00
<b>Total</b>	<b>0.00</b>	<b>2,653,000.00</b>	<b>1,315,200.00</b>	<b>5,728,882.00</b>	<b>4,413,682.00</b>
<b>Total Water Services</b>	<b>8,434,406.94</b>	<b>11,499,944.00</b>	<b>12,244,092.00</b>	<b>18,145,897.00</b>	<b>5,901,805.00</b>
					<b>5,901,805.00</b>

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**PERSONNEL SUMMARY**  
2006-2007

**WATER AND SEWERS DEPARTMENT**

**450.9520.535**  
**(Sewer Services)**

OBJECT CODE	OCCUPATIONAL TITLE	BUDGETED THIS YEAR	CURRENT	REQUEST	TOTAL COST
110	<b><u>EXECUTIVE SALARY</u></b>				
	Total Executive Salary				\$0.00
120	<b><u>CIVIL SERVICE SALARIES</u></b>				
	Electrician	0	2	2	\$79,257.00
	Heavy Equipment Operator	0	1	2	\$66,619.00
	Lift Station Mechanic	1	0	1	\$26,909.00
	Mechanic II	1	1	1	\$55,426.00
	Utility Electronic/Electrician Tech	2	0	0	\$0.00
	Utilityman	17	16	19	\$578,097.00
	W&S Foreman	3	2	3	\$155,753.00
	W&S Journeyman	8	7	8	\$361,734.00
	W&S Supervisor	1	2	2	\$129,596.00
	Total Civil Service Salaries				<b>\$1,453,391.00</b>
	<b><u>TOTAL SALARY EXPENSES</u></b>	<b>33</b>	<b>31</b>	<b>38</b>	<b><u>\$1,453,391.00</u></b>

**Water & Sewers  
Expenditures  
Sewer Services**

AS APPROVED BY CITY OF HIALEAH COUNCIL



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
450.9520.535120 Civil Service Salaries	966,245.30	1,095,414.00	1,061,044.00	1,453,391.00	392,347.00
450.9520.535121 Sewer Capital Wages	0.00	75,800.00	41,100.00	42,000.00	900.00
450.9520.535130 Temporary Salaries	110,767.39	110,000.00	94,905.00	0.00	-94,905.00
450.9520.535140 Overtime	122,828.80	110,000.00	130,000.00	110,000.00	-20,000.00
450.9520.535141 Separation Pay	34,573.79	34,000.00	34,000.00	50,000.00	16,000.00
450.9520.535210 FICA	92,898.83	109,029.00	104,120.00	126,637.00	22,517.00
450.9520.535220 Retirement	237,303.42	345,928.00	297,579.00	343,940.00	46,361.00
450.9520.535240 Recovery of Salaries	-85,980.46	-75,800.00	-41,056.00	-42,000.00	-944.00
<b>Total</b>	<b>1,478,637.07</b>	<b>1,804,371.00</b>	<b>1,721,692.00</b>	<b>2,083,968.00</b>	<b>362,276.00</b>
450.9520.535310 Compliance Testing	12,317.00	150,000.00	60,000.00	150,000.00	90,000.00
450.9520.535430 Disposal - Metro	18,811,904.00	20,000,000.00	19,132,000.00	20,000,000.00	868,000.00
450.9520.535431 Electric Power Purchased	377,942.65	350,000.00	425,000.00	400,000.00	-25,000.00
450.9520.535467 Repair & Maintenance - Sewer	221,082.67	300,000.00	200,000.00	300,000.00	100,000.00
<b>Total</b>	<b>19,423,246.32</b>	<b>20,800,000.00</b>	<b>19,817,000.00</b>	<b>20,850,000.00</b>	<b>1,033,000.00</b>
450.9520.535630 Sewer Facilities - Department	0.00	5,660,000.00	4,200,000.00	6,796,500.00	2,596,500.00
450.9520.535632 Sewer Facilities - Developer	0.00	0.00	0.00	0.00	0.00
450.9520.535633 Sewer Facilities - Developer	0.00	0.00	0.00	0.00	0.00

Budget Report

**Water & Sewers  
Expenditures  
Sewer Services**

**AS APPROVED BY CITY OF HIALEAH COUNCIL**



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
450.9520.535634 Sewer-Annexation Area	0.00	3,959,000.00	1,750,000.00	3,500,000.00	1,750,000.00
<b>Total</b>	<b>0.00</b>	<b>9,619,000.00</b>	<b>5,950,000.00</b>	<b>10,296,500.00</b>	<b>4,346,500.00</b>
<b>Total Sewer Services</b>	<b>20,901,883.39</b>	<b>32,223,371.00</b>	<b>27,488,692.00</b>	<b>33,230,468.00</b>	<b>5,741,776.00</b>
					<b>5,741,776.00</b>

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# Capital Projects Revenues

AS APPROVED BY CITY OF HIALEAH COUNCIL



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
302.0000.381001 Contribution -General Fund	0.00	0.00	0.00	0.00	0.00
302.0000.381103 Contribution - C.D.B.G.	0.00	0.00	0.00	500,000.00	500,000.00
302.0000.381114 Contribution - Home Grant	0.00	0.00	360,850.75	1,000,000.00	639,149.25
302.0000.381125 Contribution- Afford. Housing	0.00	0.00	694,281.54	500,000.00	-194,281.54
302.0000.384000 Miami Dade-GOB Revenues	0.00	0.00	0.00	3,400,000.00	3,400,000.00
302.0000.384100 Loan Proceeds	0.00	0.00	30,000.00	4,631,000.00	4,601,000.00
302.0000.361110 Interest Earning	26,547.02	0.00	0.00	0.00	0.00
Sub Total	26,547.02	0.00	0.00	0.00	0.00
Total	26,547.02	0.00	1,085,132.29	10,031,000.00	8,945,867.71
					8,945,867.71

**Capital Projects  
Revenues**

AS APPROVED BY CITY OF HIALEAH COUNCIL



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
Total Revenues	26,547.02	0.00	1,085,132.29	10,031,000.00	

**Capital Projects  
Expenditures  
General Government**

**AS APPROVED BY CITY OF HIALEAH COUNCIL**



Account	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	Increase Decrease Compared to Prior Year
302.8500.554610 Debt Service	0.00	0.00	1,112.24	0.00	-1,112.24
302.8500.554620 Capital Outlay - 300 Units	0.00	0.00	1,294,107.61	10,031,000.00	8,736,892.39
302.8500.600650 Construction in Progress	70,111.44	0.00	539.32	0.00	-539.32
<b>Total</b>	<b>70,111.44</b>	<b>0.00</b>	<b>1,295,759.17</b>	<b>10,031,000.00</b>	<b>8,735,240.83</b>
<b>Total General Government</b>	<b>70,111.44</b>	<b>0.00</b>	<b>1,295,759.17</b>	<b>10,031,000.00</b>	<b>8,735,240.83</b>
					<b>8,735,240.83</b>

**Capital Projects  
Expenditures  
General Government**

**AS APPROVED BY CITY OF HIALEAH COUNCIL**



Account					Incr- Decr- Compared to Prior Year
	2005 Actual	2006 Budget	2006 Projected Actual	2007 Proposed Budget	
<b>Total Expenditures</b>	70,111.44	0.00	1,295,759.17	10,031,000.00	

City of Hialeah  
**Department of Grants and Human Services**  
For Fiscal Year Ending September 30, 2007

**Description**

The Department of Grants and Human Services is responsible for the acquisition, direct administration and implementation of activities and projects funded through federal, state, and other local sources as well as the procurement of additional funding sources. These projects provide for improved quality of life for our residents and our neighborhoods. Some examples of the areas we emphasize are: housing development, economic development, public works, public service, public safety, job training as well as disaster recovery assistance.

The Department of Grants and Human Services administers a yearly budget in excess of \$30 million dollars in combined funding from CDBG, ESG, HOME, SHIP, GOB, and WIA. To follow is a list of those major activities undertaken throughout the ensuing period:

**Community Development Block Grant Program (CDBG)**

**2006 Accomplishments**

A total of 7 sub-recipients received direct funding. City residents were provided with enhanced crime prevention activities, therapeutic and supportive services to those individuals physically and mentally impaired, transportation to our senior citizens, business assistance, training, technology development, microenterprising development, homeless prevention, health care, as well as infrastructure improvements and the construction of a new Fire Rescue Station at Wilde Park.

**2007 Goals**

Continuation and expansion of the above programs contingent upon funding availability.

**Housing Programs (Various Funding Sources)**

**2006 Accomplishments**

300 Unit Elderly Housing Project: Overseeing of bidding, overall contract administration, payment processing for vendors and contractors, including prevailing wages/payroll.

First Time Homebuyer Program: 7 homes purchased

Residential Rehabilitation / Emergency Repair Program: 40 homes completed

Demolition / Reconstruction Program: 5 homes built

**2007 Goals**

300 Unit Elderly Housing Project: General contract administration to fully occupy 150 units and to bring the remainder 150 units to final construction stages.

First Time Homebuyer Program: to assist 8 families to purchase a home

Residential Rehabilitation / Emergency Repair Program: to repair approximately 45 houses  
Demolition / Reconstruction Program: to rebuild 6 homes  
Participation in My Safe Florida Program to upgrade and strengthen residential properties for hurricane mitigation.

### **Disaster Recovery**

#### **2006 Accomplishments**

Negotiated and processed reimbursements, reports and overall administration of all disaster recovery projects and expenditures related to the 2005 Hurricanes.

### **Employment and Training Programs One Stop Center**

#### **2006 Accomplishments**

**WIA Adult Program:** This program offered vocational training as well as job placement assistance to low-income adults (18yrs old or older). We employed 109 in unsubsidized employment and an additional 162 are still actively enrolled in training.

**WIA Youth Program:** This program offered vocational training as well as job placement assistance to low-income youths ages 16-21. We served 157 in training of which 150 are still active.

**WIA Dislocated Workers Program:** This program offered vocational training opportunities and job placement assistance to displaced workers and long-term unemployed. We employed 116 in unsubsidized employment and an additional 166 are still actively enrolled in training.

**Stay-In-School Program:** This program provides dropout prevention and intensive counseling services to at risk youths at Hialeah High School. We served a total of 92 students 75 are still active.

**Summer Youth Program Component:** Allows our Stay-In School students the opportunity to work during the Summer Months in Public Sector work sites. This serves as an introduction to the "real world of work". 75 were served.

**DHRS/RETP Program:** Program offers job placement assistance, Counseling, and Acculturation Classes to recently arrived Refugees. Depending on funding availability a variety of Supportive Services such as Transportation Assistance, Childcare, and document translation services may also be provided. Eligibility Criteria must be met before participating. We served approximately 300 Refugees during this period.

**Welfare Transition Program:** This program provides counseling and supportive services to WAGES (Cash Recipients through Children's and Family) participants. Depending on funding availability a variety of Supportive Services such as Transportation Assistance, Childcare, Car Repairs, Relocation assistance, may be provided. The Department of

Children and Families determine eligibility for this program. We placed into employment 189 and have an active caseload of 181.

**Universal Services (Wagner Peyser) Program:** These services can be accessed by anyone visiting our center, they can include utilization of our Resource Room, Computer Job Banks, and other links to research job information networks that can result in job placements. They can also include unemployment information and applications. The system has identified 5,074 registrants have resulted in some form of employment of which 1,325 were directly placed by our staff.

In addition to the above employment and training programs, Employer Services were also provided to companies who often use our Center to hold Job Fairs and/or on site Recruitments and to conduct interviews with potential candidates. Other services provided in conjunction with our services by partners whom have office space at our center such as mental health counseling, childcare, vocational rehabilitation, and domestic violence counseling.

\* A myriad of other ancillary supportive services ranging from costs for tuition, books, transportation assistance, childcare, training related materials, car repairs, relocation assistance, document translation services, may have also been provided depending on program requirements and funding availability. Eligibility criteria must be met before participating.

#### 2007 Goals

Continuation and expansion of the above programs contingent upon funding availability.

Attached is a schedule of grants that were administered during Fiscal Year 05-06 covering the period of October 1, 2005 through September 30, 2006.

DEPARTMENT OF GRANTS AND HUMAN SERVICES - GRANTS SUMMARY  
FISCAL YEAR ENDING SEPTEMBER 30, 2006

NAME OF GRANT	AMOUNT	FUNDING AGENCY	PURPOSE
UNIVERSAL HIRING PROGRAM (COPS 02)	\$450,000	U.S. DEPARTMENT OF JUSTICE	HIRE SIX (6) POLICE OFFICERS
METROPOLITAN MEDICAL RESPONSE (MMRS)	\$227,592	U.S. DEPARTMENT OF HEALTH & HUMAN SVCS.	DEVELOPMENT OF A METROPOLITAN MEDICAL RESPONSE SYSTEM
BYRNE GRANT	\$159,641	U.S. Department of Justice	Procurement of Police Vehicles and Equipment
Interoperability Network Sub-Grant	\$53,000	State of Florida Dept. of Management Services	Disaster Response Telecommunication Equipment
ASSISTANCE TO FIREFIGHTERS GRANT PROGRAM 2005	\$44,706	U.S. FEMA - U.S. FIRE ADMINISTRATION	Smart Classroom Equipment/Consultant Training
Emergency Medical Services	\$133,762	Florida Department of Health	Electronic Report Writing
Emergency Medical Services	\$44,391	Florida Department of Health	County EMS Grant
Emergency Medical Services	\$197,434	Florida Department of Health	Autopulse
Emergency Medical Services	\$41,338	Florida Department of Health	County EMS Grant
CERT FY 04	\$28,000	Florida Department of Community Affairs	Autopulse
UASI	\$1,194,395	Homeland Security	County EMS Grant
LOCAL FLOOD MITIGATION STRATEGY	\$500,000	SOUTH FLORIDA WATER MANAGEMENT DISTRICT	Domestic Preparedness
LOCAL FLOOD MITIGATION STRATEGY	\$1,000,000	DEPARTMENT OF ENVIRONMENTAL PROTECTION	Miami-Dade - Pass-through
WASTEWATER IMPROVEMENT PROJECT	\$1,000,000	DEPARTMENT OF ENVIRONMENTAL PROTECTION	FLOOD PREVENTION
WASTEWATER IMPROVEMENT PROJECT	\$1,000,000	DEPARTMENT OF ENVIRONMENTAL PROTECTION	STORMWATER IMPROVEMENT SYSTEM
WASTEWATER IMPROVEMENT PROJECT	\$1,000,000	DEPARTMENT OF ENVIRONMENTAL PROTECTION	Reconstruction of Pump Station 200
WASTEWATER IMPROVEMENT PROJECT	\$225,000	DEPARTMENT OF ENVIRONMENTAL PROTECTION	Construction of Sewer Mains for Annexation Areas
WASTEWATER IMPROVEMENT PROJECT	\$1,300,000	DEPARTMENT OF ENVIRONMENTAL PROTECTION	Rehabilitation/Upgrades to 14 Priority Pump Stations
C.D.B.G. 2005-2006	\$4,864,131	HUD ENTITLEMENT	Rehabilitation of Pump Station 006
HOME 02	\$1,814,000	HUD	Relining of Sewer Mains
HOME 03	\$2,381,766	HUD	COMMUNITY HOUSING AND IMPROVEMENT
HOME 04	\$2,456,174	HUD	FIRST TIME HOME BUYER / RENTAL HOUSING
HOME 05	\$2,327,553	HUD	FIRST TIME HOME BUYER / RENTAL HOUSING
EMERGENCY SHELTER (ESGP) '04	\$192,444	HUD	FIRST TIME HOME BUYER / RENTAL HOUSING
EMERGENCY SHELTER (ESGP) '05	\$188,261	HUD	HOMELESS ASSISTANCE/ PREVENTION
STATE HOUSING INITIATIVES '04	\$1,058,512	SHIP	HOUSING REHABILITATION
STATE HOUSING INITIATIVES '05	\$1,071,004	SHIP	HOUSING REHABILITATION
STATE HOUSING INITIATIVES '06	\$1,349,705	SHIP	HOUSING REHABILITATION
YOUTH OPPORTUNITY CENTER AND YEAR ROUND ACTIVITIES 07/01/04-03/31/05	\$470,796	U.S. DEPT. OF LABOR	HOUSING REHAB. 1st time Homebuyer Reconstruction
WIA STAY-IN-SCHOOL 07/01/04-03/31/04	\$103,498	U.S. DEPT. LABOR	EMPLOYMENT AND TRAINING ASSISTANCE TO YOUTHS
ONE-STOP CAREER CENTER: HIALEAH DOWNTOWN 07/01/04-06/30/05	\$1,383,719	U.S. DEPT. LABOR	COUNSELING SERVICES TO AT-RISK YOUTHS
ONE-STOP CAREER CENTER: HIALEAH DOWNTOWN 07/01/05-06/30/06	\$1,205,297	U.S. DEPT. LABOR	EMPLOYMENT AND TRAINING ASSISTANCE
REFUGEE EMPLOYMENT AND TRAINING PROGRAM 10/01/05-09/30/06	\$293,263	U.S. DEPT. LABOR	EMPLOYMENT AND TRAINING ASSISTANCE
WIA-YOUTH SERVICES OUT OF SCHOOL 08/01/05-06/30/06	\$250,865	U.S. DEPT. OF HEALTH AND HUMAN SERVICES	EMPLOYMENT AND TRAINING ASSISTANCE TO REFUGEES
WIA-YOUTH STAY-IN-SCHOOL 08/01/05-06/30/06	\$149,921	U.S. DEPT. OF LABOR	EMPLOYMENT AND TRAINING ASSISTANCE TO YOUTHS
ONE-STOP CAREER CENTER: HIALEAH DOWNTOWN 07/01/06-06/30/07	\$1,057,131	U.S. DEPT. OF LABOR	COUNSELING SERVICES TO AT-RISK YOUTHS
WIA-YOUTH SERVICES OUT OF SCHOOL 07/01/06-06/30/07	\$335,968	U.S. DEPT. LABOR	EMPLOYMENT AND TRAINING ASSISTANCE
WIA-YOUTH STAY-IN-SCHOOL 07/01/06-06/30/07	\$112,376	U.S. DEPT. OF LABOR	EMPLOYMENT AND TRAINING ASSISTANCE TO YOUTHS
LIBRARY CONSTRUCTION GRANT	\$280,000	STATE	COUNSELING SERVICES TO AT-RISK YOUTHS
LIBRARY CONSTRUCTION GRANT	\$500,000	STATE	CENTRAL e-LIBRARY
STATE AID TO LIBRARIES	\$99,097	STATE	West Branch
COUNTY FUNDING	\$28,000	COUNTY	LIBRARIES GRANTS PROGRAM
LSTA	\$60,000	FEDERAL	FCAT PREPARATION
STATE AID TO LIBRARIES	\$109,233	STATE	LITERACY YEAR 6
GATES GRANT	\$39,000	PRIVATE	LIBRARIES GRANTS PROGRAM
ROBERTO CASAS PARK	\$200,000	FLORIDA RECREATION ASSISTANCE PROGRAM	REPLACE PUBLIC COMPUTERS
BUCKY DENT PARK	\$200,000	FLORIDA RECREATION ASSISTANCE PROGRAM	PARK DEVELOPMENT
WALKER PARK	\$200,000	FLORIDA RECREATION ASSISTANCE PROGRAM	PARK DEVELOPMENT
TOTAL	\$33,561,993		PARK DEVELOPMENT

## **CAPITAL IMPROVEMENT PROGRAM PROGRAM DESCRIPTION**

Herein is the five-year Capital Improvements Plan (CIP) for the years ending September 30, 2007 through 2011. The CIP includes a review of capital infrastructure, building, and facility projects where the estimated cost exceeds \$15,000. Capital projects included in this CIP are accounted for in various City Funds.

### **Purpose of the Capital Improvements Plan**

The CIP is a *plan*, not a multi-year budget, and certainly not a commitment to fund requested projects. Reading this CIP, it is important to focus on the funding, priority, importance, and the impact of undertaking (or perhaps more important, not undertaking) the projects included in this report. The existence and condition of infrastructure and major capital assets has a direct bearing on the City's ability to provide services needed or desired by the community, and the perception of the community on its quality of life. These capital assets have a very real impact on property values and the community's ability to attract and retain residents and businesses.

This plan is the culmination of an annual process that seeks the input of City departments as to what projects are needed to maintain a level of service expected by the community. This process includes establishing priorities, developing estimates, and determining realistic funding streams. As with any plan, especially one covering a five-year period, the projects, their requirements and resources, and even the need for the projects may change substantially over time. These changes are the impetus for us as a community to update and redevelop the CIP on an annual basis.

### **Format of this Report**

In addition to this transmittal letter, the report contains a summary of funding requirements and resources for all projects, and then further defined within the funds that will account for those projects. Following these financial summaries, details concerning significant nonrecurring capital expenditures (projects) are presented that include the requirements and resources for each project. The City has defined significant nonrecurring projects over 1 percent of the total operating budget, which is \$280 million in Fiscal 2007.

City of Hialeah  
Capital Improvement Plan  
Fiscal Years 2007 through 2011

**RESOURCES - ALL PROJECTS**

	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>Total</u>
<b>Sources:</b>						
Affordable Housing Fund Projects						
Current Funds	\$ 25,000	\$ 25,000	\$ 25,000	\$ 65,000	\$ 65,000	\$ 205,000
Debt	-	-	-	-	-	-
Grants and Aid	-	-	-	-	-	-
Total Affordable Housing Fund Sources	<u>\$ 25,000</u>	<u>\$ 25,000</u>	<u>\$ 25,000</u>	<u>\$ 65,000</u>	<u>\$ 65,000</u>	<u>\$ 205,000</u>
Building Better Communities Bond Projects						
Current Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt	-	-	-	-	-	-
Grants and Aid	6,775,000	5,181,700	2,190,300	-	-	14,147,000
Total Building Better Communities Bond Sources	<u>\$ 6,775,000</u>	<u>\$ 5,181,700</u>	<u>\$ 2,190,300</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 14,147,000</u>
Capital Project Fund Sources						
Current Funds	\$ 500,000	\$ 750,000	\$ 1,000,000	\$ -	\$ -	\$ 2,250,000
Debt	4,631,000	4,777,626	1,400,000	-	-	10,808,626
Grants and Aid	4,900,000	2,100,000	5,300,000	-	-	12,300,000
Total Capital Project Fund Sources	<u>\$ 10,031,000</u>	<u>\$ 7,627,626</u>	<u>\$ 7,700,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 25,358,626</u>
Children's Trust Fund Sources						
Current Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt	-	-	-	-	-	-
Grants and Aid	44,624	-	-	-	-	44,624
Total Children's Trust Fund Sources	<u>\$ 44,624</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 44,624</u>
Circulator Fund Sources						
Current Funds	\$ 320,300	\$ 275,000	\$ 275,000	\$ 275,000	\$ 275,000	\$ 1,420,300
Debt	-	-	-	-	-	-
Grants and Aid	352,000	275,000	275,000	275,000	275,000	1,452,000
Total Circulator Fund Sources	<u>\$ 672,300</u>	<u>\$ 550,000</u>	<u>\$ 550,000</u>	<u>\$ 550,000</u>	<u>\$ 550,000</u>	<u>\$ 2,872,300</u>
General Government Fund Sources						
Current Funds	\$ 2,453,193	\$ 1,431,490	\$ 1,829,818	\$ 1,280,948	\$ 1,169,798	\$ 8,165,247
Debt	-	-	-	-	-	-
Grants and Aid	820,000	-	-	-	-	820,000
Total General Government Fund Sources	<u>\$ 3,273,193</u>	<u>\$ 1,431,490</u>	<u>\$ 1,829,818</u>	<u>\$ 1,280,948</u>	<u>\$ 1,169,798</u>	<u>\$ 8,985,247</u>
Impact Fee Fund						
Current Funds	\$ 1,500,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 5,500,000
Debt	-	-	-	-	-	-
Grants and Aid	-	-	-	-	-	-
Total Information Technology Sources	<u>\$ 1,500,000</u>	<u>\$ 1,000,000</u>	<u>\$ 1,000,000</u>	<u>\$ 1,000,000</u>	<u>\$ 1,000,000</u>	<u>\$ 5,500,000</u>
Information Technology Sources						
Current Funds	\$ 1,692,100	\$ 950,000	\$ 850,000	\$ 770,000	\$ 695,000	\$ 4,957,100
Debt	-	-	-	-	-	-
Grants and Aid	-	-	-	-	-	-
Total Information Technology Sources	<u>\$ 1,692,100</u>	<u>\$ 950,000</u>	<u>\$ 850,000</u>	<u>\$ 770,000</u>	<u>\$ 695,000</u>	<u>\$ 4,957,100</u>
Public Safety Sources						
Current Funds	\$ 2,883,798	\$ 1,697,155	\$ 3,813,992	\$ 1,109,269	\$ 3,589,714	\$ 13,093,928
Debt	-	-	-	-	-	-
Grants and Aid	1,555,751	223,956	73,709	9,000	25,419	1,887,835
Total Public Safety Sources	<u>\$ 4,439,549</u>	<u>\$ 1,921,111</u>	<u>\$ 3,887,701</u>	<u>\$ 1,118,269</u>	<u>\$ 3,615,133</u>	<u>\$ 14,981,763</u>

Solid Waste Fund Sources						
Current Funds	\$ -	\$ 742,000	\$ -	\$ -	\$ -	\$ 742,000
Debt	-	-	-	-	-	-
Grants and Aid	-	-	-	-	-	-
Total Solid Waste Fund Sources	<u>\$ -</u>	<u>\$ 742,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 742,000</u>
Stormwater Fund Sources						
Current Funds	\$ 720,000	\$ 690,000	\$ 690,000	\$ 690,000	\$ 690,000	\$ 3,480,000
Debt	-	-	-	-	-	-
Grants and Aid	-	-	-	-	-	-
Total Stormwater Fund Sources	<u>\$ 720,000</u>	<u>\$ 690,000</u>	<u>\$ 690,000</u>	<u>\$ 690,000</u>	<u>\$ 690,000</u>	<u>\$ 3,480,000</u>
Streets Fund Sources						
Current Funds	\$ 3,100,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 15,100,000
Debt	-	7,000,000	7,000,000	8,000,000	7,000,000	29,000,000
Grants and Aid	3,300,000	3,000,000	3,000,000	1,500,000	1,443,000	12,243,000
Total Streets Fund Sources	<u>\$ 6,400,000</u>	<u>\$ 13,000,000</u>	<u>\$ 13,000,000</u>	<u>\$ 12,500,000</u>	<u>\$ 11,443,000</u>	<u>\$ 56,343,000</u>
Vehicle Sources						
Current Funds	\$ 3,346,346	\$ 3,903,312	\$ 3,002,364	\$ 3,165,439	\$ 3,270,434	\$ 16,687,895
Debt	-	-	-	-	-	-
Grants and Aid	-	-	-	-	-	-
Total Vehicle Sources	<u>\$ 3,346,346</u>	<u>\$ 3,903,312</u>	<u>\$ 3,002,364</u>	<u>\$ 3,165,439</u>	<u>\$ 3,270,434</u>	<u>\$ 16,687,895</u>
Water and Sewer Fund Sources						
Current Funds	\$ 7,448,418	\$ 20,354,695	\$ 12,431,155	\$ 7,403,055	\$ 228,110	\$ 47,865,433
Debt	1,198,250	3,647,000	2,995,500	2,298,000	494,750	10,633,500
Grants and Aid	5,388,380	10,628,080	7,908,120	6,066,720	1,306,140	31,297,440
Total Water and Sewer Fund Sources	<u>\$ 14,035,048</u>	<u>\$ 34,629,775</u>	<u>\$ 23,334,775</u>	<u>\$ 15,767,775</u>	<u>\$ 2,029,000</u>	<u>\$ 89,796,373</u>
Sources - All Funds:						
Current Funds	\$ 23,989,155	\$ 34,818,652	\$ 27,917,329	\$ 18,758,711	\$ 13,983,056	\$ 119,466,903
Debt	5,829,250	15,424,626	11,395,500	10,298,000	7,494,750	50,442,126
Grants and Aid	23,135,755	21,408,736	18,747,129	7,850,720	3,049,559	74,191,899
Sources - All Funds	<u>\$ 52,954,160</u>	<u>\$ 71,652,014</u>	<u>\$ 58,059,958</u>	<u>\$ 36,907,431</u>	<u>\$ 24,527,365</u>	<u>\$ 244,100,928</u>

City of Hialeah  
Capital Improvement Plan  
Fiscal Years 2007 through 2011

**Affordable Housing Fund**

**Requirements and Resources - Affordable Housing**

	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>Total</u>
Requirements:						
Furniture and Fixture	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Annual Building						
Renovation Program	-	-	-	40,000	40,000	80,000
New Infrastructure	-	-	-	-	-	-
Equipment Purchase and						
Replacement	25,000	25,000	25,000	25,000	25,000	125,000
Total Requirements	<u>\$ 25,000</u>	<u>\$ 25,000</u>	<u>\$ 25,000</u>	<u>\$ 65,000</u>	<u>\$ 65,000</u>	<u>\$ 205,000</u>

Sources by Year:						
Current Funds	\$ 25,000	\$ 25,000	\$ 25,000	\$ 65,000	\$ 65,000	\$ 205,000
Debt	-	-	-	-	-	-
Grants and Aid	-	-	-	-	-	-
Total Sources by Year	<u>\$ 25,000</u>	<u>\$ 25,000</u>	<u>\$ 25,000</u>	<u>\$ 65,000</u>	<u>\$ 65,000</u>	<u>\$ 205,000</u>

	<u>Current</u>	<u>Debt</u>	<u>Grants and Aid</u>	<u>Total</u>
Sources by Project:				
Furniture and Fixture	\$ -	\$ -	\$ -	\$ -
Annual Building				
Renovation Program	80,000	-	-	80,000
New Infrastructure	-	-	-	-
Equipment Purchase and				
Replacement	125,000	-	-	125,000
Total Sources by Project	<u>\$ 205,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 205,000</u>

City of Hialeah  
Capital Improvement Plan  
Fiscal Years 2007 through 2011

**Buidling Better Communities Bond**

**Requirements and Resources - Parks and Recreation Projects**

	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>Total</u>
Requirements:						
Furniture and Fixture	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Annual Building						
Renovation Program	6,775,000	5,181,700	2,190,300	-	-	14,147,000
New Infrastructure	-	-	-	-	-	-
Equipment Purchase and						
Replacement	-	-	-	-	-	-
Total Requirements	<u>\$ 6,775,000</u>	<u>\$ 5,181,700</u>	<u>\$ 2,190,300</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 14,147,000</u>

Sources by Year:						
Current Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt	-	-	-	-	-	-
Grants and Aid	6,775,000	5,181,700	2,190,300	-	-	14,147,000
Total Sources by Year	<u>\$ 6,775,000</u>	<u>\$ 5,181,700</u>	<u>\$ 2,190,300</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 14,147,000</u>

Sources by Project:	<u>Current</u>	<u>Debt</u>	<u>Grants and Aid</u>	<u>Total</u>
Furniture and Fixture	\$ -	\$ -	\$ -	\$ -
Annual Building				
Renovation Program	-	-	14,147,000	14,147,000
New Infrastructure	-	-	-	-
Equipment Purchase and				
Replacement	-	-	-	-
Total Sources by Project	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 14,147,000</u>	<u>\$ 14,147,000</u>

City of Hialeah  
Capital Improvement Plan  
Fiscal Years 2007 through 2011

**General Fund**

**Requirements and Resources - Library Projects**

	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>Total</u>
Requirements:						
Books and Periodicals	\$ 220,000	\$ 220,000	\$ 220,000	\$ 220,000	\$ 220,000	\$ 1,100,000
Furniture and Fixture	-	-	-	-	-	-
Annual Building						
Renovation Program	870,000	-	-	-	-	870,000
Equipment Purchase and						
Replacement	90,000	-	-	-	-	90,000
Total Requirements	<u>\$ 1,180,000</u>	<u>\$ 220,000</u>	<u>\$ 220,000</u>	<u>\$ 220,000</u>	<u>\$ 220,000</u>	<u>\$ 2,060,000</u>

Sources by Year:						
Current Funds	\$ 360,000	\$ 220,000	\$ 220,000	\$ 220,000	\$ 220,000	\$ 1,240,000
Debt	-	-	-	-	-	-
Grants and Aid	820,000	-	-	-	-	820,000
Total Sources by Year	<u>\$ 1,180,000</u>	<u>\$ 220,000</u>	<u>\$ 220,000</u>	<u>\$ 220,000</u>	<u>\$ 220,000</u>	<u>\$ 2,060,000</u>

Sources by Project:	<u>Current</u>	<u>Debt</u>	<u>Grants and Aid</u>	<u>Total</u>
Books and Periodicals	\$ 1,100,000	\$ -	\$ -	\$ 1,100,000
Furniture and Fixture	-	-	-	-
Annual Building				
Renovation Program	90,000	-	780,000	870,000
Equipment Purchase and				
Replacement	50,000	-	40,000	90,000
Total Sources by Project	<u>\$ 1,240,000</u>	<u>\$ -</u>	<u>\$ 820,000</u>	<u>\$ 2,060,000</u>

City of Hialeah  
Capital Improvement Plan  
Fiscal Years 2007 through 2011

**General Fund**

**Requirements and Resources - Parks and Recreation Projects**

	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>Total</u>
Requirements:						
Furniture and Fixture	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Annual Building						
Renovation Program	250,000	250,000	250,000	250,000	250,000	1,250,000
New Infrastructure	-	-	-	-	-	-
Equipment Purchase and						
Replacement	71,000	75,000	75,000	75,000	75,000	371,000
New Vehicles	199,000	100,000	100,000	100,000	100,000	599,000
Total Requirements	<u>\$ 520,000</u>	<u>\$ 425,000</u>	<u>\$ 425,000</u>	<u>\$ 425,000</u>	<u>\$ 425,000</u>	<u>\$ 2,220,000</u>

Sources by Year:						
Current Funds	520,000	425,000	425,000	425,000	425,000	\$ 2,220,000
Debt	-	-	-	-	-	-
Grants and Aid	-	-	-	-	-	-
Total Sources by Year	<u>\$ 520,000</u>	<u>\$ 425,000</u>	<u>\$ 425,000</u>	<u>\$ 425,000</u>	<u>\$ 425,000</u>	<u>\$ 2,220,000</u>

Sources by Project:	<u>Current</u>	<u>Debt</u>	<u>Grants and Aid</u>	<u>Total</u>
Furniture and Fixture	-	-	-	-
Annual Building				
Renovation Program	1,250,000	-	-	1,250,000
New Infrastructure	-	-	-	-
Equipment Purchase and				
Replacement	371,000	-	-	371,000
Vehicles	599,000	-	-	599,000
Total Sources by Project	<u>\$ 2,220,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 2,220,000</u>

City of Hialeah  
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**General Fund**

**Requirements and Resources - Retirement Projects**

	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>Total</u>
Requirements:						
Furniture and Fixture	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Annual Building						
Renovation Program	-	-	-	-	-	-
New Infrastructure	-	-	-	-	-	-
Equipment Purchase and						
Replacement	\$ 20,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	40,000
Total Requirements	<u>\$ 20,000</u>	<u>\$ 5,000</u>	<u>\$ 5,000</u>	<u>\$ 5,000</u>	<u>\$ 5,000</u>	<u>\$ 40,000</u>

Sources by Year:						
Current Funds	\$ 20,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 40,000
Debt	-	-	-	-	-	-
Grants and Aid	-	-	-	-	-	-
Total Sources by Year	<u>\$ 20,000</u>	<u>\$ 5,000</u>	<u>\$ 5,000</u>	<u>\$ 5,000</u>	<u>\$ 5,000</u>	<u>\$ 40,000</u>

	<u>Current</u>	<u>Debt</u>	<u>Grants and Aid</u>	<u>Total</u>
Sources by Project:				
Furniture and Fixture	\$ -	\$ -	\$ -	\$ -
Annual Building				
Renovation Program	-	-	-	-
New Infrastructure	-	-	-	-
Equipment Purchase and				
Replacement	\$ 40,000	-	-	40,000
Total Sources by Project	<u>\$ 40,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 40,000</u>

City of Hialeah  
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Fiscal Years 2007 through 2011

**Impact Fee Fund**

**Requirements and Resources - Parks and Recreation Projects**

	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>Total</u>
Requirements:						
Furniture and Fixture	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Annual Building	-	-	-	-	-	-
Renovation Program	-	-	-	-	-	-
New Infrastructure	1,500,000	1,000,000	1,000,000	1,000,000	1,000,000	5,500,000
Equipment Purchase and	-	-	-	-	-	-
Replacement	-	-	-	-	-	-
Total Requirements	<u>\$ 1,500,000</u>	<u>\$ 1,000,000</u>	<u>\$ 1,000,000</u>	<u>\$ 1,000,000</u>	<u>\$ 1,000,000</u>	<u>\$ 5,500,000</u>
Sources by Year:						
Current Funds	1,500,000	1,000,000	1,000,000	1,000,000	1,000,000	\$ 5,500,000
Debt	-	-	-	-	-	-
Grants and Aid	-	-	-	-	-	-
Total Sources by Year	<u>\$ 1,500,000</u>	<u>\$ 1,000,000</u>	<u>\$ 1,000,000</u>	<u>\$ 1,000,000</u>	<u>\$ 1,000,000</u>	<u>\$ 5,500,000</u>
Sources by Project:						
			<u>Current</u>	<u>Debt</u>	<u>Grants and Aid</u>	<u>Total</u>
Furniture and Fixture			\$ -	\$ -	\$ -	\$ -
Annual Building			-	-	-	-
Renovation Program			-	-	-	-
New Infrastructure			5,500,000	-	-	5,500,000
Equipment Purchase and			-	-	-	-
Replacement			-	-	-	-
Total Sources by Project			<u>\$ 5,500,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 5,500,000</u>

City of Hialeah  
Capital Improvement Plan  
Fiscal Years 2007 through 2011

**Public Safety**

**Requirements and Resources - Fire Projects**

	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>Total</u>
Requirements:						
Furniture and Fixture	\$ 52,248	\$ -	\$ -	\$ -	\$ -	\$ 52,248
Annual Building Renovation Program	627,041	140,000	-	-	-	767,041
New Infrastructure	-	300,000	300,000	22,000	1,500,000	2,122,000
Equipment Purchase and Replacement	1,202,396	460,065	461,872	261,779	177,836	2,563,948
New Vehicles	558,040	605,120	405,120	652,080	873,000	3,093,360
Telecommunications	-	-	1,900,000	-	-	1,900,000
Total Requirements	<u>\$ 2,439,725</u>	<u>\$ 1,505,185</u>	<u>\$ 3,066,992</u>	<u>\$ 935,859</u>	<u>\$ 2,550,836</u>	<u>\$ 10,498,597</u>

Sources by Year:						
Current Funds	\$ 1,628,474	\$ 1,505,185	\$ 3,066,992	\$ 935,859	\$ 2,550,836	\$ 9,687,346
Debt	-	-	-	-	-	-
Grants and Aid	811,251	-	-	-	-	811,251
Total Sources by Year	<u>\$ 2,439,725</u>	<u>\$ 1,505,185</u>	<u>\$ 3,066,992</u>	<u>\$ 935,859</u>	<u>\$ 2,550,836</u>	<u>\$ 10,498,597</u>

Sources by Project:	<u>Current</u>	<u>Debt</u>	<u>Grants and Aid</u>	<u>Total</u>
Furniture and Fixture	\$ 52,248	\$ -	\$ -	\$ 52,248
Annual Building Renovation Program	767,041	-	-	767,041
New Infrastructure	1,522,000	-	600,000	2,122,000
Equipment Purchase and Replacement	1,812,697	-	751,251	2,563,948
Vehicles	3,033,360	-	60,000	3,093,360
Telecommunications	1,900,000	-	-	1,900,000
Total Sources by Project	<u>\$ 4,153,986</u>	<u>\$ -</u>	<u>\$ 1,411,251</u>	<u>\$ 10,498,597</u>

City of Hialeah  
Capital Improvement Plan  
Fiscal Years 2007 through 2011

**Public Safety**

**Requirements and Resources - Police Projects**

	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>Total</u>
Requirements:						
Furniture and Fixture	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Annual Building						
Renovation Program	869,890	50,000	-	150,000	1,000,000	2,069,890
New Infrastructure	-	-	600,000	-	-	600,000
Equipment Purchase and						
Replacement	1,129,934	365,926	220,709	32,410	64,297	1,813,276
Total Requirements	<u>\$ 1,999,824</u>	<u>\$ 415,926</u>	<u>\$ 820,709</u>	<u>\$ 182,410</u>	<u>\$ 1,064,297</u>	<u>\$ 4,483,166</u>
Sources by Year:						
Current Funds	\$ 1,255,324	\$ 191,970	\$ 747,000	\$ 173,410	\$ 1,038,878	\$ 3,406,582
Debt	-	-	-	-	-	-
Grants and Aid	744,500	223,956	73,709	9,000	25,419	1,076,584
Total Sources by Year	<u>\$ 1,999,824</u>	<u>\$ 415,926</u>	<u>\$ 820,709</u>	<u>\$ 182,410</u>	<u>\$ 1,064,297</u>	<u>\$ 4,483,166</u>
Sources by Project:						
			<u>Current</u>	<u>Debt</u>	<u>Grants and Aid</u>	<u>Total</u>
Furniture and Fixture			-	-	-	-
Annual Building						
Renovation Program			2,069,890	-	-	2,069,890
New Infrastructure			600,000	-	-	600,000
Equipment Purchase and						
Replacement			736,692	-	1,076,584	1,813,276
Total Sources by Project			<u>\$ 3,406,582</u>	<u>\$ -</u>	<u>\$ 1,076,584</u>	<u>\$ 4,483,166</u>

City of Hialeah  
Capital Improvement Plan  
Fiscal Years 2007 through 2011

**Solid Waste Fund**

**Requirements and Resources - Solid Waste Projects**

	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>Total</u>
Requirements:						
Furniture and Fixture	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Annual Building						
Renovation Program	-	-	-	-	-	-
Solid Waste Rollout	-	546,000	-	-	-	546,000
Equipment Purchase and						
Replacement	-	-	-	-	-	-
New Vehicles	-	196,000	-	-	-	196,000
Total Requirements	<u>\$ -</u>	<u>\$ 742,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 742,000</u>

Sources by Year:						
Current Funds	\$ -	\$ 742,000	\$ -	\$ -	\$ -	\$ 742,000
Debt	-	-	-	-	-	-
Grants and Aid	-	-	-	-	-	-
Total Sources by Year	<u>\$ -</u>	<u>\$ 742,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 742,000</u>

	<u>Current</u>	<u>Debt</u>	<u>Grants and Aid</u>	<u>Total</u>
Sources by Project:				
Furniture and Fixture	\$ -	\$ -	\$ -	\$ -
Annual Building				
Renovation Program	-	-	-	-
Solid Waste Rollout	546,000	-	-	546,000
Equipment Purchase and				
Replacement	-	-	-	-
Vehicles	196,000	-	-	196,000
Total Sources by Project	<u>\$ 742,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 742,000</u>

City of Hialeah  
Capital Improvement Plan  
Fiscal Years 2007 through 2011

**Stormwater Fund**

**Requirements and Resources - Stormwater Projects**

	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>Total</u>
Requirements:						
Furniture and Fixture	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Annual Building Renovation Program	-	-	-	-	-	-
New Infrastructure	490,000	490,000	490,000	490,000	490,000	2,450,000
Equipment Purchase and Replacement	230,000	200,000	200,000	200,000	200,000	1,030,000
Total Requirements	<u>\$ 720,000</u>	<u>\$ 690,000</u>	<u>\$ 690,000</u>	<u>\$ 690,000</u>	<u>\$ 690,000</u>	<u>\$ 3,480,000</u>
Sources by Year:						
Current Funds	\$ 720,000	\$ 690,000	\$ 690,000	\$ 690,000	\$ 690,000	\$ 3,480,000
Debt	-	-	-	-	-	-
Grants and Aide	-	-	-	-	-	-
Total Sources by Year	<u>\$ 720,000</u>	<u>\$ 690,000</u>	<u>\$ 690,000</u>	<u>\$ 690,000</u>	<u>\$ 690,000</u>	<u>\$ 3,480,000</u>
Sources by Project:						
			<u>Current</u>	<u>Debt</u>	<u>Grants and Aid</u>	<u>Total</u>
Information Technology			\$ -	\$ -	\$ -	\$ -
Furniture and Fixture			-	-	-	-
Annual Building Renovation Program			-	-	-	-
New Infrastructure			2,450,000	-	-	2,450,000
Equipment Purchase and Replacement			1,030,000	-	-	1,030,000
Total Sources by Project			<u>\$ 3,480,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 3,480,000</u>

City of Hialeah  
Capital Improvement Plan  
Fiscal Years 2007 through 2011

**Streets Fund**

**Requirements and Resources - Streets Projects**

	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>Total</u>
Requirements:						
Furniture and Fixture	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Annual Building						
Renovation Program	-	-	-	-	-	-
New Infrastructure	6,330,000	12,920,000	12,920,000	12,420,000	11,363,000	55,953,000
Equipment Purchase and						
Replacement	70,000	80,000	80,000	80,000	80,000	390,000
Total Requirements	<u>\$ 6,400,000</u>	<u>\$ 13,000,000</u>	<u>\$ 13,000,000</u>	<u>\$ 12,500,000</u>	<u>\$ 11,443,000</u>	<u>\$ 56,343,000</u>
Sources by Year:						
Current Funds	\$ 3,100,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 15,100,000
Debt	-	7,000,000	7,000,000	8,000,000	7,000,000	29,000,000
Grants and Aide	3,300,000	3,000,000	3,000,000	1,500,000	1,443,000	12,243,000
Total Sources by Year	<u>\$ 6,400,000</u>	<u>\$ 13,000,000</u>	<u>\$ 13,000,000</u>	<u>\$ 12,500,000</u>	<u>\$ 11,443,000</u>	<u>\$ 56,343,000</u>
Sources by Project:						
			<u>Current</u>	<u>Debt</u>	<u>Grants and Aid</u>	<u>Total</u>
Information Technology			\$ -	\$ -	\$ -	\$ -
Furniture and Fixture			-	-	-	-
Annual Building						
Renovation Program			-	-	-	-
New Infrastructure			14,710,000	29,000,000	12,243,000	55,953,000
Equipment Purchase and						
Replacement			390,000	-	-	390,000
Total Sources by Project			<u>\$ 15,100,000</u>	<u>\$ 29,000,000</u>	<u>\$ 12,243,000</u>	<u>\$ 56,343,000</u>

City of Hialeah  
Capital Improvement Plan  
Fiscal Years 2007 through 2011

**General Fund**

**Requirements and Resources - Fleet Maintenance Projects**

	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>Total</u>
Requirements:						
Vehicle Replacement	\$ 3,310,363	\$ 2,650,097	\$ 2,064,339	\$ 1,977,803	\$ 2,450,655	\$ 12,453,257
Growth to Fleet Service - Annexation Area	-	1,183,215	698,265	1,117,636	749,779	3,748,895
Multiple Application Vehicle Rollout	-	-	169,760	-	-	169,760
Equipment Purchase and Replacement	35,983	70,000	70,000	70,000	70,000	315,983
<b>Total Requirements</b>	<u><u>\$ 3,346,346</u></u>	<u><u>\$ 3,903,312</u></u>	<u><u>\$ 3,002,364</u></u>	<u><u>\$ 3,165,439</u></u>	<u><u>\$ 3,270,434</u></u>	<u><u>\$ 16,687,895</u></u>
Sources by Year:						
Current Funds	\$ 3,346,346	\$ 3,903,312	\$ 3,002,364	\$ 3,165,439	\$ 3,270,434	\$ 16,687,895
Debt	-	-	-	-	-	-
Grants and Aid	-	-	-	-	-	-
<b>Total Sources by Year</b>	<u><u>\$ 3,346,346</u></u>	<u><u>\$ 3,903,312</u></u>	<u><u>\$ 3,002,364</u></u>	<u><u>\$ 3,165,439</u></u>	<u><u>\$ 3,270,434</u></u>	<u><u>\$ 16,687,895</u></u>
Sources by Project:						
			<b>Current</b>	<b>Debt</b>	<b>Grants and Aid</b>	<b>Total</b>
Vehicle Replacement			\$ 12,453,257	\$ -	\$ -	\$ 12,453,257
Growth to Fleet Service - Annexation Area			3,748,895	-	-	3,748,895
Multiple Application Vehicle Rollout			169,760	-	-	169,760
Equipment Purchase and Replacement			315,983	-	-	315,983
<b>Total Sources by Project</b>			<u><u>\$ 16,687,895</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 16,687,895</u></u>

City of Hialeah  
Capital Improvement Plan  
Fiscal Years 2007 through 2011

**Water & Sewer Fund**

**Requirements - Water and Sewer Fund Projects**

	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>Total</u>
Requirements:						
Restoration of Existing Areas	\$ -	\$ 403,148	\$ 403,148	\$ 403,148	\$ -	\$ 1,209,444
Equipment Purchase and Replacement	130,000	50,000	50,000	50,000	50,000	330,000
Pavement Restoration	80,000	231,150	231,150	231,150	-	773,450
New Water Plant - Annexation Area	5,448,548	14,588,000	11,982,000	9,192,000	1,979,000	43,189,548
Lining of Sewer Mains	3,000,000	3,100,000	-	-	-	6,100,000
Rehabilitation of Sewer Pumps	4,946,500	11,775,000	6,186,000	1,409,000	-	24,316,500
New Infrastructure	-	4,482,477	4,482,477	4,482,477	-	13,447,431
Annual Building Renovation Program	430,000	-	-	-	-	430,000
<b>Total Requirements</b>	<b>\$ 14,035,048</b>	<b>\$ 34,629,775</b>	<b>\$ 23,334,775</b>	<b>\$ 15,767,775</b>	<b>\$ 2,029,000</b>	<b>\$ 89,796,373</b>
Sources by year:						
Current Funds	\$ 7,448,418	\$ 20,354,695	\$ 12,431,155	\$ 7,403,055	\$ 228,110	\$ 47,865,433
Debt	1,198,250	3,647,000	2,995,500	2,298,000	494,750	10,633,500
Grants and Aid	5,388,380	10,628,080	7,908,120	6,066,720	1,306,140	31,297,440
<b>Total Sources by Year</b>	<b>\$ 14,035,048</b>	<b>\$ 34,629,775</b>	<b>\$ 23,334,775</b>	<b>\$ 15,767,775</b>	<b>\$ 2,029,000</b>	<b>\$ 89,796,373</b>

	<u>Current Funds</u>	<u>Debt</u>	<u>Grants and Aid</u>	<u>Total</u>
Sources by Project:				
Restoration of Existing Areas	\$ 1,209,444	\$ -	\$ -	\$ 1,209,444
Equipment Purchase and Replacement	330,000	-	-	330,000
Pavement Restoration	773,450	-	-	773,450
New Water Plant - Annexation Area	4,483,608	10,633,500	28,072,440	43,189,548
Lining of Sewer Mains	5,100,000	-	1,000,000	6,100,000
Rehabilitation of Sewer Pumps	23,091,500	-	1,225,000	24,316,500
New Infrastructure	12,447,431	-	1,000,000	13,447,431
Annual Building Renovation Program	430,000	-	-	430,000
<b>Total Sources by Project</b>	<b>\$ 47,865,433</b>	<b>\$ 10,633,500</b>	<b>\$ 31,297,440</b>	<b>\$ 89,796,373</b>

City of Hialeah, Florida  
Capital Improvements Plan  
Fiscal Years 2007 through 2011

**Building Better Communities Bond  
Parks and Recreation Projects**

Project Contact: Jorge Hernandez, Parks and Recreation Director

**Milander Stadium** - This project will provide for the full replacement of the Milander Stadium playing surface at the recreation park. The existing field is in need of repair and this field is heavily used from March to October.

**Walker Park** - This project will provide for the reconstruction of a new recreation building with an addition of an E-Library, police substation, outdoor restrooms, aquatic facility and indoor soccer field.

**Wilde Park and Wilde Adult Center** - The project will provide the complete renovation of the inside of the recreation building/adult center with new office furniture, new pool tables, new flooring, and interior paint. Plans for the outside of the facility include the renovation of the antiquated field lighting.

**Edgar J. Hall Recreation Center** - This project will provide for the renovation of the recreation center.

**O'Quinn Park** - This project will provide for the renovation of the park.

**Slade Park** - This project will provide for the renovation of the park. In The existing park is in need of repair and is heavily used throughout the year.

**Southeast Park** - This project will renovate many different aspects of the facility. These renovations will help expand programs such as our youth basketball program, flag football and soccer.

**Sparks Park** - The project calls for the inside of the inside of the recreation building to be renovated with new office furniture, new pool tables, new flooring, and interior paint. Plans for the exterior of the facility include renovation of the basketball courts and fields.

**Bucky Dent Park** - The project renovation calls for renovations to the existing facilities and all its amenities. The project also includes the renovations of the softball fields, concessions and restrooms.

**Goodlet Park** - The project calls for the conversion of hockey rinks to indoors soccer area, construction of outside restrooms, construction of an outside concession, and field drainage, wiring and sound improvements to the theatre and renovations to the tennis center.

**Graham Park** - This project will provide for the upgrade and renovation of the park.

City of Hialeah, Florida  
Capital Improvements Plan  
Fiscal Years 2007 through 2011

This project will not impact the annual operating budget, as it will not create additional operating or maintenance costs.

Project Budget	2007	2008	2009	2010	2011	Total
Funding Requirements:						
Millander Stadium	\$ 809,100	\$ 89,900	\$ -	\$ -	\$ -	\$ 899,000
Millander Auditorium	540,000	2,903,000	666,500	-	-	4,109,500
Walker Park	3,420,000	1,082,000	-	-	-	4,502,000
Wilde Park and Adult Center	-	764,500	764,500	-	-	1,529,000
Edgar J. Hall	-	4,000	208,000	-	-	212,000
O'Quinn Park	-	8,000	309,000	-	-	317,000
Slade Park	125,000	34,000	-	-	-	159,000
Southeast Park	132,000	-	-	-	-	132,000
Sparks Park	210,000	54,000	-	-	-	264,000
Bucky Dent Park	761,400	242,300	242,300	-	-	1,246,000
Goodlet Park	671,500	-	-	-	-	671,500
Graham Park	106,000	-	-	-	-	106,000
Total Funding Requirements	<u>\$ 6,775,000</u>	<u>\$ 5,181,700</u>	<u>\$ 2,190,300</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 14,147,000</u>
Funding Source:						
Grants and Aid	<u>\$ 6,775,000</u>	<u>\$ 5,181,700</u>	<u>\$ 2,190,300</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 14,147,000</u>

City of Hialeah, Florida  
Capital Improvements Plan  
Fiscal Years 2007 through 2011

**Capital Projects Fund Projects**

300 Unit Affordable Housing Project

Project contact: Jorge Guanchez, Construction and Maintenance Director

The City has embarked on a plan to build four towers each consisting of 75 units of housing. The project, located at 2659 Okeechobee Road will consist of three hundred affordable one bedroom apartments, providing assistance to lower income elderly residents. This project is a result of creative and innovative strategies developed by the City, as well as cooperative financial efforts between the City, Miami-Dade County and the private sector.

Project Budget	2007	2008	2009	2010	2011	Total
Funding Requirements	\$ 10,031,000	\$ 7,627,626	\$ 7,700,000	\$ -	\$ -	\$ 25,358,626
Funding Source:						
Current Funds	\$ 500,000	\$ 750,000	\$ 1,000,000	\$ -	\$ -	\$ 2,250,000
Debt	4,631,000	4,777,626	1,400,000	-	-	10,808,626
Grants and Aid	4,900,000	2,100,000	5,300,000	-	-	12,300,000
Total Funding Sources	\$ 10,031,000	\$ 7,627,626	\$ 7,700,000	\$ -	\$ -	\$ 25,358,626

City of Hialeah, Florida  
Capital Improvements Plan  
Fiscal Years 2007 through 2011

**Streets Projects**

New Infrastructure

Project Contact: Jorge Hernandez, Streets Director

This project provides for the annual street-resurfacing program to improve the roadways in the City. This will provide for the required funding to return streets in need of repair to the desired condition. This project will provide for the preventive maintenance, light rehabilitation, moderate rehabilitation and reconstruction of the existing roadways as determined in the rehabilitation strategy survey prepared by the streets department. These projects provide for the complete reconstruction of the City roads, including milling, resurfacing, repaving, installation of sidewalks, curbs and drainage the entire length of the roads.

Project Budget	2007	2008	2009	2010	2011	Total
Funding Requirements	<u>\$ 6,330,000</u>	<u>\$ 12,920,000</u>	<u>\$ 12,920,000</u>	<u>\$ 12,420,000</u>	<u>\$ 11,363,000</u>	<u>\$ 55,953,000</u>
Funding Sources:						
Current Funds	\$ 3,030,000	\$ 2,920,000	\$ 2,920,000	\$ 2,920,000	\$ 2,920,000	\$ 14,710,000
Debt	-	7,000,000	7,000,000	8,000,000	7,000,000	29,000,000
Grants and Aide	3,300,000	3,000,000	3,000,000	1,500,000	1,443,000	12,243,000
Total Funding Sources	<u>\$ 6,330,000</u>	<u>\$ 12,920,000</u>	<u>\$ 12,920,000</u>	<u>\$ 12,420,000</u>	<u>\$ 11,363,000</u>	<u>\$ 55,953,000</u>

City of Hialeah, Florida  
Capital Improvements Plan  
Fiscal Years 2007 through 2011

**Water and Sewer Fund Projects**

New Water Plant - Annexation Area

Project Contact: Armando Vidal, Director of Water and Sewer

This project provides for the construction of new water plant in the newly annexed area of the City. This water plant will provide and ensure the water supply for the new developments in the annexation area, and will guarantee that the area can be developed without any restriction as to water capacity.

<b>Project Budget</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>Total</b>
Funding Requirements	<u>\$ 5,448,548</u>	<u>\$ 14,588,000</u>	<u>\$ 11,982,000</u>	<u>\$ 9,192,000</u>	<u>\$ 1,979,000</u>	<u>\$ 43,189,548</u>
Funding Source:						
Current Funds	\$ 1,086,918	\$ 1,312,920	\$ 1,078,380	\$ 827,280	\$ 178,110	\$ 4,483,608
Debt	1,198,250	3,647,000	2,995,500	2,298,000	494,750	10,633,500
Grants and Aid	3,163,380	9,628,080	7,908,120	6,066,720	1,306,140	28,072,440
Total Funding Sources	<u>\$ 5,448,548</u>	<u>\$ 14,588,000</u>	<u>\$ 11,982,000</u>	<u>\$ 9,192,000</u>	<u>\$ 1,979,000</u>	<u>\$ 43,189,548</u>

City of Hialeah, Florida  
Capital Improvements Plan  
Fiscal Years 2007 through 2011

**Water and Sewer Fund Projects**

Lining of Sewer Mains

Project Contact: Armando Vidal, Director of Water and Sewer

The annual sewer rehabilitation program provides for the inspection, testing, sealing and point repair of sanitary sewer lines. The Capital Improvements Plan provides for 2007 through 2011 funding from current and grant funds to continue this necessary program. This project entails the relining of approximately 145,551 lineal feet of sewer mains.

Project Budget	2007	2008	2009	2010	2011	Total
Funding Requirements	\$ 3,000,000	\$ 3,100,000	\$ -	\$ -	\$ -	\$ 6,100,000
Funding Source:						
Current Funds	\$ 2,000,000	\$ 3,100,000	\$ -	\$ -	\$ -	\$ 5,100,000
Grants and Aid	1,000,000	-	-	-	-	1,000,000
Total Funding Sources	\$ 3,000,000	\$ 3,100,000	\$ -	\$ -	\$ -	\$ 6,100,000

City of Hialeah, Florida  
Capital Improvements Plan  
Fiscal Years 2007 through 2011

**Water and Sewer Fund Projects**

Pump Station Projects

Project Contact: Armando Vidal, Director of Water and Sewer

This project provides for the annual sewer rehabilitation and upgrades of the sewer pump stations around the City. The rehabilitation of these stations will meet the requirement of the City's Consent Order with the Florida Department of Environmental Protection, prevent sanitary sewer overflows and potential contamination to the surrounding areas and state waters. The Capital Improvements Plan provides for 2007 through 2011 funding from current and grant funds to continue this necessary program. This project entails the rehabilitation and reconstruction of priority stations including the installation of new pump stations for the 300 Unit Affordable Housing Project and the annexation area, pump control equipment, upgrades to the existing valve boxes and upgrades to the wet wells and discharge piping.

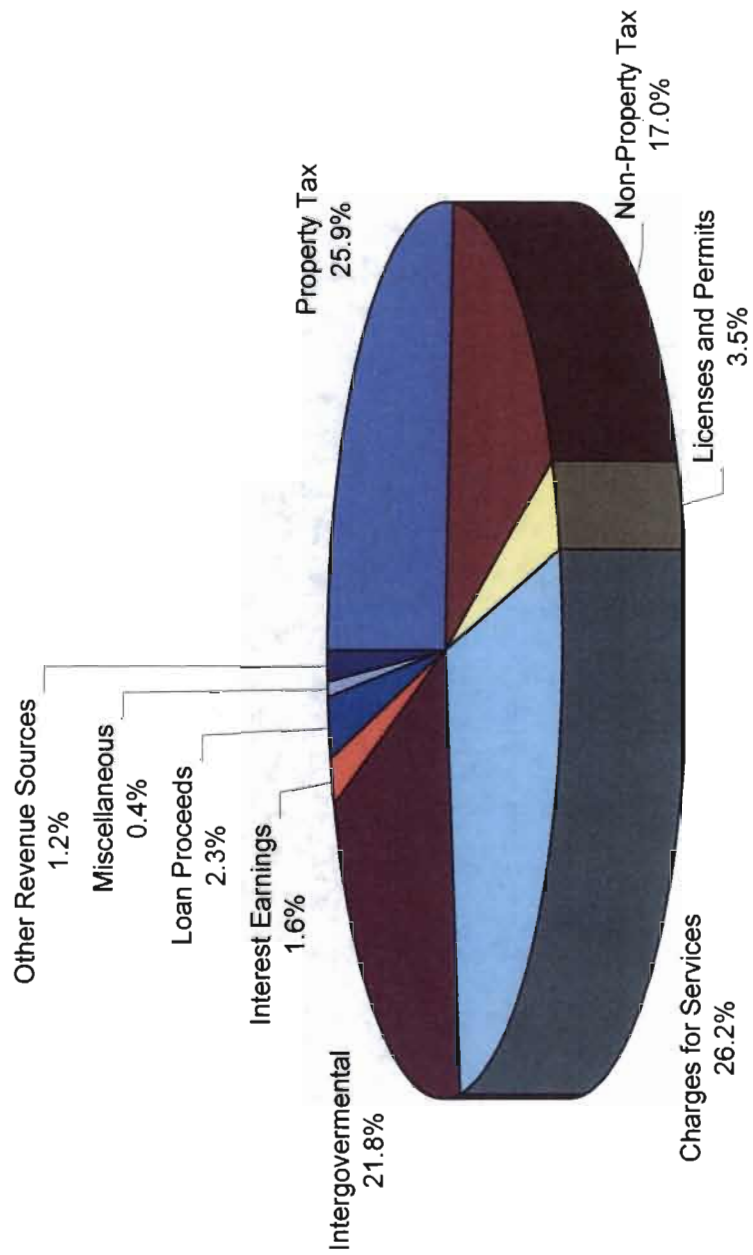
Project Budget	2007	2008	2009	2010	2011	Total
Funding Requirements:	\$ 4,946,500	\$ 11,775,000	\$ 6,186,000	\$ 1,409,000	\$ -	\$ 24,316,500
Funding Source:						
Current Funds	\$ 3,721,500	\$ 11,775,000	\$ 6,186,000	\$ 1,409,000	\$ -	\$ 23,091,500
Grants and Aid	1,225,000	-	-	-	-	1,225,000
Total Funding Source	\$ 4,946,500	\$ 11,775,000	\$ 6,186,000	\$ 1,409,000	\$ -	\$ 24,316,500

City of Hialeah, Florida  
CAPITAL IMPROVEMENT PROGRAM (CIP)

**IMPACT ON FISCAL YEAR 2007 OPERATING BUDGET**

<u>Project Name</u>	<u>Funding Source</u>	<u>Impact on Operating Budget</u>	<u>FY 07 Cost</u>	<u>Total Cost</u>
<u>Parks &amp; Recreation Projects</u>				
Milander Stadium			809,100	809,100
Milander Auditorium			540,000	540,000
Walker Park			3,420,000	3,420,000
Slade Park			125,000	125,000
Southeast Park			132,000	132,000
Sparks Park			210,000	210,000
Bucky Dent Park			761,400	761,400
Goodlet Park			671,500	671,500
Graham Park	General Obligation Bond	None-this is an upgrade of existing facilities.	106,000	106,000
<b>Total Parks &amp; Recreation Projects</b>			<b>\$ 6,775,000</b>	<b>\$ 6,775,000</b>
<u>Capital Project</u>				
300 Unit Affordable Housing	CDBG, Home Investment Fund, Affordable Housing Fund, General Obligation Bond, Suntrust Loan	None-this is to be paid from rental revenue.	500,000	10,031,000
<b>Total Capital Projects</b>			<b>\$ 500,000</b>	<b>\$ 10,031,000</b>
<u>Infrastructure Projects</u>				
Streets Improvement	Street Funds, Miami Dade Joint Participation Agreement	None-this is part of maintenance program.	3,030,000	6,330,000
<b>Total Infrastructure Projects</b>			<b>\$ 3,030,000</b>	<b>\$ 6,330,000</b>
<u>Water &amp; Sewer Projects</u>				
New Water Plant-Annexation Area	Water & Sewer Funds, Miami Dade Joint Participation Agreement, Loans	None-plant would not be completed until fiscal 2011.	1,086,918	5,448,548
Lining of Sewer Mains	Water & Sewer Funds, Loans	Increase cost in personnel by \$280,000 and operating cost by \$50,000.	2,000,000	3,000,000
Pump Stations	Water & Sewer Funds, Loans	None-this is an upgrade of existing facilities.	3,721,500	1,225,000
<b>Total Water &amp; Sewer Projects</b>			<b>\$ 6,808,418</b>	<b>\$ 9,673,548</b>

## REVENUES BY SOURCE

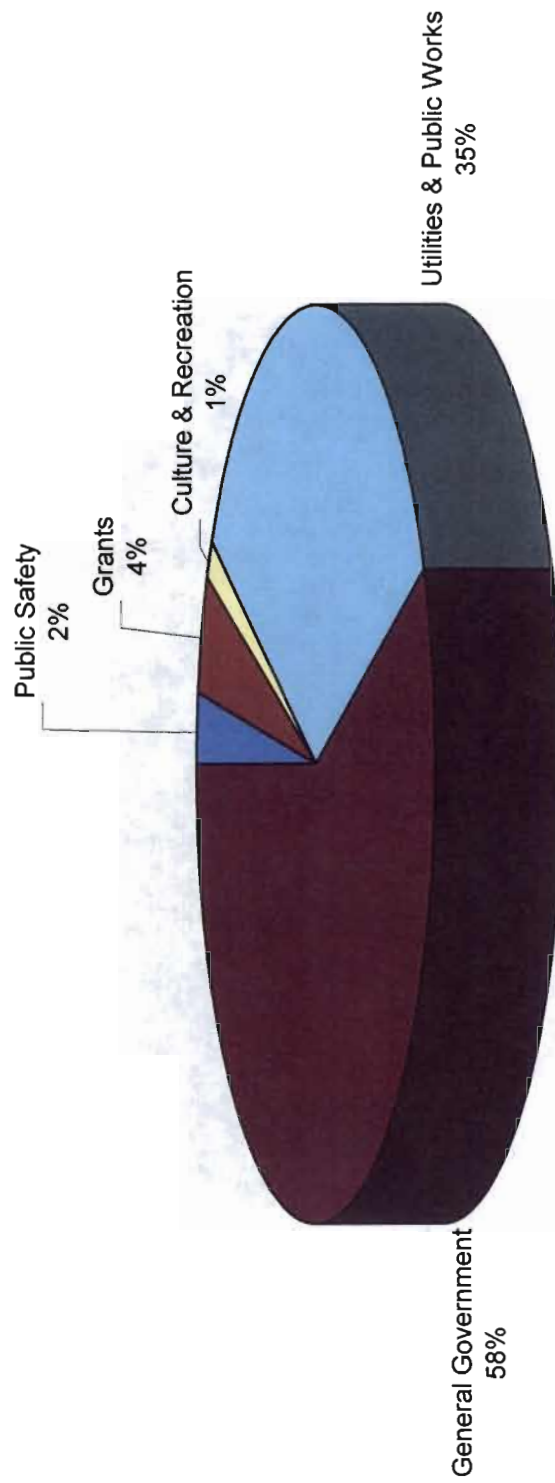


Non-Property Tax: Franchise and Utility Taxes

Intergovernmental: Grants and Other Aid

Charges for Services: Utility Services

## REVENUES BY PROGRAM



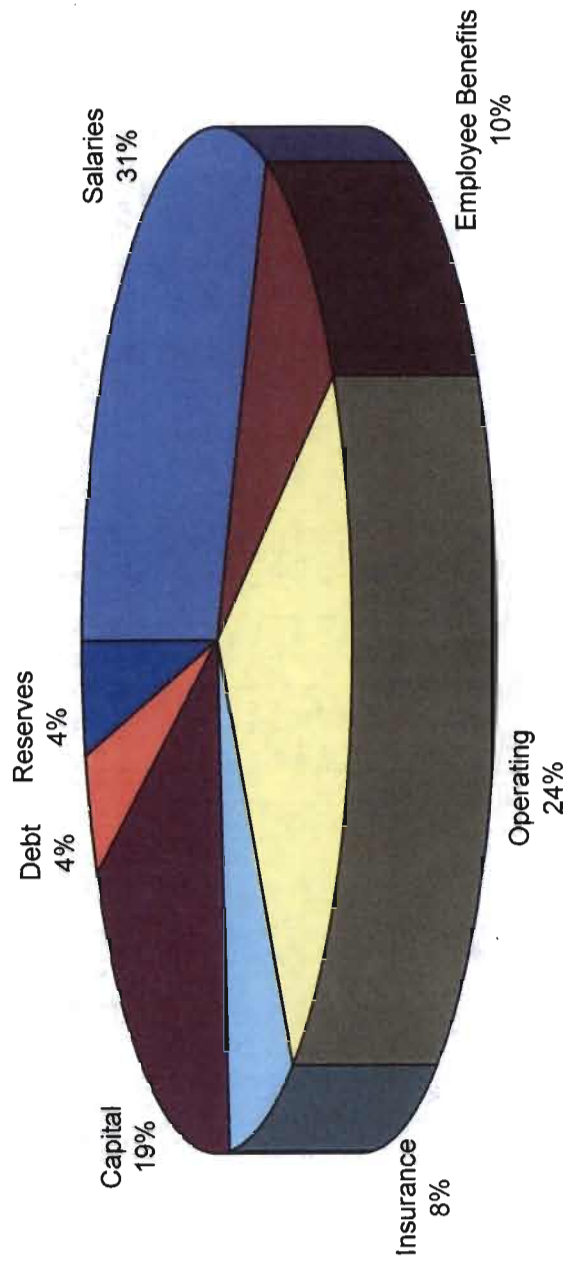
Culture & Recreation: Communication & Special Events, Education & Community Services, Library Division and Parks and Recreation.

Public Safety: Police and Fire

Utility & Public Works: Water & Sewer, Stormwater, Hialeah Circulator and Solid Waste

General Government: All other departments in the General Fund

## EXPENDITURES BY OBJECT



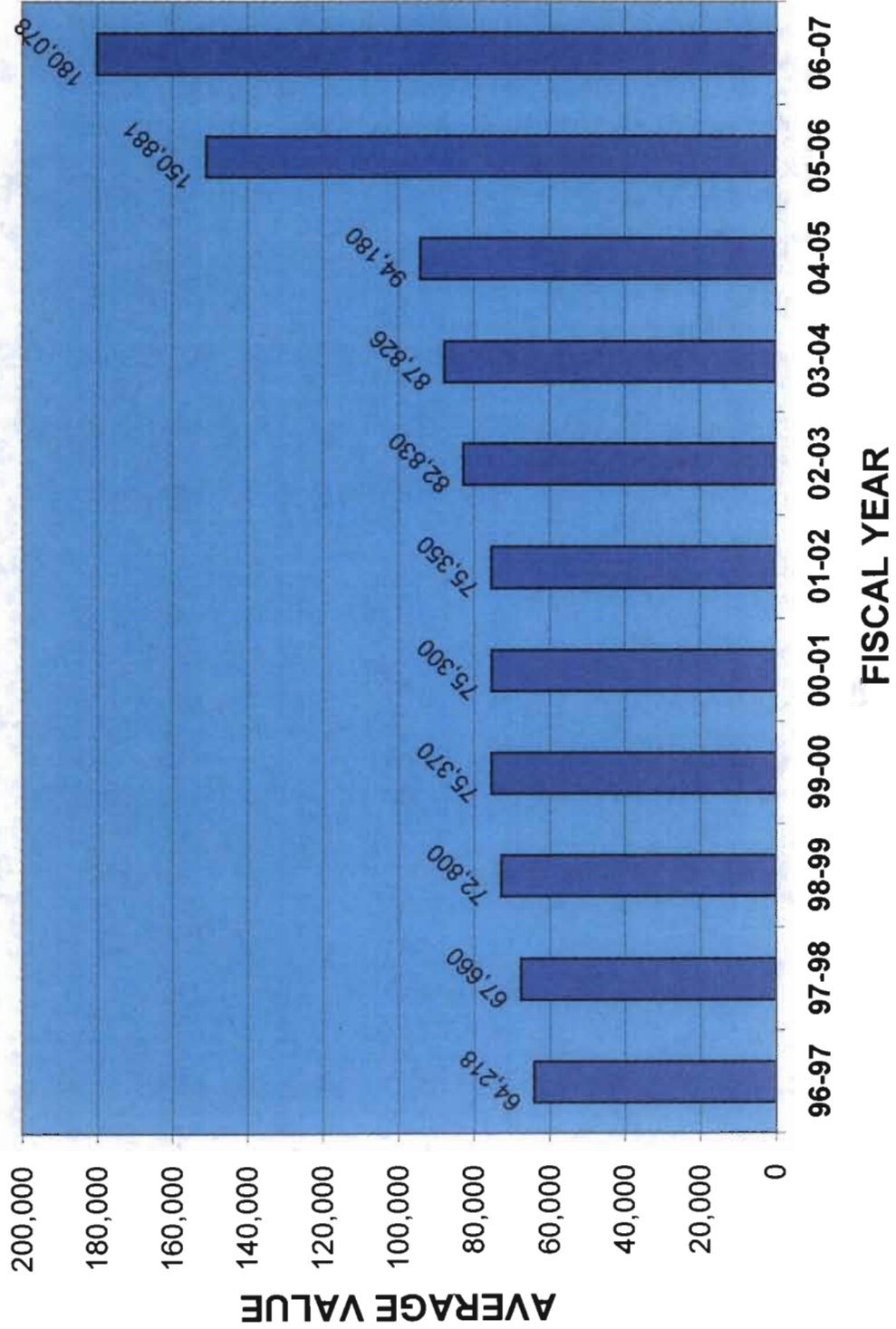
PROPOSED MILLAGES APPLICABLE TO PROPERTY TAX ASSESSMENTS FOR FISCAL YEAR 2006-2007  
COMPARABLE CHART

MUNICIPALITY	SCHOOL OPERATING MILLAGE	SCHOOL DEBT SERVICE	WATER MGMT MILLAGE	FIND INDENT DISTRICTS MILLAGE	CITY/CITY OPERATING FY 06-07	CITY/CITY DEBT SERVICE	CITY/CITY MISC MILLAGE	FIRE RESCUE MILLAGE	FIRE DEBT MILLAGE	INDENT/NTY SPC DIST LIBRARY MILLAGE	COMPARABLE CITY/CITY MILLAGE FY 06-07	COUNTY WIDE MILLAGE	COUNTY DEBT SERVICE	CHILDRENS TRUST	EVRGLDS C.P.	TOTAL MILLAGE FY 06-07	Gross Taxable Property Value 06-07	** Estimated Population 4/1/2005	City Tax Revenue Per Person Per 1 Mill	City Tax Revenue Per Capita
100 27 MIAMI	7.691	0.414	0.597	0.0385	8.49950	0.7650				0.486	9.7505	5.720	0.285	0.4223	0.100	25.01830	34,090,043,898	384,332	\$68.70	\$864.86
101 MIAMI (DDA)	7.691	0.414	0.597	0.0385	8.49950	0.7650	0.500			0.486	8.4970	5.720	0.285	0.4223	0.100	23.7648	8,622,442,057	93,535	\$243.12	\$2,065.77
200 28 MIAMI BEACH	7.691	0.414	0.597	0.0385	7.3740	0.2990	0.338			0.486	6.6360	5.720	0.285	0.4223	0.100	21.9038	22,739,947,828	44,561	\$268.02	\$1,778.61
300 29 CORAL GABLES	7.691	0.414	0.597	0.0385	6.1500					0.486	6.8000	5.720	0.285	0.4223	0.100	22.0678	11,943,449,533	230,407	\$41.81	\$284.29
400 30 HIALEAH	7.691	0.414	0.597	0.0385	6.8000					0.486	11.2476	5.720	0.285	0.4223	0.100	26.5154	9,632,800,768	13,824	\$73.71	\$829.07
500 31 MIAMI SPRINGS	7.691	0.414	0.597	0.0385	7.7153	0.3963				0.486	11.5638	5.720	0.285	0.4223	0.100	26.8316	1,018,973,801	60,312	\$46.26	\$534.90
600 32 NORTH MIAMI	7.691	0.414	0.597	0.0385	8.7500	0.1628				0.486	11.0595	5.720	0.285	0.4223	0.100	26.3273	2,789,822,593	41,131	\$58.08	\$642.30
700 33 NORTH MIAMI BEACH	7.691	0.414	0.597	0.0385	7.5000	0.9085				0.486	12.9370	5.720	0.285	0.4223	0.100	28.2048	773,395,543	15,439	\$50.09	\$648.06
800 34 OPA-LOCKA	7.691	0.414	0.597	0.0385	9.8000					0.486	9.8180	5.720	0.285	0.4223	0.100	25.0858	1,446,029,775	10,578	\$136.70	\$1,342.14
900 35 SOUTH MIAMI	7.691	0.414	0.597	0.0385	6.6810					0.486	9.8870	5.720	0.285	0.4223	0.100	25.1548	2,927,884,592	38,378	\$76.29	\$754.29
1000 36 HOMESTEAD	7.691	0.414	0.597	0.0385	6.7500					0.486	11.7569	5.720	0.285	0.4223	0.100	27.0247	834,853,179	10,486	\$79.62	\$936.04
1100 37 MIAMI SHORES	7.691	0.414	0.597	0.0385	8.2500	0.8559				0.486	5.5530	5.720	0.285	0.4223	0.100	20.8208	2,187,329,639	3,185	\$86.76	\$3,813.58
1200 38 BAY HARBOR	7.691	0.414	0.597	0.0385	2.9020					0.486	7.5510	5.720	0.285	0.4223	0.100	22.8188	783,981,890	5,212	\$150.42	\$1,135.81
1300 39 BAY HARBOR ISLAND	7.691	0.414	0.597	0.0385	4.9000					0.486	8.2510	5.720	0.285	0.4223	0.100	23.5188	1,370,666,796	5,614	\$244.15	\$2,014.49
1400 40 SURFSIDE	7.691	0.414	0.597	0.0385	5.6000					0.486	11.6320	5.720	0.285	0.4223	0.100	26.8998	367,892,917	5,844	\$62.95	\$732.26
1500 41 WEST MIAMI	7.691	0.414	0.597	0.0385	8.4950					0.486	12.0370	5.720	0.285	0.4223	0.100	27.3048	584,486,426	8,772	\$66.63	\$802.04
1600 42 FLORIDA CITY	7.691	0.414	0.597	0.0385	8.9000					0.486	12.3370	5.720	0.285	0.4223	0.100	27.6048	193,380,407	3,328	\$58.11	\$716.87
1700 43 BISCAYNE PARK	7.691	0.414	0.597	0.0385	9.2000					0.486	11.8370	5.720	0.285	0.4223	0.100	27.1048	123,129,440	2,539	\$48.50	\$574.04
1800 44 EL PORTAL	7.691	0.414	0.597	0.0385	8.7000					0.486	11.7270	5.720	0.285	0.4223	0.100	26.9948	620,709,625	963	\$84.56	\$7,558.73
1900 45 GOLDEN BEACH	7.691	0.414	0.597	0.0385	8.5900					0.486	5.5370	5.720	0.285	0.4223	0.100	20.8048	3,499,456,020	19,460	\$179.83	\$955.71
2000 46 PINECREST	7.691	0.414	0.597	0.0385	2.4000					0.486	10.0370	5.720	0.285	0.4223	0.100	25.3048	1,653,356,021	1,132	\$1,460.56	\$14,659.66
2100 1 INDIAN CREEK	7.691	0.414	0.597	0.0385	8.5000	0.4500				0.486	12.0370	5.720	0.285	0.4223	0.100	24.5028	726,025,509	6,498	\$111.73	\$1,031.83
2200 2 MEDLEY	7.691	0.414	0.597	0.0385	6.9000					0.486	9.2350	5.720	0.285	0.4223	0.100	19.3598	5,630,046,023	11,425	\$492.78	\$2,016.47
2300 3 NORTH BAY VILLAGE	7.691	0.414	0.597	0.0385	5.9000	0.1980				0.486	7.0857	5.720	0.285	0.4223	0.100	22.3535	412,892,607	14,373	\$28.73	\$203.55
2400 4 KEY BISCAYNE	7.691	0.414	0.597	0.0385	3.6060					0.486	7.6370	5.720	0.285	0.4223	0.100	22.9048	212,506,082	2,366	\$89.82	\$685.94
2500 5 SWEETWATER	7.691	0.414	0.597	0.0385	3.94870					0.486	9.2570	5.720	0.285	0.4223	0.100	24.5248	1,151,491,766	20,523	\$56.11	\$519.39
2600 6 VIRGINIA GARDENS	7.691	0.414	0.597	0.0385	4.5000					0.486	8.7130	5.720	0.285	0.4223	0.100	17.9808	8,160,923,804	28,500	\$286.35	\$776.86
2700 7 HIALEAH GARDENS	7.691	0.414	0.597	0.0385	6.1200					0.486	2.7130	5.720	0.285	0.4223	0.100	23.9892	311,227	6	\$51.87	\$452.39
2800 8 AVENTURA	7.691	0.414	0.597	0.0385	2.2270					0.486	5.5840	5.720	0.285	0.4223	0.100	20.8518	68,290,932,061	1,092,719	\$62.50	\$348.98
2900 9 ISLANDIA	7.691	0.414	0.597	0.0385	8.1934		2.447			0.486	6.0870	5.720	0.285	0.4223	0.100	21.3548	4,877,231,660	16,703	\$292.00	\$1,777.39
3000 10 COUNTY (UMSA)	7.691	0.414	0.597	0.0385	2.9500					0.486	5.9620	5.720	0.285	0.4223	0.100	21.2298	3,017,391,639	24,741	\$121.96	\$727.12
3100 11 SUNNY ISLES BEACH	7.691	0.414	0.597	0.0385	2.8250					0.486	5.5840	5.720	0.285	0.4223	0.100	20.8518	2,666,309,830	24,795	\$107.53	\$600.47
3200 12 MIAMI LAKES	7.691	0.414	0.597	0.0385	2.4470					0.486	8.2858	5.720	0.285	0.4223	0.100	23.5536	3,908,957,173	105,457	\$37.07	\$307.13
3300 13 PALMETTO BAY	7.691	0.414	0.597	0.0385	5.1488					0.486	5.5840	5.720	0.285	0.4223	0.100	20.8518	9,119,165,867	30,331	\$300.65	\$1,678.86
3400 14 MIAMI GARDENS	7.691	0.414	0.597	0.0385	2.4470					0.486	5.5840	5.720	0.285	0.4223	0.100	20.8518	22,657,040,36	34,510	\$5.65	\$65.35
3500 15 DORAL	7.691	0.414	0.597	0.0385	2.4470					0.486	5.5840	5.720	0.285	0.4223	0.100	20.8518	22,657,040,36	34,510	\$5.65	\$65.35
3600 CUTLER BAY	7.691	0.414	0.597	0.0385	2.4470					0.486	5.5840	5.720	0.285	0.4223	0.100	20.8518	22,657,040,36	34,510	\$5.65	\$65.35

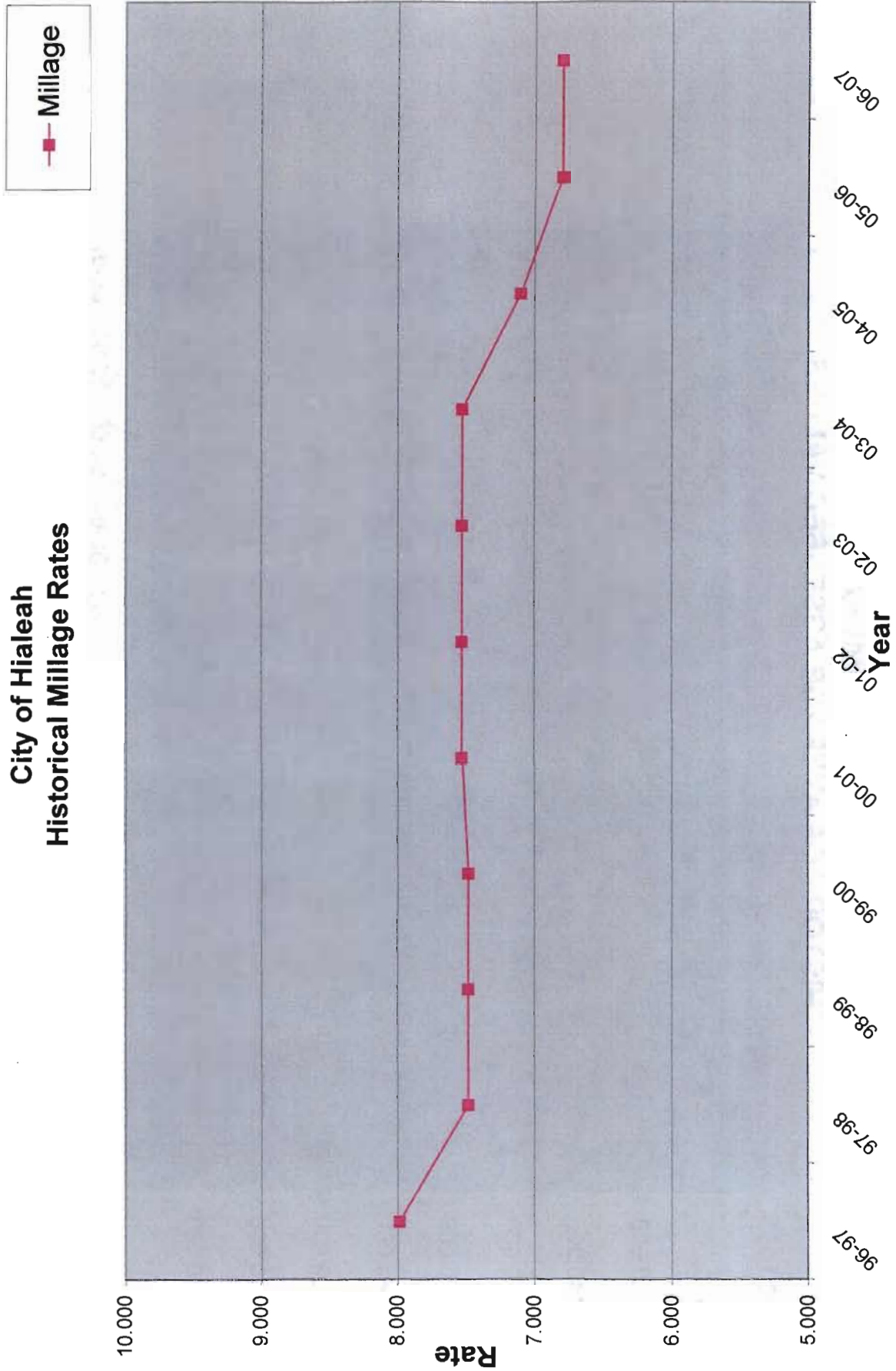
\*Assessment Values per City provided by Miami Dade Property Appraisers

\*\*Population estimates are from the Florida Department of Revenues

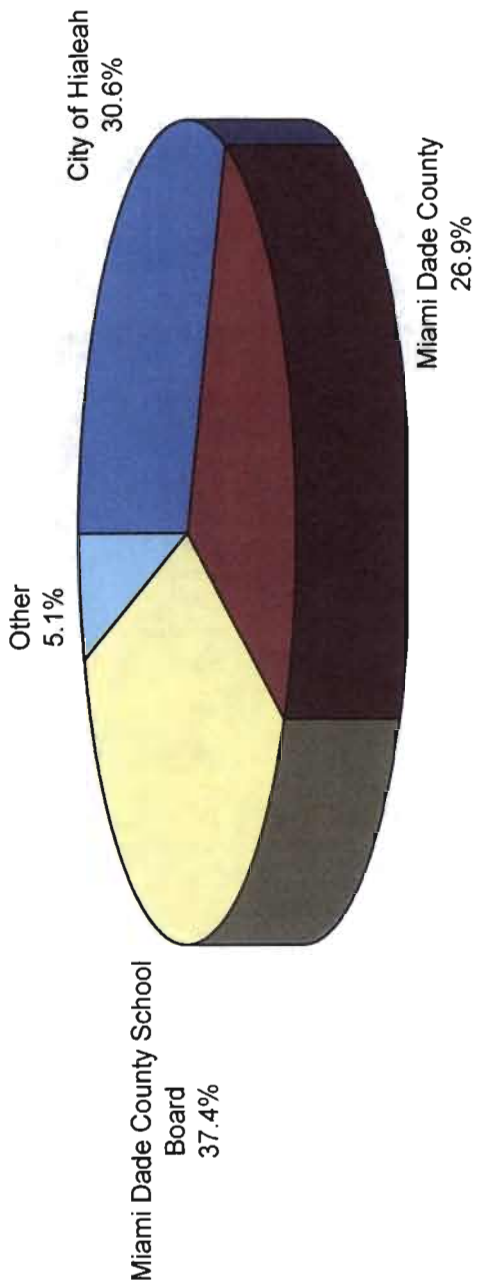
**CITY OF HIALEAH  
HISTORY OF AVERAGE ASSESSED VALUES**



# City of Hialeah Historical Millage Rates

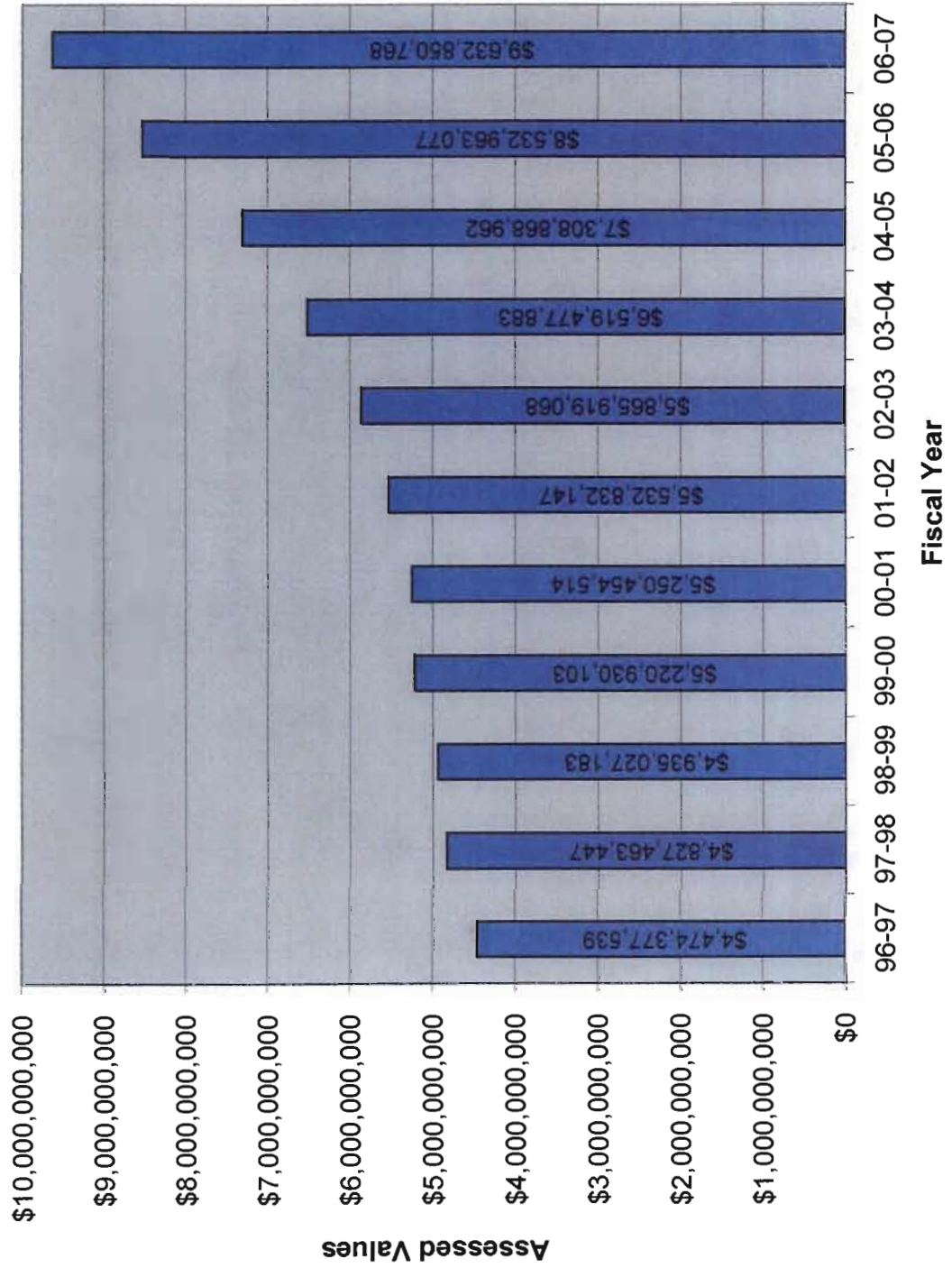


## 2005 Property Tax Dollar Distribution

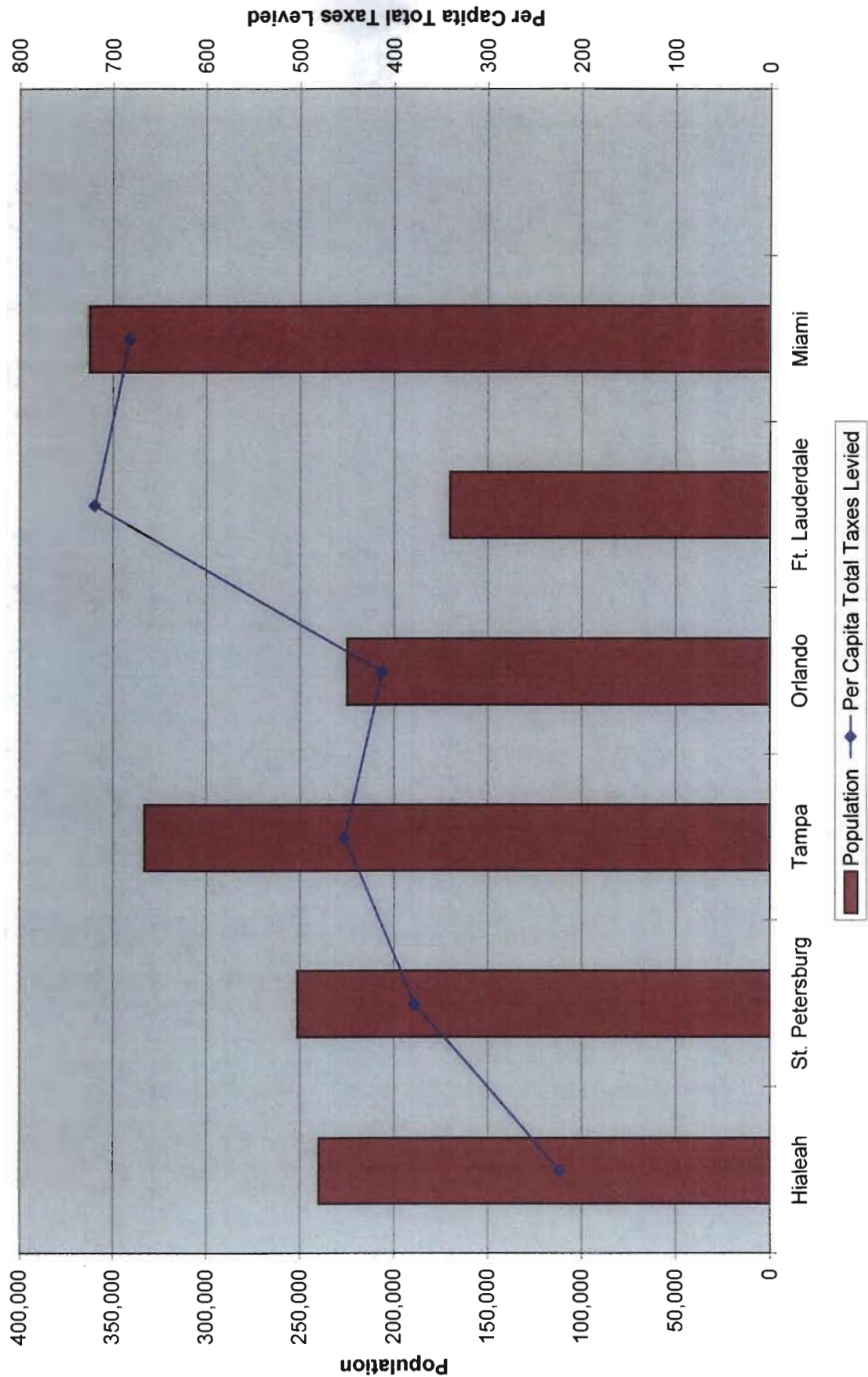


Sources: City of Hialeah Office of Management & Budget and Miami-Dade County Property Appraiser's Office

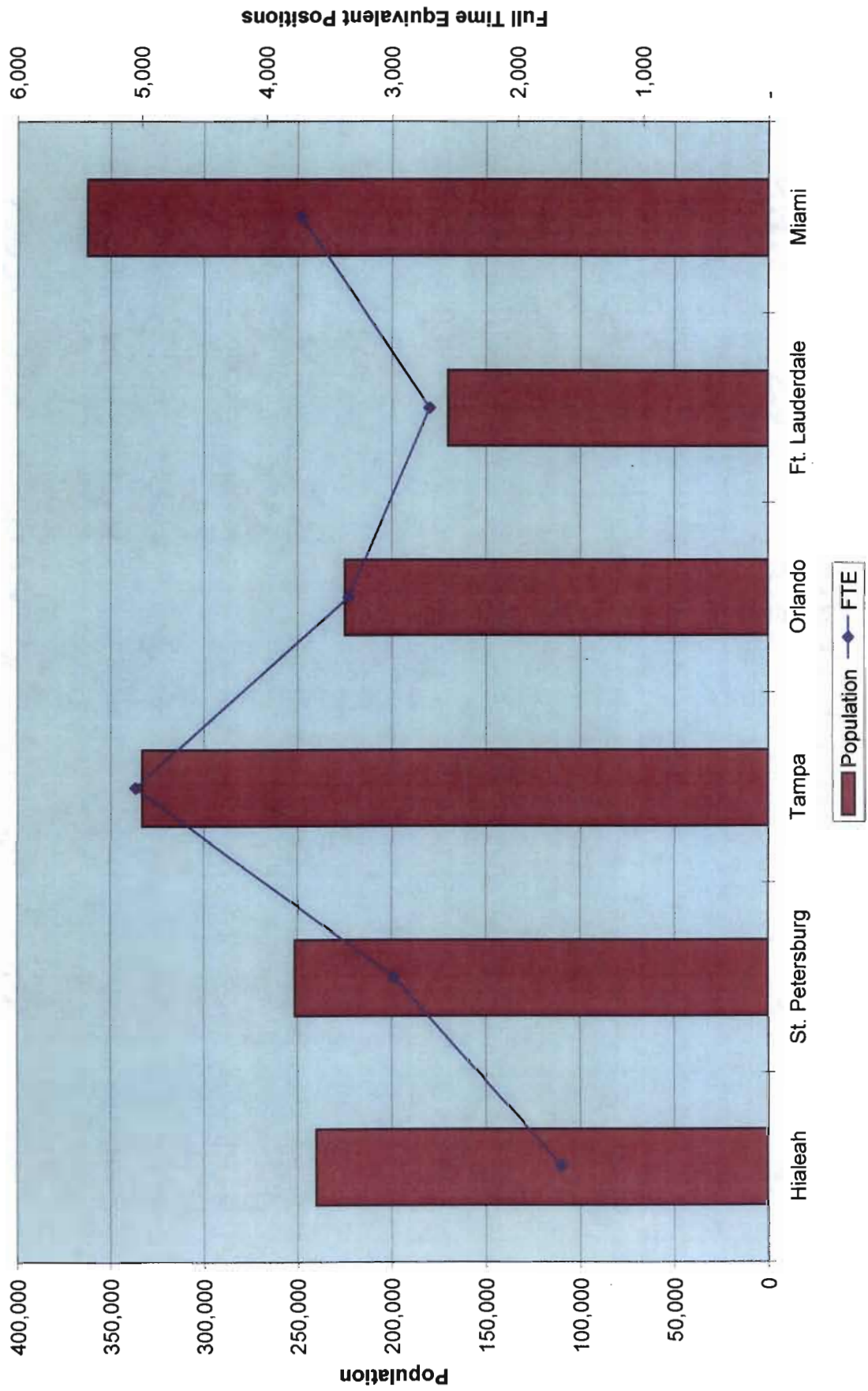
## Ad Valorem Comparison



**Per Capita Total Taxes Levied Profile by Selected Municipalities**



Full Time Equivalent Positions by Selected Municipalities - Fiscal Year 2006-2007



Departments	FY 05-06 Budget		FY 05-06 Actual		FY 06-07 Budget	
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time
<b>Enterprise Funds</b>						
Hialeah Circulator	6.5	0	7.5	0	7.5	0
Solid Waste	131	14	122	19	132	19
Water & Sewer	137	0	128	0	145	0
<b>General Fund</b>						
City Clerk's Office	9	9	8	9	9	9
Community Development						
Occupational License	9.25	0	9.25	0	9.25	0
Code Compliance Division	11.25	1	12.25	0	12.25	0
Building Division	31.25	0	26.25	1	31.25	2
Planning & Zoning Division	15.25	1	13.25	1	15.25	1
Communication & Special Events	7	0	8	0	12	0
Construction & Maintenance	52	1	52	1	57	0
Education & Community Services	13	63	15	61	21	68
Finance	17	0	15	0	18	0
Fire	293	0	297.7	0	327.7	1
Fleet Maintenance	42.5	3	43.5	2	39.5	2
General Government	3	0	3	0	3	0
Human Resources	11	0	12	0	12	0
Information Technology	12	2	13	0	19	0
Law	14	1	13	4	15	4
Library	29	27	28	25	28	42
Office of Mayor	8	1	9	2	10	2
OMB / Purchasing	7	5	8	6	9	6
Parks and Recreation	110	225	94	116	101	195
Police Department	509	40	470.3	40	515.3	43
Retirement	4	0	4	0	4	0
Risk Management	5	0	8	0	5	0
<b>Special Revenue Funds</b>						
Children's Trust	0	0	0	51	0	51
Fire Rescue Transportation Fund	5	0	5	0	5	0
Stormwater	24.4	0	18.4	0	24.4	0
Streets	34.6	0	32.6	0	34.6	0
Affordable Housing	1	0	1	0	1	0
<b>Total All Funds</b>	<b>1552</b>	<b>393</b>	<b>1477</b>	<b>338</b>	<b>1623</b>	<b>445</b>

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## GLOSSARY

**Accrual Accounting:** Wherein revenue and expenses are recorded in the period in which they are earned or incurred regardless of whether cash is received or disbursed in that period. This is the accounting basis that generally is required to be used in order to conform to generally accepted accounting principles (GAAP) in preparing financial statements for external users.

**Ad Valorem Tax (property tax):** A tax levied primarily on real property. The amount of tax is determined by multiplying the taxable assessed value of the property by the millage rate.

**Appropriation:** An authorization made by the City Council, which permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one-year period in operating funds.

**Assessed Valuation:** The estimated value placed upon real and personal property by the County Property Appraiser as the basis for levying property taxes.

**Bond (Debt Instrument):** A written promise to pay (debt) a specified sum of money (principal or face value) at a specified future date (the maturity date) along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically used for long-term debt to pay for specific capital expenditures.

**Budget (Operating):** A plan of financial operation embodying an estimate of proposed expenditures for a given period (typically a fiscal year) and the proposed means of financing them (revenue estimates). The term is also sometimes used to denote the officially approved expenditure ceilings under which the City and its departments operate.

**Capital Outlay:** The purchase, acquisition, or construction of any item having a unit cost of \$1,000 or more, or a useful life of one or more years. Typical capital outlay items include vehicles, construction equipment, typewriters, computers, and office furniture.

**Capital Project (Capital Improvement):** Major construction, acquisition, or renovation activities which add value to the City's physical assets or significantly increase their useful life. Projects normally have a cost in excess of \$15,000 and a useful life of at least seven years; this definition is subject to certain exceptions.

**Debt Service:** Payment of interest and repayment of principal to holders of the City debt instruments.

**Deficit:** The excess of an entity's liabilities over its assets or the excess of expenses over revenues during a single accounting period.

**Employee Benefits:** Contributions made by the City to designated funds to meet commitments or obligations for employee fringe benefits. Included are the City's share of costs for Social Security and the various pension, medical, and life insurance plans.

**Encumbrances:** Obligations in the form of purchase orders, contracts or other commitments which are chargeable to an appropriation and for which a part of the appropriation is reserved. They cease to be encumbrances when paid or when an actual liability is set up.

**Enhancement:** An improvement in existing services, or an entirely new service, proposed for inclusion in the budget.

**Enterprise Fund:** Separate financial accounting entity used for government operations that are financed and operated in a manner similar to business enterprises, and for which preparation of an income statement is desirable.

**ERS:** Employee Retirement Service

**Expenditures:** Where accounts are kept on the accrual or modified accrual basis of accounting, the cost of goods received or services rendered whether cash payments have been made or not. Where accounts are kept on a cash basis, expenditures are recognized only when the cash payments for the above purposes have been made.

**Fiscal Year:** The twelve month period beginning October 1st and ending the following September 30th. Commonly referred to by the calendar year in which it ends, e.g., the fiscal year ending September 30, 2007 is fiscal year 2007.

**Fund:** An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities, which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

**Fund Balance:** The excess of an entity's assets over its liabilities. A negative fund balance is sometimes called a deficit.

**General Administrative Charges:** Each Enterprise Fund is assessed a pro-rated share of the cost of city-wide management and control functions such as accounting, personnel, and purchasing, which are budgeted in the General Fund. The Enterprise Funds are also assessed a pro-rated share of the costs for their specific group of agencies (e.g., Public Works Administration). These two components are combined in the General Administrative charges, which appear as expenditures in the Enterprise Fund and as revenue in the General Fund.

**General Fund:** The fund supported by taxes, fees, and other revenues that may be used for any lawful purpose.

**Intergovernmental Revenue:** A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the State and Federal governments. Grants are usually made for specified purposes.

**Internal Service Fund:** Funds used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City, on a cost reimbursement basis.

**Mill:** One thousandth of a dollar (one-tenth of a cent). The ad valorem (property tax rate) is normally stated in mills. For example, a ten-mill levy would be a tax of ten dollars for every thousand dollars of taxable assessed property value.

**Millage Rate:** The ad valorem (property) tax rate. See "Mill".

**Modified Accrual Accounting:** To be recognized as a revenue or expenditure, the actual receipt or disbursal of cash must occur soon enough after a transaction or event has occurred to have an impact on current spendable resources. In other words, revenues must be both measurable and available to pay for the current period's liabilities. Revenues are considered available when collectible either during the current period or after the end of the current period but in time to pay year-end liabilities. Expenditures are recognized when a transaction or event is expected to draw upon current spendable resources rather than future resources.

**Objects of Expenditure:** Expenditure classifications based upon the types or categories of goods and services purchased. Typical objects of expenditure include personnel, employee benefits, contractual services, operating expenses, and capital outlay.

**Operating Changes:** Reorganizations, major operating expense increases, or other factors which cause differences in resources between two fiscal years' budgets for a program, but do not materially affect the level of service provided by the program.

**Operating Expenses:** Expendable materials and supplies necessary to carry out a department's work program for the fiscal year. Such items as repair and maintenance materials, chemicals, agricultural products, office supplies, small tools and merchandise for resale are included.

**Performance Measures:** Specific quantitative measures of work performed within an activity or program (e.g., total miles of streets cleaned). Also, a specific quantitative measure of results obtained through a program or activity (e.g., reduced incidence of vandalism due to a new street lighting program).

**Personnel Services:** Services rendered by full-time and part-time employees to support the functions of City departments. Costs include salaries, overtime, out of class pay, and other direct payments to employees.

**Program:** A distinct function of city government provided to the public or a function providing support to the direct services of other city departments.

**Revenue Bonds:** When a government issues bonds which do not pledge the full faith and credit of the jurisdiction, it issues limited liability revenue bonds. Typically, pledges are made to dedicate one specific revenue source to repay these bonds. In Florida, revenue bonds do not require voter approval.

**Services (as an object of expenditure):** The requirements for a department's work program which are provided by other entities - either outside contractors and vendors or any other City departments. Examples are the costs of repair and maintenance services (not materials), utilities, rentals, training and travel, legal and fiscal services, and charges from City Internal Service Funds. In the Enterprise Funds, this object category also includes payments in lieu of taxes and general administrative charges from the General Fund.

**Special Assessment:** A charge imposed for a specific purpose.

**TRIM Act:** The "Truth in Millage" Act, incorporated in Florida Statutes 200.065, requires that property owners be notified by mail of the proposed property taxes for the next fiscal year based on "tentative" budgets approved by the City, County, School Board, and other taxing districts. The TRIM Act also includes specific requirements for newspaper advertisements of budget public hearings, and the content and order of business of the hearings.

**User Fees (also known as Charges for Service):** The payment of a fee for a direct receipt of a public service by the party benefiting from the service.

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